

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING August 18, 2020—5:30 P.M.*

District Office; 7600 Dublin Blvd; Dublin CA
Board Room (3rd Floor)
Location for public participation: ZOOM 1.669.900.6833
Meeting ID: 936 5558 6448
<https://cccconfer.zoom.us/j/93655586448>

**Please take notice that in compliance with the Executive Order N-29-20:
Trustees may participate in this meeting through Teleconferencing/Zoom.
Teleconference/Zoom sites shall not be open to the public.**

Location for Public Participation

In order to protect the public health, and adhere to current directives regarding public gatherings and social distancing, the physical site of the meeting is closed to the public. As authorized by Executive Order N-29-20, public access to the meeting is provided electronically as follows:

To observe or address the meeting:

- The District is providing members of the public the ability to observe and address the meeting by telephone. Please call [1.669.900.6833, Meeting ID 936 5558 6448 and follow the prompts to join the meeting]

Instructions for making Public Comment:

- The Board values public input and seeks to make it as easy as possible, within the limitations created by the need for virtual meetings. The Board also appreciates and agrees with community feedback that hearing from the public – in your own voices and in “real time”—better informs the Board of the community’s perspectives and concerns. Thus, to maximize and facilitate public access, the District is providing members of the public with two ways to address the Board, described below. Each option provides the ability to provide

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m.
If business is not concluded by 7:00 p.m., the Board will reconvene to the
Regular Meeting and recess the Closed Session until the end of the meeting.**

public comment on any matter on the open or closed session agenda, as well as any matter within the Board's jurisdiction.

OPTION 1: SPEAKING DURING THE MEETING

If you wish to provide public comment by speaking during the meeting, please:

- 1) Email the information listed below to: dnascimento@clpccd.org , **no later than 3:00 p.m. on the day of the meeting.**

(NOTE: This step replaces the regular requirement that speakers fill out a comment card at the beginning of the meeting. The comment card process is suspended while we conduct virtual meetings.)

- In the subject line, state: "Request to speak during public meeting [date of meeting]"
 - In the body of the email include:
 - The name that will appear when you are logged into the virtual meeting.
 - The phone number you will be calling in from
 - The agenda item you want to speak on.
 - To comment on a listed item on the agenda, state the agenda item number and title.
 - To comment on a matter on the Board's closed session agenda, state "Public Comment/Closed Session Agenda".
 - To comment on a matter of general concern within the Board's jurisdiction, state: "General Public Comment/Open Session".
 - Please send a separate email for each agenda item you wish to speak on.
- 2) Make sure that you have called into the meeting using the name/phone number provided in your email, so the Board secretary is able to see that you are in the virtual board room and can call on you.
 - 3) When the Recording secretary calls on you, she will unmute your line and let you know it is your turn to speak.
 - 4) Please remember that the Board's regular 3-minute limit on public comment continues to apply.

OPTION 2: SUBMITTING PUBLIC COMMENT IN WRITING

If you wish to submit your public comment in writing, please:

- 1) Submit your written public comments by e-mail, **no later than 3:00 p.m. on the day of the meeting to: dnascimento@clpccd.org**.
- 2) To effectuate Board Policy 2350's limit of three minutes per speaker, limit your written comments per item to 300 words.
- 3) To ensure that your comment is read in connection with the matter you wish to address, send a separate email for each agenda item you wish to speak on, and:
 - To comment on a listed item on the agenda, state the agenda item number and title in the subject line of the e-mail.
 - To comment on a matter on the Board's closed session agenda, state in the subject line: "Public Comment/Closed Session Agenda".
 - To comment on a matter of general concern within the Board's jurisdiction, state in the subject line: "General Public Comment/Open Session".
- 4) Speakers are encouraged, but not required, to state their name in their written comments.

ADDITIONAL INFORMATION ON CONDUCTING VIRTUAL MEETINGS

- All votes taken during the meeting will be by roll call.
- Any individuals with disabilities who needs reasonable accommodation or modification in order to participate remotely may make a request for accommodation by contacting the Recording Secretary Debra Nascimento at dnascimento@clpccd.org or 925.485.5207 at least 48 hours before the meeting.
- Except as described above, the Board's regular rules and procedures for conducting meetings continue to apply, including:
 - Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers. (BP 2350)
 - The rules of decorum continue apply (BP 2355)
- To replicate as closely as possible how public participation occurs when we are physically together, the Zoom Chat feature will be disabled during the meeting. Members of the public wishing to be heard by everyone in attendance at the meeting need to follow one of the

public comment options listed above. Trustees will give their full attention to whoever is speaking in the moment. The public is also reminded that trustees value and listen attentively to public comment, but do not respond.

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 5:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL*

1.2 PUBLIC COMMENTS

Public comment on the closed session agenda submitted by email, through the procedure and by the deadline stated above, will be read aloud by the Recording Secretary.

1.3 CLOSED SESSION*-

a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Chancellor (Government Code Section 54957)

b) CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)

1.4 6:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL

1.5 PLEDGE TO FLAG

1.6 PUBLIC COMMENTS

Public comments submitted by email, through the procedure and by the- deadline stated above, will be read aloud by the Recording Secretary.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of July 21, 2020, Regular Meeting

1.9 PRESENTATION: STRATEGIC PLANNING

1.10 PRESENTATION: DIVERSITY, EQUITY AND INCLUSION

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

- (cc) 3.1 Management Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of Agreement for Off-Site internship training between American Medical Response (AMR) – Contra Costa County, and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.2 Approval of Cooperative Agreement No. 20-PUENTE-CC-04 between The Regents of the University of California Puente Project and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.3 Approval of Memorandum of Understanding (MOU) for the Hypothesis Learning Management System Pilot Program, Chabot-Las Positas Community College District, Chabot College and Las Positas College
- (cc) 4.4 Approval of Memorandum of Understanding (MOU) between Tri-Valley Nonprofit Alliance and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.5 Approval of Memorandum of Understanding (MOU) Renewal, California Career Pathway Trust Partnership Agreement between San Jose-Evergreen Community College District and Chabot-Las Positas Community College District, Las Positas College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of the Creation of an Additional County Fund to Account for Economic Development & Contract Education Prepayment Funds
- (cc) 5.4 Approval of District Participation in the 2021 Chancellor’s Office Tax Offset Program (COTOP)
- (cc) 5.5 Approval of the Memorandum of Understanding (MOU) between the Alameda County Office of Education (ACOE) and Chabot-Las Positas Community College District, Las Positas College to enable the Las Positas College Early Care and Education Program to Leverage California Department of Education (CDE) Inclusive Early Education Expansion Program Grant (IEEEP) funds
- (cc) 5.6 Approval of Agreement Amendment—Stanford Health Care – ValleyCare and Chabot Positas Community College District, Las Positas College

6.0 FACILITIES PLANNING AND DEVELOPMENT (No Items)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Grant Agreement, City of Dublin Career Services, District - Economic Development, Tri-Valley Career Center
- (cc) 7.2 Approval of Grant Agreement, City of Dublin Volunteer Income Tax Assistance, (VITA), District-Economic Development, Tri-Valley Career Center
- (cc) 7.3 Approval of Agreement, City of Pleasanton Housing and Human Services, District-Economic Development, Tri-Valley Career Center
- (cc) 7.4 Approval of Grant Agreement, City of Pleasanton Volunteer Income Tax Assistance (VITA), District - Economic Development, Tri-Valley Career Center

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Report
- 8.2 First Reading of New, Reviewed, or Revised Administrative Procedures
AP 4050 Articulation

9.0 OTHER ACTION (No Items)**10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION- (Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

September 8, 2020, 6:30 p.m., Regular Meeting, District

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 3.1

Subject: Management Personnel

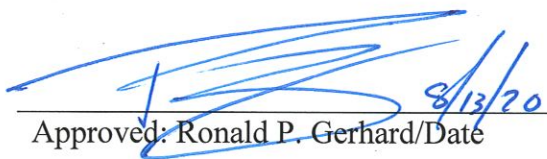
Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Interim Administrative Employment

Bell, Erick O., Interim Dean, Academic Services, Public Safety, Advanced Manufacturing, Transportation, Health & Kinesiology (3AIN13), Range/Step 19/1, \$133,432.00/annual, effective 08/19/2020 through 06/30/2021, or until the permanent position is filled, whichever is earlier.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 4.1


Subject: Approval of Agreement for Off-Site internship training between American Medical Response (AMR) – Contra Costa County, and Chabot-Las Positas Community College District, Las Positas College

Background: The College requires students in the Emergency Medical Training-Paramedic (EMT-P) program to successfully complete field ambulance internships. AMR Contra Costa County (referred to as Provider), is a new service provider for the EMT-P program.

The purpose of this agreement is to establish the respective responsibilities and duties of the College and AMR – Contra Costa County while students are participating in ambulance field internship programs. AMR- Contra Costa County will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program and training will be under the supervision of an experienced AMR – Contra Costa County preceptor who shall be selected by AMR – Contra Costa County at no cost to the College.

The agreement will commence on August 18, 2020 and continue into effect through August 17, 2022.

Recommended Action: That the Board of Trustees approves the proposed agreement for Off-Site Internship Training between American Medical Response (AMR) - Contra Costa County, and Chabot-Las Positas Community College District, Las Positas College for the term commencing August 18, 2020 and ending August 17, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.


Submitted: Theresa F. Rowland/Date 8/11/2020


Approved: Ronald P. Gerhard/Date 8/13/20

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 4.2


Subject: Approval of Cooperative Agreement No. 20-PUENTE-CC-04 between The Regents of the University of California Puente Project and Chabot-Las Positas Community College District, Chabot College

Background: The mission of Puente is to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. The first Puente Project was initiated at Chabot College in 1981. Since that time, the model has been replicated at 64 colleges and 43 high schools and middle schools throughout the state of California, with the oversight of the Puente Project centralized through the Regents of the University of California.

The Puente Project at Chabot College will provide English and Psychology-Counseling instruction and services including counseling, mentoring, and follow-up to meet the mission of the program. The agreement outlines the continuation of staffing and office and administrative support currently offered by Chabot College. The Regents' Puente Office will provide staff development programs at no cost for instructors and counselors participating in the project. Additionally, Chabot College will provide the student and college data necessary to conduct ongoing program assessment including student outcome data analysis to determine the impact of the Puente Project at Chabot College.

This cooperative agreement shall take effect this current fiscal year 2020-2021, upon approval by the Board of Trustees, and will continue through fiscal 2022-2023.

Recommended Action: That the Board of Trustees approves the proposed Cooperative Agreement No. 20-PUENTE-CC-04 between The Regents of the University of California Puente Project and Chabot-Las Positas Community College District, Chabot College in the amount not to exceed \$10,000 for a period of three years to support mentor activities. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 8/11/20
Submitted: Theresa F. Rowland/Date

 8/13/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 4.3


Subject: Approval of Memorandum of Understanding (MOU) for the Hypothesis Learning Management System Pilot Program, Chabot-Las Positas Community College District, Chabot College and Las Positas College

Background: Hypothesis Learning Management System (LMS) is offering educational institutions the opportunity to pilot its collaborative digital annotation tool at no cost through December 2020. Faculty members at both Las Positas College and Chabot College would like to participate. As a district-wide pilot, Hypothesis would be integrated into Canvas at the district level. The Memorandum of Understanding has been vetted with District Information Technology Services, as well as Admissions & Records at both colleges. The LMS is FERPA compliant.

The Hypothesis LMS allows instructors a window into student reading, an opportunity to scaffold the reading process, and an opportunity for students to learn strong reading practices from each other. Since the majority of academic disciplines have shifted to online instruction currently due to COVID-19, the ability to support reading skills through a digital annotation tool is vital now more than ever. As we continue to focus on student equity, digital and social annotation tools provide a powerful way to support students whose reading levels are low. Further, in light of AB705 which enables students to start in transfer-level English and mathematics, Hypothesis provides faculty a tool to foster greater student success.

Entering the pilot has many benefits: Tier-1 technical and pedagogical online support to lessen burden on college staff; priority for instructors and staff in the support queue; first access to new features; and data for learning analytics. Following the pilot, the colleges will review usage and outcomes to determine next steps with regard to the continued use of the Hypothesis LMS.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) for the Hypothesis Learning Management System (LMS) Pilot Program, Chabot-Las Positas Community College District, Chabot College and Las Positas College for the fall 2020 Term. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 8/11/20
Submitted: Theresa F. Rowland/Date

 8/13/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 4.4


Subject: Approval of Memorandum of Understanding (MOU) between Tri-Valley Nonprofit Alliance and Chabot-Las Positas Community College District, Las Positas College

Background: The purpose of this MOU is to establish the formal cross marketing relationship and partnership between Chabot-Las Positas College District, Las Positas College's certificate program in non-profit management and the Tri-Valley Nonprofit Alliance's Funding Development Institute. Las Positas College plans to launch a non-credit Nonprofit Management certificate. The curriculum focus will be on all aspects (financial, legal, operations, marketing, board development and fundraising) of managing a nonprofit organization. The Tri-Valley Nonprofit Alliance is developing a six-session, 15-hour online Funding Development Institute – set to launch in Fall 2020 offering a “deeper dive into fundraising”.

Las Positas College will provide an overview of fundraising in the new certificate program and encourage students to take “a deeper dive” by also enrolling in the Funding Development Institute. The Tri-Valley Nonprofit Alliance will promote Las Positas College's nonprofit management certificate program and encourage attendance by member organizations and Funding Development Institute participants.

The timeframe for this MOU is September 1, 2020 through August 31, 2021.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between the Tri-Valley NonProfit Alliance and Chabot-Las Positas Community College District - Las Positas College through August 31, 2021. It is further recommended that the Board authorize the acting Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 8/11/20
Submitted: Theresa F. Rowland/Date

 8/13/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 4.5


Subject: Approval of Memorandum of Understanding (MOU) Renewal, California Career Pathway Trust Partnership Agreement between San Jose-Evergreen Community College District and Chabot-Las Positas Community College District, Las Positas College

Background: This Memorandum of Understanding (MOU) is to continue the formal working relationship developed with the Silicon Valley Career Pathways (SVCP) consortium partners under the California Career Pathways Trust (CCPT) Round Two grant. The CCPT funding period ended June 30, 2019, with a sustainability requirement of at least one year or until June 30, 2020. Chabot-Las Positas Community College District, Las Positas College (LPC) has been an active partner with the SVCP consortium for the past four academic years. LPC and San Jose Evergreen Community College District (SJECCD) will continue working collaboratively with the common purpose of increasing the number of students with access to standards-based academic curricula integrated with career-relevant sequenced curricula aligned with high-skills, high-wage, and high-growth jobs in the bay region, increase the connectivity between employers and the classroom through developmentally appropriate work-based learning activities, and building intentional and collaborative support and transitions for students to help them move in a direct path from secondary to post-secondary enrollment. LPC and SJECCD will collaborate, when appropriate, to apply for future grant opportunities to continue expanding on the successful outcomes already established.

The timeframe for this MOU is July 1, 2020 through June 30, 2021.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) Renewal, California Career Pathway Trust Partnership Agreement between San Jose-Evergreen Community College District and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 8/11/20
Submitted: Theresa F. Rowland/Date

 8/13/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

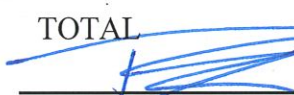
Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>	
7/2/2020	10064393 - 10064736 Commercial Warrants	\$ 1,063,187.61	
	10064737 - 10064739 Commercial Warrants	1,643.14	
	10064740 - 10064761 Commercial Warrants	2,134,140.49	
	10064762 - 10064786 Commercial Warrants	1,522,071.33	
	10064151 Cancelled Warrants	(478.10)	
	5132 - 5144 ACH Payments	999,506.08	
	7/9/2020	10064787 - 10064917 Commercial Warrants	442,511.37
		10064918 - 10064957 Commercial Warrants	690,376.23
		10064958 - 10065013 Commercial Warrants	16,560.87
		10065014 - 10065023 Commercial Warrants	669,352.93
5145 - 5159 ACH Payments		283,898.28	
7/16/2020	10065024 - 10065234 Commercial Warrants	559,476.32	
	10065235 - 10065239 Commercial Warrants	68,180.74	
	10065240 - 10065246 Commercial Warrants	172,062.21	
	10065247 - 10065284 Commercial Warrants	1,476,820.66	

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<u>Date</u>	<u>Warrant Numbers</u>	
7/16/2020	10063064, 10063687, 10064706	\$ (1,676.82)
	Cancelled Warrants	
	5160-5461	\$ 185,537.13
	ACH Payments	
7/23/2020	10065285 - 10065506	1,520,763.57
	Commercial Warrants	
	10065507 - 10065541	470,331.14
	Commercial Warrants	
	10065542 - 10065546	352,606.37
	Commercial Warrants	
	10065547 - 10065567	944,396.59
	Commercial Warrants	
	10065568	44,936.32
	Commercial Warrants	
	5462 - 5472	182,285.08
	ACH Payments	
7/30/2020	10065569 - 10065781	2,272,562.89
	Commercial Warrants	
	10065782 - 10065812	849,111.65
	Commercial Warrants	
	10065813 - 10065815	5,169.45
	Commercial Warrants	
	10058262, 10058326, 10064838	
	10065536	(58,608.04)
	Cancelled Warrants	
	5473 - 5486	448,272.68
	ACH Payments	

 8-10-20
 Submitted: Doug Roberts / Date

TOTAL \$ 17,314,998.17
 8/13/20
 Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

July Payroll Warrant Total = \$5,226,528.53

 8-10-20
Submitted: Doug Roberts / Date

 8/13/20
Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020


Agenda Item: 5.3

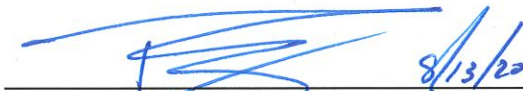
Subject: Approval of the Creation of an Additional County Fund to Account for Economic Development & Contract Education Prepayment Funds

Background: In May 2019, the Board approved a separate fund for Economic Development and Contract Education's (EDCE) operations because the growth of EDCE indicated that effective management of cash-flow, better fiscal oversight, and improved transparency of the District's funds would be greatly enhanced if EDCE operational monies were accounted for in its own fund at the County Treasury and in the District's books.

Due to recent contractual negotiations with the State Chancellor's Office, a second fund is needed at the County Treasury for the receipt-and temporary holding of certain "advanced payments" that are paid to EDCE. Per contract, interest earned from the advance payments of certain programs must be used solely in support of the program for which the advanced payments have been received. In order to ensure compliance with this obligation, EDCE needs a dedicated fund for this purpose; and for that to happen, the Board must request a unique County fund number for EDCE's receipt of prepayment funds from the State Chancellor's Office.

Recommended Action: That the Board of Trustees request the creation of a second EDCE fund at the County Treasury for the purpose of holding/transacting EDCE's prepayment funds.

 8-10-20
Submitted: Doug Roberts/Date

 8/13/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020


Agenda Item: 5.4

Subject: Approval of District Participation in the 2021 Chancellor's Office Tax Offset Program (COTOP)

Background: Assembly Bill 2347 (Chapter 937 Statutes of 1982) authorizes the State Chancellor's Office to act on behalf of local community college districts for the purpose of collecting outstanding student financial aid obligations through participation in the Franchise Tax Board's Interagency Tax Offset Program.

By contracting with the Chancellor's Office, CLPCCD can recover outstanding student debts owed to the Colleges such as enrollment fees, uncollected non-resident tuition, library fines, personal checks written with non-sufficient funds, student loans, financial aid overpayments and other approved debts.

Recommended Action: That the Board of Trustees approve the District's participation in the 2021 COTOP program. It is further recommended that the Acting Vice Chancellor, Business Services, execute the COTOP contract and the Transmittal Document.

 8-10-20
Submitted by: Doug Roberts/Date

 8/13/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 5.6

Subject: Approval of Agreement Amendment—Stanford Health Care – ValleyCare and Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas College has renewed the agreements listed below with Stanford Health Care - ValleyCare to operate the Student Health and Wellness Center at Las Positas College. The agreement amendment is necessary to reduce the total cost of the contract to \$289,845 for fiscal year 2020-2021 by leaving vacant the Health Education Program Assistant position.

The Board of Trustees previously approved the following agreements:

2020 – 2021	\$315,225
2019 – 2020	\$306,665
2018 – 2019	\$310,617
2017 – 2018	\$303,037
2016 – 2017	\$274,467
2015 – 2016	\$237,348
2014 – 2015	\$218,639
2013 – 2014	\$210,157
2012 – 2013	\$216,883
2011-2012	\$202,035
2010-2011	\$214,253
2008-2010	\$284,000 (\$140,000 and \$144,000)
2006-2008	\$252,000 (\$126,000 and \$126,000)

Recommended Action: That the Board of Trustees approve the proposed agreement amendment with Stanford Health Care – ValleyCare and Chabot-Las Positas Community College District, to reduce the total cost of the contract to \$289,845 for fiscal year 2020-2021. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to execute the agreement.


Submitted: Doug Roberts/Date 8-10-20


Approved: Ronald P. Gerhard/Date 8/13/20

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 7.1


Subject: Approval of Grant Agreement, City of Dublin Career & Employer Services, District - Economic Development, Tri-Valley Career Center


Background: The City of Dublin Human Services Committee (HSC) funds a number of community organizational projects through its annual grant program. The funding decisions are based on need as well as a priority of needs in the community, which include workforce development and job preparation.

The Tri-Valley Career Center (TVCC) has been awarded an allocation of funds from The City of Dublin's Career & Employer Services to support TVCC's capacity to provide comprehensive career services to job seekers, recruitment services to local employers, and help to build the capability of local small business through a variety of workshops, events, and individual counseling.

The amount of this award is \$9,488, and is for the period of July 1, 2020 through June 30, 2021.

Recommended Action: That the Board of Trustees approves the proposed Grant Agreement with City of Dublin Career & Employer Services, District – Economic Development, Tri-Valley Career Center in the amount of \$9,488 for the period July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 8/11/20
Submitted: Theresa F. Rowland/Date

 8/13/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020


Agenda Item: 7.2

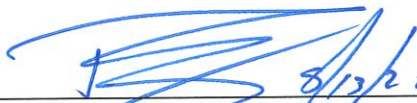
Subject: Approval of Grant Agreement, City of Dublin Volunteer Income Tax Assistance (VITA), District - Economic Development, Tri-Valley Career Center

Background: The Tri-Valley Career Center (TVCC) has again been awarded an allocation of funds from The City of Dublin Human Services Committee (HSC) to provide tax preparation services to the residents of the City. Services for the Dublin Volunteer Income Tax Assistance (VITA) Program 2020-2021 will include training volunteers, tax preparation and filing. TVCC will train, certify and manage 35 volunteers who will work in three locations. These volunteers will work one-on-one with clients to prepare and e-file federal and state taxes. Services will also include paperwork preparation for Individual Tax ID Numbers (ITIN).

This year's award is in the amount of \$7,284 for the period of July 1, 2020 through June 30, 2021.

Recommended Action: That the Board of Trustees approves the proposed Grant Agreement with City of Dublin Volunteer Income Tax Assistance (VITA), District – Economic Development, Tri-Valley Career Center in the amount of \$7,284 for the period July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 8/11/20
Submitted: Theresa F. Rowland/Date

 8/13/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020


Agenda Item: 7.3


Subject: Approval of Agreement, City of Pleasanton Housing and Human Services,
District-Economic Development, Tri-Valley Career Center

Background: Tri-Valley Career Center (TVCC) has been awarded an allocation of funds from the City of Pleasanton Housing and Human Services Grant (HHSG) Program to provide comprehensive career services to 250 Pleasanton job seekers. Services for this Pleasanton Career and Employer Services program will focus on increasing awareness of the Career Center's services in order to increase the capacity to serve job seekers, entrepreneurs, and employers.

The amount of this award is \$9,899, and the term of this agreement is July 1, 2020 through June 30, 2021.

Recommended Action: That the Board of Trustees approves the proposed Agreement with City of Pleasanton Housing and Human Services, District-Economic Development, Tri-Valley Career Center, in the amount of \$9,899 for the period of July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.


Submitted: Theresa F. Rowland/Date 8/11/20


Approved: Ronald P. Gerhard/Date 8/12/20

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 7.4

Subject: Approval of Grant Agreement, City of Pleasanton Volunteer Income Tax Assistance (VITA), District - Economic Development, Tri-Valley Career Center

Background: The City of Pleasanton Human Services Committee (HSC) funds a number of community organizational projects through its annual grant program. The funding decisions are based on need as well as a priority of needs in the community, which include workforce development and job preparation.

The Tri-Valley Career Center (TVCC) has again been awarded an allocation of funds from the City of Pleasanton HSC to provide tax preparation services to the residents of the City. The Pleasanton VITA 2020-2021 will provide Pleasanton residents, the majority of which will be low-income residents, with local access to free federal tax preparation services. Services for this Pleasanton Volunteer Income Tax Assistance (VITA) Project will include training volunteers, tax preparation and filing.

This year's award is in the amount of \$9,995 and is for the period of July 1, 2020 through June 30, 2021.

Recommended Action: That the Board of Trustees approves the proposed Grant Agreement with City of Pleasanton Volunteer Income Tax Assistance (VITA), District – Economic Development, Tri-Valley Career Center in the amount of \$9,995 for the period July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 8/11/20

Submitted: Theresa F. Rowland/Date

 8/13/20

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED