

# OFFICIAL COPY



## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

### BOARD OF TRUSTEES SPECIAL MEETING December 23, 2019—9:00 A.M.\*

District Office; 7600 Dublin Blvd; Dublin CA  
Board Room (3<sup>rd</sup> Floor)

#### NOTICE OF ADDITIONAL MEETING LOCATION (Teleconference) Gov't Code Sec. 54953)

Please take notice that items [1.0, 3.0, 4.0, 5.0, 6.0, 7.0] shall be held through teleconferencing at the following location:

- *14000 Fruitvale Avenue, Saratoga CA 95070, Vice Chancellor's Office*

#### 1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **9:00 A.M.—OPEN SESSION-  
CALL TO ORDER AND ROLL CALL\***

1.2 **PLEDGE TO FLAG**

1.3 **PUBLIC COMMENTS**

This is a special meeting of the Board, as such public comment is limited to the subject matter of the special meeting. This special meeting is convened for the specific and limited purpose of hearing and acting upon the Consent Agenda that was agenized for the December 17, 2019 regular meeting. That meeting was canceled due to a health-related emergency of a trustee.

1.4 **APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

#### 3.0 PERSONNEL

- (cc) 3.1 Classified Personnel  
(cc) 3.2 Faculty Personnel

#### 4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of a US Department of Education Grant, Childcare Access Means Parents in School (CCAMPIS) for the Chabot College Children's Center Expansion (GAN P335A190370)  
(cc) 4.2 Approval of Curriculum Changes, Chabot College  
(cc) 4.3 Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Fund Agreement Strong Workforce Program Regional Fund Agreement, Cabrillo Community College District, and Chabot

- Las Positas Community College District, Las Positas College
- (cc) 4.4 Approval of Agreement between the City of Pleasanton and Chabot-Las Positas Community College District, Las Positas College, for use of Fire Training Facility
  - (cc) 4.5 Approval of Agreement - AB 109 Direct Services: Expanding Access and Supporting Success for Returning Citizens in Higher Education between County of Alameda and Chabot-Las Positas Community College District, Chabot College (Master Contract No. 901750)

## **5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Receive and File the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for the Fiscal Year 2018-19
- (cc) 5.4 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.5 Approval of Agreement – INTELECOM Intelligent Telecommunications, Inc. (“INTELECOM”), Chabot-Las Positas Community College District, Las Positas College

## **6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Approval of Award of Contract with tBP/Architecture for Design and Engineering Services for the new Biological Sciences Phase 2 Project at Chabot College
- (cc) 6.2 Authorization of Modification to the Contract with LPAS Architecture and Design for Lump Sum Additional Project Related Costs for Building 2100 Academic Support and Office Building at Las Positas College
- (cc) 6.3 Authorization to File Notice of Completion with Alameda County Clerk Recorder’s Office for Pre-Construction and Construction Services for the Medium Voltage Substation Replacement Project (No. B190337) at Las Positas College
- (cc) 6.4 Authorization to File Notice of Completion with Alameda County Clerk Recorder’s Office for the New Modular Office/Conference Trailer (Project No. B190392) Las Positas College
- (cc) 6.5 Authorization to File Notice of Completion with Alameda County Clerk Recorder’ Office for the Remove Lockers in Team Rooms (Project No. B190402) Las Positas College
- (cc) 6.6 Authorization to File Notice of Completion with Alameda County Clerk Recorder’s Office for the Synthetic Turf Removal / Replacement (Project No. B200072) Las Positas College
- (cc) 6.7 Authorization to File Notice of Completion with Alameda County Clerk Recorder’s Office for the Custom Airpro Lockers for Building 2500, Team Locker Rooms (Project No. B20025) Las Positas College

## **7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

- (cc) 7.1 Approval of Memorandum of Understanding (MOU) – United Way Bay Area, District-Economic Development, Tri-Valley Career Center

**8.0 ADJOURNMENT****9.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

January 21, 2020, 6:30 p.m., Regular Meeting, District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

***District Mission Statement***

*“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”*

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Foster, Chad R., Stage Technician (2CHU07), 100%, 12 months/year, Range 33/1, \$48,507.00/annual, effective 12/18/19. This position is grant/categorically funded and therefore subject to continued renewal.

Morrison-Pegg, Caroline J., Audience Service Technician (2CHU12), 100%, 12 months/year, Range 33/1, \$48,507.00/annual, effective 12/18/19. This position is grant/categorically funded and therefore subject to continued renewal.

  
Submitted: Wyman M. Fong/Date

12.11.19

  
Approved: Ronald P. Gerhard/Date

12-12-19

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment – First Year, January 13, 2020 – June 30, 2020

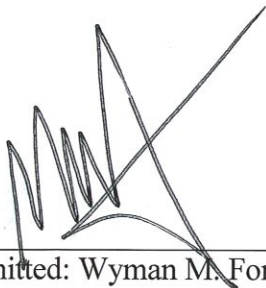
Jason, LaShara A., Instructor, Nursing (Medical Surgical) (2FHS23), Column/Step III/5, \$73,877.00/annual.

Lachenmeier, Erika N., Instructor, English as a Second Language (ESL) (2FLA37), Column/Step III/1, \$62,035.00/annual.

B. Pre-Retirement Reduction of Workload

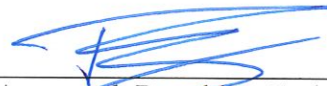
Hintz, Hisako E., Instructor, English as a Second Language (ESL) (2FLA28), reduce workload from 100% to 50% starting Fall 2020, subject to CalSTRS approval.

Zuliani, Diane M., Instructor, Art History (2FHU08), reduce workload from 100% to 90% starting Spring 2021, subject to CalSTRS approval.



12.11.19

Submitted: Wyman M. Fong/Date



12-12-19

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 4.1

Subject: Acceptance of a US Department of Education Grant, Childcare Access Means Parents in School (CCAMPIS) for the Chabot College Children's Center Expansion (GAN P335A190370)

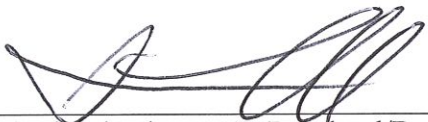
Background: Chabot College has applied for and been awarded a \$110,649 grant per year from the US Department of Education from October 1, 2019 through September 30, 2020, with the option for renewal for three additional years.

The Chabot College Children's Center helps provide students access to affordable childcare on campus. The Children's Center currently provides 96 families with a consistent childcare option for children, ages three-months to kindergarten, to learn and have fun. For student parents, the Children's Center is a key resource to academic success and being able to stay in school. Chabot student parents with children attending the Children's Center have higher persistence and success rates, compared to the average across campus.

Following budget cuts in 2010, the Center has slowly been rebuilding capacity to serve the 155 families on the waitlist. Funds from this grant will support staffing, professional development, and National Association for the Education of Young Children (NAEYC) Accreditation to open 12 additional subsidized childcare slots, which will prioritize families in greatest economic need on the waitlist.

Funding for this project is in the amount of \$110,649 for the period of October 1, 2019 through September 30, 2020 with an effective date of December 17, 2019

Recommended Action: That the Board of Trustees accepts the US Department of Education Grant, Childcare Access Means Parents in School (CCAMPIS) for the Chabot College Children's Center Expansion in the amount of \$110,649 for the period of October 1, 2019 through September 30, 2020 with an effective date of December 17, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.

 12/9/19  
Submitted: Theresa F. Rowland/Date

 12-12-19  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 4.2

Subject: Approval of Curriculum Changes, Chabot College

Background: The following recommended curriculum changes were considered by the Chabot College Curriculum Committee during the period of April 2, 2019 to November 5, 2019 and consist of:

New Programs	13
Revised Programs	1
Deactivated Programs	6
New Courses	4
New Non-Credit Courses	1
Revised Courses	50
Deactivated Courses	51

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approves the new and revised courses and programs proposed by Chabot College, approved Spring 2019 and Fall 2019, effective Fall 2019, Spring 2020, and Fall 2020.

 12/9/19

Submitted: Theresa F. Rowland/Date

 12-12-19

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 4.3

Subject: Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Fund Agreement Strong Workforce Program Regional Fund Agreement, Cabrillo Community College District, and Chabot-Las Positas Community College District, Las Positas College

Background: The Strong Workforce Program allocates \$248M per year for the purpose of expanding the availability of quality community college career technical education and workforce development courses, programs, pathways, credentials, certificates, and degrees. The legislation provided for 40% of the funds to be distributed through and allocated by the regional consortia to their member colleges for the purpose of funding regionally prioritized projects and programs that meet the needs of local and regional economies.

The 28-college Bay Area Community College Consortium (BACCC) will receive a total of \$19,407,594 from the first year's Regional Share allocation. As in the first year, 5% of the funds are set aside to support the consortium's operating costs. The BACCC member colleges voted to allocate 82.5% of the second year Regional funds directly to colleges and the remaining 12.5% to multi-college projects. Chabot-Las Positas Community College District, Las Positas College's share of the Strong Workforce Regional Share funding from both the 82.5% direct allocation and the 12.5% multi-college projects is as follows:

Las Positas College Projects	\$460,850
Multi-District Projects	\$ 10,000
Las Positas College Total Allocation	\$470,850

Chabot-Las Positas Community College District, Las Positas College will invest the allocation of the Strong Workforce Program Regional Share funds in the following program areas:

K-14 Pathways	NextGen Automotive
Public Safety	CyberSecurity
CTE Marketing	Teacher Preparation Pipeline
BioSciences Supply Chain/Operations	



Agenda Item: 4.3  
December 17, 2019  
Page 2

Recommended Action: That the Board of Trustees approves the agreement Strong Workforce Program Regional Fund Agreement with Bay Area Community College Consortium (BACCC), Cabrillo Community College District, and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorizes the acting Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

  
Submitted by: Theresa F. Rowland/Date 12/19/19

  
Approved: Ronald P. Gerhard/Date 12-12-19

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APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 4.4


Subject: Approval of Agreement between the City of Pleasanton and Chabot-Las Positas Community College District, Las Positas College, for use of Fire Training Facility

Background: Chabot-Las Positas Community College District, Las Positas College Regional Fire Academy is an Accredited Regional Training Program (ARTP) through the Office of the California State Fire Marshal. In order to maintain ARTP status and to provide necessary instruction, the Las Positas College Regional Fire Academy must have access to a suitable Fire Training Facility. The Las Positas College Regional Fire Academy used the Pleasanton Fire Training Facility for its first academy in the spring of 2019. The purpose of this agreement is to allow the Las Positas College Regional Fire Academy to continue its use of the Fire Training Facility of the City of Pleasanton to conduct hands on training. The Facility is owned by the City of Pleasanton and operated by the Livermore-Pleasanton Fire Department.

The agreement will commence on December 18, 2019 and end on June 30, 2020. This agreement may be terminated by either party upon thirty (30) day written notice.

Recommended Action: That the Board of Trustees approves the proposed agreement between the City of Pleasanton and Chabot-Las Positas College District, Las Positas College for use of Fire Training Facility. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

  
Submitted: Theresa F. Rowland/Date 12/9/19

  
Approved: Ronald P. Gerhard/Date 12-12-19

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 4.5

Subject: Approval of Agreement - AB 109 Direct Services: Expanding Access and Supporting Success for Returning Citizens in Higher Education between County of Alameda and Chabot-Las Positas Community College District, Chabot College (Master Contract No. 901750)

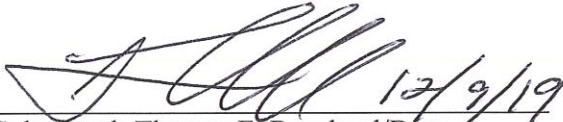
Background: Chabot College has applied for and been awarded a two-year \$200,000 contract from the County of Alameda, Probation Department, in support of Chabot College's Restorative Integrated Self-Education (RISE) Program.

RISE provides a comprehensive, evidence-informed program that expands access to higher education for returning citizens and supports the success of formerly incarcerated students so that they have a greater chance of achieving their higher education goals. Chabot College, with partner Open Gate, recruits incarcerated men and women from Santa Rita Jail, as well as from post-release and 1170(h) populations, who are motivated to attend college. Often, formerly incarcerated students face an array of social, financial, and academic challenges as they seek to enter higher education and through their academic journey. RISE provides academic and non-academic supports - such as peer mentoring, counseling, referrals to on- and off-campus resources, and group support - to reduce recidivism and support students' reentry to the community.

The AB 109 Direct Services Contract will support the recruitment of 35-40 realigned students on Probation and provide comprehensive supports to these students pursuing higher education at Chabot College.

Funding for this project is in the amount of \$200,000 for the period of January 1, 2020 through December 31, 2021.

Recommended Action: That the Board of Trustees approves the proposed agreement AB 109 Direct Services: Expanding Access and Supporting Success for Returning Citizens in Higher Education between County of Alameda and Chabot-Las Positas Community College District, Chabot College in the amount of \$200,000 for the period of January 1, 2020 through December 31, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

  
Submitted: Theresa F. Rowland/Date 12/9/19

  
Approved: Ronald P. Gerhard/Date 12-12-19

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers


Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
10/28/2019	10054709 Commercial Warrants	\$ 5,149,259.19
10/29/2019	2560 ACH Payments	221,716.63
11/1/2019	10054710 - 10054998 Commercial Warrants	1,534,586.91
	10054999 Commercial Warrants	34.63
	10055000 - 10055010 Commercial Warrants	446,085.27
	10054529 Cancelled Warrant	(6,491.20)
	2561 - 2572 ACH Payments	135,585.04
11/8/2019	10055011 - 10055259 Commercial Warrants	5,089,883.04
	10055260 Commercial Warrants	125.00
	10055261 - 10055264 Commercial Warrants	303,244.44
	10055265 - 10055270 Commercial Warrants	10,533.42
	10055271 Commercial Warrants	3,000.00
	10053943 Cancelled Warrant	(4,094.68)
	2573 - 2592 ACH Payments	169,111.71

Agenda Item: 5.1  
 December 17, 2019  
 Page 2

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
11/15/2019	10055272 - 10055366 Commercial Warrants	\$ 998,220.09
	10055367 Commercial Warrants	1,070.38
	10055368 - 10055455 Commercial Warrants	209,945.26
	10055456 - 10055468 Commercial Warrants	382,701.79
	2593 - 2824 ACH Payments	72,544.82
11/21/2019	10055469 Commercial Warrants	1,000,000.00
	10049132, 10054468, 10055184 Cancelled Warrants	(46,980.30)
11/22/2019	10055470 - 10055496 Commercial Warrants	743,567.92
	10055497 Commercial Warrants	151,650.00
	10055498 - 10055761 Commercial Warrants	3,215,999.50
	2825 - 2841 ACH Payments	420,836.00
	TOTAL	<u>\$ 20,202,134.86</u>

 12-10-19  
 Submitted: Doug Roberts / Date

 12-12-19  
 Approved: Ronald P. Gerhard / Date

APPROVED  DISAPPROVED  TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 5.2

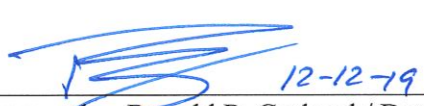
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

November Payroll Warrant Total = \$5,618,114.38

  
Submitted: Doug Roberts / Date 12-10-19

  
Approved: Ronald P. Gerhard / Date 12-12-19

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APPROVED  DISAPPROVED  TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 5.3

Subject: Receive and File the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for the Fiscal Year 2018-19


Background: The June 30, 2019 annual audit report is being presented to the Board of Trustees for review and acceptance. This annual financial and compliance audit is required under Education Code 84040 and provides for an examination of the District's annual financial statements to assess their fairness and reliability.

The unmodified audit opinion rendered by Crowe LLP communicates that the District's financial statements, as presented within the audit report, present fairly the financial position of the District for the fiscal year ended June 30, 2019. The management discussion and analysis section of the audit report, beginning on page 4, contains an executive summary of the results of operations for the fiscal year ending June 30, 2019.

Section 13e of the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the receipt of the auditor's report.

Upon approval of this action, the District's audited financial statements will be filed with: California Community College Chancellor's Office, California Department of Education, California Department of Finance, California Department of Social Services, submitted to the federal online repository, and the County of Alameda.

Recommended Action: That the Board of Trustees receive and file the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for the Fiscal Year 2018-19.

  
Submitted: Doug Roberts/Date 12-10-19

  
Approved: Ronald P. Gerhard/Date 12-12-19

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 5.4


Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold


Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computers, electronic equipment, and printer surplus from Chabot College and District Office. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 12-10-19  
Submitted by: Doug Roberts/Date

 12-12-19  
Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 5.5

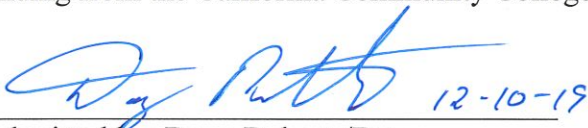
Subject: Approval of Agreement – INTELECOM Intelligent Telecommunications, Inc. (“INTELECOM”), Chabot-Las Positas Community College District, Las Positas College


Background: INTELECOM specializes in design, development and distribution of educational materials and solutions. INTELECOM works to develop an understanding of common needs and opportunities, and to offer solutions that individual colleges might not be able to afford but which colleges working collectively can benefit from.

Chabot-Las Positas Community College District, Las Positas College would like to purchase from INTELECOM, in advance of the development, the rights to use the myVRC (“App”), designed and developed by the Company. The App is a digital platform and smartphone application, tested by the relevant groups and in compliance with applicable Federal and State Regulations, to be used for free by the current students of Las Positas College Veterans First Program. The App will enhance communication and build a learning community through various features such as myBuddies chat option. The College Administrative interface of the App will allow for linking to resources such as mental health and wellness resources as well as study and success tools. Furthermore, the INTELECOM will develop a strategic marketing plan for outreaching to current Las Positas College Student Veterans in order to increase retention, graduation and transfer rates. For payment, Chabot-Las Positas Community College District, Las Positas College will pay a one-time advance purchase fee of \$3,600.00 to INTELECOM according to Schedule A of the enclosed Agreement.

Recommended Action: That the Board of Trustees approves the proposed agreement between INTELECOM Intelligent Telecommunications, Inc. (“INTELECOM”) and Chabot Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

Funding Source: The Las Positas College Veterans Resource Center receives annual on-going funding from the California Community College Chancellor’s Office.

 12-10-19  
Submitted by: Doug Roberts/Date

 12-12-19  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 6.1

Subject: Approval of Award of Contract with tBP/Architecture for Design and Engineering Services for the new Biological Sciences Phase 2 Project at Chabot College

Background: The District issued a request for qualifications (RFQ) B-18 on September 5, 2017, seeking qualified architectural and engineering firms for Measure A projects. Following established procurement procedures, a list of architectural and engineering service firms were established. Fifty-seven (57) A/E firms responded to the solicitation.


The District issued a request for proposal RFP B19/20-07 on September 23, 2019, seeking project specific proposals from the highest ranked firms from the established list of A/E firms. Nine (9) firms responded to the RFP, a six-person committee consisting of college faculty, staff and administrators scored and reviewed written proposals. The committee shortlisted to three (3) firms and were interviewed on November 4, 2019. Following the completion of the interviews, the committee recommends awarding the contract to tBP/Architecture of Walnut Creek, CA as the top rated firm for this RFP.

Base Fee	\$ 3,305,790.00
District Allowance	\$ 330,579.00
Not to Exceed Amount	\$ 3,636,369.00

Recommended Action: That the Board of Trustees approves the proposed award of the A/E services agreement to tBP/Architecture for the new Biological Sciences Phase 2 project at Chabot College in the amount not to exceed \$3,636,369.00 which includes basic services and reimbursable expenses; as well as a district allowance for unforeseen conditions. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

  
Submitted: Owen Letcher/Date 12/9/19

  
Approved: Ronald P. Gerhard/Date 12-12-19

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 6.2

Subject: Authorization of Modification to the Contract with LPAS Architecture and Design for Lump Sum Additional Project Related Costs for Building 2100 Academic Support and Office Building at Las Positas College

Background: On February 19, 2019, the Board of Trustees approved the contract with LPAS Architecture and Design. This modification will amend the "Reimbursable Expense" itemized in Exhibit D.A.2 as a "Lump Sum Additional Related Cost and will be invoiced to match the percent completed for each phase of the contract as outlined in Exhibit D. As such there will be no additional reimbursable expenses invoiced for the project; as they are accounted for in these costs. The approved contract amount will not change.


<u>Previously Approved</u>	
Base Fee	\$5,452,250
<b>Reimbursable</b>	\$ 200,000
District Allowance	\$ 347,750
Not to Exceed Amount	\$6,000,000

<u>Modification</u>	
Base Fee	\$5,452,250
<b>Lump Sum Additional Cost</b>	\$ 200,000
District Allowance	\$ 347,750
Not to Exceed Amount	\$6,000,000

Recommended Action: That the Board of Trustees approve the modification to the existing contract with LPAS Architecture and Design for Lump Sum Additional Project Related Costs. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

  
Submitted: Owen Letcher/Date 12/9/19

  
Approved: Ronald P. Gerhard/Date 12-12-19

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 6.3

Subject: Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for Pre-Construction and Construction Services for the Medium Voltage Substation Replacement Project (No. B190337) at Las Positas College

Background: The Medium Voltage Substation Replacement Project (No. B190337) at Las Positas College has been completed by Cupertino Electric, Inc. of San Jose, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Medium Voltage Substation Replacement Project (No. B190337) at Las Positas College.

Funding Source: Measure A Bond Funds and State Funded Scheduled Maintenance Funds

 12/9/19  
Submitted: Owen Letcher/Date

 12-12-19  
Approved: Ronald P. Gerhard/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 6.4

Subject: Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the New Modular Office/Conference Trailer (Project No. B190392), Las Positas College

Background: The New Modular Office/Conference Trailer (Project No. B190392) at Las Positas College has been completed by Design Space Modular Buildings of Mission Viejo, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the New Modular Office/Conference Trailer (Project No. B190392) at Las Positas College.

Funding Source: Measure A Bond Funds



12/9/19

Submitted: Owen Letcher/Date



12-12-19

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 6.5

Subject: Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Remove Lockers in Team Rooms (Project No. B190402) at Las Positas College

Background: The Remove Lockers in Team Rooms (Project No. B190402) at Las Positas College has been completed by J.D. General Construction, Inc. of Livermore, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Remove Lockers in Team Rooms (Project No. B190402) at Las Positas College.

Funding Source: Measure A Bond Funds

 12/9/19  
Submitted: Owen Letcher/Date

 12-12-19  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 6.6

**Subject:** Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Synthetic Turf Removal / Replacement (Project No. B200072) at Las Positas College

Background: The Synthetic Turf Removal / Replacement (Project No. B200072) at Las Positas College has been completed by Valley Precision Grading, Inc. of Rancho Cordova, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Synthetic Turf Removal/ Replacement (Project No. B200072) at Las Positas College.

Funding Source: Measure A Bond Funds

 12/9/19  
Submitted: Owen Letcher/Date

 12-12-19  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 6.7


Subject: Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Custom Airpro Lockers for Building 2500, Team Locker Rooms (Project No. B20025) at Las Positas College

Background: The Custom Airpro Lockers for Building 2500, Team Locker Rooms (Project No. B20025) at Las Positas College has been completed by Wenger Corporation of Owatonna, MN. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Custom Airpro Lockers for Building 2500, Team Locker Rooms (Project No. B20025) at Las Positas College.

Funding Source: Measure A Bond Funds

 12/9/19  
Submitted: Owen Letcher/Date

 12-12-19  
Approved: Ronald P. Gerhard/Date

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APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 17, 2019

Agenda Item: 7.1

Subject: Approval of Memorandum of Understanding (MOU) – United Way Bay Area, District-Economic Development, Tri-Valley Career Center

Background: The Tri-Valley Career Center (TVCC) has again been selected to serve as a Volunteer Income Tax Assistance (VITA) site to assist community members with free tax preparation and filing.

TVCC serves as the site host, coordinates the program, and recruits, trains and certifies volunteers to serve as tax preparers. Taxes are electronically filed from late January through April 15th of each year. This year, services will be offered at the TVCC office, the Pleasanton Library and Las Positas College.

The United Way Bay Area is awarding a grant of \$16,500 to the TVCC to offset the administrative costs of serving as a VITA site. The grant period will be December 18, 2019 through June 30, 2020, and the grant will be paid in two parts, in January and May.

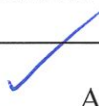
Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) and grand funding from the United Way Bay Area to the District-Economic Development, Tri-Valley Career Center, in the amount of \$16,500, for the period of January 16, 2020 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 12/9/19

Submitted: Theresa F. Rowland/Date

 12-12-19

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED