

**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**AUDIT SUBCOMMITTEE\*  
SPECIAL MEETING**

**February 22, 2005 - 5:30 P.M.**

**Chabot College Boardroom  
25555 Hesperian Blvd., Hayward, California**

- 1.0 Call to Order and Roll Call
- 2.0 Public Comments
- 3.0 Review Management Letter
- 4.0 Review 2003-2004 Independent Audit
- 5.0 RFP Independent Audit Services
- 6.0 Adjournment

\*Audit Subcommittee: Gary R. Craig, Alison S. Lewis and Carlo Vecchiarelli

**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**FEBRUARY 22, 2005 - 6:30 P.M.\***

**Chabot College Boardroom  
25555 Hesperian Blvd., Hayward, California**

**1.0 GENERAL FUNCTIONS - PRESIDENT OF THE BOARD**

**1.1 6:30 P.M. – OPEN SESSION - CALL TO ORDER AND  
ROLL CALL\***

**1.2 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer.

**1.3 CLOSED SESSION - Personnel, Collective Bargaining and  
Possible Litigation**

- a. Conference with Labor Negotiator: S.E.I.U., Local 790 Update (Government Code Section 54957.6)
- b. Evaluation Process of Chancellor (Government Code Section 54957)
- c. Evaluations of Vice Chancellor, Educational Services and Planning and Vice Chancellor, Business Services (Government Code Section 54957)

**1.4 7:30 P.M. - OPEN SESSION - CALL TO ORDER AND  
ROLL CALL**

**\*Board meeting will immediately adjourn to a Closed Session to end at 7:30 p.m. If business is not concluded by 7:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

## **1.0 GENERAL FUNCTIONS (continued)**

### **1.5 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer.

### **1.6 APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.7 Approval of Minutes of January 18, 2005 Meeting

(cc) 1.8 Approval of Minutes of February 1, 2005 Meeting

## **2.0 REPORTS**

2.1 Trustee Reports and/or Official Communications

2.2 Chabot-Las Positas Colleges Foundations

2.3 Presidents of Faculty Senates - Chabot College and Las Positas College

2.4 Presidents of Classified Senates - Chabot College, Las Positas College and District

2.5 Presidents of Associated Students - Chabot College and Las Positas College

2.6 Presidents of Chabot College and Las Positas College

2.7 Chancellor

## **3.0 PERSONNEL**

(cc) 3.1 Student Assistant Personnel

(cc) 3.2 Classified Personnel

(cc) 3.3 Faculty Personnel

(cc) 3.4 Management Personnel

(cc) 3.5 Professional Specialist and Program Leader Personnel

(cc) 3.6 Volunteer Aide Personnel

## **4.0 EDUCATIONAL SERVICES**

(cc) 4.1 Acceptance of Gift – Las Positas College

(cc) 4.2 Approval of Sabbatical Leave Applications for the 2005-2006 and 2006-2007 School Years, Chabot College

(cc) 4.3 Approval of Sabbatical Leave Applications for the 2005-2006 and 2006-2007 School Years, Las Positas College

**5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Ratification of Amendment of Employment Contracts-Purchase of Tax Sheltered Annuities
- (cc) 5.4 Approval of Budget Revisions 07.G
- (cc) 5.5 Approval of Budget Transfers 07.G.1
- (cc) 5.6 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of any Items not Sold at Auction
- (cc) 5.7 Award of Bid No. 04-05 for Printing of Class Schedules, Chabot College and Las Positas College

**6.0 FACILITIES PLANNING AND DEVELOPMENT**

- 6.1 Approval of Contract with Catalyst Consulting Group, Inc. for Security Master Plan Consulting Services, Chabot College and Las Positas College (Measure B Funding)
- 6.2 Approval of Award of Contracts for “On-Call” Consulting Services for: Environmental Impact Reports (EIR)/California Environmental Quality Act (CEQA); Athletic Facilities Programming; Interior/Space Planning for Furniture, Fixtures and Equipment; Chabot College and Las Positas College (Measure B Funding)
- 6.3 Approval of Change to the Measure B Citizens’ Oversight Committee Bylaws
- 6.4 Resolutions
  - a. Adoption of Resolution No. 18-0405 – Authorization to Advertise for Bids for the Re-roofing Project, District Office, Bid No. 07-05 (Measure B Funding)
  - b. Adoption of Resolution No. 19-0405 – Authorization to Advertise for Bids for the Replacement of the Roof Top Heating and Air Conditioning System, District Office, Bid No. 06-05 (Measure B Funding)
  - c. Adoption of Resolution No. 20-0405 – Authorization to Advertise for Bids for Modifications of Building 3500 (Early Childhood Building), Chabot College, Bid No. 08-05 (State Grant and Measure B Funding)

**7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

(No Items)

**8.0 INFORMATION AND DISCUSSION ITEMS (No action)**

- 8.1 Financial Reports
  - a. Financial Status, January, 2005
  - b. Cash Flow, January, 2005
  - c. Quarterly Financial Status Report for Quarter Ending December 31, 2004
- 8.2 Acceptance of 2002-03 Sabbatical Leave Report
- 8.3 Update of Measure B Bond Program

**8.0 INFORMATION AND DISCUSSION ITEMS (continued)**

8.4 Topics for Board Workshops

**9.0 OTHER ACTION ITEMS**

9.1 Adoption of Revised Governing Board Policy 7030 – Internal Board: Monthly Meeting Compensation

**10.0 CLOSED SESSION – (Government Code Section 54954.5)**

10.1 Personnel

10.2 Collective Bargaining

10.3 Possible Litigation

**11.0 ADJOURNMENT**

**12.0 NEXT MEETING(S) OF THE BOARD OF TRUSTEES**

March 1, 2005, 6:30 p.m., District Office (Workshop)

*Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Beverly Bailey, Assistant to the Chancellor, 5020 Franklin Drive, Pleasanton, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.*