

Chabot-Las Positas Community College District

Office of Educational Services & Student Success

Meeting Notes

Alternative Academic Calendar Meeting (AACC)

Thursday, December 16, 2022

9:00 A.M. - 10:00 A.M.

Zoom: <https://us06web.zoom.us/j/87218173211>

Meeting Members in Attendance: (Chabot College) Jason Ames, Jamal Cooks, Paulette Lino, Patricia Shannon, Rob Yest, Noell Adams, Theresa Pedrosa (Las Positas College) Nan Ho, Joel Gagnon, Dana Nakase, Michael Peterson, David Rodriguez, (District Office) Theresa Fleischer Rowland, Liem Huynh, Estella Sanchez

Others in Attendance: Consultant John Mullen, Safiyyah Forbes, Jean O'Neil-Opipari, Tamica Ward, Bruce Griffin

Agenda

1. Welcome
2. Follow-up on Meeting #1
3. Legal and Regulatory Framework to guide the AACC Process
4. Begin with the End in Mind
5. How do we know if change is good? Criterion for Change Discussion, including Subgroups
6. Closing with Comments, Homework, Questions now or for next meeting

1. Welcome – Theresa and Jason

Theresa opened the meeting by welcoming everyone and wants to make sure the next time when the meeting is announced it is sent to all senior leadership district wide. She then handed the meeting to Jason who spoke about the agenda.

2. Follow-up on Meeting #1– John

Theresa and John followed up on questions from the last meeting.

Regarding Peer Colleges and status of compressed or not: Theresa shared responses she received from California Community College CIOs to find out who is currently in exploration mode similar to our district (four districts/ 7 colleges), who is implementing compressed calendar for Fall 2023 (one district/2 colleges), and who had no plans at the current time (two districts/five colleges). John had shared 72 colleges are already operating on a compressed calendar. Following the meeting, Theresa located this list [of CCCs Term Length Multipliers for 2021-22](#).

3. Legal & Regulatory Framework to guide the AACC Process – John

John shared his screen and provided an overview of the "[Calendar Project Overview](#)". He mentioned the project will operate in 2 phases. The first phase will determine whether the Colleges will go forth with an application to the State Chancellor's Office for permission to implement a compressed calendar and the second phase will deal with the actual preparation of the application. Next John went over the Minimum Requirements of the Alternative Academic Calendar project. He indicated that the Colleges must have at least 175 days of instruction in their calendar. Before compressed calendars were made possible, the minimum was 35 weeks of instruction. Now the minimum is 32 weeks. Each of the

required weeks must include at least 3 days of instruction or examination. Colleges must offer some weekend classes in order to meet the 175-day requirement. State mandated holidays cannot be counted towards the 175-day count.

4. Begin with the End in Mind– John

John shared his screen and explained why an application is required. He described the State Chancellor's office "[Calendar State Regulations](#)" and "[Application for Approval](#)" process. He then shared examples of attachments that should be included with the application from CLPCCD such as FA approval of the Memorandum of Understanding with the District, SEIU letter supporting the move to a compressed calendar, and a student government executives' letter of support of the compressed calendar. Also to be included are a full roster of the Alternative Academic Calendar Committee, a schedule of classes draft for the first semester of compressed calendar implementation, and a survey report. John then mentioned the District would consult with the Chancellor's office before submitting the application and explained when to submit the application to the Chancellor's Office in advance of planned implementation of a compressed calendar.

5. How do we know if change is good? Criterion for Change Discussion, including Subgroups- Theresa and Jason

Jason asked to take a moment to hear from the Committee on criteria to decide about moving forward with a new calendar.

Michael comment that he wants to make sure students are learning as much as possible.

Paulette is worried about the impact of the compressed calendar on the services.

Trish would like to consider where we are and with the conversations taking place about a more effective and efficient software tools that we could be using which we don't have to make the move.

Robert and Jean are worried about their students' mental health.

Nan Ho brought up the scheduling of rooms such as labs get longer and those rooms getting stretched out and the ending time of the labs.

John handed the meeting to Theresa to speak about work groups.

6. Closing w/Comments, Homework, Questions now or for next meeting –Jason

Theresa shared her screen to review a propose draft of the Alternative Academic Calendar Committee Study Groups and mentioned the groups are not meant to be distinct but there will probably be some overlap of discussion, along with content. She explained that at the next meeting on January 12 we will talk more about the study groups and ended the meeting with folks to think about the different groups listed on the draft.