

# OFFICIAL COPY



## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

### BOARD OF TRUSTEES REGULAR MEETING June 16, 2020—5:00 P.M.\*

District Office; 7600 Dublin Blvd; Dublin CA  
Board Room (3<sup>rd</sup> Floor)  
Location for public participation: ZOOM 1.669.900.6833  
Meeting ID: 930 4251 5110  
<https://cccconfer.zoom.us/j/93042515110>

**Please take notice that in compliance with the Executive Order N-29-20:  
Trustees may participate in this meeting through Teleconferencing/Zoom.  
Teleconference/Zoom sites shall not be open to the public.**

#### **Location for Public Participation**

In order to protect the public health, and adhere to current directives regarding public gatherings and social distancing, the physical site of the meeting is closed to the public. As authorized by Executive Order N-29-20, public access to the meeting is provided electronically as follows:

#### **To observe or address the meeting:**

- The District is providing members of the public the ability to observe and address the meeting by telephone. Please call [1.669.900.6833, Meeting ID 930 4251 5110 and follow the prompts to join the meeting]

#### **To participate in the meeting, please follow the instructions below:**

- Members of the public may address the Board regarding any matter on the open or closed session agenda, as well as any matter within the Board's jurisdiction. If you wish to make a public comment or pull an item from the Consent Calendar, you must submit your public comments or request by e-mail, **no later than 3:00 p.m. on the day of the meeting to:** [dnascimento@clpccd.org](mailto:dnascimento@clpccd.org)

**\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

- The effectuate Board Policy 2350's limit of three minutes per speaker, please limit your comments per item to 300 words. Comment beyond 300 words will not be read. Also consistent with BP2350, thirty minutes shall be the maximum time allotment for public speakers on any one subject of the number of speakers.
- Each comment, will be read aloud by the Board Secretary, as the agenda item, to which it relates is taken up by the Board.
- To ensure that your comment is read in connection with the matter you wish to address:
  - Send a separate email for each agenda item you wish to speak on:
  - To comment on a listed item on the agenda, state the agenda item number and title in the subject line of the e-mail.
  - To comment on a matter on the Board's closed session agenda, state in the subject line: "Public Comment/Closed Session Agenda".
  - To comment on a matter of general concern within the Board's jurisdiction, state in the subject line: "General Public Comment/Open Session".
- Speakers are encouraged, but not required, to state their name.
- All votes taken during the meeting will be by roll call.
- Any individuals with disabilities who needs reasonable accommodation or modification in order to participate remotely may make a request for accommodation by contacting the Recording Secretary Debra Nascimento at [dnascimento@clpccd.org](mailto:dnascimento@clpccd.org) or 925.485.5207 at least 48 hours before the meeting.

## **1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD**

### **1.1 5:00 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL\***

### **1.2 PUBLIC COMMENTS**

Public comment on the closed session agenda submitted by email, through the procedure and by the deadline stated above, will be read aloud by the Recording Secretary.

### **1.3 CLOSED SESSION\*-**

- a) CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)
- b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Chancellor (Government Code Section 54957)
- c) PENDING LITIGATION: Buffington v. Chabot- Las Positas Community College District (Government Code Section 54956.9)

- 1.4 **6:30 P.M.—OPEN SESSION-  
CALL TO ORDER AND ROLL CALL**
- 1.5 **PLEDGE TO FLAG**
- 1.6 **ADMINISTRATION OF OATH OF OFFICE- STUDENT TRUSTEES**
- 1.7 **PUBLIC COMMENTS**  
Public comments submitted by email, through the procedure and by the- deadline stated above, will be read aloud by the Recording Secretary.
- 1.8 **APPROVE CONSENT ITEMS (cc)**  
Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.
- (cc) 1.9 Approval of Minutes of May 19, 2020, Regular Meeting
- 1.10 **PRESENTATION: PROPOSED TENTATIVE BUDGET- 2020-2021 General Funds, Cafeteria Fund, Capital Outlay Projects Funds, Self-Insurance Fund (RUMBLE), Child Development Fund, Bond Fund and Establishment of September 8, 2020 as the Date for Public Hearing and Adoption of District Budgets**
- 2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**
  - 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
  - 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
  - 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
  - 2.4 Constituency Reports: SEIU, Faculty Association
- 3.0 PERSONNEL (No Items)**
- 4.0 EDUCATIONAL SERVICES**
  - (cc) 4.1 Acceptance of Gift – Schick Dental Imaging Software and XRAY Sensors, Chabot Las Positas Community College District, Chabot College
  - (cc) 4.2 Acceptance of Grant Award – National Science Foundation Grant 2000573: Building Biobadges into a Traditional Biology Program to Fulfill Workforce Needs and Support Program Equity, Chabot-Las Positas Community College District, Las Positas College
  - (cc) 4.3 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College

- (cc) 4.4 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.5 Approval of Agreement – Subrecipient Commitment for California Learning Labs Seed Grant Award - Social Online Tools to Support Collaborative and Inclusive Learning with California State University, Stanislaus (CSUS) and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.6 Approval of Amendment to Letter of Grant Agreement No. CN180198 with Fullerton College for the California Early Childhood Mentor Program with Chabot-Las Positas Community College District, Chabot College
- (cc) 4.7 Approval of Amendment to the Subaward Agreement between Foothill-De Anza Community College District on behalf of California Virtual Canoes - Online Education Initiative (CVC-OEI) and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.8 Approval of First Amendment to Agreement – Alameda County Sheriff’s Office for the Accredited Basic Law Enforcement Academy and Courses with Chabot- Las Positas Community College District, Las Positas College
- (cc) 4.9 Approval of Koret Sub-Recipient Grant Agreement No. W3251-424/Gift No. 19-0290 for the College Agile Network between California State University, East Bay Foundation Inc and Chabot-Las Positas Community College District
- (cc) 4.10 Approval of Memorandum of Understanding (MOU) between Tri-Valley ROP and Chabot-Las Positas Community College District, Las Positas College

## **5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Memorandum of Understanding between HEN Nozzles LLC and Chabot-Las Positas Community College District, Las Positas College
- (cc) 5.4 Approval of Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between Chabot-Las Positas Community College District, Las Positas College, and The U.S Department of Education Chabot College campus
- (cc) 5.5 Approval of Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between Chabot-Las Positas Community College District, Las Positas College, and The U.S Department of Education Las Positas College campus
- (cc) 5.6 Approval of Emergency Relief Fund-IHE/Institutional Portion under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between Chabot-Las Positas Community College District, Las Positas College, and The U.S Department of Education Chabot College campus
- (cc) 5.7 Approval of Emergency Relief Fund-IHE/Institutional Portion under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between Chabot-Las Positas Community College District, Las Positas College, and The U.S Department of Education Las Positas College campus



- (cc) 5.8 Approval of Budget Transfers from October 2019 – May 2020
- 5.9 Adoption of Resolution No. 15-1920 Appropriations Limit for 2020-21 (GANN Limit)
- 5.10 Adoption of the District’s 2020-21 Tentative Budget, which includes the budgets for the: General Fund, Cafeteria Fund, Child Development Fund, Economic Development and Contract Education (EDCE) Fund, Self-Insurance (RUMBL) Fund, (Measure A) Bond Fund, Capital Projects Fund, and Special Reserves Fund, and the Establishment of September 8, 2020 and October 20, 2020 as the (respective) Regulatory, and Executive Order compliant dates for Public Hearing and Adoption of the District Fiscal Year Budgets

## **6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Approval of Modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services Building 2100, New Biology Building at Chabot College
- (cc) 6.2 Approval of Final Change Order with Pacific Power & Systems, Inc. for the Fire Alarm System Voice Evacuation Upgrade at Chabot College
- (cc) 6.3 Approval of Professional Service Agreement Extension with Vanir Construction Management, Inc. of San Francisco, CA, for Construction Management, Biology Phase 1, Building 2100 at Chabot College
- (cc) 6.4 Approval of Award of the Alerton Energy Management System Building Automation Services and Support Program for Chabot College and Las Positas College
- 6.5 Adoption of Resolution No.14-1920—Authorization to Submit the Five-Year Construction Plan (2022-2026) to the California Community Colleges Chancellor’s Office and Request for State Funds for Capital Outlay Projects

## **7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

- (cc) 7.1 Approval of Amendment No. 1 of Grant Agreement No. 19-081-102 – California Community Colleges Chancellor’s Office, District-Economic Development
- (cc) 7.2 Approval of Amendment No. 2 of Grant Agreement No. 18-081-102 – California Community Colleges Chancellor’s Office, District-Economic Development
- (cc) 7.3 Approval of Amendment of CBO Master Contract Renewal, Alameda County-District Economic Development, Tri-Valley Career Center
- (cc) 7.4 Approval of First Amendment to Professional Services Agreement - County of Humboldt, District-Economic Development
- (cc) 7.5 Approval of Master Agreement Sprinkler Fitters U.A. Local 483 Joint Apprenticeship Committee, District-Economic Development
- (cc) 7.6 Approval of Standard Services Agreement- County of Mendocino, District-Economic Development

## **8.0 INFORMATION AND DISCUSSION ITEMS (No Action)**

- 8.1 Informational Personnel Report
- 8.2 First Reading of New, Reviewed, or Revised Administrative Procedures

- AP 3050 Institutional Code of Ethics
- AP 4010 Academic Calendar
- AP 4020 Program and Curriculum Development
- AP 4022 Course Approval
- AP 4024 Program Revitalization/Discontinuance
- 8.3 AP 4025 Philosophy and Criteria for Associate Degree and General Education
- First Reading of New, Reviewed, or Revised Board Policies
- BP 3050 Institutional Code of Ethics
- BP 3100 Organizational Structure
- BP 4010 Academic Calendar
- BP 4020 Program, Curriculum and Course Development
- BP 4024 Program Revitalization/Discontinuance
- BP 4025 Philosophy and Criteria for Associate Degree and General Education
- BP 4030 Academic Freedom
- BP 4040 Library and Learning Support Services
- BP 4050 Articulation
- BP 4060 Delineations of Functions - Noncredit

## **9.0 OTHER ACTION**

- 9.1 Adoption of Resolution No. 10-1920-  
Governing Board Elections: Tie Vote Procedure
- 9.2 Adoption of Resolution No. 11-1920-  
Governing Board Elections: Candidates' Statement of Qualifications
- 9.3 Adoption of Resolution No. 12-1920-  
Governing Board Elections: Specification of the Election Order, November 3, 2020
- 9.4 Adoption of Resolution No. 13-1920- Authorization to take any and all necessary actions to prepare and respond effectively to the novel Coronavirus (COVID-19) declaring emergency conditions exist at locations within the Chabot-Las Positas Community College District
- 9.5 Second Reading of New, Reviewed, or Revised Board Policies
  - BP 2735 Board Member Travel
  - BP 2740 Board Education
  - BP 2745 Board Self-Evaluation
  - BP 2750 Board Member Absence from the State

## **10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

**11.0 ADJOURNMENT****12.0 CLOSED SESSION- (Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

**13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

July 21, 2020, 6:30 p.m., Regular Meeting, District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

***District Mission Statement***

*“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”*

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 4.1

Subject: Acceptance of Gift – Schick Dental Imaging Software and XRAY Sensors,  
Chabot-Las Positas Community College District, Chabot College

Background: The Chabot Dental Health Education Fund Committee (CDHEFC) is an organization comprised of dedicated individuals who volunteer their time to support the dental hygiene program. The committee is a non-profit organization that has raised and provided funds to support the educational goals of the dental hygiene students in the Chabot College Dental Hygiene Program. Through the years, the Committee has provided student loans, awards, student gowns and textbooks for the dental hygiene students.

In fulfilling its mission, the CDHEFC wanted to leave a legacy and be able to support the dental hygiene education of current and future students in the program.

Donation:

4 SIRONA 811-1177 Schick 33 Size 2 Starter Kit  
2 SIRONA 811-1101 Schick 33 Size 1 Sensor Kit  
2 Free with size 2 Stater Kits  
1 SIRONA 811-7862 SIROCAM UAF Plus (intraoral camera)


Total Value is \$ 38,862.48.

Recommended Action: That the Board of Trustees accepts the gift donated by the Chabot Dental Health Education Fund Committee.

theresa rowland  
theresa rowland (Jun 10, 2020 13:45 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

  
6/10/20

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE

June 16, 2020

Agenda Item: 4.2

Subject: Acceptance of Grant Award – National Science Foundation Grant 2000573: Building Biobadges into a Traditional Biology Program to Fulfill Workforce Needs and Support Program Equity, Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas College has received a grant award from the National Science Foundation (Award number 2000573). This project aims to serve the national need for a well-prepared biotechnology workforce. It will do so by developing new lab modules based on industry-recognized skills for each course in the biology major sequence. Students will be able to earn badges that certify their mastery of each workforce-relevant skill. Accumulation of badges will lead to Certificates of Completion, which will provide concise information about a student's proficiencies. This approach incorporates technician education into a traditional biology program that has a current focus on preparation of its graduates for transfer into four-year institutions. By expanding the program focus to include preparation of students for technical careers, this approach is intended to address an important workforce need in the San Francisco Bay Area. The grant provides Chabot-Las Positas Community College District, Las Positas College with \$299,990 over the course of 3 years.

Award period of performance will be from July 1, 2020 through June 30, 2023, but no activities under the grant will be undertaken prior to Board approval of the agreement.

Recommended Action: That the Board of Trustees Accepts the Grant Award –National Science Foundation Grant 2000573: Building Biobadges Into a Traditional Biology Program to Fulfill Workforce Needs and Support Program Equity, Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to accept this award on behalf of the District.

theresa rowland  
theresa rowland (Jun 10, 2020 13:45 PDT)

6/10/20

Submitted by: Theresa F. Rowland/Date

  
6/10/20  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 4.3

Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College

Recommended Action: The following recommended curriculum changes were proposed and approved during spring 2020 semester by the Chabot-Las Positas Community College District, Chabot College Curriculum Committee with effective dates of fall 2020 and spring 2021 which consist of:

|                            |    |
|----------------------------|----|
| New Programs               | 2  |
| Revised Programs           | 14 |
| Deactivated Programs       | 1  |
| New Credit Courses         | 19 |
| Revised Credit Courses     | 15 |
| Deactivated Credit Courses | 12 |
| Total                      | 63 |

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approves the new and revised courses and programs proposed by Chabot College, approved Spring 2020 with an effective date of fall 2020 and Spring 2021.

theresa rowland  
theresa rowland (Jun 10, 2020 13:45 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

  
6/10/20  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 4.4

Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College

Background: The following recommended curriculum changes were considered by the Chabot-Las Positas Community College District, Las Positas College Curriculum Committee and approved by the Academic Senate during the period of March 16, 2020 to May 18, 2020 and consist of:

|  |    |
|--|----|
| New Credit Programs                            | 1  |
| New Noncredit Programs                         | 1  |
| Program Modifications                          | 2  |
| Administrative Credit Program Revisions        | 1  |
| New Credit Courses                             | 11 |
| New Noncredit Courses                          | 4  |
| Revised Credit Courses                         | 7  |
| All Requisites (including new and revised)     | 7  |
| Discipline Changes (including new and revised) | 17 |
| Distance Education                             | 13 |
| Credit Course Deactivations                    | 13 |

The program and credit course modifications and credit course deactivations are a continuing part of updating the curriculum at LPC and its catalog to accurately and fully reflect the courses and programs that are now available to students. The program modifications include updated program descriptions, as well as bringing course requirements up-to-date to completely and accurately reflect current course offerings. The course deactivations include courses that are no longer being offered.

Recommended Action: That the Board of Trustees approves the Curriculum Changes for Chabot-Las Positas Community College District, Las Positas College for Fall 2020, Spring and Fall 2021.

*theresa rowland*  
theresa rowland (Jun 10, 2020 13:45 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

*[Signature]*  
6/10/20

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

## CHABOT-LAS POSITAS COMMUNITY COLLEGE

June 16, 2020

Agenda Item: 4.5

**Subject:** Approval of Agreement – Subrecipient Commitment for California Learning Labs Seed Grant Award - Social Online Tools to Support Collaborative and Inclusive Learning with California State University, Stanislaus (CSUS) and Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas College would like to set up a subrecipient commitment with CSUS to complete work on the California Learning Labs Seed Grant Award - Social Online Tools to Support Collaborative and Inclusive Learning in Biology. The grant will determine how online tools can be leveraged to provide a collaborative learning experience for students in general biology courses across the California public system of higher education. Providing a collaborative learning environment outside of the classroom will provide a space for students to externalize new information, build knowledge, develop their sense of belonging, and build critical study skills, thus reducing achievement gaps for minoritized students.

Seed grant funding will support collaborative work amongst CCC, CSU, and UC faculty involved in general biology courses to complete three objectives. Objective 1 obtains and analyzes baseline data on online learning by surveying availability of online components at Las Positas College (LPC), reviews “best practices” in the literature, and identifies existing curriculum to modify for interventions. Objective 2 develops social, collaborative curriculum interventions to pilot test online alongside traditional classrooms of intersegmental institutions. Assessment will include surveys, semi-structured interviews, and focus groups of students and participating faculty. Objective 3 builds institutional partnerships. Funding will be used to support the LPC faculty member that will be working the project as a team member at a partner institution.

The agreement will be for the period July 1, 2020 through June 30, 2022. The budget of \$9,658.44 will be paid over two years, but no activities under the grant will be undertaken prior to Board approval of the agreement.

Recommended Action: That the Board of Trustees approves the proposed Subrecipient Commitment for California Learning Labs Seed Grant Award - Social Online Tools to Support Collaborative and Inclusive Learning with California State University, Stanislaus (CSUS) and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.



Agenda Item: 4.5  
June 16, 2020  
Page 2

theresa rowland  
theresa rowland (Jun 10, 2020 13:45 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

  
6/10/20

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 4.6

Subject: Approval of Amendment to Letter of Grant Agreement No. CN180198 with Fullerton College for the California Early Childhood Mentor Program with Chabot-Las Positas Community College District, Chabot College

Background: The 22 year old California Early Childhood Mentor Program exists under the California Department of Education. The Mentor Program was developed at Chabot in 1988 with the support of private foundations. It relocated to City College of San Francisco in 2001 and returned to Chabot on August 1, 2013. The program offers a unique strategy to improve the quality of early care and education through a mechanism to train and retain qualified staff.

The program selects and provides advanced training to experienced ECE teachers and Directors as Mentors. Mentor teachers earn stipends to train student teachers. Director-mentors work with current or aspiring ECE Directors to enhance the leadership and program quality in the field. Participants earn educational credits for practicum completed under mentor guidance. Both the availability of compensation and ongoing training contribute to improving quality in the field.

The Board of Trustees approved this contract and accompanying subcontracts each year since April 16, 2013. The agreement authorizes Chabot College, Chabot-Las Positas Community College District as the lead fiscal agent to subcontract with 104 California Community Colleges. The subcontracts are in accordance with the program details and budget outlined in the award.

The original agreement was Board Approved on December 4, 2018 for the contract term of August 1, 2018 thru June 30, 2020. All participating Colleges with the California Early Childhood Mentor Program were required to sign the agreement with Chabot-Las Positas Community College District. This Amendment is being requested by Fullerton's administration to change verbiage as indicated for No. 18, page 3 of the Agreement.

Recommended Action: That the Board of Trustees approves the Amendment to Letter of Grant Agreement No. CN180198 with Fullerton College for the California Early Childhood Mentor Program with Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

theresa rowland  
theresa rowland (Jun 10, 2020 13:45 PDT) 6/10/20  
Submitted by: Theresa F. Rowland/Date

[Signature] 6/10/20  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 4.7

Subject: Approval of Amendment to the Subaward Agreement between Foothill-De Anza Community College District on behalf of California Virtual Campus - Online Education Initiative (CVC-OEI) and Chabot-Las Positas Community College District, Las Positas College

Background: The California Virtual Campus – Online Education Initiative (CVC-OEI) operated by the Foothill-De Anza Community College District is an initiative focused on student success in the California Community Colleges through innovative online learning practices.

CVC-OEI oversees the management, competitive and equitable award of funds through the Improvement Online CTE Pathways Request for Application (RFA).

Chabot-Las Positas Community College District, Las Positas College, through submission of a response to the RFA, per the MOU, is a recipient of \$177,187 approved by the Board on July 16, 2019. The CVC-OEI project as submitted by Las Positas College will develop a fully online Supervisory Management certificate, provide for faculty professional development, and ensure all materials meet ADA standards via new instructional design practices.

The project timeframe for this agreement was July 1, 2019 through June 30, 2020 with an effective date of July 17, 2019, and has now been extended through December 31, 2020.


Funding Source: California Virtual Campus – Online Education Initiative

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Subaward Agreement between Foothill – De Anza Community College District on behalf of California Virtual Campus – Online Education Initiative (CVC-OEI) and Chabot-Las Positas Community College District, Las Positas College in extending the sub-award agreement through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the agreement on behalf of the District.

*theresa rowland*  
theresa rowland (Jun 10, 2020 13:45 PDT)

6/10/20

Submitted by: Theresa F. Rowland/Date

  
6/10/20  
Approved: Ronald P. Gerhard/Date

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APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE

June 16, 2020

Agenda Item: 4.8

Subject: Approval of First Amendment to Agreement – Alameda County Sheriff’s Office for the Accredited Basic Law Enforcement Academy and Courses with Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, in partnership with the Alameda County Sheriff’s Office, has offered accredited courses in basic law enforcement, specialty law enforcement, incentive program courses, and continuing education training for law enforcement personnel known as the “Sheriff’s Academy,” since 1999.

The program is a vital educational experience for law enforcement professionals in Alameda County and continues as one of the many programs for the Chabot-Las Positas Community College District.

This amendment extends the existing agreement with Sheriff’s Academy courses offered by Las Positas College and allows Alameda County Sheriff’s Office to pay enrollment fees to Chabot-Las Positas Community College District effective October 1, 2018 through December 31, 2020.

Recommended Action: That the Board of Trustees approves the First Amendment to Agreement with the Alameda County Sheriff’s Office for the Accredited Basic Law Enforcement Academy and Courses with Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this Amendment to the Agreement on behalf of the District.

*theresa rowland*  
theresa rowland (Jun 10, 2020 13:45 PDT)

6/10/20

Submitted by: Theresa F. Rowland/Date



Approved: Ronald P. Gerhard/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 4.9

Subject: Approval of Koret Sub-Recipient Grant Agreement No. W3251-424/Gift No. 19-0290 for the College Agile Network between California State University, East Bay Foundation Inc and Chabot-Las Positas Community College District

Background: The Koret Foundation funded California State University, East Bay, which is making a subaward to the Chabot-Las Positas Community College District in the amount of \$127,898 to analyze and determine an innovative intersegmental model to increase student success and obtainment of college degrees and certificates.

Board approval is requested to accept the Koret Sub-recipient Grant Agreement No. W3251-424/Gift No. 19-0290 during the period of March 18, 2020 through December 6, 2020, effective June 17, 2020. The agreement follows the terms as set forth in the commitment form approved by the Board on April 21, 2020.

Recommended Action: That the Board of Trustees approves the proposed Koret Sub-Recipient Grant Agreement No. W3251-424/Gift No. 19-0290 for the College Agile Network between California State University, East Bay Foundation Inc and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

theresa rowland  
theresa rowland (Jun 10, 2020 13:45 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

 6/10/20

Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 4.10

Subject: Approval of Memorandum of Understanding (MOU) between Tri-Valley ROP and Chabot-Las Positas Community College District, Las Positas College

Background: The California Community Colleges Chancellor's Office (CCCCO), in partnership with the California Department of Education (CDE), announced annual funding to implement a regional technical assistance structure to assist teachers and industry partners in implementing high-quality CTE programs. Education Code 88833 appropriates \$12,000,000 in annual career technical education funding to support the establishment of Career Technical Education Key Talent field positions to support both the CTE Incentive Grant Program and the K-12 component of the Strong Workforce Program (SWP) with the positions of K14 Technical Assistance Providers and K12 Pathway Coordinators.

Funding is inclusive of eight K14 Technical Assistance Providers (TAPs) (one per California Community College regional consortium) and 72 K12 Pathway Coordinators (K12 PCs) (one per California Community College district). TriValley ROP (TVROP) was nominated to host the K12 Pathway Coordinator.

Las Positas and Chabot College administrators have agreed to designate their SWP funds not to exceed \$62,500 to this cause, allowing two Coordinators (one for Chabot and one for Las Positas) to be hired to serve in this capacity and fully uphold the objectives and activities for this position.

The district superintendents from Castro Valley, Hayward, San Lorenzo, San Leandro, Eden ROP, Dublin, Livermore Valley Joint, and Pleasanton Unified School Districts wrote letters of support for Tri-Valley ROP to serve as the host LEA for the K12 Pathway Coordinator position.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between Tri-Valley ROP and Chabot-Las Positas Community College District, Las Positas College for the period of July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

theresa rowland  
theresa rowland (Jun 10, 2020 13:45 PDT) 6/10/20  
Submitted by: Theresa F. Rowland/Date

[Signature] 6/10/20  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

| <u>Date</u>                                | <u>Warrant Numbers</u>                     | <u>Amount</u>                              |              |
|--|--|--|--------------|
| 5/1/2020                                   | 10060898 - 10061257<br>Commercial Warrants | \$ 2,403,449.22                            |              |
|  | 10061258 - 10061273<br>Commercial Warrants | 1,394,832.15                               |              |
|  | 10057470, 10060194<br>Cancelled Warrants   | (2,429.57)                                 |              |
|  | 4432 - 4448<br>ACH Payments                | 560,691.84                                 |              |
|  | 5/8/2020                                   | 10061274 - 10061434<br>Commercial Warrants | 1,070,370.88 |
| 10061435<br>Commercial Warrants            |  | 71.85                                      |              |
| 10061436 - 10061497<br>Commercial Warrants |  | 329,744.02                                 |              |
| 10061498 - 10061511<br>Commercial Warrants |  | 201,414.98                                 |              |
| 10058734<br>Cancelled Warrants             |  | (295.00)                                   |              |
| 4449 - 4736<br>ACH Payments                |  | 342,184.57                                 |              |
| 5/15/2020                                  |  | 10061512 - 10061633<br>Commercial Warrants | 1,427,201.46 |
|  |  | 10061634 - 10061694<br>Commercial Warrants | 1,547,918.08 |
|  | 10061695 - 10061697<br>Commercial Warrants | 181,116.96                                 |              |
|  | 10061698 - 10061710<br>Commercial Warrants | 79,714.36                                  |              |
|  | 10061711                                   | 25,000.00                                  |              |

Commercial Warrants

Agenda Item: 5.1  
 June 16, 2020  
 Page 2

| <u>Date</u> | <u>Warrant Numbers</u> |    |                      |
|-------------|------------------------|----|----------------------|
| 5/15/2020   | 10060344, 10061315     | \$ | (9,032.76)           |
|             | Cancelled Warrants     |    |                      |
|             | 4737 - 4760            |    | 239,826.55           |
|             | ACH Payments           |    |                      |
| 5/21/2020   | 10061712 - 10061906    |    | 8,191,153.38         |
|             | Commercial Warrants    |    |                      |
|             | 10061907 - 10061953    |    | 1,340,042.85         |
|             | Commercial Warrants    |    |                      |
|             | 10061954 - 10061956    |    | 8,089.16             |
|             | Commercial Warrants    |    |                      |
|             | 10061957 - 10061984    |    | 546,403.56           |
|             | Commercial Warrants    |    |                      |
|             | 10060252               |    | (235.56)             |
|             | Cancelled Warrants     |    |                      |
|             | 4761 - 4778            |    | 120,220.29           |
|             | ACH Payments           |    |                      |
| 5/29/2020   | 10061985 - 10062118    |    | 157,801.89           |
|             | Commercial Warrants    |    |                      |
|             | 10062119 - 10062138    |    | 313,684.58           |
|             | Commercial Warrants    |    |                      |
|             | 10062139 - 10062142    |    | 18,098.96            |
|             | Commercial Warrants    |    |                      |
|             | 10061903               |    | (1,548.04)           |
|             | Cancelled Warrants     |    |                      |
|             | 4779 - 4791            |    | 495,573.71           |
|             | ACH Payments           |    |                      |
|             | TOTAL                  | \$ | <u>20,981,064.37</u> |

*Doug Roberts* 6-11-20  
 Submitted: Doug Roberts / Date

*Ronald P. Gerhard* 6/10/20  
 Approved: Ronald P. Gerhard / Date

APPROVED       DISAPPROVED       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020


Agenda Item: 5.2


Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

May Payroll Warrant Total = \$5,681,606.03

 6-11-20  
Submitted: Doug Roberts / Date

 6/11/20  
Approved: Ronald P. Gerhard / Date

APPROVED  DISAPPROVED  TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
June 16, 2020

Agenda Item: 5.3

Subject: Approval of Memorandum of Understanding between HEN Nozzles LLC and Chabot-Las Positas Community College District, Las Positas College


Background: In the past three years wildfires worldwide have scorched millions of acres and caused tremendous loss of life and property. Despite effective fire nozzles being vital to any fire suppression effort, manufacturers have focused little to no attention on innovative design for improved fire control. Formed in 2019, HEN Nozzles is a small, California-based LLC focused on revolutionizing the nozzle industry by leveraging science and new technologies to develop next-generation fire control hardware. Where existing nozzle manufacturers base their design principles on older manufacturing capabilities, HEN Nozzles designs its products using 3D printing technology to enable it to develop nozzles that would have been economically prohibitive just a few years ago. As a next step in research and development, HEN Nozzles has received a National Science Foundation Phase I grant to test its prototypes and needs an appropriate location for this work. HEN Nozzles has thus reached out to the Chabot-Las Positas Community College District, Las Positas College Fire Service Technology program to partner with HEN on this project.


The purpose of the Memorandum of Understanding (MOU) is to establish principle guidelines and cooperative partnerships where Chabot-Las Positas Community College District, Las Positas College agrees to furnish space and access to its high-pressure recycled water system to enable HEN Nozzles to conduct controlled experiments while HEN Nozzles furnishes a rental fee of \$2,000 for five months and agrees to hire two current or former Las Positas College Fire Service Technology/Fire Academy students to serve as paid interns.

The rental agreement will commence on June 17, 2020. This agreement shall be for a term of five (5) months and shall end on November 16, 2020.

Cost Analysis: There is no cost to the Chabot Las Positas Community College District, Las Positas College. However, the Chabot Las Positas Community College District, Las Positas College will receive \$10,000.00 in revenue for rental fees.

Recommended Action: That the Board of Trustees approve the rental agreement between HEN Nozzles and Chabot-Las Positas Community College District, Las Positas College for the term commencing June 17, 2020 and ending December 31, 2020. It is further recommended that the Board authorize the Acting Vice Chancellor of Business Services to execute this agreement on behalf of the District.

 6-11-20  
Submitted: Doug Roberts/Date

 6/16/20  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 5.4


**Subject:** Approval of Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between Chabot-Las Positas Community College District, Chabot College, and The U.S Department of Education Chabot College campus

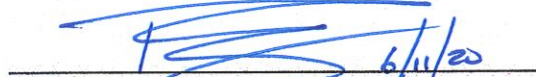
Background: Chabot College has received formula grant funding for Student Aid from the Higher Education Emergency Relief Fund as part of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CARES Act Student Aid funds are awarded to eligible students for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child-care expenses.

Chabot College shall not use the advanced funds to reimburse itself for any costs or expenses, including but not limited to any costs associated with significant changes to the delivery of instruction due to the coronavirus and/or any refunds or other benefits that the college previously issued to students.

The project funding period is from May 1, 2020 through April 30, 2021 in the amount of \$2,078,420.

Recommended Action: That the Board of Trustees approve this agreement from the U.S. Department of Education to Chabot College in the amount of \$2,078,420 for the budget period of May 1, 2020 through April 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

  
Submitted: Doug Roberts/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


June 16, 2020


Agenda Item: 5.5

**Subject:** Approval of Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between Chabot-Las Positas Community College District, Las Positas College, and The U.S Department of Education Las Positas College campus

**Background:** The United States' Department of Education has provided an opportunity for higher education institutions to apply for the Higher Education Emergency Relief Fund-IHE/Student Portion. Las Positas College applied, for the grant and was awarded the full amount of \$1,437,746. This funding will provide direct support for students, during the budget period, May 12, 2020 – May 11, 2021.

**Recommended Action:** That the Board of Trustees approves the Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between the Chabot-Las Positas Community College District, Las Positas College, and The U.S. Department of Education. It is further recommended that the Board authorize the acting Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 6-11-20  
Submitted by: Doug Roberts/Date

 6/11/20  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

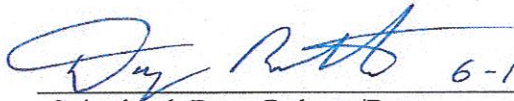
Agenda Item: 5.6

**Subject:** Approval of Emergency Relief Fund-IHE/Institutional Portion under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between Chabot-Las Positas Community College District, Chabot College, and The U.S Department of Education Chabot College campus

Background: Chabot College has received Institutional funding from the Higher Education Emergency Relief Fund as part of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CARES Act Institutional funding allows Chabot College to use the funds received to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus. Costs cannot include payments to contractors for the provision of pre-enrollment recruitment activities, including marketing and advertising; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship. To qualify for this funding, Chabot committed to accepting CARES Act HEERF funding that provides emergency financial aid grants to students.

The project funding period is from May 14, 2020 through May 13, 2021 in the amount of \$2,078,420.

Recommended Action: That the Board of Trustees approve this agreement from the U.S. Department of Education to Chabot College in the amount of \$2,078,420 for the budget period of May 14, 2020 through May 13, 2021. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

 6-11-20  
Submitted: Doug Roberts/Date

 6/11/20  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

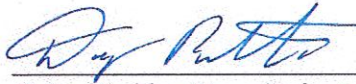
June 16, 2020

Agenda Item: 5.7

**Subject:** Approval of Emergency Relief Fund-IHE/Institutional Portion under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between Chabot-Las Positas Community College District, Las Positas College, and The U.S Department of Education Las Positas College campus

Background: The United States' Department of Education has provided an opportunity for higher education institutions to apply for the Higher Education Emergency Relief Fund-IHE/Institutional Portion. Las Positas College applied, for the grant and was awarded the full amount of \$1,437,746. This funding will provide the Las Positas College with the funds to pay for COVID 19 expenses, student refunds and other related expenses.

Recommended Action: That the Board of Trustees approves the Emergency Relief Fund-IHE/Institutional Portion under the Coronavirus Aid, Relief, and Economic Security (CARES) Act between the Chabot-Las Positas Community College District, Las Positas College, and The U.S. Department of Education. It is further recommended that the Board authorize the acting Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 6-11-20  
Submitted by: Doug Roberts/Date

 6/11/20  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


June 16, 2020

Agenda Item: 5.8

Subject: Approval of Budget Transfers from October 2019 – May 2020

Background: Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees.

Recommended Action: That the Board of Trustees approve the attached budget transfers from October – May 19-20 budget. It is further recommended the Board authorize the Acting Vice Chancellor of Business Services to process these budget transfers between major account classifications in order to comply with the Title 5 Section 58307.

 6-11-20  
Submitted by: Doug Roberts/Date

 6/14/20  
Approved: Ronald P. Gerhard/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020


Agenda Item: 5.9

Subject: Adoption of Resolution No. 15-1920 Appropriations Limit for 2020-21 (GANN Limit)

Background: Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to compute an annual appropriations limit.

Government Code Section 7908(c) requires each community college district to report to the Chancellor of the California Community Colleges, at least annually, its appropriation limit, appropriations subject to limit, the amount of state aid appropriations and subventions included with the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.

Recommended Action: That the Board of Trustees adopt Resolution No. Appropriations Limit for 2020-21 in the amount of \$156,434,035.

  
Submitted by: Doug Roberts/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 15-1920

ESTABLISHMENT OF THE GANN APPROPRIATIONS LIMIT  
FOR FISCAL YEAR 2020-21

WHEREAS, the California Legislature enacted Senate Bill 1352 in August 1980, with an effective date of January 1981, to implement Proposition 4, a Constitutional amendment establishing appropriation limits for state and local government units;

BE IT RESOLVED that the Governing Board of Chabot-Las Positas Community College District hereby adopts a revised appropriations limit for 2020-21 of \$156,434,035 and estimates that the budget appropriations subject to that limit are \$100,559,829

Doug Roberts

Acting Vice Chancellor, Business Services

Signature: \_\_\_\_\_



PASSED AND ADOPTED by a roll call vote this 16 day of June, 2020, by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Gin, Granger, Heredia, Maduli, Randolph, Sbranti

NOES:

ABSENT:

ABSTENTIONS:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Date

6/16/2020

  
Secretary of the Board of Trustees of the Chabot-Las  
Positas Community College District County of  
Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

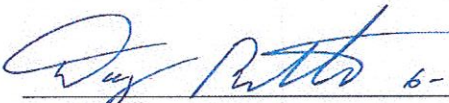
June 16, 2020

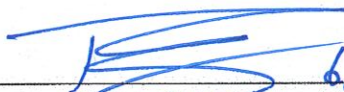
Agenda Item: 5.10

**Subject:** Adoption of the District's 2020-21 Tentative Budget, which includes the budgets for the: General Fund, Cafeteria Fund, Child Development Fund, Economic Development and Contract Education (EDCE) Fund, Self-Insurance (RUMBL) Fund, (Measure A) Bond Fund, Capital Projects Fund, and Special Reserves Fund, and the Establishment of September 8, 2020 and October 20, 2020 as the (respective) Regulatory, and Executive Order compliant dates for Public Hearing and Adoption of the District Fiscal Year Budgets

Background: The California Code of Regulations, Title 5, Section 58305 requires that on or before the first day of July each year, each District shall adopt a tentative budget and forward an information copy to the appropriate county officer. And, indicate the date, time, and location at which the Board of Trustees will hold the public hearing (for the Adopted Budget) pursuant to Title 5, Section 58301. Chancellor Oakley's Executive Order 2020-06, issued May 13, 2020, extends the regulatory due date for the hearing and adoption of a 2020-21 fiscal year budget from September 15<sup>th</sup> to October 31<sup>st</sup>.

Recommended Action: That the Board of Trustees adopt the District's 2020-21 Tentative Budget, which includes the budgets for the: General Fund, Cafeteria Fund, Child Development Fund, Economic Development and Contract Education (EDCE) Fund, Self-Insurance (RUMBL) Fund, (Measure A) Bond Fund, Capital Projects Fund, and Special Reserves Fund. It is further recommended that the Board establish the respective dates of September 8, 2020, and October 20, 2020, at 6:30 p.m. in Room 315, at the District Office, 7600 Dublin Blvd, Dublin, California as the dates, time, and place for the Public Hearing and adoption of the 2020-21 District Budgets, pursuant to California Code of Regulations, Title 5, Sections 58305 and 58301, and Chancellor Oakley's Executive Order 2020-06, issued May 13, 2020.

  
Submitted: Doug Roberts/Date 6-11-20

  
Approved: Ronald P. Gerhard/Date 6/14/20

APPROVED  DISAPPROVED  TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 6.1


Subject: Approval of Modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services Building 2100, New Biology Building at Chabot College


Background: On March 17, 2015, the Board of Trustees approved the contract with Harley Ellis Devereaux to design Building 2100, the New Biology Building, Chabot College. Due to delays in the original construction schedule for the New Biology Building, we are asking the Board for approval to increase HED Architects contract by \$176,840. This is for monthly payments of \$22,105 for the period of eight (8) months, December 2019 through July 2020. This figure is based on the original contract monthly billings from the architect. After consultation with our attorney, we believe this a good faith effort to minimize damage claims at the conclusion of the project.

|                         |                      |
|-------------------------|----------------------|
| Current Approved Amount | \$ 1,985,837.88      |
| Modification Amount     | <u>\$ 176,840.00</u> |
| New Contract Amount     | \$ 2,162,677.88      |

Recommended Action: That the Board of Trustees approves the proposed contract modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services Building 2100, New Biology Building, Chabot College in an amount not to exceed \$176,840.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure B Bond Funds

 6/10/2020  
Submitted: Owen Letcher/Date

 6/10/20  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 6.2

Subject: Approval of Final Change Order with Pacific Power & Systems, Inc. for the Fire Alarm System Voice Evacuation Upgrade at Chabot College

Background: On December 4, 2018 The Board of Trustees approved the proposed Award of Bid No. 19-01, Fire Alarm System Voice Evacuation Upgrade, Chabot College to Pacific Power & Systems, Inc. of Fairfield, CA. A balance of unused allowance has been requested to be returned to the District in the amount of (-\$161,775.15) to reflect the completion of the project.

|                         |                        |
|-------------------------|------------------------|
| Current Approved Amount | \$ 2,310,900.00        |
| Modification Amount     | <u>(-\$161,775.15)</u> |
| New Contract Amount     | \$ 2,149,124.85        |

Recommended Action: That the Board of Trustees approves the proposed final change order to the existing contract with Pacific Power & Systems for Fire Alarm System Voice Evacuation Upgrade, Chabot College, in the deductive amount not to exceed (-\$161,775.15). It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds (Campus Security – 562600)

 6/10/2020  
Submitted: Owen Letcher/Date

 6/10/20  
Approved: Ronald P. Gerhard/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 6.3

Subject: Approval of Professional Service Agreement Extension with Vanir Construction Management, Inc. of San Francisco, CA, for Construction Management, Biology Phase 1, Building 2100 at Chabot College

Background: On February 20, 2018, the District created a pool of twenty-one (21) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District's Bond programs. On March 22, 2018, the District received seven (7) responses to RFP C-18.1 requesting services of a Senior Construction Manager to provide construction management services for the Biological Sciences project.

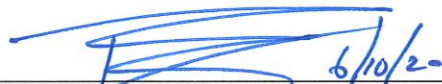
The Board of Trustees authorized staff to enter into negotiations for a Professional Service Agreement with Vanir Construction Management, Inc. of San Francisco, CA, for a two (2) year for the construction management services at Chabot College in the amount of \$816,000.00. In accordance with Article IV Term of the referenced Professional Service Agreement the District wishes to renew the term of the agreement for one (1) year, in the amount of \$360,960.00.

|                                |                      |
|--------------------------------|----------------------|
| Current Approved amount        | \$ 816,000.00        |
| Reimbursable Expense Provision | \$ 20,000.00         |
| Contract Extension             | <u>\$ 360,960.00</u> |
| New Contract Amount            | \$ 1,196,960.00      |

Recommended Action: That the Board of Trustees approves the renewal term agreement for one (1) year with Vanir Construction Management, Inc. of San Francisco CA for Construction Management Services, Biology Phase I, Building 2100 at Chabot College in an amount not to exceed \$360,960.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

  
Submitted: Owen Letcher/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 6.4

Subject: Approval of Award of the Alerton Energy Management System Building Automation Services and Support Program for Chabot College and Las Positas College

Background: On December 8, 2015, the Alerton Energy Management Systems (EMS) was awarded to Syserco, Inc., the authorized installer for Northern California. To control and monitor the complex mechanical systems of the buildings, the Alerton building automation controls systems was installed and maintained by Syserco, Inc. of Fremont, California.

On March 20, 2018, the board approved to award the three (3) year building automation service and support program for Chabot College and Las Positas College to Syserco, Inc. located in Fremont, California. It is recommended that in the best interest of the District to award the renewable three (3) year with the option to extend for two (2) additional one (1) year terms for the building automation service and support program for Chabot College and Las Positas College to Syserco, Inc. located in Fremont, California.

|                                |              |
|--------------------------------|--------------|
| Chabot College (FY 20/21)      | \$ 41,947.00 |
| Chabot College (FY 21/22)      | \$ 43,520.00 |
| Chabot College (FY 22/23)      | \$ 45,152.00 |
| Las Positas College (FY 20/21) | \$ 48,483.00 |
| Las Positas College (FY 21/22) | \$ 50,301.00 |
| Las Positas College (FY 22/23) | \$ 52,188.00 |

**Two (2) Additional One (1) Year Terms**


|                                |               |
|--------------------------------|---------------|
| Chabot College (FY 23/24)      | \$ 46,845.00  |
| Chabot College (FY 24/25)      | \$ 48,602.00  |
| Las Positas College (FY 23/24) | \$ 54,145.00  |
| Las Positas College (FY 24/25) | \$ 56,175.00  |
| Total Contract Amount          | \$ 487,358.00 |

Agenda Item: 6.4  
June 16, 2020  
Page 2

Recommended Action: That the Board of Trustees approves the renewal term agreement for three (3) years with Syserco, Inc. of Fremont, California in the amount of \$ 487,358.00. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the service contract on behalf of the District.

Funding Source: Utility/General Fund

 6/10/2020  
Submitted: Owen Letcher/Date

 6/10/20  
Approved: Ronald P. Gerhard/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 6.5

**Subject:** Adoption of Resolution No. 14-1920—Authorization to Submit the Five-Year Construction Plan (2022-2026) to the California Community Colleges Chancellor’s Office and Request for State Funds for Capital Outlay Projects

Background: Each year the District Facilities Planning Department is responsible for conducting a review and update of the District’s Five-Year Construction Plan. The Five-Year Construction Plan is an annual summary of current and proposed capital outlay projects. The plan gives the State Chancellor’s Office a complete picture of the capital improvement needs and projects at the colleges, enabling the Chancellor’s Office to make informed decisions regarding project priorities for State Funding.

The 2022-2026 Five-Year Construction Plan includes twenty-four (24) projects. The following Six (6) project is being submitted as Initial Project Proposals (IPPs):

Building 2300 – Replace and Expand Student Center and Cafeteria at Chabot College

Building 1500/1600 – Modernization at Chabot College

Building 3500 – Modernization at Chabot College

Building 3800 – Modernization at Chabot College


Building 700 – STEAM (Arts) at Las Positas College

Building 800 – STEAM (Sciences) at Las Positas College

It is anticipated that funding for these projects will be considered for funding year 2023-2024.

Recommended Action: That the Board of Trustees adopts Resolution No. 14-1920 authorizing the District’s submittal of the Five-Year Construction Plan (2022–2026) to the California Community Colleges Chancellor’s Office before August 1, 2020 and Request for State Funds for Capital Outlay Projects.

 6/16/2020  
Submitted: Owen Letcher/Date

 6/16/20  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 14-1920

AUTHORIZATION TO SUBMIT THE FIVE-YEAR CONSTRUCTION PLAN (14-1920) TO  
THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE  
AND REQUEST FOR FUNDS FOR THE CAPITAL OUTLAY PROJECTS

WHEREAS, Chabot-Las Positas Community College District has decided it is in the best interest of Chabot and Las Positas Colleges' students, faculty, and staff to request State funds for the Capital Outlay Projects named herein; and

WHEREAS, the Five-Year Construction Plan 2022-2026 submitted herein is in accordance with the State of California Education Code and Title V provisions; and

WHEREAS, any State funds received pursuant to this application shall be used solely for defraying the development cost of the proposed project; and

WHEREAS, the Six (6) Initial Project Proposals (IPPs) included in the Five-Year Construction Plan are as follows:

Building 2300 – Replace and Expand Student Center and Cafeteria at Chabot College -  
Fiscal Year funding consideration 2023-2024

Building 1500/1600 – Modernization at Chabot College -Fiscal Year funding  
consideration 2023-2024

Building 3500 – Modernization at Chabot College -Fiscal Year funding consideration  
2023-2024

Building 3800 – Modernization at Chabot College -Fiscal Year funding consideration  
2023-2024

Building 700 – STEAM (Arts) at Las Positas College -Fiscal Year funding consideration  
2023-2024

Building 800 – STEAM (Sciences) at Las Positas College -Fiscal Year funding  
consideration 2023-2024

WHEREAS, the Chabot-Las Positas Community College District further assures the Board of Governors of the California Community Colleges that the other project terms and conditions as described in the Final Project Proposal document shall be followed;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the submission of the Five-Year Construction Plan 2022-2026.

Resolution No. 14-1920

June 16, 2020

Page 2

PASSED AND ADOPTED by a roll call vote on the 16<sup>th</sup> day of June 2020 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Gin, Granger, Heredia, Maduli, Randolph, Sbranti

NOES:


ABSENT:

ABSTENTIONS:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Date

6/16/2020

  
Secretary of the Board of Trustees of the Chabot-Las  
Positas Community College District County of  
Alameda, State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 7.1

Subject: Approval of Amendment No. 1 of Grant Agreement No. 19-081-102 – California Community Colleges Chancellor’s Office, District-Economic Development

Background: Chabot-Las Positas Community College District (CLPCCD) was awarded a grant by the California Community Colleges Chancellor’s Office (CCCCO) to serve as the fiscal agent for the Digital Innovation and Infrastructure Division’s Core Applications Project, which was approved by the Board of Trustees on June 18, 2019.

The CCCCCO has requested that the funding period for Grant Agreement No.19-081-102 be amended to reflect a new end date. The funding period of July 1, 2019 through June 30, 2020 shall be extended through June 30, 2021. All other terms of the grant remain the same.

Recommended Action: That the Board of Trustees approves the proposed Amendment No.1 of Grant Agreement No.19-081-102 – California Community Colleges Chancellor’s Office, District-Economic Development, for the period of July 1, 2019 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment on behalf of the District.

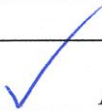
*theresa rowland*  
theresa rowland (Jun 10, 2020 13:47 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

  
6/10/20

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 7.2

Subject: Approval of Amendment No. 2 of Grant Agreement No. 18-081-102 – California Community Colleges Chancellor’s Office, District-Economic Development

Background: Chabot-Las Positas Community College District (CLPCCD) was awarded a grant by the California Community Colleges Chancellor’s Office (CCCCO) to serve as the fiscal agent for the Digital Innovation and Infrastructure Division’s Core Applications Project, which was approved by the Board of Trustees on October 16, 2018.

The CCCCCO has requested that the funding period for Grant Agreement No. 18-081-102 be amended to reflect a new end date. The funding period of September 18, 2018 through June 30, 2020 shall be extended through December 31, 2020. All other terms of the grant remain the same.

Recommended Action: That the Board of Trustees approves the proposed Amendment No. 2 of Grant Agreement No.18-081-102 – California Community Colleges Chancellor’s Office, District-Economic Development, for the period of September 18, 2018 through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendmendt on behalf of the District.

theresa rowland  
theresa rowland (Jun 10, 2020 13:47 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

 6/10/20

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 7.3

Subject: Approval of Amendment to CBO Master Contract Renewal, Alameda County – District-Economic Development, Tri-Valley Career Center

Background: Tri-Valley Career Center (TVCC) was requested by the Alameda County Social Services Agency (SSA) to offer Career and Employment Services to clients at SSA's new Livermore offices. The SSA services will be available to CalWORKS, CalFresh and General Assistance Participants. TVCC will be hosting a job club, and providing workshops and additional career services to participants.

The contract for TVCC offering these services is in the form of an amendment to Master Agreement No. 900035, that the Chabot-Las Positas Community College District's (CLPCCD) Department of Economic Development and Contract Education has in place with Alameda County Social Services Agency, which was approved by the Board of Trustees on May 21, 2019, item #7.4. The Amendment is in the amount of \$504,463, and for the period of July 1, 2020, through June 30, 2021.

Recommended Action: That the Board of Trustees approves the proposed Amendment to CBO Master Contract Renewal, Alameda County and the District-Economic Development, Tri-Valley Career Center, in the amount of \$504,463 for the period of July 1, 2020, through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

*theresa rowland*  
theresa rowland (Jun 10, 2020 13:47 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

*[Signature]* 6/10/20

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 7.4

Subject: Approval of First Amendment to Professional Services Agreement - County of Humboldt, District-Economic Development

Background: Humboldt County's Health and Human Services Department has requested that Chabot- Las Positas Community College District amend its contract with Humboldt County to provide training to group home providers, resource families, foster family agencies and social services agency staff located in Humboldt County, which was originally approved by the Board of Trustees on July 16, 2019, item #7.7. The Amendment will extend the contracted services from its current end date of June 30, 2020 to June 30<sup>th</sup>, 2022, as well as increase the total contract amount from \$1,500,000, to \$3,000,000 per fiscal year, for a total of up to \$9,000,000.00 over the contract term.

We will continue subcontracting with an existing partner, Redwood Community Services as well as other vendors, to deliver the training and provide consulting related to caring for out-of-home children and youth. There is a standard subcontract format utilized with the subcontractor for this Agreement, and a standard contract format utilized with other vendors. The contract requires in-kind match, which is the District's responsibility, which consists of the value of staffing, overhead and facilities costs.

Recommended Action: That the Board of Trustees approves the proposed First Amendment Professional Services Agreement – County of Humboldt, District-Economic Development, to extend services through June 30, 2022 and increase the contract amount to a total of \$9,000,000.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

*theresa rowland*  
theresa rowland (Jun 10, 2020 17:22 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

*[Signature]*  
6/10/20

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 7.5

Subject: Approval of Master Agreement – Sprinkler Fitters U.A. Local 483 Joint Apprenticeship Committee, District-Economic Development

Background: Chabot-Las Positas Community College District’s Economic Development and Contract Education Department (District-Economic Development) has been serving as the Local Education Agency for the Sprinkler Fitters Local 483 Joint Apprenticeship Training Committee (JATC) for the past five (5) years and the partnership has been renewed annually. Due to the public contract term limitation of no more than five (5) years, we are required to create a new Master Agreement with the Sprinkler Fitters U.A. Local 483 Joint Apprenticeship Training Committee.

The terms of the Master Agreement remain the same: The Agreement states that the District Office’s Economic Development and Contract Education Department shall administer the Sprinkler Fitters Apprenticeship Program with the Sprinkler Fitters Local 483 JATC (Program Sponsor) for the purposes of providing Related and Supplemental Instruction (RSI) and other services. The Master Agreement states that any costs associated with this program that are not covered by RSI funding will be covered by the Program Sponsor.

This Agreement has an initial term of twelve months, July 1, 2020 through June 30, 2021, with an option for an automatic renewal for up to five (5) years.

Recommended Action: That the Board of Trustees approves the proposed Master Agreement - Sprinkler Fitters U.A. Local 483 Joint Apprenticeship Committee, District-Economic Development, for the period of July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

*theresa rowland*  
theresa rowland (Jun 10, 2020 13:47 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date



Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 7.6

Subject: Approval of Standard Services Agreement - County of Mendocino, District-Economic Development

Background: Mendocino County's Health & Human Services Agency has contracted with the Chabot-Las Positas Community College District since 2011 to provide training to group home providers, foster family agencies and Health & Human Services Agency staff located in Mendocino County. Mendocino County's Health & Human Services Agency has requested that we provide these services again for the upcoming year. This year's Agreement is in the amount of \$1,500,000, and for the period of July 1, 2020 to June 30, 2021.

Under the terms of this Agreement, we will be subcontracting with three Mendocino County community-based agencies: First 5 Mendocino, Mendocino County Youth Project and Redwood Community Services, to deliver the training and provide consulting, as well as underwrite the cost of staff attending conferences and workshops related to caring for out-of-home children and youth. The contract requires in-kind match, which is the District's responsibility, which consists of the value of staffing, overhead and facilities costs.

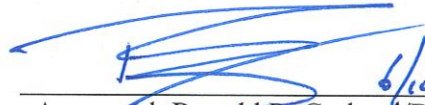
Recommended Action: That the Board of Trustees approves the proposed Standard Services Agreement - County of Mendocino, District-Economic Development, for the period July 1, 2020 through June 30, 2021, in the amount of \$1,500,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

*theresa rowland*

theresa rowland (Jun 10, 2020 17:22 PDT)

6/10/20

Submitted: Theresa F. Rowland/Date

 6/10/20

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 8.2

Subject: First Reading of New, Reviewed, or Revised Administrative Procedures

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Administrative Procedures presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). The Administrative Procedures are reviewed in the same manner as Board Policies except that they are presented to the Board once, as informational items.

- AP 3050 Institutional Code of Ethics
- AP 4010 Academic Calendar
- AP 4020 Program and Curriculum Development
- AP 4022 Course Approval
- AP 4024 Program Revitalization/Discontinuance
- AP 4025 Philosophy and Criteria for Associate Degree and General Education

Recommended Action: For information only.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 8.3

Subject: First Reading of New, Reviewed, or Revised Board Policies

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the first reading of these Board Policies. Based upon board comment and feedback, they will be presented for a second reading at the Board's July meeting for approval.

- BP 3050 Institutional Code of Ethics
- BP 3100 Organizational Structure
- BP 4010 Academic Calendar
- BP 4020 Program, Curriculum and Course Development
- BP 4024 Program Revitalization/Discontinuance
- BP 4025 Philosophy and Criteria for Associate Degree and General Education
- BP 4030 Academic Freedom
- BP 4040 Library and Learning Support Services
- BP 4050 Articulation
- BP 4060 Delineations of Functions - Noncredit

Recommended Action: None at this time.


CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 9.1

Subject: Adoption of Resolution No. 10-1920  
Governing Board Elections: Tie Vote Procedure

Recommended Action: That the Board of Trustees adopts Resolution No. 10-1920 establishing tie vote procedures for the November 3, 2020 Election; and further, that the Chancellor or designee deliver said resolution to the Alameda County Superintendent of Schools, the Alameda County Registrar of Voters, and the Contra Costa County Registrar of Voters.

  
Approved: Ronald P. Gerhard/Date 6/16/20

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 9.2

Subject: Adoption of Resolution No. 11-1920  
Governing Board Elections: Candidates' Statement of Qualifications

Recommended Action: That the Board of Trustees adopts Resolution No. 11-1920 establishing specifications for candidates' statement of qualifications for the November 3, 2020 Election; and further, that the Chancellor or designee deliver said resolution to the Alameda County Superintendent of Schools, the Alameda County Registrar of Voters and the Contra Costa County Registrar of Voters.

  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED




CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 9.3

Subject: Adoption of Resolution No. 12-1920  
Governing Board Elections: Specification of the Election Order,  
November 3, 2020

Recommended Action: That the Board of Trustees adopts Resolution No. 12-1920 establishing specifications of the election order for November 3, 2020; and further, that the Chancellor or designee deliver said resolution to the Alameda County Superintendent of Schools, the Alameda County Registrar of Voters, and the Contra Costa County Registrar of Voters.

  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020


Agenda Item: 9.4

Subject: Adoption of Resolution No. 13-1920 - Authorization to take any and all necessary actions to prepare and respond effectively to the novel Coronavirus (COVID-19) declaring emergency conditions exist at locations within the Chabot-Las Positas Community College District

Background: At the March 20, 2020 Board of Trustee's meeting, the Board adopted resolution number 06-1920, authorizing the Interim Chancellor to take any and all necessary action to prepare and respond effectively to the novel Coronavirus and declaring emergency conditions exist at locations within the District. Government Code Section 8630 requires the Board of Trustees to review this declaration at least once every 60 days until the Board of Trustees determine the local emergency no longer exist. Due to the continuation of shelter-in-place orders by the State and County, I am requesting the Board of Trustees to extend the authority granted in resolution 06-1920 and acknowledge emergency conditions continue to exists.

Since Board approval of this emergency resolution, the Interim Chancellor has used this delegated extraordinary authority to: authorize the purchase of computers for use by students for the continuation of instruction related to COVID-19, approval of the Side Letter of Agreement addressing working conditions and impacts of COVID-19 with SEIU, and approval of a Memorandum of Understanding with the CLPCCD Faculty Association regarding Professional Development for online instruction, also related to COVID-19.

Recommended Action: That the Board of Trustees Adopt Resolution No. 13-1920, authorizing the Chancellor to take any and all necessary actions to prepare and respond effectively to the novel Coronavirus (COVID-19) declaring emergency conditions exist at locations within the Chabot Las Positas Community College District

  
Approved by: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 13-1920

AUTHORIZATION NEEDED TO TAKE ANY AND ALL NECESSARY ACTIONS TO  
PREPARE AND RESPOND EFFECTIVELY TO THE NOVEL CORONAVIRUS (COVID-19)  
DECLARING EMERGENCY CONDITIONS EXIST AT LOCATIONS WITHIN THE  
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

WHEREAS, on March 4, 2020 the Governor of California issued a Proclamation of a State of Emergency, on March 10, 2020 Alameda County Board of Supervisors approved a resolution declaring a Local Health Emergency, and on March 13, 2020 the President of the United States declared a National Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, guidance provided to institutions of higher education throughout California and the United States considers the temporary transition of courses, instruction, and other operations to an online or telecommuting environment to be an effective measure against the threat of COVID-19; and, in accordance with such guidance, various institutions of higher education, including community college districts within California, have or are planning to temporarily transition courses, instruction, and other operations to an online or telecommuting environment; and

WHEREAS, strict compliance with various statutes and regulations would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of COVID-19; and

WHEREAS, it is imperative to prepare for and implement measures to respond to the spread of COVID-19; and

WHEREAS, it is imperative to have the tools to ensure the health and safety of students, employees, and families in our campus communities; and

WHEREAS, it is imperative to have the tools to protect student learning continues if student educational needs are to be conducted from alternate locations or virtual learning environments; and

WHEREAS, the protection of the health, safety and preservation of the lives and property of the people of the State from the effects of natural emergencies such as COVID-19 which may result in conditions of disaster or in extreme peril to life, property, and resources is of paramount State importance requiring the responsible efforts of public and private agencies and individual citizens, and all public employees required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law under Government Code 3100; and

WHEREAS, Chabot-Las Positas Community College District Emergency Operations Plan empowers the Chancellor authority to proclaim an emergency declaration; and

WHEREAS, California Government Code Section 8630 requires the governing body to review the declaration at least once every 60 days until the governing board terminates the local emergency; and



WHEREAS, Section 1102 of the Public Contract Code defines “emergency” to mean a “sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services,” and 21060.3 of the Public Resources Code and California Environmental Quality Act Guidelines 14 CCR section 15269(c) defines “emergency” to mean “a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or damage to, life, health, property, or essential public services. ‘Emergency’ includes such occurrences as fire, flood, earthquake, or other soil or geological movements, as well as such occurrences as riot, accident, or sabotage”; and

WHEREAS, under California Public Contract Code section 20654, in an emergency when any repairs, alterations, work, or improvement is necessary to any facility of a community college to permit the continuance of existing community college classes, or to avoid danger to life or property, the Board may, by unanimous vote, with the approval of the county superintendent of schools, do the following: make a contract in writing or otherwise on behalf the District for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids; and, notwithstanding California Public Contract Code section 20655.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Chabot-Las Positas Community College District:

1. Determines that the circumstances described in the Resolution herein constitute an emergency condition; and
2. Authorizes the Chancellor and/or their designee to take any and all actions necessary to ensure the continuation of public education, the health and safety of the students and staff, including, but not limited to: the relocation of students and staff, provision of alternative educational program options, including, without limitation, temporarily transitioning courses, instruction and other operations to an online or telecommuting environment and mode of operation, provision of leave of absence, pursuant to Education Code section 87765 and 88199, to employees due to quarantine or recently returning from State Department Level 3 countries or those who are sick from COVID-19 or illnesses with similar symptoms (e.g. cough, fever, shortness of breath), directing faculty and staff to serve as disaster service workers pursuant to Government Code 3100, and/or to make alterations, repairs or improvements to school property; and
3. Determines that the District may enter into any and all contracts necessary, subject to the requirements set forth in California Public Contract Code section 20654, without advertising or inviting bids, and for any dollar amount necessary to respond to the emergency conditions at the District Sites, including, but not limited to: the relocation of students and staff; continued instruction of students; maintenance of supplies, instructional materials, operational support supplies, equipment in support of virtual learning, and provision of additional personnel; and to secure bio-hazard prevention services and supplies; and
4. This Resolution shall remain in effect until rescinded by majority vote of the Governing Board

Resolution No. 13-1819  
June 16, 2020  
Page 3

PASSED AND ADOPTED this 16th day of June 2020 by the following votes:

AYES: Gin, Granger, Heredia, Maduli, Randolph, Sbranti

NOES:

ABESENT:

ABSTENTIONS:

A handwritten signature in blue ink, appearing to read "Andrew Randolph", written over a horizontal line.

Secretary of the Board of Trustees of the  
Chabot-Las Positas Community College District,  
State of California

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 16, 2020

Agenda Item: 9.5

Subject: Second Reading of New, Reviewed, or Revised Board Policies

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the second reading of these Board Policies.

- BP 2735 Board Member Travel
- BP 2740 Board Education
- BP 2745 Board Self-Evaluation
- BP 2750 Board Member Absence from the State

Recommended Action: That the Board of Trustees adopts the Board Policies presented.