

**Chabot-Las Positas Community College District**  
Office of Educational Services & Student Success

**Meeting Notes**

Alternative Academic Calendar Committee (AACC)

Thursday, February 9, 2023

2:00 P.M. - 3:30 P.M.

Zoom: <https://us06web.zoom.us/j/85246758275>

Committee Members in Attendance:

(Chabot College) Jason Ames, Jamal Cooks, Paulette Lino, Patricia Shannon, Rob Yest, Noell Adams,

(Las Positas College) Nan Ho, Joel Gagnon, Kisha Turner, Michael Peterson, David Rodriguez, Jean O'Neil Pipari

(District Office) Liem Huynh

Committee Members Not in Attendance: Theresa Pedrosa, Lara Weidemeyer, Theresa Fleischer Rowland

Others in Attendance:

Consultant John Mullen, Tamica Ward

**Agenda**

1. Welcome
2. Approval of Meeting Notes and Discussion of Poll Results
3. Discussion of Sample Alternative Calendar and Class Scheduling
4. Breakout Study Group Sessions and Reporting
5. Closing with Comments and Questions

**1. Welcome – Jason**

**Discussion**

Jason opened the meeting and reviewed the meeting agenda with the Committee. He indicated agenda items number 3 and number 4 would be flipped to allow him time to set up the study groups.

**Conclusion**

Meeting Moved to Agenda Item 2.

**Action items**

No Action.

**2. Approval of Meeting Notes and Discussion of Poll Results – Jason**

**Discussion**

Jason shared the poll results with the Committee, which resulted in the following:

1. Spend time during each committee meeting to work in study groups.
2. Deciding by the end of the semester to move forward or not with a compressed calendar.

**Conclusion**

Jason thanked the Committee for their feedback and Meeting Moved to Agenda Item 3.

**Action items**

No Action.

**3. Discussion of Sample Alternative Calendar and Class Scheduling - John**

**Discussion**

John reshared from the January 26 AACC meeting an example of a Draft CLPCCD Compressed Academic Calendar for 2024-25 with the committee. Refer to [Example of a CLPCCD Compressed Academic Calendar for 2024-25](#). He explained the calendar structure and how it would work for the District. Next John reshared from the January 26 AACC meeting a PowerPoint presentation on Class Scheduling. Refer to [Scheduling Classes on a 16 Week Compressed Calendar](#). He indicated before decisions are made that a sample schedule of classes needs to be prepared based upon the compressed calendar and suggested that we build the framework of a schedule of classes for the semester of Fall 24.

**Conclusion**

Meeting Moved to Agenda Item 4.

**Action items**

No Action.

**4. Breakout Study Group Sessions and Reporting – Jason**

**Discussion**

Jason shared the guidelines of the study groups before the Committee went into their assigned groups.

**Conclusion**

A member shared conversation that took place in the Enrollment Management, Fiscal Implications, Calendaring study group about looking at the classes that most students need for graduation and large lecture classes to see if the demands and supplies are being met. The other area discussed was the implications for Admissions and Records and how the department would need additional help with processing grades, setting up the next

semester, etc.

A member shared conversation that took place in the study group of Implications on Business Process and shared a question on the impact to business processes if a winter intersession is implemented or not. If an intersession is not implemented the result is longer gaps between semesters with additional time to do things between semesters. If a intersession is implemented there will be less time between sessions, prerequisite issues, rolling of grades, etc. Confirmation was requested if intersession should not be considered in the conversations of a compressed calendar. In answering the question, it would be very difficult to not consider it.

John responded that having an intersession doesn't mean everyone needs to be involved and that it is possible to schedule a small winter intersession with a few selected classes.

#### **Action items**

No Action.

#### **5. Closing with Comments and Questions – Jason**

No additional questions were asked. Jason closed the meeting.