

# OFFICIAL COPY



## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

### BOARD OF TRUSTEES REGULAR MEETING November 16, 2021—5:30 P.M.\*

District Office; 7600 Dublin Blvd; Dublin CA  
Board Room (3<sup>rd</sup> Floor)  
Location for public participation: ZOOM 1.669.900.6833  
Meeting ID: 968 0086 2860  
<https://cccconfer.zoom.us/j/96800862860>

**Please take notice that in compliance with the Executive Order N-29-20:  
Trustees may participate in this meeting through Teleconferencing/Zoom.  
Teleconference/Zoom sites shall not be open to the public.**

#### **Location for Public Participation**

In order to protect the public health, and adhere to current directives regarding public gatherings and social distancing, the physical site of the meeting is closed to the public. As authorized by Executive Order N-29-20, public access to the meeting is provided electronically as follows:

#### **To observe or address the meeting:**

- The District is providing members of the public the ability to observe and address the meeting by telephone. Please call [1.669.900.6833, Meeting ID 96800862860 and follow the prompts to join the meeting]

#### **Instructions for making Public Comment:**

- Members of the public may address the Board during public comment by typing their name in the “Q&A” function or other instructions in Zoom and may indicate if they wish to address a particular agenda item, or if they wish to make a general comment on a matter within the subject matter jurisdiction of the District. The Secretary will call on the member of the public at the appropriate time and allow the member of the public to provide live comment. The District limits each speaker to 3 minutes.

**\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m.  
If business is not concluded by 7:00 p.m., the Board will reconvene to the  
Regular Meeting and recess the Closed Session until the end of the meeting.**

- Members of the public may attend and comment in real time by calling [1.669.900.6833, Meeting ID 96800862860 and follow the prompts to join the meeting or connecting via <https://cccconfer.zoom.us/j/96800862860>
- Any member of the public wishing to speak may type name in Q&A box to notify legislative body. Individuals desiring to provide public comment through the use of an internet website, or other online platform, not under the District's control, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.
- The Secretary will call on members of the public at the appropriate time.
- The District will no longer read email public comment aloud during the meeting.

#### **ADDITIONAL INFORMATION ON CONDUCTING VIRTUAL MEETINGS**

- All votes taken during the meeting will be by roll call.
- Any individuals with disabilities who needs reasonable accommodation or modification in order to participate remotely may make a request for accommodation by contacting the Recording Secretary Debra Nascimento at [dnascimento@clpccd.org](mailto:dnascimento@clpccd.org) or 925.485.5207 at least 48 hours before the meeting.
- Except as described above, the Board's regular rules and procedures for conducting meetings continue to apply, including:
  - Three minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers. (BP 2350)
  - The rules of decorum continue apply (BP 2355)
- To replicate as closely as possible how public participation occurs when we are physically together, the Zoom Chat feature will be disabled during the meeting. Members of the public wishing to be heard by everyone in attendance at the meeting need to follow one of the public comment options listed above. Trustees will give their full attention to whoever is speaking in the moment. The public is also reminded that trustees value and listen attentively to public comment, but do not respond.

### **1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD**

#### **1.1 5:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL\***

- 1.2 **PUBLIC COMMENTS**  
The Secretary will call on the member of the public at the appropriate time and allow the member of the public to provide live comment.
- 1.3 **ADJOURNMENT**
- 1.4 **CLOSED SESSION\*-**
  - a) **CONFERENCE WITH LABOR NEGOTIATORS:** Chabot-Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)
  - b) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** , Chabot College (Government Code Section 54956.8)
- 1.5 **6:30 P.M.—OPEN SESSION-  
CALL TO ORDER AND ROLL CALL**
- 1.6 **PLEDGE TO FLAG**
- 1.7 **PUBLIC COMMENTS**  
The Secretary will call on the member of the public at the appropriate time and allow the member of the public to provide live comment.
- 1.8 **APPROVE CONSENT ITEMS (cc)**  
Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.
- (cc) 1.9 Approval of Minutes of October 19, 2021, Regular
- 1.10 **PUBLIC HEARING:** Chabot- Las Positas Faculty Association Proposal for the Collective Bargaining Agreement with the Chabot-Las Positas Community College District ending June 30,2022
- 1.11 **PRESENTATION:** Las Positas College’s Students Programs and Works of Distinction
- 1.12 **PRESENTATION AND DISCUSSION:** Redistricting Plan with the 2021 Census-Lapkoff and Gobalet Demographic Research, Inc.
- 1.13 **PRESENTATION:** Accreditation

1.14 **PRESENTATION:** Development of Budget Allocation Model

## **2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association

## **3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Management Personnel

## **4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Approval of Agreement for College and Career Access Pathways Partnership Agreement for Dual Enrollment between New Haven Unified School District and Chabot Las Positas Community College District, Chabot College
- (cc) 4.2 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.3 Approval of Services Agreement between the Foundation for California Community Colleges and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.4 Approval of Subrecipient Commitment for Joint Project with California State University, East Bay and Chabot-Las Positas Community College District Entitled the East Bay, College Agile Network Funded by the ECMC Foundation
- (cc) 4.5 Acceptance of Grant Award – United Way Bay Area SparkPoint Grant for the purpose of operating and leading a SparkPoint Center at Chabot College

## **5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Agreement to Upgrade Ellucian CRM to Software-as-a-Service
- (cc) 5.4 Approval of Community College League of California Open Purchase Order Augmentation Form, Chabot-Las Positas Community College District, Chabot College
- (cc) 5.5 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.6 Approval of the First Amendment to the Agreement between the City of Pleasanton and Chabot-Las Positas Community College District - Las Positas College for the use of the Fire Training Facility

**6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Approval of Appointment to Citizens' Bond Oversight Committee for Measure B and Measure A
- (cc) 6.2 Approval of Award of Contract with Construction Testing Services for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College
- (cc) 6.3 Approval of Award of Contract with Sandis for the Campus Fire Water and Utility Mapping Project at Chabot College
- (cc) 6.4 Approval of Modification to the Contract with Brick Architecture for Design and Engineering Services for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College
- (cc) 6.5 Approval of Modification to the Contract with Ninyo & Moore for DSA Approved Testing and Inspection Services for the Agricultural Sciences: Horticulture Facility at Las Positas College

**7.0 ECONOMIC DEVELOPMENT**

- (cc) 7.1 Approval of Agreement – USF Reddaway Inc., District-Economic Development

**8.0 INFORMATION AND DISCUSSION ITEMS (No Action)**

- 8.1 Informational Personnel Report
- 8.2 Institutional Self-Evaluation Report-Chabot College
- 8.3 Institutional Self-Evaluation Report-Las Positas College
- 8.4 First Reading of New, Reviewed, or Revised Administrative Procedures
  - AP 2410 Board Policy and Administrative Procedure
  - AP 3310 Records Retention and Destruction
  - AP 5017 Responding to Inquiries of Immigration Status
  - AP 5140 Disabled Student Programs and Services
  - AP 5200 Student Health Services
  - AP 5300 Student Equity
  - AP 5410 Associated Students Elections
  - AP 5430 Co-Curricular Activities
  - AP 5530 Student Rights and Grievances
- 8.5 First Reading of New, Reviewed, or Revised Board Policies
  - BP 2410 Board Policy and Administrative Procedure
  - BP 3310 Records Retention and Destruction
  - BP 5016 Transfer of Units
  - BP 5140 Disabled Student Programs and Services
  - BP 5200 Student Health Services
  - BP 5300 Student Equity

- BP 5530 Student Rights and Grievances

8.6 Annual CCFS 311 Report (311A)

**9.0 OTHER ACTION**

9.1 Adoption of Resolution No. 04-2022- To implement teleconference requirements during a proclaimed State of Emergency

**10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES**

10.1 President of Chabot College and Las Positas College

10.2 Chancellor

10.3 Recognitions

10.4 Trustee Reports and/or Official Communications

**11.0 ADJOURNMENT**

**12.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

December 14, 2021, District Office (Organizational and Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

***District Mission Statement***

*“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”*

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Gutierrez Ventura, Maria G., Dream Center Coordinator (2CSP20), 100%, 12 months/year, Range/Step 40/1, \$63,175.00/annual, effective 11/17/2021. This position is grant/categorically funded and therefore subject to continued renewal.

Knight, Kaela A., Senior Administrative Assistant, Applied Technology and Business (2CBU06), 100%, 12 months/year, Range/Step 39/1, \$61,569.00/annual, effective 11/29/2021.

Stewart, Lakesha S., Counselor Assistant II (2CDS08), 100%, 12 months/year, Range/Step 30/1, \$49,317.00/annual, effective 11/17/2021. This position is grant/categorically funded and therefore subject to continued renewal.

Vile, Jessica T., Outreach Specialist (2CBU10), 100%, 12 months/year, Range/Step 36/1, \$57,179.00/annual, effective 11/17/2021. This position is grant/categorically funded and therefore subject to continued renewal.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Bettencourt, Sarah E., Outreach Specialist (3CSS02), 100%, 12 months/year, Range/Step 36/1, \$57,179.00/annual, effective 11/17/2021. This position is grant/categorically funded and therefore subject to continued renewal.

Cortez, Katelyn J., Counselor Assistant I (3CCG05), 100%, 12 months/year, Range/Step 26/1, \$44,689.00/annual, effective 11/17/2021. This position is grant/categorically funded and therefore subject to continued renewal.

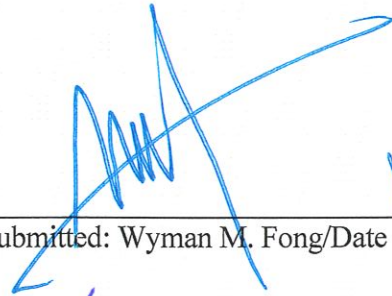
Fernandez, Ashlyn B., Instructional Assistant, Tutorial Center (3CCG15), 100%, 10 months/year, Range/Step 33/1, \$44,160.00/annual, effective 11/17/2021.

Lozano, Gabriela (nmi), Financial Aid Advisor I (3CFA15), 100%, 12 months/year, Range/Step 32/1, \$51,681.00/annual, effective 12/1/2021. This position is grant/categorically funded and therefore subject to continued renewal.


III. ASSIGNED TO DISTRICT OFFICE

A. Employment

Webb, Audrey K., Receptionist, Tri-Valley Career Center (1CTV02), 100%, 12 months/year, Range/Step 25/1, \$43,618.00/annual, effective 11/17/2021.

  
Submitted: Wyman M. Fong/Date

11/10/21

  
Approved: Ronald P. Gerhard/Date

11/9/21

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 3.2

Subject: Faculty Personnel


Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE


A. Faculty Contract

Contract of Employment – First Year, January 1, 2022 – June 30, 2022

Kiely, Catherine G., Instructor, Nursing (Medical Surgical) (2FHS18),  
Column/Step III/1, \$67,769.00/annual.

  
Submitted: Wyman M. Fong/Date

11/10/21

  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November. 16, 2021


Agenda Item: 4.1

Subject: Approval of Agreement for College and Career Access Pathways Partnership Agreement for Dual Enrollment between New Haven Unified School District and Chabot Las Positas Community College District, Chabot College

Background: The purpose of this College and Career Access Pathways (CCAP) Partnership Agreement is to provide high school students in the New Haven Unified School District an opportunity to earn early college credit at Chabot College while enrolled in high school. The intent is to offer provisions of AB 288 and AB 30 (Ed Code 76004) for high school students “who may not already be college bound or who are underrepresented in higher education”. The goals are: a.) to develop seamless pathways from high school to community college for career technical education or preparation for transfer b.) improve high school graduation rates c.) assist high school pupils to achieve college and career readiness d.)to serve “underachieving students”, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.

These students who earn college credit are more likely to earn high school diplomas, to enroll in community college and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences.

Recommended Action: That the Board of Trustees approves the proposed College and Career Access Pathway Partnership Agreement for Dual Enrollment between New Haven Unified School District and Chabot-Las Positas Community College District, Chabot College, effective December 1, 2021. It is further recommended that the Board Authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

  
Submitted: Theresa F. Rowland/Date 11/9/21

  
Approved: Ronald P. Gerhard/Date 11/9/21

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 4.2


Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College


Background: The following recommended curriculum changes were acted on in the Chabot College Curriculum Committee during the Spring 2021 semester.

Modified Certificates	2
Program Deactivation	1
New Courses	3
Revised Courses	76
Course Deactivations	57
Total	139

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approves the new and revised courses and programs proposed by Chabot College, approved Fall 2021, effective Fall 2022.

 11/9/21  
Submitted: Theresa F. Rowland/Date

 11/9/21  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 4.3

Subject: Approval of Services Agreement between the Foundation for California Community Colleges and Chabot-Las Positas Community College District, Las Positas College

Background: The Foundation for California Community Colleges is the official foundation to the California Community College Board of Governors and Chancellor's Office. The Foundation's mission is to benefit, support, and enhance the missions of the California Community College system. The Foundation is a statewide nonprofit with over 15 years of experience in developing, implementing, and administering large-scale programs, campaigns, and award-winning websites.

Las Positas College is one of 20 California Community Colleges selected to participate this year in the California Guided Pathways Demonstration Project, Cohort 2.0. The mission of Guided Pathways at LPC is to ensure equity and enhance the college experience and career preparation for all students. The Foundation for California Community Colleges shall provide to Chabot-Las Positas Community College District, Las Positas College, coaching, support, and consultation services to engage the college in California Guided Pathways 2.0 efforts that complement the Vision for Success as set forth in the Scope of Work and Deliverables attached as Exhibit "A". The Chabot-Las Positas Community College District, Las Positas College agrees to work closely with the Foundation for California Community Colleges staff and its partners in the performance of services and shall be available to the Foundation's staff and its partners at all reasonable times.

The period of this agreement is from October 1, 2021 to October 1, 2024 or until all funds due to the Foundation under this agreement have been paid and all terms and conditions have been satisfied. The total fee to be paid to the Foundation for the services shall not exceed \$30,000.00.

Recommended Action: That the Board of Trustees approves the proposed Services Agreement between the Foundation for California Community Colleges and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Theresa F. Rowland/Date

11/9/21

  
Approved: Ronald P. Gerhard/Date

11/9/21

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 4.4

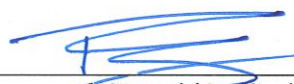
Subject: Approval of Subrecipient Commitment for Joint Project with California State University, East Bay and Chabot-Las Positas Community College District Entitled the East Bay, College Agile Network Funded by the ECMC Foundation

Background: For the past three years, the leadership at California State University, East Bay (CSUEB) has been in conversation with the leadership of the Chabot-Las Positas Community College District (CLPCCD) to develop stronger connections and programs. The objective has been to seek ways that CSUEB and CLPCCD can leverage and strengthen existing relationships and initiatives across systems in order to identify and remove barriers that impede student success. A proposal was developed, and submitted to the ECMC Foundation, to link our campuses in a support network that is adaptive to student educational needs and creates seamless pathways designed to meet their educational goals. This model regional partnership would include cross enrollment, reverse transfers, shared support systems, and articulated pathways so that students can complete degrees and certificates more efficiently.

The ECMC Foundation grant was made to CSUEB, with CLPCCD as a recipient of funds beginning November 1, 2021 through March 31, 2023, for a total of \$305,000 for East Bay College Agile Network (East Bay CAN) activities.

Recommended Action: That the Board of Trustees approves the Subrecipient Commitment for Joint Project with California State University, East Bay and Chabot-Las Positas Community College District Entitled the East Bay, College Agile Network Funded by the ECMC Foundation. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

 11/9/21  
Submitted: Theresa F. Rowland/Date

 11/9/21  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 4.5

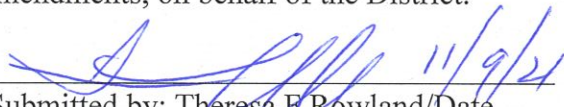
Subject: Acceptance of Grant Award – United Way Bay Area SparkPoint Grant for the purpose of operating and leading a SparkPoint Center at Chabot College


Background: Chabot College officially launched the SparkPoint program in February 2021 with support of a start-up grant from United Way Bay Area. This additional grant of \$30,000 will provide operational funds to continue support the development of the Chabot College SparkPoint Center as outlined below.

SparkPoint Centers agree to the following FY22 model, principles, and priorities:

- Support families with resources and financial coaching during the COVID-19 crisis and post-crisis to create a path towards long-term financial prosperity.
- Provide services or referrals to services that meet basic needs including food security, childcare, housing, rental assistance, mental health support, and other needs as requested.
- Provide integrated services to increase income, build/repair credit, manage debt, and build savings, plus additional services to meet clients where they are.
- Provide financial coaching, career coaching, and family-centered coaching on-site and/or virtually. • Take a family-centered approach, operating with the cornerstone of the coaching model, that clients are creative, resourceful, and whole.
- Measure client outcomes toward financial wellness.
- Commit to working with clients during a crisis period and over 2-3 years, or as long as necessary to achieve their goals.
- Create a welcoming and respectful environment for clients, promoting equity and maintaining a culture of trust, respect, caring, and openness.
- Provide access to quality workforce training programs that result in skills, certificates, or degrees that lead to a career that pays a living wage.
- Hold a regularly scheduled steering or advisory committee meeting, made up of leaders of partner agencies.
- Maintain client confidentiality by following all regulations regarding client access, staff access, consent to release information, storage, and disposal of files.

Recommended Action: That the Board of Trustees approve the proposed United Way Bay Area grant of \$30,000 the period of July 1, 2021 – June 30, 2022. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement, and any amendments, on behalf of the District.

  
Submitted by: Theresa F. Rowland/Date

  
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 5.1


Subject: Approval of Commercial Warrant Registers


Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>		<u>Amount</u>
10/7/2021	10076741 - 10076834	\$	944,726.13
	Commercial Warrants		
	10076835 - 10076852		765,661.93
	Commercial Warrants		
	10076853 - 10076858		486,246.77
	Commercial Warrants		
	10076859 - 10076868		263,457.74
	Commercial Warrants		
	10073232, 10076713, 10076386		(39,196.15)
	Cancelled Warrants		
10/14/2021	10489 - 10511		399,804.97
	ACH Payments		
	10076869 - 10076981		3,621,492.25
	Commercial Warrants		
	10076982 - 10077004		197,253.91
	Commercial Warrants		
	10077005 - 10077057		195,645.91
	Commercial Warrants		
	10077058 - 10077094		4,179,091.34
	Commercial Warrants		
10/21/2021	10076824		(153,054.50)
	Cancelled Warrant		
	10512 - 10838		284,337.68
	ACH Payments		
	10077095 - 10044199		4,424,059.03
	Commercial Warrants		
	10077200 - 10077211		488,594.00
	Commercial Warrants		
	10077212 - 10077216		100,398.27
Commercial Warrants			

Agenda Item: 5.1  
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<u>Date</u>	<u>Warrant Numbers</u>		<u>Amount</u>
10/21/2021	10077217 - 10077226	\$	1,403,563.68
	Commercial Warrants 10076117, 10076973		(311,596.50)
	Cancelled Warrant 10839 - 10857		1,026,291.41
	ACH Payments 10686		(220.20)
10/28/2021	Cancelled ACH Payment 10077227 - 10077301		122,295.84
	Commercial Warrants 10077302 - 10077318		182,400.31
	Commercial Warrants 10077319 - 10077336		662,206.90
	Commercial Warrants 10858 - 10874		323,727.62
	ACH Payments		
	TOTAL	\$	<u>19,567,188.34</u>

 11/18/21  
Submitted: Jonah R. Nicholas / Date

 11/9/21  
Approved: Ronald P. Gerhard / Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 5.2


Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

October Payroll Warrant Total = \$5,789,089.06

  
Submitted: Jonah R. Nicholas / Date 11/9/21

  
Approved: Ronald P. Gerhard / Date 11/9/21

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 5.3

Subject: Approval of Agreement to Upgrade Ellucian CRM to Software-as-a-Service

Background: The District licenses a number of software packages from Ellucian Company L.P. in support of its operations, including CRM Advise which is used to support student success and retention. In the past these packages have been implemented on premises at the Las Positas College data center. Ellucian now provides the CRM Advise product in a cloud-hosted, Software-as-a-Service model which eliminates the need for staff time to support future upgrades and operations as well as replacement and maintenance of on-site hardware.

Contract year ending June 30, 2022	\$82,071
Contract year ending June 30, 2023	\$86,175
Contract year ending June 30, 2024	<u>\$90,484</u>
Total:	\$258,730

Recommended Action: That the Board of Trustees approve the Contract to upgrade Ellucian CRM Advise to the Software-as-a-Service delivery model at the following costs: \$258,730. It is further recommended that the Vice Chancellor of Business Services execute this agreement on behalf of the District.

  
Submitted by: Jonah R. Nicholas/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 5.4

**Subject:** Approval of Community College League of California Open Purchase Order Augmentation Form, Chabot-Las Positas Community College District, Chabot College

Background: Chabot-Las Positas Community College District, Chabot College recommends approval of the Community College League of California Open Purchase Order Augmentation Form. Chabot-Las Positas Community College District, Chabot College receives funds annually from the Measure A bond to acquire library materials. The Community College League of California negotiates the best consortia pricing for library resources on behalf of California community colleges. Examples of these resources are subscription databases, online magazines and journals, newspapers, eBooks, streaming videos and music, and conference proceedings.

The Community College League of California (League) is a nonprofit public benefit corporation whose voluntary membership consists of the state's 72 public community college districts. The League supports locally-elected trustees and community college CEOs in serving their students and communities by advocating on their behalf at the state and federal levels, providing continued professional development, and delivering services that use economies of scale to minimize cost. The League has a joint project with the Chief Council of Librarians to provide a Community College Library Consortium. The Chief Council of Librarians charges an annual fee for libraries to be a part of the consortium.

The open purchase order augmentation form is for the annual subscription to online library materials and online databases that provide access to magazines and journals, eBooks, streaming media, and other research content. This augmentation increase on open purchase order B220077 is \$7,000 and brings the total for B220077 to \$127,000 for invoices to be paid during FY 21-22.

Recommended Action: That the Board of Trustees approve the Community College League of California open purchase order augmentation form. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the augmentation on behalf of Chabot-Las Positas Community College District, Chabot College.

Funding Source: Measure A

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 5.4

Subject: Approval of Community College League of California Open Purchase Order Augmentation Form, Chabot-Las Positas Community College District, Chabot College

Background: Chabot-Las Positas Community College District, Chabot College recommends approval of the Community College League of California Open Purchase Order Augmentation Form. Chabot-Las Positas Community College District, Chabot College receives funds annually from the Measure A bond to acquire library materials. The Community College League of California negotiates the best consortia pricing for library resources on behalf of California community colleges. Examples of these resources are subscription databases, online magazines and journals, newspapers, eBooks, streaming videos and music, and conference proceedings.

The Community College League of California (League) is a nonprofit public benefit corporation whose voluntary membership consists of the state's 72 public community college districts. The League supports locally-elected trustees and community college CEOs in serving their students and communities by advocating on their behalf at the state and federal levels, providing continued professional development, and delivering services that use economies of scale to minimize cost. The League has a joint project with the Chief Council of Librarians to provide a Community College Library Consortium. The Chief Council of Librarians charges an annual fee for libraries to be a part of the consortium.

The open purchase order augmentation form is for the annual subscription to online library materials and online databases that provide access to magazines and journals, eBooks, streaming media, and other research content. This augmentation increase on open purchase order B220077 is \$7,000 and brings the total for B220077 to \$127,000 for invoices to be paid during FY 21-22.

Recommended Action: That the Board of Trustees approve the Community College League of California open purchase order augmentation form. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the augmentation on behalf of Chabot-Las Positas Community College District, Chabot College.

Funding Source: Measure A

Agenda Item: 5.4  
November 16, 2021  
Pag 2

Jonah R. Nicholas 11/8/21  
Submitted by: Jonah R. Nicholas/Date

[Signature] 11/8/21  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 5.5

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes electronic items, personal computers, computer accessories and peripherals surplus from District Office. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 6550 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 11/8/21  
Submitted by: Jonah R. Nicholas/Date

 11/9/21  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 6.1

Subject: Approval of Appointment to Citizens' Bond Oversight Committee for Measure B and Measure A

Background: The Board of Trustees of the Chabot-Las Positas Community College District adopted at its meeting of October 18, 2016, Resolution No. 04-1617 approving amended and restated Bylaws for the Citizens' Bond Oversight Committee for Measure B and Measure A. The action established one Committee for both Measure A and Measure B. Section 15278 of the Education Code of the State of California provides that the Governing Board of a community college district shall establish and appoint members to an independent citizens' bond oversight committee.

Recommended Action: That the Board of Trustees approves the proposed Revised Citizens' Bond Oversight Committee for Measure B and Measure A, effective November 16, 2021.

Renewal of Members

Lynn Seppala – College Foundation (Renewed until 12/2023)

Continuing Members

Will Macedo – Retiree	Term Expires 03/2023
Jacques Gautreaux – Business Organization	Term Expires 03/2023
Sarah Hosterman – Community-At-Large	Term Expires 12/2022
Lara Wiedermeier – Las Positas College Student Representative	Term Expires 10/2023
Jo A. S. Loss – Taxpayer's Association	Term Expires 10/2023
Margret Smith-McCollum – Community-At-Large	Term Expires 10/2023

  
Submitted: Owen Letcher/Date 11/9/2021

  
Approved: Ronald P. Gerhard /Date 11/9/21

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 6.2

Subject: Approval of Award of Contract with Construction Testing Services for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College

Background: The District issued a Request for Proposal on September 22, 2021, seeking qualified DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College.

<u>Proposer</u>	<u>City</u>
Consolidated Engineering Laboratories	San Ramon
Construction Testing Services	Pleasanton
Ninyo & Moore	San Jose
Signet Testing Labs, Inc.	Hayward

Construction Testing Services is the most comprehensive, responsive and qualified firm for all services requested.

DSA T&I Projected Total	\$282,808.00
District Allowance	<u>\$ 28,280.00</u>
Not to Exceed Amount	\$311,088.00

The district recommends the selection of Construction Testing Services for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College.

Recommended Action: That the Board of Trustees approves the proposed Award of Contract with Construction Testing Services of Pleasanton, CA, for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College in an amount not to exceed \$311,088.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

 11/9/2021  
Submitted: Owen Letcher/Date

 11/9/21  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 6.3

Subject: Approval of Award of Contract with Sandis for the Campus Fire Water and Utility Mapping Project at Chabot College

Background: In order to better define the underground infrastructure of the Chabot College Campus and it improve the documentation provided to design firms and contractors at the outset of projects, the district maintains a mapping of known underground utility systems based upon as-built drawings, utility locating services and discovery excavations. For this service the district relies on a Civil Engineering firm to document, survey and map the utilities. These contracts provide for an update of the mapping documents following the completion of projects, discovery of other utility information and field investigation. Additionally, the contract will provide for design and engineering services related to the upgrade of the campus fire water system to increase system pressure and address deficiencies found during recent project investigations.

Sandis Utility Mapping Services	\$101,450.00
Sandis Campus Fire Water Upgrade	<u>\$ 71,600.00</u>
Total Contracts	\$173,050.00

Recommended Action: That the Board of Trustees approves the contract to award with Sandis for the Campus Fire Water and Utility Mapping Project at Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Owen Letcher/Date 11/9/21

  
Approved: Ronald P. Gerhard /Date 11/9/21

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 6.4

Subject: Approval of Modification to the Contract with Brick Architecture for Design and Engineering Services for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College


Background: On November 17, 2020, the Board of Trustees approved the contract with Brick Architecture for Design and Engineering Services for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College. Modification 1 adds additional Schematic Design fees related to the State Capital Outlay Project.

Current Approved Amount	\$1,167,102.00
Modification 1	<u>\$ 159,342.00</u>
Final Contract Amount	\$1,326,444.00

Recommended Action: That the Board of Trustees approves the modification to the existing contract with Brick Architecture for Design and Engineering Services for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond

 11/9/2021  
Submitted: Owen Letcher/Date

 11/9/21  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 6.5

**Subject:** Approval of Modification to the Contract with Brick Architecture for Design and Engineering Services for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College


**Background:** On November 17, 2020, the Board of Trustees approved the contract with Brick Architecture for Design and Engineering Services for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College. Modification 1 adds additional Schematic Design fees related to the State Capital Outlay Project.

Current Approved Amount	\$1,167,102.00
Modification 1	<u>\$ 159,342.00</u>
Final Contract Amount	\$1,326,444.00

**Recommended Action:** That the Board of Trustees approves the modification to the existing contract with Brick Architecture for Design and Engineering Services for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond

  
Submitted: Owen Letcher/Date 11/9/2021

  
Approved: Ronald P. Gerhard/Date 11/9/21

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 7.1

Subject: Approval of Agreement – USF Reddaway Inc., District-Economic Development


Background: Chabot-Las Positas Community College District’s Economic Development and Contract Education Department has been chosen to serve as the Local Education Agency (LEA) for the USF Reddaway Inc. Apprenticeship Program. This is a new apprenticeship program with the District.

Instruction for USF Reddaway apprentices will be provided on the Las Positas College campus. Apprentices will earn a Certificate of Achievement in Heavy Truck Driving from the college in addition to a Certificate of Completion from the California Division of Industrial Relations, Department of Apprenticeship Standards.

The Agreement states that the Economic Development and Contract Education Department (EDCE) shall administer the USF Reddaway Inc. apprenticeship program for the purposes of providing Related and Supplemental Instruction (RSI) and other services. The Agreement states that EDCE shall retain 17% of the RSI payment from the California Community Colleges Chancellor’s Office (CCCCO), and any costs associated with this program that are not covered by RSI funding will be reimbursed by the Program Sponsor.

This Agreement has an initial term of January 1, 2022 through June 30, 2023, with an option for automatic annual renewal for up to a total of five (5) years.

Recommended Action: That the Board of Trustees approves the proposed Agreement with USF Reddaway Inc., District-Economic Development, for the period of January 1, 2022 through June 30, 2023. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

  
Submitted: Theresa F. Rowland/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 16, 2021

Agenda Item: 9.1

Subject: Adoption of Resolution No. 04-2022, Resolution authorizing to implement teleconferencing requirements during a proclaimed state of emergency

Background: The Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings; the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so on March 17, 2020. In order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements. On June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021. These Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021.

Recommended Action: That the Board of Trustees adopt resolution No.03-2022, authorizing the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements. Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

The legislative body of the Chabot-Las Positas Community College District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference.
2. Board of Trustees of the Chabot-Las Positas Community College District finds, by a majority vote, the following:
  - a. That there exists a proclaimed state of emergency;


AND either:

- b. The Board of Trustees is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board of Trustees met and determined one of the following and the Board of Trustees now re-determines one of the following:

- i. State or local officials have imposed or recommended measures to promote social distancing; OR
- ii. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

OR

- c. This Board has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
  - i. The Board of Trustees has reconsidered the circumstances of the state of emergency; AND
  - ii. Any of the following circumstances exist:
    - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
    - 2. State or local officials continue to impose or recommend measures to promote social distancing.
- 3. The Chancellor or his designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
- 4. That this Resolution shall take effect immediately upon its adoption.

  
Approved: Ronald P. Gerhard/Date 11/9/21

\_\_\_\_\_ APPROVED

\_\_\_\_\_ DISAPPROVED

\_\_\_\_\_ TABLED

**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**

**RESOLUTION 04-2022**

**RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS  
DURING A PROCLAIMED STATE OF EMERGENCY**

**WHEREAS**, the Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings;

**WHEREAS**, the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so;

**WHEREAS**, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

**WHEREAS**, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

**WHEREAS**, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and

**WHEREAS**, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

**WHEREAS**, Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

**NOW THEREFORE**, the legislative body of the Chabot-Las Positas Community College District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference.
2. Board of Trustees of the Chabot-Las Positas Community College District finds, by a majority vote, the following:
  - a. That there exists a proclaimed state of emergency;

AND either:

- b. The Board of Trustees is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board of Trustees met and determined one of the following and the Board of Trustees now re-determines one of the following:
  - i. State or local officials have imposed or recommended measures to promote social distancing; OR
  - ii. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

OR

- c. This Board has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
    - i. The Board of Trustees has reconsidered the circumstances of the state of emergency; AND
    - ii. Any of the following circumstances exist:
      - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
      - 2. State or local officials continue to impose or recommend measures to promote social distancing.
3. The Chancellor or his designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
4. That this Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Trustees of the Chabot-Las Positas Community College District, this 16th day of November, 2021, by the following vote:

AYES:           Gin, Granger, Heredia, Maduli, Randolph, Reynoso, Sbranti

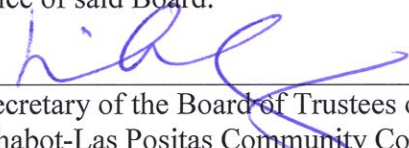
NOES:

ABSTAIN:

ABSENT:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

11/16/21  
Date

  
Secretary of the Board of Trustees of the  
Chabot-Las Positas Community College  
District, County of Alameda, State of  
California



- b. The Board of Trustees is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board of Trustees met and determined one of the following and the Board of Trustees now re-determines one of the following:
  - i. State or local officials have imposed or recommended measures to promote social distancing; OR
  - ii. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

OR

- c. This Board has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
  - i. The Board of Trustees has reconsidered the circumstances of the state of emergency; AND
  - ii. Any of the following circumstances exist:
    - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
    - 2. State or local officials continue to impose or recommend measures to promote social distancing.
- 3. The Chancellor or his designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
- 4. That this Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Trustees of the Chabot-Las Positas Community College District, this 16th day of November, 2021, by the following vote:

AYES:           Gin, Granger, Heredia, Maduli, Randolph, Reynoso, Sbranti

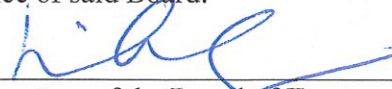
NOES:

ABSTAIN:

ABSENT:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

11/16/21  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary of the Board of Trustees of the  
Chabot-Las Positas Community College  
District, County of Alameda, State of  
California