

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING November 12, 2019—5:00 P.M.*

Las Positas College, 3000 Campus Hill Drive, Livermore Ca
Room 1620 A&B

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **5:00 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL***

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 **CLOSED SESSION***—Personnel, Collective Bargaining and Possible Litigation

- a. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GOVERNMENT CODE SECTION 54957, SUBD. (B) (1))
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title Interim Chancellor (Government Code Section 54957)
- c. CONFERENCE WITH LABOR NEGOTIATORS: Chabot- Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)
- d. PUBLIC EMPLOYEE: Chancellor (Government Code Section 54957)

1.4 **6:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL**

1.5 PLEDGE TO FLAG

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.6 ADMINISTRATION OF OATH OF OFFICE- LPC STUDENT TRUSTEE**1.7 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a “Request to Address the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.8 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.9 Approval of Minutes of October 15, 2019 Regular Meeting

1.10 PRESENTATION: LAS POSITAS COLLEGE STUDENTS**2.0 REPORTS**

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel
- (cc) 3.3 Executive Personnel
- (cc) 3.4 Approval of New Hourly Wages for Student Assistants
- (cc) 3.5 Approval of Successor Agreement

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of an Augmentation to Grant Award - U.S. Department of Education, TRIO Educational Talent Search (ETS) Program (P044A160820 – 19A), Chabot – Las Positas Community College District, Chabot College
- (cc) 4.2 Acceptance of Gift – Public Safety Program, Chabot-Las Positas Community College District - Las Positas College
- (cc) 4.3 Approval of 2021-2022 Academic Calendar

- (cc) 4.4 Approval of Agreement Renewal - Child Development Training Consortium (CDTC) 2019-2020 Instructional Agreement No. 19-20-4024 with Yosemite Community College District (YCCD/CDTC) and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.5 Approval of Agreement Renewal – Child Development Training Consortium (CDTC) 2019-2020 Instructional Agreement No 19-20-2620 with Yosemite Community College District (YCCD/CDTC) and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.6 Approval of Grant Sub-Agreement to Host a Regional Director for Business and Entrepreneurship formerly Deputy Sector Navigator between Rancho Santiago Community College District and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.7 Approval of Agreement between Hayward Unified School District and Chabot Las Positas Community College District, Chabot College
- (cc) 4.8 Approval to Travel Abroad – International Forensics Association Tournament to Narita Japan, Las Positas College
- (cc) 4.9 Approval of Contract -City of Hayward for Providing Community-Access Broadcasting Services, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.10 Approval of Agreement for Professional Services between the City of Hayward and Chabot-Las Positas Community College District, Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Contract of Service – Chabot Las Positas Community College District, Las Positas College and Ocelot (Career America, LLC) – Admissions & Records Office and Counseling Department
- (cc) 5.5 Approval of Annual Financial and Budget Report for the Chabot-Las Positas Community College District (CCFS 311A Annual Financial Report for Fiscal Year 2018-19 and Budget Report for Fiscal Year 2019-20)
- (cc) 5.6 Approval of Award of a Piggyback Contract for Audio Visual refresh for, Health, Athletics, Work Experience and Kinesiology at Las Positas College using the State of California CMAS contract 3-17-70-3398A
- (cc) 5.7 Approval of Award of a Piggyback Contract for Audio Visual refresh for Complete classroom builds located in building 2400 at Las Positas College using the National IPA Contract – 171725-01

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of the Purchase of the new SciDome IQ2400 Laser Projector from Spitz Inc.

- (cc) 6.2 Approval of Appointment to Citizens' Bond Oversight Committee for Measure B and Measure A
- (cc) 6.3 Approval of Award of Force Account Labor Maintenance Contract with Enviser for the Boiler Replacement, Chabot College
- (cc) 6.4 Approval of Award of Bid No. B19/20-04, B2420 AV Wall Replacement Project at Las Positas College
- (cc) 6.5 Approval of Award of Contract with TSE Construction for Bid No. B19/20-08, District-Wide Safe School Locks Project

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Acceptance of Grant Agreement No. 19-042-001, Educational Services and Support Extended Opportunity Programs and Services – California Community Colleges Chancellor's Office (CCCCO), District-Economic Development
- (cc) 7.2 Acceptance of Grant Agreement No. 19-205-001, Strong Workforce Program – California Community Colleges Chancellor's Office (CCCCO), District-Economic Development
- (cc) 7.3 Acceptance of Grant Agreement No. 19-206-001 Adult Education Block Grant - California Community Colleges Chancellor's Office (CCCCO), District-Economic Development
- (cc) 7.4 Approval of Amendment of Grant Agreement No. 17-205-001, Strong Workforce Program - California Community Colleges Chancellor's Office (CCCCO), District Economic Development
- (cc) 7.5 Approval of Amendment of Grant Agreement No. 17-205-002, Strong Workforce Program - California Community Colleges Chancellor's Office (CCCCO), District Economic Development
- (cc) 7.6 Approval of Amendment of Grant Agreement No. 18-205-001, Strong Workforce Program – California Community Colleges Chancellor's Office (CCCCO), District Economic Development
- (cc) 7.7 Approval of Master Agreement – Alameda County Electrical Joint Apprenticeship Training Committee, District-Economic Development
- (cc) 7.8 Approval of Master Agreement – Communications Workers of America (CWA) Joint Apprenticeship Training Committee (JATC), District-Economic Development
- (cc) 7.9 Approval of Master Agreement – Independent Roofing Contractors of California, District-Economic Development
- (cc) 7.10 Approval of New Apprenticeship Program Master Agreement – Northern California Shop Ironworkers Joint Apprenticeship and Training Committee, District - Economic Development, Las Positas College
- (cc) 7.11 Approval of Memorandum of Understanding (MOU) – United Way Bay Area, District-Economic Development, Tri-Valley Career Center
- (cc) 7.12 Approval of Master Agreement – Western Burglar and Fire Alarm Association Unilateral Apprenticeship Training, District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports
- 8.2 Alameda County School Board Association Symposium- Dr. Marshall Mitzman

9.0 OTHER ACTION

- 9.1 First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures
 - AP 2320 Special and Emergency Meetings
 - AP 2340 Agendas
 - AP 2345 Public Participation at Board Meetings
 - AP 6750 Parking
- 9.2 First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures
 - BP 2220 Committees of the Board
 - BP 2305 Annual Organizational Meeting
 - BP 2315 Closed Sessions
 - BP 2320 Special and Emergency Meetings
 - BP 2330 Quorum and Voting
 - BP 2340 Agendas
 - BP 2345 Public Participation at Board Meetings

10.0 REPORTS—SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 12.1 Personnel
- 12.2 Collective Bargaining
- 12.3 Possible Litigation

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

December 17, 2019, 7:00 p.m. District Office
(Audit Subcommittee /Organizational/Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Tibi, Silvino A., Financial Aid Advisor II (2CFA27), 100%, 12 months/year, Range 36/1, \$52,340.00/annual, effective 12/09/19. This position is grant/categorically funded and therefore subject to continued renewal.

B. Promotion (Open Competitive Process)

Davis, Christina L., Instructional Technology Coordinator (2CMS39), 100%, 12 months/year, Range/Step S350/1, \$94,695.00/annual, effective 11/13/19.

Nelson, Ariel L., Financial Aid Advisor II (2CFA15), 100%, 12 months/year, Range 36/1, \$52,340.00/annual, effective 11/25/19. This position is grant/categorically funded and therefore subject to continued renewal.

II. ASSIGNED TO DISTRICT OFFICE

A. Employment

Green, Omari M., Custodian (1CMN05), 100%, 12 months/year, Range/Step 30/1, \$45,143.00/annual, effective 11/13/19.

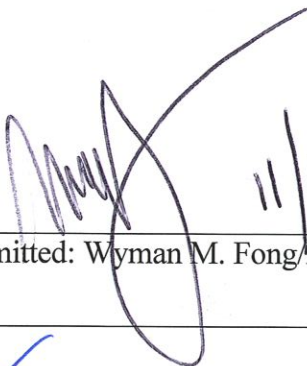
Tang, Steven S., User Support Specialist (1CMI35), 100%, 12 months/year, Range/Step 43/1, \$62,287.00/annual, effective 12/09/19.

Tejidor, Johnson P., Custodian (1CMN79), 100%, 12 months/year, Range/Step 30/1, \$45,143.00/annual, effective 11/13/19.


Agenda Item: 3.1
November 12, 2019
Page 2

B. Promotion (Open Competitive Process)

Napagao, Allan F., Custodial Supervisor (1CMN7B), 100%, 12 months/year,
Range/Step S250/1, \$73,990.00/annual, effective 11/13/19.


11/5/19

Submitted: Wyman M. Fong/Date


11/5/19

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 3.2

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO DISTRICT OFFICE

A. Change to District Classification Plan

Modification of job title and duties from Adult Education Project Manager (3AIN12) to Educational Partnerships Project Manager (3AIN12), effective 11/13/19.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 3.3

Subject: Executive Personnel

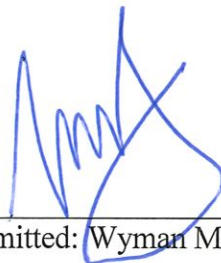
Recommended Action: That the Board of Trustees approves the following Executive Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Contract of Employment – February 10, 2020 to June 30, 2023

Foster, Dyrell W., President, Las Positas College (3EPR01),
\$215,000.00/annual.*

*Range and Steps not applicable to Executive Personnel.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 3.4

Subject: Approval of New Hourly Wages for Student Assistants

Background: Effective January 1, 2020, the State minimum wage will increase from \$12.00 per hour to \$13.00 per hour.

Category	Step 1
A	\$ 13.00
B	\$ 13.50
C	\$ 14.00

These changes will bring the District into compliance with the newly established State minimum wage.

Recommended Action: That the Board of Trustees approves the new hourly wage scale for the Student Assistants, effective January 1, 2020.

 11.5.19

Submitted: Wyman M. Fong/Date

 11/5/19

Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

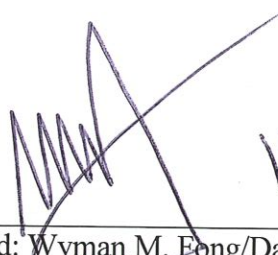
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 3.5

Subject: Approval of Successor Agreement Between the Chabot-Las Positas Faculty Association and the District

Recommended Action: That the Board of Trustees approves the Successor Agreement between the Chabot-Las Positas Faculty Association and the District, which covers the period July 1, 2019 through June 30, 2022. It is further recommended that the Board authorize the Chancellor to execute this agreement on behalf of the District.


11.5.19

Submitted: Wyman M. Fong/Date


11/5/19

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 4.1


Subject: Acceptance of an Augmentation to Grant Award - U.S. Department of Education, TRIO Educational Talent Search (ETS) Program (P044A160820 – 19A), Chabot – Las Positas Community College District, Chabot College


Background: Chabot College has received an unsolicited augmentation in the amount of \$40,000 for the 2019 – 2020 program year from the U.S. Department of Education. The Board of Trustees approved the original grant award under item 4.1 at the September 20, 2016 Board meeting and additional augmentations as Item 4.4 at the October 24, 2017 and Item 4.2 at the October 16, 2018, and Item 4.3 at the August 20, 2019 Board meetings.

Funds support the TRIO Educational Talent Search (ETS) Program at Chabot College. The TRIO ETS Program serves 7th through 12th grade students in the San Lorenzo and Hayward Unified School Districts who are both low-income and first-generation college-bound, to ensure students persist from grade to grade, graduate from high school, and ultimately attend and graduate college. The TRIO ETS Program offers a variety of activities designed to impact educational outcomes including: student advising and mentoring; homework and tutoring assistance; college and financial aid application assistance; trips to college campuses, cultural and career-related events; as well as summer programming. This augmentation particularly supports the expansion of STEM activities through TRIO ETS, which is an essential component of the cradle to college to career pipeline and a vital strategy in ensuring student equity and access.

The grant augmentation in the amount of \$40,000 is being executed as of November 12, 2019 with the effective date of September 1, 2019 through August 31, 2020.

Recommended Action: That the Board of Trustees accepts this augmentation to Grant Award - U.S. Department of Education, TRIO Educational Talent Search (ETS) Program (P044A160820 – 19), Chabot – Las Positas Community College District, Chabot College in the amount of \$40,000 for the budget period of September 1, 2019 through August 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to accept the grant award on behalf of the District.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019


Agenda Item: 4.2

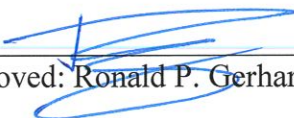
Subject: Acceptance of Gift – Public Safety Program, Chabot-Las Positas Community College District - Las Positas College

Background: The City of Pleasanton periodically surpluses city owned vehicles as they reach the end of their service life. The Pleasanton Police Department has declared as surplus a 2014 Ford police utility vehicle, Vin #1FM5K8AR2EGB38533, mileage of 94,432 with a value at \$2,000. The Pleasanton City Council has authorized the transfer of this police utility vehicle to Chabot – Las Positas Community College District - Las Positas College for the benefit of the Public Safety Program at the College.

The vehicle will be used to the benefit of the Public Safety Program for use as an instructional tool for classes such as AJ64 (Patrol Procedures), as well as to conduct program marketing and student recruitment campaigns throughout the Tri-Valley.

Recommended Action: That the Board of Trustees accepts the gift donated by City of Pleasanton.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019


Agenda Item: 4.3

Subject: Approval of 2021-2022 Academic Calendar

Background: Each year a Committee of twelve, appointed under the terms of the Chabot-Las Positas Community College District-Faculty Association Contract Article 8, meets to negotiate the Academic Calendar dates, including holiday breaks for the calendar two years into the future.

This year, the Committee developed the Academic Calendar for 2021-2022. There are no significant variations from previous years.

Recommended Action: The Board of Trustees approves the 2021-2022 Academic Calendar.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard /Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 4.4

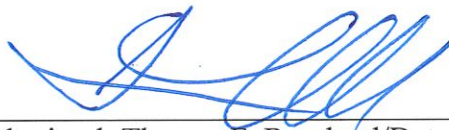
Subject: Approval of Agreement Renewal - Child Development Training Consortium (CDTC) 2019-2020 Instructional Agreement No. 19-20-4024 with Yosemite Community College District (YCCD/CDTC) and Chabot-Las Positas Community College District, Chabot College


Background: The Chabot-Las Positas Community College District, Chabot College, has received a program renewal from the Child Development Training Consortium (CDTC), 2019-2020 Instructional Agreement No. 19-20-4024, with the Yosemite Community College District. The program allows Chabot College to generate up to 650 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain or renew a Child Development Permit. The agreement provides the College with \$26 per enrolled unit of coursework, not to exceed a total of \$16,900.00.

The Chabot-Las Positas Community College District, Chabot College has been continuously involved with the CDTC and has received an annual renewal since 1993.

This agreement renewal will be for the period of September 1, 2019 through June 30, 2020, but no activities under the grant will be undertaken prior to Board approval of the agreement.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Child Development Training Consortium 2019-2020 Instructional Agreement No. 19-20-4024 with Yosemite Community College District, Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 11/14/19
Submitted: Theresa F. Rowland/Date

 11/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 4.5


Subject: Approval of Agreement Renewal – Child Development Training Consortium (CDTC) 2019-2020 Instructional Agreement No 19-20-2620 with Yosemite Community College District (YCCD/CDTC) and Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas College has received a program renewal for the Child Development Training Consortium (CDTC) 2019 - 2020 Instructional Agreement No. 19-20-2620 with the Yosemite Community College District (YCCD). The program allows the Chabot-Las Positas Community College District, Las Positas College to generate up to 600 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the Chabot-Las Positas Community College District, Las Positas College with \$26 per enrolled unit of coursework, not to exceed a total of \$15,600.

The Chabot-Las Positas Community College District, Las Positas College has been continuously involved with the YCCD/CDTC and has received an annual renewal since 1993.

The agreement renewal will be for the period September 1, 2019, through June 20, 2020, but no activities under the grant will be undertaken prior to Board approval of the agreement.

Recommended Action: That the Board of Trustees approves the proposed renewal of the Child Development Training Consortium 2019 - 2020 Instructional Agreement No. 19-20-2620 with Yosemite Community College District and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the acting Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 4.6


Subject: Approval of Grant Sub-Agreement to Host a Regional Director for Business and Entrepreneurship formerly Deputy Sector Navigator between Rancho Santiago Community College District and Chabot-Las Positas Community College District, Chabot College

Background: The Chancellor's Office employed a new method to select Deputy Sector Navigators (DSNs) and DSN host colleges for the 2018/19 competitive grant awards, whereby DSN applicants and host colleges applied separately and were matched. This process resulted in two rounds of application and selection: the first round of awardees had a grant start date of October 1, 2018, and the second round of awardees had a start date of January 1, 2019. Awards to host colleges for DSN positions that remained vacant after the first and second rounds had completed were made as they were made as they were finalized throughout spring 2019.

The strength of Chabot College's academic Business & Entrepreneurship discipline makes Chabot College an ideal host for the regional DSN. While the position is charged with serving the region, Chabot College will benefit substantially from the market intelligence gathered by the talent named as DSN.

Board approval is requested to accept the Grant Sub-Agreement for Year 2 grant awards as directed by the California Chancellor's Office and with Rancho Santiago CCD during the period of July 1, 2019 through September 30, 2020, effective date of November 13, 2019.

Recommended Action: That the Board of Trustees approves the proposed Grant Sub-Agreement to Host a Regional Director for Business and Entrepreneurship formerly Deputy Sector Navigator between Rancho Santiago Community College District and Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item:4.7

Subject: Approval of Agreement between Hayward Unified School District and Chabot-Las Positas Community College District, Chabot College


Background: Chabot College's Early Childhood Development Program conducts programs with degree and /or certificate requirements that students to gain practical experience in a classroom setting.


Hayward Unified School District provides educational services and would like to enter into an agreement with Chabot-Las Positas Community College District, Chabot College to allow students enrolled in Early Childhood Development courses to complete practicum hours at Hayward Unified School District School sites with appropriate supervision.

The Chabot College educational program and student evaluation shall be represented in all matters relating to field placements by the faculty member assigned to that course.

The term of the proposed agreement is scheduled to begin in the 2019-2020 academic year (upon Board approval), and continue in effect for a maximum of five (5) years, unless terminated by written notice of either party.

Recommended Action: That the Board of Trustees approves the proposed Agreement with Hayward Unified School District and Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 11/14/19
Submitted: Theresa F. Rowland/Date

 11/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 4.8

Subject: Approval to Travel Abroad – International Forensics Association Tournament to Narita Japan, Las Positas College


Background: Chabot-Las Positas College District, Las Positas College Talk Hawks has been planning to attend the prestigious International Forensics Association Tournament, scheduled to be held in Narita, Japan from March 6-14, 2020.


The purpose of this trip is to expose our students to the highest caliber of competition from both the United States as well as Foreign institutions. Our second-year (returning) students are ready for the challenge. It has been LPC Forensics' experience that the learning and cultural exposure that comes from participation at these international competitions far outweighs the educational opportunities that are provided from similar tournaments held here in the Bay Area. Typically, the best Forensics Programs in the country attend this event so this is also an opportunity for Las Positas College to be exposed/showcased to the top speech and debate institutions around the world. LPC continues to have its student competitors awarded scholarships from 4-year institutions as a direct result of their success at this tournament.

Since 2006 the Talk Hawks have participated in this esteemed competition eleven times, including trips to the Czech Republic, Germany, Argentina, Canada, Italy, Belgium, France, Spain, Austria and Peru, and have won many international awards.

Board Policies 4300 (Field Trips) and 4027 (Travel Abroad Program), Administrative Rules and Procedures, and materials from our insurance broker have been reviewed. The District is in compliance with each of these and has secured all necessary and required waivers.

Recommended Action: That the Board of Trustees approves the proposed Travel Abroad for the Chabot-Las Positas Community College District, Las Positas College Talk Hawks International Forensics Tournament to Narita Japan, March 6-14, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.


Submitted: Theresa F. Rowland/Date 11/4/19


Approved: Ronald P. Gerhard/Date 11/5/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

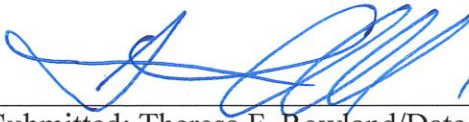
Agenda Item: 4.9

Subject: Approval of Contract -City of Hayward for Providing Community-Access Broadcasting Services, Chabot-Las Positas Community College District, Chabot College

Background: The City of Hayward and Chabot-Las Positas Community College District (CLPCCD) have in the past entered into a Community Media Center (CMC) Facility Use Agreement for the City to use the College's TV Studio and related facilities for Public, Educational and Government (PEG) access programming and production. This agreement was last approved by the Board as Board Item 4.5 on September 18, 2018.

The City has provided written notice of its decision to enter into a CMC Facility Use contract effective November 13, 2019 through June 30, 2023 pending board approval. The City will, under the agreement, remit to the District the sum of \$117,000 for the access to the TV Studio and facilities in accordance with the terms of the Agreement.

Recommended Action: That the Board of Trustees approves the proposed Contract with the City of Hayward for Providing Community-Access Broadcasting Services, Chabot-Las Positas Community College, Chabot College for the period of November 13, 2019 through June 30, 2023. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.


Submitted: Theresa F. Rowland/Date 11/4/19


Approved: Ronald P. Gerhard/Date 11/5/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 4.10


Subject: Approval of Agreement for Professional Services between the City of Hayward and Chabot-Las Positas Community College District, Chabot College


Background: This Agreement continues the work the Chabot College Student Initiative Center (SIC) has been doing with the City of Hayward in supporting community engagement activities to connect with a broad cross section of Hayward residents and stakeholders in the Tennyson Corridor. Chabot College faculty will recruit Chabot student interns familiar with the neighborhood who will collaborate with City of Hayward staff and interns to organize culture fest block parties and fund at least four small neighborhood mini-grants to create community-led pop-up activities or amenities.

The City of Hayward is funding time for Language Arts Faculty, Sean McFarland, Tom Dewit and Eric Helzel, to supervise student interns and to provide overall coordination and leadership of activities. In addition, funds will support food and project supplies for culture fest block parties.

Total compensation for services and expenses incurred shall not exceed \$60,000 for the Scope of Work described in Exhibit A for the period of October 1, 2019 through August 30, 2020 with an effective date of November 12, 2019.

Recommended Action: That the Board of Trustees approves the agreement for Professional Services between the City of Hayward and Chabot-Las Positas Community College District, Chabot College in the amount of \$60,000 for the period of October 1, 2019 through August 30, 2020. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the agreement on behalf of the District.

 11/14/19
Approved: Theresa F. Rowland/Date

 11/15/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>	
10/4/2019	10053685 - 10053959 Commercial Warrants	\$ 2,393,286.95	
	10053960 - 10053961 Commercial Warrants	98.66	
	10053962 - 10053963 Commercial Warrants	295,642.84	
	10053964 - 10053979 Commercial Warrants	1,324,512.45	
	10050688, 10050689, 10051241 10051675, 10051676, 10051677 10052667, 10052668, 10052669 Cancelled Warrants	(32,921.82)	
	2275 - 2297 ACH Payments	399,206.72	
	10/10/2019	10053980 - 10054063 Commercial Warrants	21,971.90
		10053172, 10053395 Cancelled Warrants	(2,503.75)
		10049292, 10052427 Cancelled Warrants	(1,798.00)
	10/11/2019	10054064 - 10054232 Commercial Warrants	1,368,431.98
10054233 Commercial Warrants		15,892.84	
10054234 - 10054238 Commercial Warrants		197,720.17	
10054239 - 10054264 Commercial Warrants		1,150,914.77	

Agenda Item: 5.1
 November 12, 2019
 Page 2

<u>Date</u>	<u>Warrant Numbers</u>		<u>Amount</u>
10/11/2019	10054265	\$	3,000.00
	Commercial Warrants		
	2298 - 2533		75,827.38
	ACH Payments		
10/18/2019	10054266 - 10054438		641,242.47
	Commercial Warrants		
	10054439 - 10054441		8,089.16
	ACH Payments		
	10054442 - 10054463		244,074.88
	Commercial Warrants		
	2534 - 2542		32,998.94
	ACH Payments		
10/25/2019	10054464 - 10054685		1,782,947.71
	Commercial Warrants		
	10054686		131.50
	Commercial Warrants		
	10054687 - 10054708		237,880.61
	Commercial Warrants		
	10052984, 10054299		(98,877.40)
	10054446		
	Cancelled Warrant		
	2365		(131.50)
	Cancelled ACH		
	2543 - 2559		352,392.24
	ACH Payments		
	TOTAL	\$	<u>10,410,031.70</u>

Douglas Roberts
 Submitted: Doug Roberts / Date 11/4/19

Ronald P. Gerhard
 Approved: Ronald P. Gerhard / Date 11/6/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

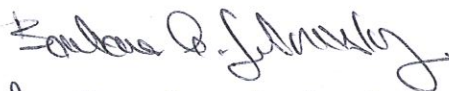
Agenda Item: 5.2


Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

October Payroll Warrant Total = \$5,622,193.83


for Douglas Roberts 11/4/19
Submitted: Doug Roberts / Date


Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 5.3

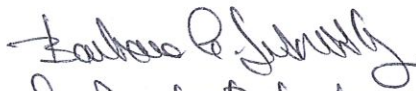

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computers, electronic equipment, lab equipment, a freezer, office furniture and equipment surplus from Chabot College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.


 11/4/19
Submitted by: Doug Roberts/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 5.4

Subject: Approval of Contract of Service – Chabot Las Positas Community College District, Las Positas College and FATV (Career America, LLC) – Admissions & Records Office and Counseling Department

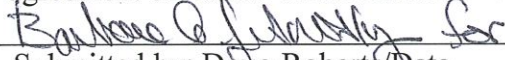
Background: FATV is a 15-year old niche content and technology company. FATV works with institutions of higher education to help schools explain financial aid to students and parents via short educational video clips. FATV is a “Sole Source” supplier of two proprietary products, both of which are Section 508 compliant.

Chabot-Las Positas Community College District, Las Positas College has purchased and implemented the FATV product on an annual basis for the past six years for the Financial Aid Office, and has purchased and implemented the GetSAP product on an annual basis for the past three years and has determined these products to be well utilized and an effective source of financial aid information. FATV now offers a new product, ‘Chatbot’, with a version in English and a second version in Spanish, which provides direct and instant answers to frequently asked questions online based on an ever-increasing library of topical subjects relevant to Admissions & Records and Counseling.

Chabot-Las Positas Community College District, Las Positas College wishes to purchase this new product in an effort to provide increased access to information for English and Spanish speaking students regarding Admissions & Records and Counseling. By entering into a three-year contract, significant discounts are provided which waive initial setup fees for the new Chabot program and provide additional loyalty discounts for all products combined. The term of the contract will be for the period December 1, 2019 through June 30, 2022. The price of the four products combined total \$31,000, with \$7,000 payable the first year and \$12,000 payable the second and third year.

Funding Source: Student Equity & Achievement funds.

Recommended Action: That the Board of Trustees approve the Contract of Service with CLPCCD, Las Positas College and FATV (Career America, LLC). It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to execute this agreement on behalf of the District.


Submitted by: Barbara A. Roberts/Date 11/4/19


Approved: Ronald P. Gerhard/Date 11/5/19

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

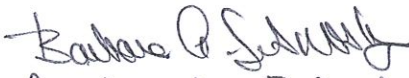
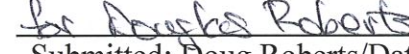
Agenda Item: 5.5

Subject: Approval of Annual Financial and Budget Report for the Chabot-Las Positas Community College District (CCFS 311A Annual Financial Report for Fiscal Year 2018-19 and Budget Report for Fiscal Year 2019-20)

Background: California Code of Regulations requires that each Community College District prepare and submit the Annual Financial and Budget Report by October 10 each year. The Annual Financial and Budget Report for the Chabot-Las Positas Community College District has been prepared in accordance with the California Code of Regulations. In accordance with the California Code of Regulations, Section 58305(d) a copy of this report was certified and submitted to the Chancellor's Office on or before October 10, 2019.

The reconciliation between the Annual Financial and Budget Report and the District's Audited Financial Statements will be included in the "Supplemental Information" section of the District's Audited Financial Statements under the heading "Reconciliation of Annual Financial and Budget Report (CCFS-311) with Fund Financial Statements". This reconciliation will identify reclassifications and adjustments which occurred during the Annual Audit.

Recommended Action: That the Board of Trustees acknowledges certification of the Annual Financial and Budget Report (CCFS 311A) for the Chabot-Las Positas Community College District.



Submitted: Doug Roberts/Date 11/14/19


Approved: Ronald P. Gerhard/Date 11/15/19

APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 5.6


Subject: Approval of Award of a Piggyback Contract for Audio Visual refresh for, Health, Athletics, Work Experience and Kinesiology at Las Positas College using the State of California CMAS contract 3-17-70-3398A


Background: District is preparing for the purchase, delivery and installation of Audio Visual equipment for the Health, Athletics, Work Experience and Kinesiology Department at Las Positas College. The classrooms scheduled for upgrade include PE-209 and PE-212. These classrooms are years past end of life and are in need of upgrading to the latest Audio Visual standards. To make the purchase of the required equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

California Multiple Award Schedule (CMAS) / National Association of State Procurement Officials (NASPO), manage a cooperative purchasing program approved by the California's State Chief Procurement Official and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The CMAS contract planned for this use is contract number (3-17-70-3398A) Whitlock Company.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for Audio Visual Refresh for Health, Athletics, Work Experience and Kinesiology at Las Positas College using the State of California CMAS (3-17-70-3398A) Cooperative Purchasing Program, to Whitlock Company of Fremont, CA in the respective amounts including taxes, not to exceed \$95,873.43. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Bond Funds


for Doug Roberts 11/4/19
Submitted: Doug Roberts/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 5.7

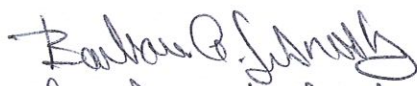
Subject: Approval of Award of a Piggyback Contract for audio visual refresh for complete classroom builds located in building 2400 at Las Positas College using the National IPA Contract – 171725-01

Background: District is preparing for the purchase, delivery and installation of Audio Visual classroom upgrades for rooms 2490, 2470, 2460 and 2450 at Las Positas College. These classrooms are years past end of life and are in need of upgrading to the latest Audio Visual standards. To make the purchase of the required equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

OMNIA Partners, Public Sector (subsidiary National IPA) is a national governmental purchasing cooperative able to leverage one of the largest pools of purchasing potential, and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The National IPA contract planned for this use is contract number (171725-01) One Diversified.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for Audio Visual Refresh for classrooms 2490, 2470, 2460 and 2450 at Las Positas College using the National IPA Contract – 171725-01 Cooperative Purchasing Program, to One Diversified Company of Pleasanton, CA including taxes, not to exceed \$176,727.64. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Bond Funds


for Doug Roberts 11/4/19
Submitted: Doug Roberts/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 6.1

Subject: Approval of the Purchase of the new SciDome IQ2400 Laser Projector from Spitz, Inc.

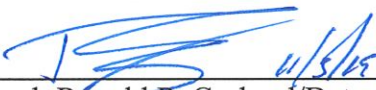
Background: The District has planned to purchase the materials and installation for the replacement of the Planetarium Projector at the Chabot College at dollar levels that require Board approval. The specified materials for the new projector upgrade are only available from one manufacturer – Spitz, Inc. The projector is an integral part of the overall planetarium dome projection system and must work in conjunction with existing equipment to remain and be seamlessly integrated into the existing equipment.

Public Contract Code 3400 authorizes the District to purchase necessary items that are only available from one source. It is recommended that the equipment be purchased from the named source.

Recommended Action: That the Board of Trustees approve the purchase of the SciDome IQ2400 Laser Projector from Spitz, Inc. of Chadds Ford, PA in the total amount including taxes, not to exceed \$164,883. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase agreements and any future augmentations or amendments to these agreements on behalf of the District.

Funding Source: Measure B Bond Funds


Submitted: Owen Letcher/Date 11/4/19


Approved: Ronald P. Gerhard/Date 11/5/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 6.2

Subject: Approval of Appointment to Citizens' Bond Oversight Committee for Measure B and Measure A

Background: The Board of Trustees of the Chabot-Las Positas Community College District adopted at its meeting of October 18, 2016, Resolution No. 04-1617 approving amended and restated Bylaws for the Citizens' Bond Oversight Committee for Measure B and Measure A. The action established one Committee for both Measure A and Measure B. Section 15278 of the Education Code of the State of California provides that the Governing Board of a community college district shall establish and appoint members to an independent citizens' bond oversight committee.

Recommended Action: That the Board of Trustees approves the proposed Revised Citizens' Bond Oversight Committee for Measure B and Measure A, effective November 12, 2019.

New Members

Sarah Hosterman – Community-At-Large

Continuing Members

Will Macedo – Retiree

Term Expires Spring 2021

Lynn Seppala – College Foundation

Term Expires Fall 2021

Jacques Gautreaux – Business Organization

Term Expires Spring 2021

Patrick Lofft – Taxpayers' Association

Term Expires Summer 2021

 11/4/19
Submitted: Owen Letcher/Date

 11/5/19
Approved: Ronald P. Gerhard /Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 6.3

Subject: Approval of Award of Force Account Labor Maintenance Contract with Enviser for the Boiler Replacement, Chabot College

Background: Per Public Contract Code section 20655 states, in each community college district, the governing board may make repairs, additions, or painting, repainting, or decorating upon school buildings, repair or build apparatus or equipment, make improvements on the school grounds, erect new buildings, and perform maintenance as defined in Section 20656 by day labor, or by force account, whenever the total number of hours on the job does not exceed 750 hours. Work is to be completed under the supervision of the District's employees. Second, when securing services to complete the "force account" work permitted under Public Contract Code 20655, the District is not required to engage in a competitive bidding proposal process.


The District engaged negotiations for labor hours to replace the central plant boilers at Chabot College with our current Maintenance Services provider Enviser for labor to remove two existing boilers and installing three "owner furnished" boilers to provide heating hot water and limited domestic hot water to the Chabot College Campus.

Recommended Award to:	Enviser, Union City, CA
Labor Contract Value Not to Exceed:	\$ 139,495.00

Recommended Action: That the Board of Trustees approves the proposed Award of Force Account Labor Contract with Enviser of Union City, CA, for labor hours not to exceed 650 hours for the Boiler Replacement at Chabot College in an amount not to exceed \$ 139,495.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

 11/9/19
Submitted: Owen Letcher/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 6.4

Subject: Approval of Award of Bid No. B19/20-04, B2420 AV Wall Replacement Project at Las Positas College

Background: The invitation for bid was in accordance with state public bidding requirements. On September 6, 2019 and September 13, 2019 mandatory bid walks were held and attended by Fifteen (15) interested parties. The public bid opening held at the District Office on October 3, 2019 resulted in the following bid amounts:

<u>Bidder</u>	<u>City</u>	<u>Bid Amount</u>
EIDIM Group, Inc. *	San Ramon	\$ 703,699.32
JD General Construction, Inc.	Livermore	\$ 1,050,000.00

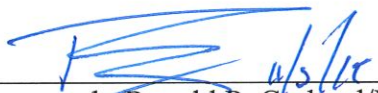
*Found to be non-responsive bidder

An evaluation of the apparent lowest bidder EIDIM Group, Inc. determined that their bid failed to list all required subcontractors in accordance to California Public Contract Code Section 4100. This section requires all bidders to list subcontractors whose work will exceed a half percent (.5%) of the total bid. The failure to list all required subcontractors deems this bid as non-responsive, thereby requiring the District to reject the bid and recommend award to the next lowest bidder. This results in the recommendation to award to JD General Construction, Inc. of Livermore, CA, as the lowest responsible and responsive bidder.

Recommended Action: That the Board of Trustees approve the award of Bid No. B19/20-04, B2420 AV Wall Replacement Project at Las Positas College to JD General Construction, Inc. of Livermore, CA, in an amount not to exceed \$1,050,000.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement and any future amendments to the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

 11/9/19
Submitted: Owen Letcher/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 6.5

Subject: Approval of Award of Contract with TSE Construction for Bid No. B19/20-08, District-Wide Safe School Locks Project

Background: The District issued Bid No. B19/20-08 on September 27, 2019. The invitation of bid was in accordance with the state public bidding requirements. The purpose of this request was to receive comprehensive proposals for the Safe School Locks Project.

A mandatory job walk was scheduled at Las Positas College on Tuesday, October 8, 2019 and at Chabot College on Wednesday, October 9, 2019 and attended by six (6) interested parties. On October 30, 2019 proposals were received by one (1) bidder.

<u>Bidder</u>	<u>City</u>	<u>Bid Amount</u>
TSE Construction	San Leandro, CA	\$ 355,400.00

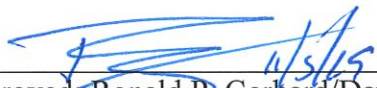
TSE Construction was selected as the lowest responsive and responsible bidder.

Proposed Price	\$ 355,400.00
Lump Sum	\$ 355,400.00

Recommended Action: That the Board of Trustees approves the proposed Award of Bid No. 19/20-08, Safe School Locks Project to TSE Construction of San Leandro, CA, in the lump sum amount of \$ 355,400.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

 11/14/19
Submitted: Owen Letcher/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 7.1

Subject: Acceptance of Grant Agreement No. 19-042-001, Educational Services and Support Extended Opportunity Programs and Services – California Community Colleges Chancellor’s Office (CCCCO), District-Economic Development

Background: Chabot-Las Positas Community College District (CLPCCD) has been awarded a grant by the California Community Colleges Chancellor’s Office (CCCCO) to serve as the fiscal agent for the Educational Services and Support Extended Opportunity Programs and Services (EOPS). This grant will provide funding to provide program administration, development, accountability, and activities in support of EOPS.

CLPCCD’s Department of Economic Development and Contract Education will continue to create and administer contracts and provide fiscal oversight, as well as serve as project manager, hiring vendors and creating subcontractors as required. There is a standard contract format utilized with the vendors.

The award amount of the CCCCCO Grant Agreement No. 19-042-001 is \$900,000. The funding period for this grant is from July 1, 2019 through October 31, 2020.

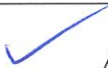
Recommended Action: That the Board of Trustees accepts the proposed Grant Agreement No. 19-042-001 – California Community Colleges Chancellor’s Office (CCCCO), District-Economic Development, in the amount of \$900,000, for the period of July 1, 2019 through October 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.

 11/14/19

Submitted: Theresa F. Rowland/Date

 11/5/19

Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 7.2

Subject: Acceptance of Grant Agreement No. 19-205-001, Strong Workforce Program – California Community Colleges Chancellor’s Office (CCCCO), District-Economic Development

Background: Chabot-Las Positas Community College District has been awarded the Strong Workforce Statewide Fiscal Omnibus Grant California Community College Chancellor’s Office (CCCCO) to serve as the fiscal agent.

Under the terms of this grant agreement, the role of fiscal agent requires that we create and implement contracts with vendors for data collection and reporting, curriculum and program creation and distribution, event planning and facilitation and technology purchases, and process invoices against those contracts, as directed by the CCCCCO staff assigned to oversee this program. There is a standard contract format utilized with the vendors.

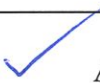
Recommended Action: That the Board of Trustees accepts Grant Agreement No. 19-205-001 – California Community Colleges Chancellor’s Office, District-Economic Development in the amount of \$9,900,000, for the period of November 13, 2019 through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to accept the Grant Agreement on behalf of the District.

 11/4/19

Submitted: Theresa F. Rowland/Date

 11/5/19

Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019


Agenda Item: 7.3

Subject: Acceptance of Grant Agreement No. 19-206-001 Adult Education Block Grant - California Community Colleges Chancellor's Office (CCCCO), District-Economic Development

Background: Chabot-Las Positas Community College District (CLPCCD) has been awarded a grant by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Adult Education Block Grant program (AEBG). CLPCCD's Department of Economic Development will create and administer contracts and provide fiscal oversight of the vendors and subcontractors required in the delivery of this program. There is a standard contract format utilized with vendors.

The award amount of the 2019-2020 CCCCCO Agreement No. 19-206-001 is \$5,000,000, four percent (4%) of which will be retained by the District for administrative fees. A proportionate amount of the salary and benefits for District personnel assigned to this grant will be covered. The contract is for the term of November 13, 2019 through December 31, 2020.

Recommended Action: That the Board of Trustees accepts the proposed Grant Agreement No. 19-206-001, Adult Education Block Grant – California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$5,000,000 for the period of November 13, 2019 through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Submitted: Theresa F. Rowland/Date 11/4/19


Approved: Ronald P. Gerhard/Date 11/5/19



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 7.4

Subject: Approval of Amendment of Grant Agreement No. 17-205-001, Strong Workforce Program - California Community Colleges Chancellor's Office (CCCCO), District-Economic Development


Background: Chabot-Las Positas Community College District was awarded the Strong Workforce Statewide Fiscal Omnibus Grant California Community College Chancellor's Office (CCCCO) to serve as the fiscal agent, which was approved by the Board of Trustees on October 18, 2016, item 7.3. An augmentation to the amount of the grant was approved on June 19, 2018.

The CCCCCO has requested that the funding period for Grant Agreement #17-205-001 be amended to reflect a new end date. The current term of January 18, 2018 through December 31, 2019 shall be extended through December 31, 2020, in the amount of \$12,500,000. All other terms of the grant remain the same.

Recommended Action: That the Board of Trustees approves the Amendment of Grant Agreement No. 17-205-001, Strong Workforce Program - California Community Colleges Chancellor's Office (CCCCO), District-Economic Development in the amount of \$12,500,000, for the period of January 18, 2018 through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.

 11/4/19

Submitted: Theresa F. Rowland/Date

 11/5/19

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019


Agenda Item: 7.5

Subject: Approval of Amendment of Grant Agreement No. 17-205-002, Strong Workforce Program - California Community Colleges Chancellor's Office (CCCCO), District-Economic Development

Background: Chabot-Las Positas Community College District was awarded the Strong Workforce Statewide Fiscal Omnibus Grant California Community College Chancellor's Office (CCCCO) to serve as the fiscal agent, which was approved by the Board of Trustees on October 18, 2016, item 7.3.

The CCCCCO has requested that the funding period for Grant Agreement #17-205-002 be amended to reflect a new end date. The term of January 18, 2018 through December 31, 2019, shall be extended through December 31, 2020, in the amount of \$5,811,000. All other terms of the grant remain the same.

Recommended Action: That the Board of Trustees approves the Amendment of Grant Agreement No. 17-205-002, Strong Workforce Program - California Community Colleges Chancellor's Office (CCCCO), District-Economic Development in the amount of \$5,811,000, for the period of January 18, 2018 through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.


Submitted: Theresa F. Rowland/Date 11/4/19


Approved: Ronald P. Gerhard/Date 11/5/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019


Agenda Item: 7.6

Subject: Approval of Amendment of Grant Agreement No. 18-205-001, Strong Workforce Program – California Community Colleges Chancellor’s Office (CCCCO), District-Economic Development

Background: Chabot-Las Positas Community College District was awarded the Strong Workforce Statewide Fiscal Omnibus Grant California Community College Chancellor’s Office (CCCCO) to serve as the fiscal agent, which was approved by the Board of Trustees on October 18, 2016, item 7.3.

The CCCCCO has issued an Amendment of Grant Agreement No. 18-205-001 to reflect a new end date. The term of July 1, 2018 through December 31, 2019, shall be extended through December 31, 2020, in the amount of \$9,800,000. All other terms of the grant remain the same.

Recommended Action: That the Board of Trustees approves the Amendment of Grant Agreement No. 18-205-001, Strong Workforce Program – California Community Colleges Chancellor’s Office (CCCCO), District-Economic Development in the amount of \$9,800,000, for the period of July 1, 2018 through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 7.7

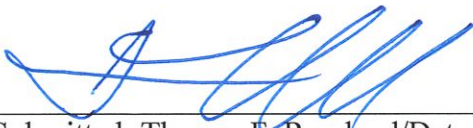
Subject: Approval of Master Agreement – Alameda County Electrical Joint Apprenticeship Training Committee, District-Economic Development

Background: Chabot-Las Positas Community College District’s Economic Development and Contract Education Department has been serving as the Local Education Agency for the Alameda County Electrical Joint Apprenticeship Training Committee for a number of years and the partnership has been annually renewed. Due to the public contract term limitation of no more than five (5) years, we are required to create a new Master Agreement with the Alameda County Electrical Joint Apprenticeship Training Committee.

The terms of the Master Agreement remain the same: The Agreement states that the District Office’s Economic Development and Contract Education Department shall administer the Alameda County Electrical Joint Apprenticeship Training Committee (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. The Master Agreement states that any costs associated with this program that are not covered by RSI funding will be covered by the Program Sponsor.

This Agreement has an initial term of nineteen months, December 1, 2019, through June 30, 2021, which will automatically renew for one-year periods.

Recommended Action: That the Board of Trustees approves the Master Agreement for the Alameda County Electrical Joint Apprenticeship Training Committee, District-Economic Development, for the period of December 1, 2019 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.


Submitted: Theresa F. Rowland/Date 11/4/19


Approved: Ronald P. Gerhard/Date 11/5/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 7.8

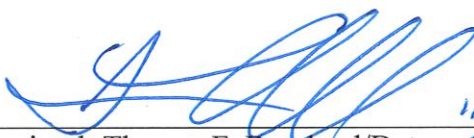
Subject: Approval of Master Agreement – Communications Workers of America (CWA) Joint Apprenticeship Training Committee (JATC), District-Economic Development


Background: Chabot-Las Positas Community College District’s Economic Development and Contract Education department has been serving as the Local Education Agency for the Communications Workers of America (CWA) Joint Apprenticeship Training Committee (JATC) for a number of years and the partnership has been annually renewed. Due to the public contract term limitation of no more than five (5) years, we are required to create a new Master Agreement with the Communications Workers of America (CWA) Joint Apprenticeship Training Committee (JATC).

The terms of the Master Agreement remain the same: The Agreement states that the District Office’s Economic Development and Contract Education Department shall administer the Telecommunications Apprenticeship Program with the Communications Workers of America (CWA) JATC (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. The Master Agreement states that any costs associated with this program that are not covered by RSI funding will be covered by the Program Sponsor.

This Agreement has an initial term of nineteen months, December 1, 2019 through June 30, 2021, with an option for an automatic one-year renewal.

Recommended Action: That the Board of Trustees approves the Master Agreement for the Communications Workers of America (CWA) Joint Apprenticeship Training Committee (JATC), District-Economic Development, for the period of December 1, 2019 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 7.9


Subject: Approval of Master Agreement – Independent Roofing Contractors of California, District-Economic Development

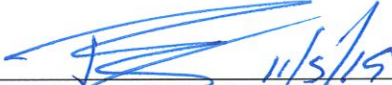
Background: Chabot-Las Positas Community College District's Economic Development and Contract Education Department has been serving as the Local Education Agency for the Independent Roofing Contractors of California for a number of years and the partnership has been annually renewed. Due to the public contract term limitation of no more than five (5) years, we are required to create a new Master Agreement with the Independent Roofing Contractors of California.

The terms of the Master Agreement remain the same: The Agreement states that the District Office's Economic Development and Contract Education Department shall administer the Independent Roofing Contractors of California (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. The Master Agreement states that any costs associated with this program that are not covered by RSI funding will be covered by the Program Sponsor.

This Agreement has an initial term of nineteen months, December 1, 2019 through June 30, 2021, with an option for an automatic one-year annual renewal.

Recommended Action: That the Board of Trustees approves the Master Agreement for the Independent Roofing Contractors of California, District-Economic Development, for the period of December 1, 2019 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019


Agenda Item: 7.10

Subject: Approval of New Apprenticeship Program Master Agreement – Northern California Shop Ironworkers Joint Apprenticeship and Training Committee, District - Economic Development, Las Positas College

Background: The Northern California Shop Ironworkers Joint Apprenticeship and Training Committee (Program Sponsor) has requested that the District become their Local Education Agency (LEA). Currently the Program Sponsor is working with a K-12 Adult School as their LEA and is interested in changing their LEA to allow their apprentices to receive college credit. Northern California Shop Ironworkers Joint Apprenticeship and Training Committee currently has approximately 30-35 apprentices in their program, and they have been training apprentices for over 20 years.

Las Positas College will serve as the Local Education Agency for the program, which will be administered out of the Economic Development and Contract Education Department. Las Positas College will be responsible for curriculum review, hiring instructors, as well as enrolling the apprentices as students. In addition to Related and Supplemental Instruction (RSI) classroom hours, on-the-job training hours may be counted towards FTES. District will be responsible for assisting with the transition from the previous LEA guiding the learning experience, to meet partner expectations, and the proposer Program Sponsor instructors meet established minimum qualifications. District will maintain the role of liaison with the Program Sponsor to assure program goals. The Master Agreement states the Program Sponsor will reimburse District for all expenditures not covered by RSI funds provided by the State.

Recommended Action: That the Board of Trustees approves the Master Agreement dated November 13, 2019, between Chabot-Las Positas Community College District and the Northern California Shop Ironworkers Joint Apprenticeship and Training Committee, for the purpose of providing Related and Supplemental Instruction and other services to students registered in the Shop Ironworkers Apprenticeship Program. It is further recommended that the Board of Trustees authorize the Vice Chancellor, Business Services, to execute the Master Agreement on behalf of the District.


Submitted: Theresa F. Rowland/Date 11/4/19


Approved: Ronald P. Gerhard/Date 11/5/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 7.11

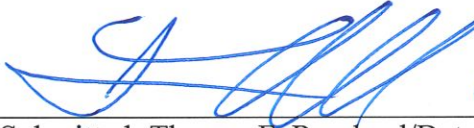
Subject: Approval of Memorandum of Understanding (MOU) – United Way Bay Area, District-Economic Development, Tri-Valley Career Center


Background: The decennial 2020 Census is an opportunity for state and local governments to count the residents living in their jurisdictions. The count impacts funding for cities, counties and local school districts, including community colleges. For the first time, the Census Questionnaire can only be completed online.

As a trusted community resource, the Tri-Valley Career Center (TVCC) has been requested by the United Way Bay Area to serve as a 2020 Census Questionnaire Assistance Center (QAC). TVCC will make space and computers available for residents of the Tri-Valley to use to complete the 2020 Census. Additionally, the TVCC will provide multi-lingual assistants for residents who need extra help, or simply wish to ask questions in their native language, such as why it is important for them to complete the survey.

The United Way Bay Area is awarding a grant of \$15,000 to offset the cost of serving as a QAC site. The grant period is November 20, 2019 through July 31, 2020.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) and grant funding from the United Way Bay Area to the District-Economic Development, Tri-Valley Career Center, in the amount of \$15,000, for the period of November 20, 2019 through July 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 7.12


Subject: Approval of Master Agreement – Western Burglar and Fire Alarm Association Unilateral Apprenticeship Training, District-Economic Development


Background: Chabot-Las Positas Community College District's Economic Development and Contract Education Department has been serving as the Local Education Agency for the Western Burglar and Fire Alarm Association Unilateral Apprenticeship Training Committee for a number of years and the partnership has been annually renewed. Due to the public contract term limitation of no more than five (5) years, we are required to create a new Master Agreement with the Communications Workers of America (CWA) Joint Apprenticeship Training Committee.

The terms of the Master Agreement remain the same: The Agreement states that the District Office's Economic Development and Contract Education Department shall administer the Western Burglar and Fire Alarm Association Unilateral Apprenticeship Training Committee (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. The Master Agreement states that any costs associated with this program that are not covered by RSI funding will be covered by the Program Sponsor.

This Agreement has an initial term of eighteen months, December 1, 2019 through June 30, 2021, with an option for an automatic one-year annual renewal.

Recommended Action: That the Board of Trustees approves the Master Agreement for the Western Burglar and Fire Alarm Association Unilateral Apprenticeship Training, District-Economic Development, for the period of December 1, 2019 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 11/4/19
Submitted: Theresa F. Rowland/Date

 11/5/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 9.1

Subject: First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is a first reading of these Board Policies. Based upon board comment and feedback, they will be represented for a second reading at the Board's June meeting for approval.

The Administrative Procedures are reviewed in the same manner as Board Policies except that they are presented to the Board once, as informational items.

AP 2320 Special and Emergency Meetings
AP 2340 Agendas
AP 2345 Public Participation at Board Meetings
AP 6750 Parking

Recommended Action: None at this time.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 12, 2019

Agenda Item: 9.2

Subject: First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is a first reading of these Board Policies. Based upon board comment and feedback, they will be represented for a second reading at the Board's June meeting for approval.

The Administrative Procedures are reviewed in the same manner as Board Policies except that they are presented to the Board once, as informational items.

BP 2220 Committees of the Board
BP 2305 Annual Organizational Meeting
BP 2315 Closed Sessions
BP 2320 Special and Emergency Meetings
BP 2330 Quorum and Voting
BP 2340 Agendas
BP 2345 Public Participation at Board Meetings

Recommended Action: None at this time.