

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING May 21, 2019—4:30 P.M.*

Chabot College; 25555 Hesperian Blvd, Hayward, CA
Board Room

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **4:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL***

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 **CLOSED SESSION***—Personnel, Collective Bargaining and Possible Litigation

1. PUBLIC EMPLOYMENT: CHANCELLOR EVALUATION (Government Code Section 54957)
2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code Section 54956.9)

1.4 **SPECIAL NOTICE:** The Board of Trustees will tour the campus of Chabot College located at 25555 Hesperian Blvd, Hayward immediately after Closed Session.

1.5 **6:30 P.M.- OPEN SESSION- CALL TO ORDER AND ROLL CALL**

1.6 PLEDGE TO FLAG

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.7 ADMINISTRATION OF OATH OF OFFICE- STUDENT TRUSTEES**1.8 RECOGNITION AND CONFERRING THE TITLE OF TRUSTEE EMERITUS****1.9 CALL FOR PROVISIONAL APPOINTMENT TO BOARD AND APPROVAL OF TIMELINE FOR APPOINTMENT OR ORDER AN ELECTION****1.10 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

1.11 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.12 Approval of Minutes of April 16, 2019 Regular Meeting

(cc) 1.13 Approval of Minutes of April 30, 2019 Study Meeting

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District

2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

(cc) 3.2 Faculty Personnel

(cc) 3.3 Management Personnel

(cc) 3.4 Executive Personnel

(cc) 3.5 Approval of Multiple Method Allocation Model Certification Form for Chabot- Las Positas Community College District 2019-2020

(cc) 3.6 Approval and Adoption of Equal Employment Opportunity Plan

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of Memorandum of Understanding (MOU) – Alameda County Office of Education and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.2 Approval of Memorandum of Understanding (MOU) between Alameda County Office of Education (ACOE) and the California Early Childhood Mentor Program (CECMP), Chabot-Las Positas Community College District, Chabot College
- (cc) 4.3 Approval of Memorandum of Understanding (MOU) between Alameda County Office of Education (ACOE) and the California Early Childhood Mentor Program (CECMP) for FY 19-20, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.4 Approval of Amendment No. 1 to the Child Development Training Consortium (CDTC) 2018-2019 Instructional Agreement No. 18 – 19 – 2620 with Yosemite Community College District (YCCD) and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.5 Approval of Agreement - Head Start Program Partnership with Child, Family, and Community Services, Inc. (CFCS) and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.6 Approval of Memorandum of Understanding (MOU) between California Virtual Campus Online Education Initiative (CVC-OEI) - Foothill-De Anza Community College District and Chabot-Las Positas Community College District for Planning and Development Reimbursements, Chabot College
- (cc) 4.7 Approval of Memorandum of Understanding (MOU) between California Virtual Campus Online Education Initiative (CVC-OEI) - Foothill-De Anza Community College District and Chabot-Las Positas Community College District for Planning and Development Reimbursements, Las Positas College
- (cc) 4.8 Approval of Agreement - Telecare Corporation for the Nursing Program, Chabot Las Positas Community College District, Chabot College
- (cc) 4.9 Approval of Internship Agreement between Falck Ambulance Service and Chabot Las Positas Community College District, Emergency Training and Paramedic Program, Las Positas College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of CampusLogic Agreement
- (cc) 5.4 Approval of Spending Determination of Monies Received from the Education Protection Account
- (cc) 5.5 Approval of Declaration of Surplus Property to be Donated to Non-Profit Organization
- (cc) 5.6 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.7 Approval of Contract of Service – Chabot Las Positas Community College District,

- Las Positas College and FATV (Career America, LLC)
- (cc) 5.8 Approval of Agreement with Maxient LLC and Chabot-Las Positas Community College District, Chabot College and Las Positas College
 - (cc) 5.9 Approval of Contract between Chabot-Las Positas Community College District, Las Positas College, and Pacific Dining to provide food service on Las Positas campus
 - 5.10 Adoption of Resolution No. 07-1819- Authorization of Budget Revisions and Transfers
 - 5.11 Adoption of Resolution No. 08-1819- Approval of creation of new funds for Economic Development and Contract Education's Operations

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Award of Contract with Robert A. Bothman Construction for Pre Construction Services, New Baseball Field Project, Chabot College (RFP K-19.1)
- (cc) 6.2 Approval of the Purchase of the new Dental Hygiene Simulators for the Dental Hygiene Program at Chabot College
- (cc) 6.3 Approval of Modification to the Contract with Harley Ellis Deveraux for B1600 Business Building Remodel and B2900 Fire Tech Support, Chabot College
- (cc) 6.4 Approval of Grazing Lease Agreement for Excess Land – 7M Cattle Company
- (cc) 6.5 Approval of Professional Services Agreement with Catalyst Consulting Group, Inc. for the Districtwide Security Management Plan Implementation for Consulting Time and Materials
- (cc) 6.6 Approval of Award of Bid No. 18-19/00 New Modular Office/Conference Trailer, Las Positas College
- (cc) 6.7 Approval of Award of Contract with Lionakis for Design and Engineering Services for Las Positas College, Public Safety Center and Advanced Manufacturing and Transportation Facilities
- (cc) 6.8 Approval of Lease Agreement for the property located at 5860 Owens Drive, Pleasanton, between San Ramon Ambulatory Care, LLC, District
- (cc) 6.9 Approval of Award of a Piggyback Contract for Furniture for Chabot College, Rooms 507 and 557
- (cc) 6.10 Approval of Award of a Piggyback Contract for Furniture for Las Positas College, Tutorial Center using CollegeBuys Purchasing Program
- (cc) 6.11 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the District-Wide Exterior LED Lighting Upgrades

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Acceptance of Grant Agreement No. 18-021-001 – California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.2 Acceptance of Renewal Contract for Title IV-E Training - County of Lake, District Economic Development
- (cc) 7.3 Approval to Renew Master Agreement – Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund, District-Economic Development
- (cc) 7.4 Approval of Contract Renewal— Alameda County Social Services Agency, District

- Economic Development
- (cc) 7.5 Approval of Agreement Renewal—Electrical Apprenticeship Program with the Alameda County Joint Apprenticeship Training Committee for the Electrical Trade, District-Economic Development
 - (cc) 7.6 Approval of Agreement Renewal—Fire/Life Safety Apprenticeship Program with the Western Burglar and Fire Alarm Association, Inc., District-Economic Development
 - (cc) 7.7 Approval of Agreement Renewal—Roofing Apprenticeship Program with the Independent Roofing Contractors of California, District–Economic Development
 - (cc) 7.8 Approval of Agreement Renewal – Sprinkler Fitters U.A. Local 483 Joint Apprenticeship Committee, District-Economic Development
 - (cc) 7.9 Approval of Agreement Renewal – Telecommunications Apprenticeship Program with the Communications Workers of America (CWA) JATC, District-Economic Development
 - (cc) 7.10 Approval of Standard Services Agreement Renewal - County of Mendocino, District-Economic Development
 - (cc) 7.11 Approval of Renewal - County of Solano Standard Contract No. 00591-20, District-Economic Development
 - (cc) 7.12 Approval of Agreement – Advance Online Solutions Inc., District-Economic Development, OSHA Training Institute

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports
- 8.2 First Reading- District Mission Statement
- 8.3 First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures
 - BP 1100 Chabot-Las Positas Community College District
 - BP 2010 Board Membership
 - BP 2015 Student Members
 - BP 2100 Board Elections
 - BP 2105 Election of Student Members
 - BP 2110 Vacancies on the Board
 - BP 2200 Board Duties and Responsibilities
 - BP 2210 Officers
- 8.4 First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures
 - AP 2015 Student Members
 - AP 2105 Election of Student Members
 - AP 2110 Vacancies on the Board
 - AP 6305 Reserves
 - AP 6312 Participant Support Costs

9.0 OTHER ACTION ITEMS

- 9.1 Approval of Chabot College's and Las Positas College's Vision for Success Goals

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION- (Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

June 18, 2019 6:30 p.m., Regular Meeting, District

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

"The Chabot-Las Positas Community College District (CLPCCD) prepares students to succeed in a global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills."

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Alfaro Gomez, Catherine M., Financial Aid Outreach Specialist (3CFA17), 100%, 12 months/year, Range 36/1, \$52,340.00/annual, effective 05/22/19. This position is grant/categorically funded and therefore subject to continued renewal.

Bains, Simmy (nmi), Financial Aid Advisor II (3CFA09), 100%, 12 months/year, Range 36/1, \$52,340.00/annual, effective 05/22/19. This position is grant/categorically funded and therefore subject to continued renewal.

Haller, Karl J. Stage Technician (3CHU10), 100%, 12 months/year, Range 33/1, \$48,507.00/annual, effective 06/01/19.

B. Promotion (Open Competitive Process)

Rothman, Thomas D., Accounting Technician (3CAC02), 100%, 12 months/year, Range 34/1, \$49,791.00/annual, effective 05/28/19.

Steffan, Todd A., Veterans Program Supervisor (3CFA18), 100%, 12 months/year, Range S250/2, \$77,806.00/annual, effective 05/22/19. This position is grant/categorically funded and therefore subject to continued renewal.

II. ASSIGNED TO DISTRICT OFFICE

A. Employment

Gildea, Juanita B., Purchasing Services Specialist (1CPU13), 100%, 12 months/year, Range 37/1, \$53,638.00/annual, effective 05/22/2019.

B. Promotion (Open Competitive Process)

Calderon, Josephine C., Custodial Supervisor (1CMN3A), 100%, 12 months/year, Range S250/1, \$73,990.00/annual, effective 05/22/19.

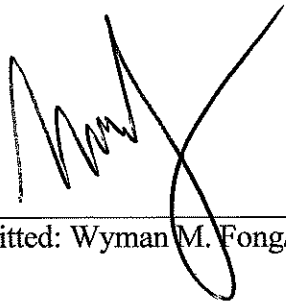
VanEck, Gerald A., Lead Grounds Worker (1CMN74), 100%, 12 months/year,
Range 34/1, \$49,791.00/annual, effective 05/22/19.

C. Change to District Classification Plan

Add Executive Assistant to the Chief Technology Officer, Range C470, effective
05/22/19.

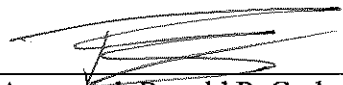
Add Program Coordinator – Science, Engineering, Technology, and Math (STEM),
Range 40, effective 05/22/19. This position is grant/ categorically funded and therefore
subject to continued renewal.

Add Program Coordinator – Student Life and Leadership, Range 40, effective 05/22/19.
This position is grant/ categorically funded and therefore subject to continued renewal.



5.14.19

Submitted: Wyman M. Fong/Date



5/10/19

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment – First Year, August 8, 2019 – June 30, 2020

Smith, Landon A., Instructor, English (2FLA01), Column/Step III/1, \$62,035.00/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Faculty Contract

Contract of Employment – First Year, August 8, 2019 – June 30, 2020

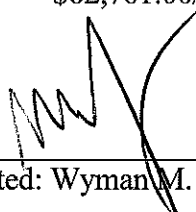
Dudzik, Christopher G., Instructor, Chemistry (3FSM36), Column/Step V/5, \$82,767.00/annual.


Jensen, Russell A., Instructor, Chemistry (3FSM14), Column/Step V/5, \$82,767.00/annual.

Weichert, Jeffrey P., Instructor, Computer Networking Technology (3FTE07), Column/Step II/1, \$57,665.00/annual.

Contract of Employment – Second Year Contract, 2019-2020 Academic Year

Kellner, Natalie A., Instructor, Communication Studies (3FLA06), Column/Step III/8, \$82,761.00/annual.

 5.14.19

 5/15/19

Submitted: Wyman M. Fong/Date

Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

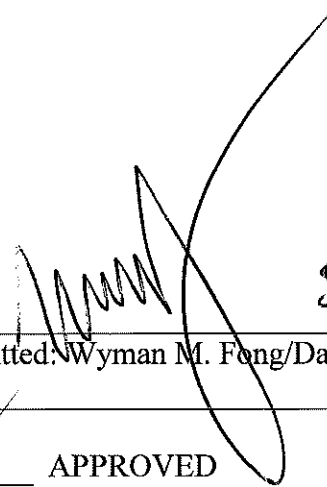
I. ASSIGNED TO CHABOT COLLEGE


A. Contract of Employment – June 1, 2019 to June 30, 2020

Kramer, Kevin M., Dean, Health, Kinesiology and Athletics (2APE03),
Range/Step 19/1, \$124,585.00/annual.

B. Change to District Classification Plan

Add Project Director, Foster Care and Kinship Education, Range 14, effective
05/22/19. This position is grant/categorically funded and therefore subject to
continued renewal.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 3.4

Subject: Executive Personnel

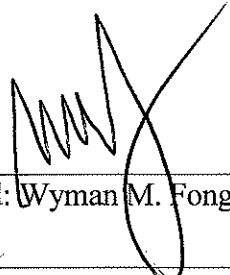
Recommended Action: That the Board of Trustees approves the following Executive Personnel.

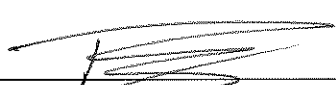
I. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – June 3, 2019 to June 30, 2020

Rowland, Theresa C., Vice Chancellor, Educational Services and Student Success (1EDA05), \$215,000.00/annual.*

*Range and Steps not applicable to Executive Personnel.


Submitted: Wyman M. Fong/Date 5.14.19


Approved: Ronald P. Gerhard/Date 5/15/19

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

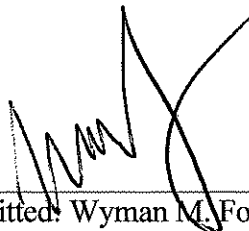
May 21, 2019

Agenda Item: 3.5

Subject: Approval of the Multiple Method Allocation Model Certification Form for Chabot-Las Positas Community College District

Background: The State Chancellor's Office requires all community colleges districts to submit, in addition to their Equal Employment Opportunity Plan, a description of how the district's efforts to promote equal employment opportunity are in alignment with any of a list of eight (8) multiple methods. Every year, the State Chancellor's Office requires approval/certification of the Multiple Method Allocation Model Certification Form by each district's governing board. This is the fourth annual submission of this report.

Recommended Action: That the Board of Trustees approves the Multiple Method Allocation Model Certification Form for fiscal year 2018-19.

 5.14.19
Submitted: Wyman M. Fong/Date

 5/15/19
Approved: Ronald P. Gerhard/Date

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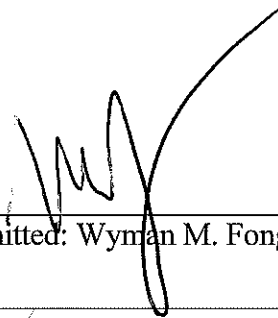
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 3.6

Subject: Approval and Adoption of Equal Employment Opportunity Plan

Recommended Action: That the Board of Trustees approves and adopts the Equal Employment Opportunity Plan, pursuant to Title 5 section 51010.

 5.14.19
Submitted: Wynan M. Fong/Date

 5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 4.1

Subject: Approval of Memorandum of Understanding (MOU) – Alameda County Office of Education and Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas College recommends approval of Memorandum of Understanding with Alameda County Office of Education (ACOE), Core Learning/Early Learning to fund an Inclusion Cohort Program that includes offering two sections of the Introduction to the Young Child with Exceptional Needs course (ECE 60), cohort outreach and coordination. The Alameda County Office of Education shall provide funding in the amount of \$33,000. This Memorandum of Understanding shall become effective upon the date of execution by both parties and shall continue for a period of March 1, 2019 through June 30, 2020.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) with Alameda County Office of Education and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 5/15/19

Approved: Ronald P. Gerhard/Date

 APPROVED _____ DISAPPROVED _____ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 4.2

Subject: Approval of Memorandum of Understanding (MOU) between Alameda County Office of Education (ACOE) and the California Early Childhood Mentor Program (CECMP), Chabot-Las Positas Community College District, Chabot College

Background: In March of this year the ACOE received one-time only grant funding to collaborate with community partners in Alameda County to execute an Inclusive Care in Early Education Program grant. This grant will provide professional development, training and technical assistance to ECE workforce in Alameda County on Inclusionary Practices for young children and their families.

The purpose of this MOU is to enable CECMP with \$1,000 in funding to provide support in the implementation of the California Department of Education (CDE) Inclusive Care Early Education Program grant from April 2019 through June 2019. Services are to include, but are not limited to the identification and recruitment and training of Mentor or Director Mentors to support teachers in inclusion practices.

Funding will be in the amount of \$1,000 for the period of April 1, 2019 through June 30, 2019 with an effective date of May 22, 2019.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between Alameda County Office of Education (ACOE) and the California Early Childhood Mentor Program (CECMP), Chabot-Las Positas Community College District, Chabot College in the amount of \$1,000 for the period of April 1, 2019 through June 30, 2019 with an effective date of May 22, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the MOU on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/15/19

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 4.3

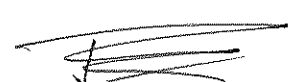
Subject: Approval of Memorandum of Understanding (MOU) between Alameda County Office of Education (ACOE) and the California Early Childhood Mentor Program (CECMP) for FY 19-20, Chabot-Las Positas Community College District, Chabot College

Background: In March of this year, the ACOE received one-time only grant funding to collaborate with community partners in Alameda County to execute an Inclusive Care in Early Education Program grant. This grant will provide professional development, training and technical assistance to ECE workforce in Alameda County on Inclusionary Practices for young children and their families.

The purpose of this MOU is to enable the CECMP with \$9,000 in funding to provide support in the implementation of the California Department of Education (CDE) Inclusive Care Early Education Program grant from July 1, 2019 through June 30, 2020. Services are to include, but are not limited to the identification and recruitment and training of Mentor or Director Mentors to support teachers in inclusion practices.

Funding will be in the amount of \$9,000 for the period of July 1, 2019 through June 30, 2020 with an effective date of July 1, 2019.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between Alameda County Office of Education (ACOE) and the California Early Childhood Mentor Program (CECMP), Chabot-Las Positas Community College District, Chabot College in the amount of \$9,000 for the period of July 1, 2019 through June 30, 2020 with an effective date of July 1, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the MOU on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/15/19

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

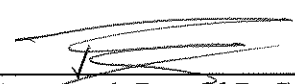
Agenda Item: 4.4

Subject: Approval of Amendment No. 1 to the Child Development Training Consortium (CDTC) 2018-2019 Instructional Agreement No. 18 – 19 – 2620 with Yosemite Community College District (YCCD) and Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas College received a program renewal for the Child Development Training Consortium (CDTC) 2018-2019 Instructional Agreement No. 18-19-2620 in October 2018 with the Yosemite Community College District (YCCD). The program allows Chabot-Las Positas Community College District, Las Positas College to generate up to 600 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides Chabot-Las Positas Community College District, Las Positas College with \$25 per enrolled unit of coursework, not to exceed a total of \$15,000.

Amendment No. 1 to the Child Development Training Consortium (CDTC) 2018-2019 Instructional Agreement allows Chabot-Las Positas Community College District to generate up to 738.5 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the College with \$25 per enrolled unit of coursework, not to exceed a total of \$18,462.50.

Recommended Action: That the Board of Trustees approves the proposed Amendment No. 1 to the Child Development Training Consortium (CDTC) 2018-2019 Instructional Agreement No. 18-19-2620 with Yosemite Community College District (YCCD) and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute Amendment No. 1 to the agreement on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019


Agenda Item: 4.5

Subject: Approval of Agreement - Head Start Program Partnership with Child, Family, and Community Services, Inc. (CFCS) and Chabot-Las Positas Community College District, Chabot College

Background: Chabot College Children's Center has been in partnership with Child, Family, and Community Services, Inc. (CFCS) providing comprehensive Head Start services. These services include developmentally based education programs for children, comprehensive family support services, parent education activities, quarterly center/parent meetings, a minimum of two home visits per year per child and two parent/teacher conferences.

The Board of Trustees has previously approved Head Start Program Partnership Agreements for the College since 1999. By its terms the agreement continues year-to-year, contingent on federal funding and subject to cancellation upon 21 days' notice. This agreement is for the period of March 1, 2019 through February 29, 2020 with an effective date of May 22, 2019.

Recommended Action: That the Board of Trustees approves the proposed agreement with Head Start Program Partnership with Child, Family, and Community Services, Inc. (CFCS) and Chabot-Las Positas Community College District, Chabot College for the period of March 1, 2019 through February 29, 2020 with an effective date of May 22, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 5/15/19

Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 4.6


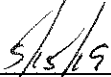
Subject: Approval of Memorandum of Understanding (MOU) between California Virtual Campus Online Education Initiative (CVC-OEI) - Foothill-De Anza Community College District and Chabot-Las Positas Community College District for Planning and Development Reimbursements, Chabot College

Background: The California Virtual Campus – Online Education Initiative (CVC-OEI) operated by the Foothill-De Anza Community College District as an initiative focused on student success in the California Community Colleges through innovative online learning practices.

CVC-OEI oversees the management, competitive and equitable award of funds through the Improvement Online CTE Pathways Request for Application (RFA). CVC-OEI understand the importance of allowing participating institutions to obtain initial funding for Grant Planning and Preparation as stipulated in the RFA’s Phase I.

Chabot-Las Positas Community College District, Chabot College, through submission of a Letter of Intent to participate in the RFA, per this MOU, will be a recipient of Planning and Development Reimbursements (up to \$15,000) funding for allowable activities.

Recommended Action: The Board of Trustees approves the proposed Memorandum of Understanding (MOU) between California Virtual Campus Online Education Initiative (CVC-OEI) - Foothill-De Anza Community College District and Chabot-Las Positas Community College District for Planning and Development Reimbursements, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 4.7

Subject: Approval of Memorandum of Understanding (MOU) between California Virtual Campus Online Education Initiative (CVC-OEI) - Foothill-De Anza Community College District and Chabot-Las Positas Community College District for Planning and Development Reimbursements, Las Positas College

Background: The California Virtual Campus – Online Education Initiative (CVC-OIEI) operated by the Foothill-De Anza Community College District as an initiative focused on student success in the California Community Colleges through innovative online learning practices.

CVC-OEI oversees the management, competitive and equitable award of funds through the Improvement Online CTE Pathways Request for Application (RFA). CVC-OEI understand the importance of allowing participating institutions to obtain initial funding for Grant Planning and Preparation as stipulated in the RFA’s Phase I.

Chabot-Las Positas Community College District, Las Positas College, through submission of a Letter of Intent to participate in the RFA, per this MOU, will be a recipient of Planning and Development Reimbursements (up to \$15,000) funding for allowable activities.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding between California Virtual Campus Online Education Initiative (CVC-OEI) - Foothill-De Anza Community College District and Chabot-Las Positas Community College District for Planning and Development Reimbursements, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the Memorandum of Understanding on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019


Agenda Item: 4.8

Subject: Approval of Agreement - Telecare Corporation for the Nursing Program, Chabot-Las Positas Community College District, Chabot College

Background: Chabot College's Health Division maintains clinical relationships with various hospitals and healthcare facilities in the region. The hospitals and healthcare facilities provide clinical and practical experience at their institutions for the Nursing Program. We established our relationship with Telecare- Heritage, Oakland, in 2005 and Telecare – Gladman, Oakland, their sister facility, in September 2002. Telecare has requested we redefine our year to year contract with a five-year contract from May 1, 2019 through May 1, 2024 with an effective date of May 22, 2019. We have similar contracts with Sutter Healthcare- Eden Hospital, Castro Valley and St. Rose Hospital in Hayward. In addition, the facility would like verification our students will adhere to the Health Insurance Portability and Accountability Act, HIPAA, Business Agreement for client confidentiality. Students review this information through HealthStream Modules and in theory coursework throughout the program.

The nursing program director has reviewed and verified this contract contains all the items required by the Board of Registered Nursing. (See Exhibit A).

Recommended Action: That the Board of Trustees approves the proposed agreement with Telecare Corporation and HIPAA Business Associate Agreement year to year with a five-year contract from May 1, 2019 through May 1, 2024 with an effective date of May 22, 2019. from the period of May 1, 2019 through May 1, 2024. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 4.9


Subject: Approval of Internship Agreement between Falck Ambulance Service and Chabot-Las Positas Community College District, Emergency Training and Paramedic Program, Las Positas College

Background: The College requires students in the Emergency Medical Training- Paramedic (EMT-P) program to successfully complete field internships. Falck Ambulance Service is the new service provider within the County of Alameda and will commence their new service on July 1, 2019, taking over for Paramedic Plus Ambulance Service. Because Paramedic Plus will no longer provide service in the County, the EMT-P program will need to contract with Falck, the new provider, for providing internships to the EMT-P program.

The purpose of this new agreement is to establish the respective responsibilities and duties of the College and Falck while students are participating in field internship programs. Falck will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program, and training will be under the supervision of an experienced Falck employee who shall be selected in accordance with the Las Positas College EMT-P program at no cost to the College.

The agreement will commence on July 1, 2019 and continue into effect through June 30, 2021.

Recommended Action: That the Board of Trustees approves the proposed Internship Agreement between Falck Ambulance Service and Chabot-Las Positas Community College District, Emergency Training and Paramedic Program, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.


5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approve the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
3/27/2019	680 ACH Payments	\$ 220,877.10
3/29/2019	10045479 - 10045808 Commercial Warrants	1,942,319.80
	10045809 - 10045810 Commercial Warrants	297,913.77
	10045811 - 10045839 Commercial Warrants	225,353.51
	10045840 Commercial Warrants	33,986.70
	10039981, 10044216 Cancelled Warrants	(978.00)
	681 - 682 ACH Payments	94,228.45
4/3/2019	683 - 684 ACH Payments	177,213.09
4/5/2019	10045841 - 10046070 Commercial Warrants	3,440,048.20
	10046071 Commercial Warrants	323.06
	10046072 - 10046074 Commercial Warrants	18,462.87
	10046075 - 10046091 Commercial Warrants	408,155.08
	685 - 691 ACH Payments	119,818.10
4/8/2019	10046092 - 10046177 Commercial Warrants	25,703.40

Agenda Item: 5.1

May 21, 2019

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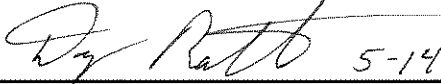
<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
4/8/2019	10046009, 10046086 Cancelled Warrants	(36,103.60)
	692 - 909 ACH Payments	\$ 136,542.97
4/12/2019	10046178 - 10046406 Commercial Warrants	2,315,641.12
	10046407 - 10046409 Commercial Warrants	189,058.09
	10046410 - 10046430 Commercial Warrants	967,916.92
	10046431 Commercial Warrants	3,000.00
	10043911 Cancelled Warrant	(554.22)
	910 - 912 ACH Payments	9,250.00
4/15/2019	913 ACH Payments	4,080.00
4/19/2019	10046432 - 10046601 Commercial Warrants	1,084,666.37
	10046602 Commercial Warrants	4,150.00
	10046603 - 10046604 Commercial Warrants	5,832.10
	10046605 - 10046638 Commercial Warrants	367,364.14
	10046639 Commercial Warrants	27,355.28
	10046181, 10046425, 10046432 Cancelled Warrants	(38,191.16)
	914 - 917 ACH Payments	2,019.48
4/25/2019	918 - 919 ACH Payments	217,229.10

Agenda Item: 5.1

May 21, 2019

Page 3

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
4/26/2019	10046640 - 10046878 Commercial Warrants	1,277,029.76
	10046879 Commercial Warrants	568.57
	10046880 Commercial Warrants	\$ 3,406.47
	10046881 - 10046895 Commercial Warrants	748,110.06
	10044076 Cancelled Warrants	(268.02)
	920 - 926 ACH Payments	105,936.27
4/29/2019	927 - 928 ACH Payments	206,255.63
	SUBTOTAL	\$ 14,603,720.46
4/30/2019	3441 Manual Warrants	3,000,000.00
	TOTAL	17,603,720.46

 5-14-19
Submitted: Doug Roberts / Date

 5/15/19
Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.3

Subject: Approval of CampusLogic Agreement

Background: In response to State Chancellor's Student Centered Funding Formula and to Vision for Success' goal setting and planning process, the colleges of Chabot-Las Positas Community College District require a new way of conducting financial aid processing that provides for more students completing their financial aid application files through follow up document submissions. Through a collegial and collaborative cross-college system review and vetting process, both Financial Aid Directors and their teams recommended to both Vice Presidents of Student Services, who in turn, recommended to the College Presidents and Funding Formula Committee the procurement of the CampusLogic system. CampusLogic provides:


1. A single sign-on portal for students to complete their verification worksheets and upload financial documents. The colleges can customize and co-brand the system, and allow verification items for students to have one place to conduct business.
2. It provides two factor authentication for security, email and text options to alert students on the need for follow up.
3. The system also provides desktop and mobile app versions for students, and allows colleges to compare data from FAFSA to verified data from taxes, other documentation, clearing those that match, and pushing discrepancies to financial aid staff.
4. CampusLogic also provides metrics to show workflow, data, and progress toward the SCFF outcomes for the three Supplemental performance metrics.

The initial term of the agreement is for thirty-six months from the date of the executed agreement. The total due for the initial term is \$348,900. There is a one-time charge of \$10,000.

Recommended Action: That the Board of Trustees approve the CampusLogic agreement for three years. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

Funding Source: Rollback Reserve

 5-14-19
Submitted: Doug Roberts/Date

 5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.4

Subject: Approval of spending determination of monies received from the Education Protection Account

Background: The Education Protection Account was established as a result of passage of The Schools and Local Public Safety Act (the Act) of 2012 (Proposition 30) in November 2012. A Community College District has the sole authority to determine how the monies received from the Education Protection Account are spent provided that the Board of Trustees approve the spending determination in an open session of a public meeting. The District shall not use any funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs. In addition, the Act requires that a) the District publish on its public website an accounting of how much money was received from the Education Protection Account and how that money was spent; and b) the annual independent financial and compliance audit shall verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required.

Recommended Action: That the Board of Trustees approve the spending determination of monies received from the Education Protection Account be spent solely on faculty salaries. It is further recommended that the Board authorize the Vice Chancellor of Business Services to direct district administration to ensure the other required actions by the district be fulfilled.


Submitted: Doug Roberts/Date 5-14-19


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.5

Subject: Approval of Declaration of Surplus Property to be Donated to Non-Profit Organization

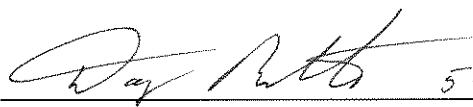
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing of two S-Shaped reference bookshelves recently removed from Chabot College.


List of Items:
2 S-Shaped Reference Bookshelves

Items to be donated in "as is" condition to:

Pear Tree Community School, a Non-profit Organization.
8945 Golf Links Road
Oakland, CA94605

Recommended Action: That the Board of Trustees approve the proposed items surplus to be donated to the Non-Profit Organization in accordance with Board Policy 3212 and California Education Code Section 81452.

 5-14-19
Submitted: Doug Roberts/Date

 5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.6

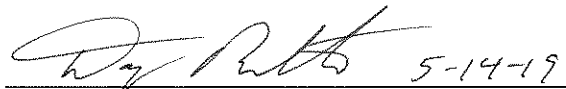
Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold


Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computers, electronic equipment, lab equipment, a freezer, office furniture and equipment surplus from Chabot College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.


Submitted by: Doug Roberts/Date 5-14-19


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.7

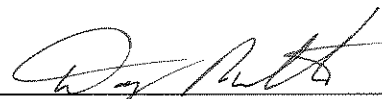
Subject: Approval of Contract of Service – Chabot Las Positas Community College District, Las Positas College and FATV (Career America, LLC)


Background: FATV is a 15-year old niche content and technology company. FATV works with institutions of higher education to help schools explain financial aid to students and parents via short educational video clips. FATV is a “Sole Source” supplier of two proprietary products, both of which are Section 508 compliant.

Chabot-Las Positas Community College District, Las Positas College has purchased and implemented the FATV product on an annual basis for the past six years, and has purchased and implemented the GetSAP product on an annual basis for the past three years and has determined these products to be well utilized and an effective source of financial aid information. FATV now offers a new product, ‘Chabot Financial Aid’, with a version in English and a second version in Spanish, which provides direct answers to student financial aid-related questions online based on an ever- increasing library of topical subjects. Chabot-Las Positas Community College District, Las Positas College, wishes to purchase these two new products in an effort to provide increased access to information for English and Spanish speaking students regarding financial aid. By entering into a three-year contract, significant discounts are provided which waive initial setup fees for the two new Chabot programs and provide additional loyalty discounts for all products combined. The term of the contract will be for the period July 1, 2019 through June 30, 2022. The price of the four products combined total \$66,000, with \$22,000 payable each year.

Recommended Action: That the Board of Trustees approve the Contract of Service with Chabot-Las Positas Community College District, Las Positas College and FATV (Career America, LLC). It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

Funding Source: Financial Aid Technology funds.

 5-14-19
Submitted by: Doug Roberts/Date

 5/13/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.8


Subject: Approval of Agreement with Maxient LLC and Chabot-Las Positas Community College District, Chabot College and Las Positas College


Background: Maxient LLC provides computer software that enhances efficiency, effectiveness, and compliance as it relates to the management of student behavioral records. The computer software will allow Chabot-Las Positas Community College District, Chabot College and Las Positas College to record, track, and report student behavioral information as it pertains to student behavioral and mental health referrals, student complaints, student discipline, student grievances, and Title IX cases that relate to students. In addition, Maxient will help ensure compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act better known as the Clery Act.

The Maxient Service Agreement includes a one-time, initial, comprehensive, on-site training in the use and maintenance for staff that will utilize the Maxient System. The term of the contract is for thirty-six months with a service start date of July 1, 2019. There is a one-time set up fee of \$7,000. The annual fee of \$9,000 commences on July 1, 2019 and ends on July 1, 2021.

Recommended Action: That the Board of Trustees approve the agreement with Maxient LLC and Chabot-Las Positas Community College District, Chabot College and Las Positas College. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

Funding Source: Mental Health Services Grant.

 5-14-19
Submitted by: Doug Roberts/Date

 5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.9


Subject: Approval of Contract between Chabot-Las Positas Community College District, Las Positas College, and Pacific Dining to provide food service on Las Positas campus

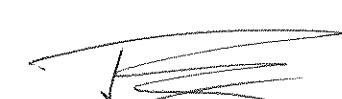
Background: The Chabot-Las Positas Community College District and Las Positas College issued a Request for Proposal (RFP) in March 2019 to solicit vendors to provide food services at the Las Positas College campus. Services to be provided by the vendor include catering as well as operation of the college cafeteria.

A competitive process was undertaken, and a committee was formed to evaluate the two proposals that were received in response to the RFP. The committee included a student government representative as well as college staff. A thorough evaluation of the two proposals resulted in the higher score being earned by Pacific Dining, a food service management company based in San Mateo. Pacific Dining focuses on college food service operations and is the operator of more than 15 college cafeterias statewide, including Chabot College.

The contract will be for an initial term of three years, beginning June 3, 2019, with an option to renew for an additional two years, provided the college receives satisfactory performance.

Recommended Action: That the Board of Trustees approve the proposed contract between the Chabot-Las Positas Community College District, Las Positas College, and Pacific Dining. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 5-14-19
Submitted: Doug Roberts/Date

 5/13/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.10

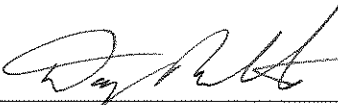
Subject: Approval of Budget Revisions and Transfers

Background: Title 5 section 58307 states that the maximum amount that may be expensed from each major classification of expenditure is the amount that has been budgeted for the school year.

Section 58307 also allows that transfers may be made from the reserve for contingencies or from the recognition of additional revenues to any expenditure classification, or between expenditure classifications (at any time) by written resolution of the Board of Trustees. Transfers between expenditure classifications require approval by a majority of Board of Trustees; and transfers from the reserve for contingencies to any expenditure classification require a two-thirds vote of approval.

As a result of its meeting on April 5, 2019, the Planning and Budget Committee (PBC) recommended to the Chancellor the hiring of two Institutional Research Analysts and the acquisition of research and financial aid software to help the District improve its capture of revenue-generating metrics under the new Student Centered Funding Formula (SCFF). The funding for these recommendations are to be afforded using FTES rollback funds.

Recommended Action: That the Board of Trustees approve the attached resolution authorizing the budget revisions and transfers to the 2018-19 Budget of the General Fund, and that the Director of Business Services is authorized to submit the transfers to the County Superintendent of Schools.

 5-15-19
Submitted: Doug Roberts/Date

 5/15/19
Approved: Ron Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 07-1819
BUDGET REVISIONS AND TRANSFERS

WHEREAS, the Board of Trustees of the Chabot-Las Positas Community College District on September 18, 2018 adopted its budget for fiscal year 2018-2019, and

WHEREAS, the budgets for certain expenditure classifications may require adjustments to reflect changes in associated revenues, or to move previously budgeted amounts from one classification to another, and

WHEREAS, it is the desire of this Board to adjust the District's 2018-19 General Fund Budget to use FTES roll-back funds to support the expenditure recommendations from the April 5, 2019 meeting of the Planning and Budget Committee (PBC) and that are supported by the Interim Chancellor, and

WHEREAS, total roll-back funds, heretofore, have not been budgeted due the uncertainty of total funding from the state, but the receipt of the revenue amount corresponding to the aforementioned expenditures is deemed highly probable, and

WHEREAS, it is the desire of this Board to avoid any delays in the acquisition of the recommended software or in the creation and the filling of the recommended positions due to the insufficiency of budgeted amounts,

NOW, THEREFORE, it is resolved that the Vice Chancellor, Business Services, or designee, is authorized to process the following budget revisions and budget transfers between major accounts.

Unrestricted General Fund	2000	Classified Salaries	\$ 168,000
	3000	Employee Benefits	\$ 88,000
	5000	Other operating Expenses	<u>\$ 165,000</u>
	8000	Revenues	<u>\$421,000</u>

Resolution No. 07-1819
May 21, 2019
Page 2

PASSED AND ADOPTED by the Board of Trustees of the Chabot-Las Positas Community College District this day of May 21, 2019, by the following roll call vote:

AYES: GIN, GRANGER, MADULI, RANDOLPH, SBRANTI

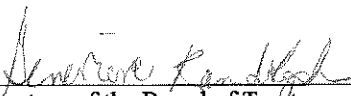
NOES:

ABSENT: MITZMAN

ABSTENTIONS:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

May 21, 2019
Date


Secretary of the Board of Trustees of the Chabot-Las
Positas Community College District County of
Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 5.11

Subject: Approval of Creation of New Funds to Account for Economic Development and Contract Education's Operations

Background: Economic Development and Contract Education's (EDCE) operations have grown to such an extent that: effective management of cash-flow, better fiscal oversight, and improved transparency of the District's funds would be greatly enhanced if EDCE were accounted for in its own fund at the County Treasury and in the District's books.

Currently, EDCE's operations are reported within the District's General Fund (GF). In 2012-13, EDCE's portfolio of business was \$4.6 M, and it represented 4% of the GF. In 2018-19, EDCE's operational budget is \$62.9 million, and it makes up 30% of the GF's expenses. Not only does inclusion of EDCE's operations skew the District's overall GF operations, when trying to compare ourselves to other districts in the state, but EDCE's expenditures increase the state's required minimum prudent GF reserve by over \$3M.

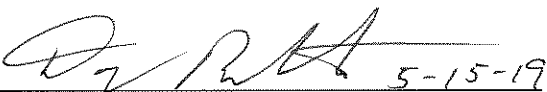
The intent of EDCE's operations is not only to recover the costs of providing goods and services, but it is also supposed to share its net revenue in accordance with the Chancellor-accepted, PBC recommendation, dated 3-2-18, whereby: 50% goes to fund OPEB, 30% goes to cover costs in Step 3A, and 20% is discretionary to the Chancellor and the EDCE program. At issue is the calculation of that annual net revenue.


Because the majority of EDCE's revenue is in the form of invoiced reimbursements for already paid-out, grant-related expenditures, timely receipt of payment from the granting agency is imperative. Although EDCE does receive a small indirect fee for providing service to the granting agency, the amount of net revenue that EDCE receives for any particular grant will be greatly impacted by the "negative interest" EDCE earns (at the County Treasury) for the period of time between when the money is spent, and when the reimbursement is received. Because EDCE's funds are co-mingled with General Fund monies, both in the general ledger, and at the County Treasury, it is nigh-on impossible to properly segregate and manage EDCE's accounts receivables, cash flows, and the amount of County Treasury interest (revenues/costs). Having EDCE accounted for in its own enterprise fund, within the District's ledgers, and its cash maintained in its own fund at the County Treasury, would alleviate all of the major impediments currently experienced regarding proper cash management, and the District's financial oversight of EDCE.

By having its own fund in the District's ledgers, EDCE's operations, and its fund balance, will be readily transparent to all interested parties.

Agenda Item: 5.11
May 21, 2019
Page 2

Recommended Action: That the Board of Trustees approve the establishment of a new enterprise fund to account for EDCE's fiscal activities within the District's ledgers, and that the Board request the creation of a new fund, at the County Treasury, for the purpose of holding/transacting EDCE's monies.


Submitted: Doug Roberts/Date 5-15-19


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 08-1819

WHEREAS, it is the intent of the Board that the District's Economic Development and Contract Education program area (EDCE) operate as a business, such that it not only covers the costs of providing goods and services, through user charges, but also generates net revenue to help the District fund priorities, such as General Fund operations, and contribute towards the funding of the District's liability for Other Post-Employment Benefits (OPEB); and

WHEREAS, EDCE's current inclusion in both the District's General Fund ledger, and its related account at the County Treasury, hampers the District's efforts to provide efficient fiscal oversight, proper cash flow management, improved financial transparency, and determine the degree to which costs are being recovered through user charges; and


WHEREAS, the aforementioned impediment would be greatly mitigated were EDCE to be accounted for in its own fund within the District's ledgers, and its monies transacted through its own account at the County Treasury;

BE IT RESOLVED that the Governing Board of Chabot-Las Posits Community College District directs administration to create a new enterprise fund for EDCE (within the District's ledgers), and, request the establishment of a fund at the County Treasury, to be known as the "Enterprise Fund for EDCE," for the purpose of transacting cash, recording revenues, expenditures and other financial transactions.

Doug Roberts

Acting Vice Chancellor, Business Services

Signature: _____

 5-15-19

PASSED AND ADOPTED by a roll call vote this 21st day of May 2019, by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: GIN, GRANGER, MADULI, RANDOLPH, SBRANTI

NOES:

ABSENT: MITZMAN

ABSTENTIONS:

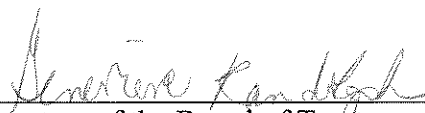
Resolution No.08-1819

May 21, 2019

Page 2

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

May 21, 2019
Date


Secretary of the Board of Trustees of the Chabot-Las
Positas Community College District County of
Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.1

Subject: Approval of Award of Contract with Robert A. Bothman Construction for Pre-Construction Services, New Baseball Field Project, Chabot College (RFP K-19.1)

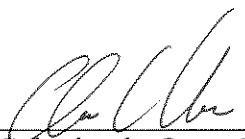
Background: The District issued a request for qualifications (RFQ) K-19 on January 30, 2019, seeking qualified design-build services for the New Baseball Field Project at Chabot College. Following established procurement procedures, a list of design-build firms were established. One (1) design-build firm, Robert A. Bothman Construction, responded to the solicitation.

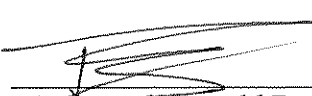
The District issued a request for proposal (RFP) K-19.1 on March 11, 2019, seeking additional project specific proposals. One (1) firm, Robert A. Bothman Construction, responded to the RFP. They were interviewed on April 24, 2019. Following completion of the interview, the committee recommended the District enter into negotiations. The District staff concluded negotiations on May 3, 2019 and recommends awarding the pre-construction services contract to Robert A. Bothman Construction of Santa Clara, CA.

Proposed Price	\$ 285,172.00
<u>District Allowance</u>	<u>\$ 14,258.60</u>
Lump Sum Amount	\$ 299,430.60

Recommended Action: That the Board of Trustees approves the proposed award of the pre-construction services agreement to Robert A. Bothman Construction for the New Baseball Field Project at Chabot College in a lump sum amount \$ 299,430.60 It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 5/19/19


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.2

Subject: Approval of the Purchase of the new Dental Hygiene Simulators for the Dental Hygiene Program at Chabot College

Background: Chabot College Dental Hygiene Program prepares students who are work force ready, and obtain a living wage upon licensure. Part of preparation and licensure involves working on patients from the community. Initial preparation for student learning currently relies on students working upon each other until prepared to see "real" patients. New technology is now available in the form of Dental Hygiene simulations on state of the art manikins that mimic working on human patients. Training on these Simulators first before progressing to human patients increases student/patient safety for many dental hygiene activities. MidMark, Inc. provides a unique Simulation package that allows for the utilization of Simulation by a large number of students in a confined area. The purchase of these Simulators offers an opportunity to improve student learning to ensure student success in a manner that increases student and patient safety. Lastly, the purchase of Dental Simulators may have a potential use for increasing partnerships with outside community organizations that could utilize these simulators to meet needs in the areas of contract, community, or continuing education.

Based upon research and conference with legal counsel, it has been determined that the competitive bidding would be futile and impractical for this type of purchase. Smart-Sims has the capacity to sit four students at one time. Mid-Mark sells this item directly to the end users and does not have local distributors or resellers who can provide bids for this item.

Public Contract Code 3400 provides that the Dental Simulator can be sole sourced base on the following:

(c) Subdivision (b) is not applicable if the awarding authority, or its designee, makes a finding that is described in the invitation for bids or request for proposals that a particular material, product, thing, or service is designated by specific brand or trade name for any of the following purposes:


3) In order to obtain a necessary item that is only available from one source. Whereas, the unique characteristics of the dental simulator identified above make the unit unique therefore making Public Contract Code 3400(c)(3) applicable.


Recommended Action: The Board of Trustees finds that the Mid-Mark, Smart-Sim Dental Hygiene Simulator is unique in features offered and is only available by direct sales from the manufacturer. Public bidding for this item would be futile and impractical without public benefit. That the Board of Trustees approve the purchase of the Dental Hygiene Simulators from MidMark, Inc. in the total amount including taxes, not to exceed \$ 279,014.71. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the

Agenda Item: 6.2
May 21, 2019
Page 2

purchase agreements and any future augmentations or amendments to these agreements on behalf of the District.

Funding Source: Measure B Small Project Funds

 5/14/19
Submitted: Owen Letcher/Date

 5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.3

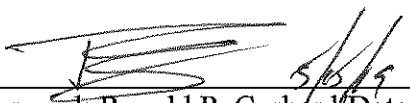
Subject: Approval of Modification to the Contract with Harley Ellis Devereaux for B1600 Business Building Remodel and B2900 Fire Tech Support, Chabot College

Background: On March 17, 2015, the Board of Trustees approved the contract with Harley Ellis Devereaux of Oakland, CA, for Architectural and Engineering (A/E) Services at Chabot College. A deductive change request has been prepared in the amount of (-\$117,412.00) to reflect closure of B1600 Business Building Remodel and B2900 Fire Tech Support.

Recommended Action: That the Board of Trustees approve the modification to the existing contract with Harley Ellis Devereaux of Oakland, CA in the deductive amount of (-\$117,412.00) to reflect closure of the projects. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure B Bond Funds


Submitted: Owen Letcher/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019


Agenda Item: 6.4

Subject: Approval of Grazing Lease Agreement for Excess Land – 7M Cattle Company

Background: The District owns 400 acres of real property land in the City of Livermore for the purpose of preserving and restoring the grassland, blue oak woodlands and other natural ecological features found there. A portion of the property is being managed according to a Habitat Mitigation and Management Plan (HMMP) approved by the U.S. Fish and Wildlife Services. According to HMMP, managed grazing is beneficial to the use of the Property by listed species. The land is open with grass and the District would incur the cost of plowing the open grass to reduce the fire danger to the Las Positas College. The District has negotiated with 7M Cattle Company of Livermore to lease such portion of the Property for pulsed cattle grazing within certain fenced areas when grazing is determined to be necessary in accordance with the HMMP. The term of the lease is for two years beginning July 1, 2019 through June 30, 2021 for a fee of \$7,260 annually.

Recommended Action: That the Board of Trustees approve the Grazing Lease Agreement for use of District land for grazing purposes to 7M Cattle Company of Livermore, California. The term of the Lease is for two years beginning July 1, 2019 to June 30, 2021 at a fee of \$7,260 annually. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the lease on behalf of the District.


Submitted: Owen Letcher/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.5

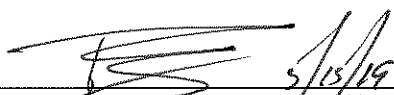
Subject: Approval of Professional Services Agreement with Catalyst Consulting Group, Inc. for the Districtwide Security Management Plan Implementation for Consulting Time and Materials

Background: At the May 16, 2017 Board Meeting, the Board approved Catalyst Consulting Group, Inc. to develop a Districtwide Security Master Plan (Reference Item 6.1). This professional services agreement shall provide time and materials services for the Districtwide Security Management Plan Implementation in the amount not to exceed \$20,000.

Recommended Action: That the Board of Trustees approves the Professional Services Agreement with Catalyst Consulting Group, Inc. for the Districtwide Security Management Plan Implementation for Consulting Time and Materials in an amount not to exceed \$20,000. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A and B Bond Funds


Submitted: Owen Letcher/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.6

Subject: Approval of Award of Bid No. 18-19/00 New Modular Office/Conference Trailer, Las Positas College

Background: The invitation of bid was in accordance with the state public bidding requirements. On March 18, 2019 an invitation to bid was sent to twenty one (21) interested parties. The public bid opening held at the District Office on Friday, April 19, 2019 resulted in the following bid amount:

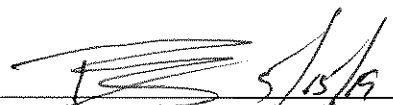
Bidder	City	Bid Amount
Design Space Modular	Mission Viejo	\$131,413.00

The district is requesting that the Board of Trustees approve the proposed Award of Bid No. 18-19/00 to Design Space Modular.

Recommended Action: That the Board of Trustees approves the proposed Award of Bid No. 18-19/00, New Modular Office/Conference Trailer, Las Positas College to Design Space Modular of Mission Viejo, CA, in an amount not to exceed \$131,413.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.7

Subject: Approval of Award of Contract with Lionakis for Design and Engineering Services for Las Positas College, Public Safety Center and Advanced Manufacturing and Transportation Facilities

Background: The District issued a request for qualifications (RFQ) B-18 on September 5, 2017, seeking qualified architectural and engineering firms for Measure A projects. Following established procurement procedures, a list of architectural and engineering service firms were established. Fifty-seven (57) A/E firms responded to the solicitation.


The District issued a request for proposal RFP M-19 on March 5, 2019, seeking additional project specific proposals from the highest ranked firms from the established list of A/E firms. Four (4) firms responded to the RFP, a ten-person committee consisting of college faculty, staff and administrators scored and reviewed written proposals. The committee shortlisted and interviewed all four firms on April 26, 2019. Following the completion of the interviews, the committee recommends awarding the contract to Lionakis of Sacramento, CA as the top rated firm for this RFP.

Base Fee	\$ 3,213,767.00
Reimbursable	\$ 100,000.00
District Allowance	\$ 331,376.70
Not to Exceed Amount	\$ 3,645,143.70

Recommended Action: That the Board of Trustees approves the proposed award of the A/E services agreement to Lionakis for the Public Safety Center and Advanced Manufacturing and Transportation Facilities at Las Positas College in the amount not to exceed 3,645,143.70 which includes basic services and reimbursable expenses; as well as a district allowance for unforeseen conditions. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.8

Subject: Approval of Lease Agreement for the property located at 5860 Owens Drive, Pleasanton, between San Ramon Ambulatory Care, LLC, District

Background: Chabot-Las Positas Community College District's (CLPCCD) Economic Development and Contract Education department is currently occupying facilities at 6300 Village Parkway, Dublin, California for the Tri-Valley Career Center, and at 7600 Dublin Boulevard, Dublin, California for the OSHA Training Institute Education Center, Fiscal Agency and Contract Education classrooms and offices. Over the last five years, this department has experienced growth in all of its areas, and requires additional classrooms and operational and administrative space to support its self-supporting and revenue-generating programs. The Dublin Center, Las Positas College and Chabot College do not have existing open space that would be available for the stated programs.

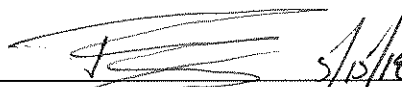
The space requirements for the stated programs include general office space to accommodate administrative, accounting, career counseling and training functions, with an occupancy date of approximately October 1, 2019. CLPCCD, along with the real estate advisor, identified four viable space options that would accommodate the programs' needs based upon size requirements, configuration, adequate parking and access to public transportation. Of these space options, the property located at 5860 Owens Drive, Pleasanton, California was the best match to satisfy the programs' needs. CLPCCD has negotiated an office lease for the 5860 Owens Drive, 3rd Floor space with San Ramon Ambulatory Care, LLC.

The Lease Agreement will commence on October 1, 2019, and expire January 31, 2030, and shall be for \$2.70 base rent per square feet per month, full-service, with a lease term of 124 months, with two consecutive options to extend terms of 60 months. The initial annual amount will be \$793,800.00 (\$66,150.00 per month). Rental increases of 3% annually to commence on the 65th month of the lease term. Source of funds are state grants administered by the Economic Development and Contract Education department. Staff has worked with both a real estate advisor and legal counsel on the Lease Agreement and transaction.

Agenda Item: 6.8
May 21, 2019
Page 2

Recommended Action: That the Board of Trustees approves the form of the Lease Agreement for the property located at 5860 Owens Drive, Pleasanton, between San Ramon Ambulatory Care, LLC and District, in the initial amount of \$793,800.00 per year and increasing three percent per annum starting March 1, 2025, with an effective term of October 1, 2019 until January 31, 2030. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to make any necessary final changes and to execute the Lease Agreement on behalf of the District.


Submitted: Owen Letcher/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.9

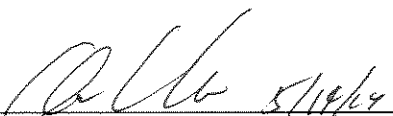
Subject: Approval of Award of a Piggyback Contract for Furniture for Chabot College, Rooms 507 and 557

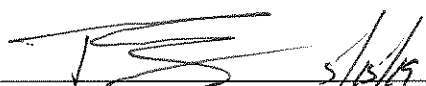
Background: District Staff is preparing for the purchase, delivery and installation of furniture for Chabot College, Rooms 507 and 557 for the sole use of the Chabot College's students. To make the purchase of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the furniture contract with Krueger International, Inc. This piggybackable contract utilizes a previously conducted bidding process and contract award of the San Mateo Community College District.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for furniture for Chabot College, Rooms 507 and 557 using the CollegeBuys Purchasing Program, to Krueger International, Inc. of Green Bay, Wisconsin in the amount including taxes, not to exceed \$117,514.93. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Funds


Submitted: Owen Letcher/Date


Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.10

Subject: Approval of Award of a Piggyback Contract for Furniture for Las Positas College, Tutorial Center using CollegeBuys Purchasing Program


Background: District Staff is preparing for the purchase, delivery and installation of furniture for Las Positas College, Tutorial Center for the sole use of the Las Positas College's students. To make the purchase of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the furniture contract with Krueger International, Inc. This piggybackable contract utilizes a previously conducted bidding process and contract award of the San Mateo Community College District.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for furniture for Las Positas College, Tutorial Center using the CollegeBuys Purchasing Program, to Krueger International, Inc. of Green Bay, Wisconsin in the amount including taxes, not to exceed \$110,605.90. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Funds

 5/19/19
Submitted: Owen Letcher/Date

 5/13/19
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 6.11


Subject: Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the District-Wide Exterior LED Lighting Upgrades

Background: The District-Wide LED Lighting Upgrades has been completed by ReGreen, Inc. of El Segundo, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the District-Wide Exterior LED Lighting Upgrades.

Funding Source: Prop 39 grant funds and Measure A


Submitted: Owen Letcher/Date 5/14/19


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

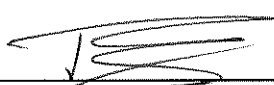
Agenda Item: 7.1

Subject: Acceptance of Grant Agreement No. 18-021-001 – California Community Colleges Chancellor’s Office, District-Economic Development

Background: Chabot-Las Positas Community College District (CLPCCD) has been awarded a grant by the California Community Colleges Chancellor’s Office (CCCCO) to serve as the fiscal agent for the Educational Services and Support’s (ESS) Digital Course Content and Textbook Program. This program will serve to provide instructional textbooks, digital course content, and related reproduction for inmates under the jurisdiction of the California Department of Corrections and Rehabilitation. CLPCCD’s Department of Economic Development and Contract Education will create and administer contracts and provide fiscal oversight of the vendors and subcontractors required in the delivery of this program. There is a standard contract format utilized with vendors.

The award amount of the CCCCCO Agreement No. 18-021-001 is \$3,000,000, which includes funding for indirect costs. The term of this grant is June 1, 2019 to December 31, 2020.

Recommended Action: That the Board of Trustees accepts the Grant Agreement No. 18-021-001 – California Community Colleges Chancellor’s Office, District-Economic Development, in the amount of \$3,000,000, for the term of June 1, 2019 to December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services to accept the grant award on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.2

Subject: Acceptance of Renewal Contract for Title IV-E Training - County of Lake,
District-Economic Development

Background: Lake County's Department of Social Services Agency has contracted with the Chabot-Las Positas Community College District to provide training to group home providers, resource families, foster family agencies and Social Services Agency staff located in Lake County. Lake County's Department of Social Services has requested that we continue to provide these services for the upcoming 2019-2020 fiscal year in the amount of \$1,000,000.

We will subcontract with an existing partner, Redwood Community Services as well as other vendors to deliver the training and provide consulting related to caring for out-of-home children and youth. There is a standard subcontract utilized with the subcontractors for this Agreement (see attached). We are also required to create and implement contracts with vendors for hosting workshops and provide other training services and supplies that qualify under this Agreement. There is a standard contract format utilized with vendors (see attached).

The contract requires in-kind match, which is the District's responsibility, which consists of the value of staffing, overhead and facilities costs.

Recommended Action: That the Board of Trustees approves the proposed Renewal Contract for Title IV-E Training – County of Lake, District-Economic Development, for the period September 20, 2019 through June 30, 2020, in the amount of \$1,000,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.3

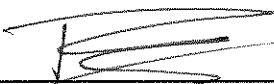
Subject: Approval to Renew Master Agreement – Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund, District–Economic Development

Background: The Agreement renewal allows the District’s Office of Economic Development to continue to administer the Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services.

The Agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. The Program Sponsor offers electrician, electronic systems technician, sheet metal, plumbing, pipefitting, heating and air conditioning mechanic, and heavy equipment operator apprenticeship programs. This Agreement has a term of twelve months from July 1, 2019 through June 30, 2020.

The programs offered by the Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund have been offered through Chabot College beginning with the Fall 2017 semester. The Board of Trustees approved the original master agreement on February 16, 2016, under item 7.1.

Recommended Action: That the Board of Trustees approve the Master Agreement renewal for the Associated Builders & Contractors of San Diego, Inc. Apprenticeship & Training Trust Fund, District - Economic Development for the period of July 1, 2019 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.4

Subject: Approval of Contract Renewal— Alameda County Social Services Agency,
District-Economic Development


Background: Alameda County Social Services Agency's Department of Children and Family Services has contracted with Chabot-Las Positas Community College District's Economic Development department to provide training to people serving children in out of home placement in Alameda County.

As with the previous contracts, the District will partner with community-based organizations that serve foster and adoptive care children to provide the required training. Subcontractors will include A Better Way; Alternative Family Services; Bay Area Youth Center; Catholic Charities; UCSF Benioff Children's Hospital, Oakland; East Bay Agency for Children; Family Paths: First Place for Youth; Fred Finch Youth Center; Lincoln; Seneca Family of Services; Sunny Hills; WestCoast Children's Clinic; and outside vendors. Additionally, Alameda County's Social Services Agency will utilize this resource for their employees' training.

This contract is in the amount of \$6,000,000 for the period of July 1, 2019 through June 30, 2020. The master contract was established in April 2002, and the most recent prior renewal was on June 19, 2018, Board item 7.4.

One of the requirements for this program is the contribution of CLPCCD's overhead expenses, as match. The District's match is based on a formula that takes into consideration the district's staffing and facilities to support the work of the Economic Development and Contract Education Department, as well as a portion of the district-wide costs for provision of business services. All direct expenses of providing the trainings are covered by the contract funds.

Recommended Action: That the Board of Trustees approves the proposed Contract Renewal for Alameda County Social Services Agency, District – Economic Development in the amount of \$6,000,000 for the period of July 1, 2019 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the District.


5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.5

Subject: Approval of Agreement Renewal—Electrical Apprenticeship Program with the Alameda County Joint Apprenticeship Training Committee for the Electrical Trade, District-Economic Development

Background: The Agreement renewal allows the District's Office of Economic Development to continue to administer the Electrical Apprenticeship Program with the Alameda County Joint Apprenticeship Training Committee for the Electrical Trade (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services.

The Agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This Agreement has a term of twelve months, July 1, 2019 through June 30, 2020.

The apprenticeship program agreements have an auto-renew clause which maintains the contract annually. This Agreement will be replaced with a new Agreement before June 30, 2020, to address the multi-year public contract limitation.

Recommended Action: That the Board of Trustees approves the proposed Agreement Renewal for the Electrical Apprenticeship Program with the Alameda County Joint Apprenticeship Training Committee for the Electrical Trade, for the period of July 1, 2019 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement renewal on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/18/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.6

Subject: Approval of Agreement Renewal—Fire/Life Safety Apprenticeship Program with the Western Burglar and Fire Alarm Association, Inc., District-Economic Development

Background: The Agreement renewal allows the District's Office of Economic Development to continue to administer the Fire/Life Safety Apprenticeship Program for the Western Burglar and Fire Alarm Association, Inc. (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. Program delivery began in Spring 2005.

The agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This Agreement has a term of twelve months, July 1, 2019 through June 30, 2020.

The apprenticeship program agreements have an auto-renew clause which maintains the contract annually. This Agreement will be replaced with a new Agreement before June 30, 2020, to address the multi-year public contract limitation.

Recommended Action: That the Board of Trustees approves the proposed Agreement Renewal for the Fire/Life Safety Apprenticeship Program with the Western Burglar and Fire Alarm Association, Inc., District-Economic Development, for the period of July 1, 2019 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement renewal on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

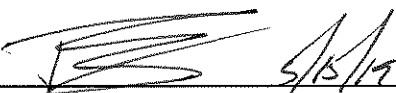
Agenda Item: 7.7

Subject: Approval of Agreement Renewal—Roofing Apprenticeship Program with the Independent Roofing Contractors of California, District–Economic Development

Background: The agreement allows the Chabot-Las Positas Community College District’s (District) Office of Economic Development to continue to administer the Roofing Apprenticeship Program with the Independent Roofing Contractors of California (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. Program delivery began in 2001.

The agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This agreement has a term of twelve months, July 1, 2019 through June 30, 2020.

Recommended Action: That the Board of Trustees approves the proposed Agreement Renewal for the Roofing Apprenticeship Program with the Independent Roofing Contractors of California and District-Economic Development, for the period of July 1, 2019 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.9

Subject: Approval of Agreement Renewal – Telecommunications Apprenticeship Program with the Communications Workers of America (CWA) JATC, District-Economic Development

Background: The Agreement renewal allows the District’s Office of Economic Development to continue to administer the Telecommunications Apprenticeship Program with the Communications Workers of America (CWA) JATC (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services.

The Agreement states that any costs associated with this program that are not covered by RSI dollars will be covered by the Program Sponsor. This Agreement has a term of twelve months, July 1, 2019 through June 30, 2020.

The apprenticeship program agreements have an auto-renew clause which maintains the contract annually. This Agreement will be replaced with a new Agreement before June 30, 2020, to address the multi-year public contract limitation.

Recommended Action: That the Board of Trustees approves the proposed Agreement Renewal for the Telecommunications Apprenticeship Program with the Communications Workers of America JATC, District-Economic Development, for the period of July 1, 2019 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement renewal on behalf of the District.


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.10

Subject: Approval of Standard Services Agreement Renewal - County of Mendocino, District-Economic Development

Background: Mendocino County's Health & Human Services Agency has contracted with the Chabot-Las Positas Community College District since 2011 (Board agenda item 7.1, July 19, 2011) to provide training to group home providers, foster family agencies and Health & Human Services Agency staff located in Mendocino County.

As it has every year since then, Mendocino County's Health & Human Services Agency has requested that we provide these services again for the upcoming year. This year's Agreement is in the amount of \$1,500,000, and for the period of July 1, 2019 to June 30, 2020.

Under the terms of this agreement, we are required to subcontract with three Mendocino County community-based agencies: First 5 Mendocino, Mendocino County Youth Project and Redwood Community Services, to deliver the training and provide consulting, as well as underwrite the cost of attending conferences and workshops related to caring for out-of-home children and youth. There is a standard subcontract format utilized with the subcontractors for this Agreement. We are also required to create and implement contracts with vendors for hosting workshops and provide other training services and supplies that qualify under this Agreement. There is a standard contract format utilized with vendors.

Recommended Action: That the Board of Trustees approves the proposed Standard Services Agreement Renewal with the County of Mendocino, District-Economic Development, for the period July 1, 2019 through June 30, 2020, in the amount of \$1,500,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.11

Subject: Approval of Renewal - County of Solano Standard Contract No. 00591-20,
District-Economic Development

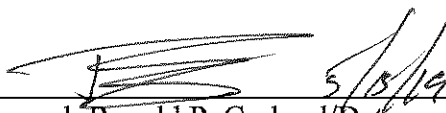
Background: Solano County's Health and Social Services Department has contracted with Chabot-Las Positas Community College District's Economic Development department to provide training to people who work with the out of home children and youth of Solano County since 2003-04. The County has requested that we continue to provide training services for the 2019-20 fiscal year.

As with the previous contracts, we will be working closely with our partners, A Better Way, Aldea, Alternative Family Services and Seneca Center, to deliver training to their own staff as well as to other Solano County community-based agencies serving foster children. Additionally, the County's Child Welfare Services incorporates training for their staff as part of this contract. The contract is funded through Title IV-E federal funds, and the reimbursement is in the amount of \$490,029.

The contract states that Solano County will pay the District up to \$490,029 for training services provided. This contract has a term of twelve months (July 1, 2019 to June 30, 2020). The contract requires an in-kind match, which is the District's responsibility, which consists of the value of staffing, overhead and facilities costs.

Under the terms of this contract, the role of fiscal agent requires that we create and implement contracts with subcontracting agencies and vendors to deliver services as required. There is a standard contract format utilized with the vendors, sample attached.

Recommended Action: That the Board of Trustees approves the proposed renewal of County of Solano Standard Contract No. 00591-20, District – Economic Development in the amount of \$490,029 for the period of July 1, 2019 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the standard contract on behalf of the District.


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 7.12


Subject: Approval of Agreement – AdvanceOnline Solutions Inc., District-Economic Development, OSHA Training Institute

Background: Chabot-Las Positas Community College District's OSHA Training Institute Education Center (OTIEC) has been authorized under the Department of Labor Office of Training and Education to provide high quality, standards-based OSHA Certified Training courses and other safety training within OSHA's Region IX. AdvanceOnline Solutions, Inc. (AOS) is a developer of web-based online training courses related to construction, transportation, environmental health and safety, human resources, and custom training courses to assist companies in complying with OSHA, HAZMAT, and DOT regulations.

AOS and OTIEC wish to enter into an Agent Agreement whereas OTIEC acts as a non-exclusive independent Agent for AOS's web-based online safety training courses. The Agreement documents the terms and conditions upon which OTIEC will make available AOS's web-based online training courses to OTIEC's students and other members of the public, the revenue of which shall be shared between OTIEC and AOS.

Courses presented shall include the OSHA 10-Hour Construction, OSHA 10-Hour General Industry and the OSHA 30-Hour Construction Industry Outreach Programs. The classes comply with all OSHA rules, regulations, and directives as it relates to the offering and sale of the online Training Program courses. The Agent Agreement term is from June 1, 2019 to May 30, 2020, with annual renewals unless either party terminates the Agreement.

Recommended Action: That the Board of Trustees approves the proposed Agreement – AdvanceOnline Solutions Inc., District-Economic Development, OSHA Training Institute, with the term of June 1, 2019 to May 30, 2020. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 5/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 8.2

Subject: First Reading District Mission Statement

Background: On July 15, 2014 the Board of Trustees approved the following Mission Statement: “The Chabot- Las Positas Community College District (CLPCCD) prepares student to succeed in a global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills”

Recommended Action: Revision of the The Mission Statement: “The Chabot- Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 8.3

Subject: First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is a first reading of these Board Policies. Based upon board comment and feedback, they will be represented for a second reading at the Board's June meeting for approval.

The Administrative Procedures are reviewed in the same manner as Board Policies except that they are presented to the Board once, as informational items.

Recommended Action: None at this time.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 21, 2019

Agenda Item: 8.4

Subject: First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is a first reading of these Board Policies. Based upon board comment and feedback, they will be represented for a second reading at the Board's June meeting for approval.

The Administrative Procedures are reviewed in the same manner as Board Policies except that they are presented to the Board once, as informational items.

Recommended Action: None at this time.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 21, 2019

Agenda Item: 9.1

Subject: Approval of Chabot College's and Las Positas College's Vision for Success Goals

Background: In July 2017, the State Chancellor's Office released the Vision for Success: Strengthening the California Community Colleges to Meet California's Needs. Citing the economic and educational needs in California, this initiative established a vision for improvement that included goals and commitments needed to achieve those goals. These goals included:

- Over five years, increase by at least 20% the number of students annually who acquire associate degrees, credentials, certificates, or specific skill sets that prepare them for an in-demand job.
- Over five years, increase by 35% the number of students transferring annually to a UC or CSU.
- Over five years, decrease the average number of units accumulated by students earning an associate degree.
- Over five years, increase the percent of exiting CTE students who report being employed in their field of study.
- Reduce equity gaps across all of the above measures through faster improvements among traditionally underrepresented student groups.
- Reduce regional achievement gaps across all of the above measures through faster improvements among colleges located in regions with the lowest educational attainment of adults.

State law requires colleges to adopt local goals aligned with the Vision for Success, produce plans to guide how the colleges will use state resources consistent with the Guided Pathways framework, and adopt budgets each year to support those activities.

Attached are Chabot College's and Las Positas College's goals that are aligned with the State's Vision for Success. Each college has established their goals using their respective planning processes and approved by their Academic Senates.

Recommended Action: That the Board of Trustees approve Chabot College's and Las Positas College's Vision for Success Goal, as required by the State.


Approved: Ronald P. Gerhard/Date 5/15/19

APPROVED DISAPPROVED TABLED