

OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING February 15, 2022 - 5:30 P.M.*

District Office: 7600 Dublin Blvd., Dublin, CA Board Room (3rd Floor)

1.0 GENERAL FUNCTIONS - PRESIDENT OF THE BOARD

^{1.1} **5:00 P.M.** – OPEN SESSION CALL TO ORDER AND ROLL CALL*

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 ADJOURNMENT

- 1.4 **CLOSED SESSION*** Personnel, Collective Bargaining and Possible Litigation
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Chancellor (Government Code Section 54957)
 - CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representative: Chancellor Employee Organizations: Chabot-Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)

^{1.5} **6:30 P.M.** – OPEN SESSION CALL TO ORDER AND ROLL CALL

1.6 PLEDGE TO FLAG

1.7 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address

*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.

the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.8 ADMINISTRATION OF OATH OF OFFICE – STUDENT TRUSTEE

1.9 ADMINISTRATION OF OATH OF OFFICE – BOARD OF TRUSTEE AREA 3

1.10 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and noncontroversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

- (cc) 1.11 Approval of Minutes of December 14, 2021 Regular Meeting Approval of Minutes of January 11, 2022 Special Meeting Approval of Minutes of February 1, 2022 Special Meeting
 - 1.12 **PUBLIC HEARING:** Redistricting of Chabot-Las Positas Community College District Trustee Service Areas
 - 1.13 **PRESENTATION:** Citizens' Bond Oversight Committee Annual Report

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

- 2.1 Presidents of Faculty Senates Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates Chabot College, Las Positas College, and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Management Personnel
- (cc) 3.4 Executive Personnel
- (cc) 3.5 Authorization for Summer 2022 Work Schedule

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of High School Supplemental and Credit Recovery Program Memorandum of Understanding between Dublin Unified School District and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.2 Approval of Technical Service Renewal Agreement with Vertex Professional Services LLC ("VERTEX") and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.3 Approval of Sabbatical Leave Applications for 2022-23 Academic Year

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrants for January
- (cc) 5.3 Approval for Establishing Non-Resident (Out-of-State and International) Tuition Rates for 2022-2023
- (cc) 5.4 Approval of Agreement Sutter Bay Hospitals and Chabot-Las Positas Community College District, Chabot College Health Cohorts
- (cc) 5.5 Approval of Budget Transfers from October 2021 December 2021
- (cc) 5.6 Approval of the Purchase Order for Mobile Ambulance Simulator from Simulator Solutions for the Chabot College Fire Technology Program
- (cc) 5.7 Approval of Modification to the Contract with Cleared4, Inc. for the Cleared4 Health Verification Platform to Address Vaccine Verifications, Daily Health Screenings and HIPPAA Compliant Reporting

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Modification to the Contract with Mountain Cascade, Inc. for Bid No. B20/21-07, Domestic Water Booster System Project at Las Positas College
- (cc) 6.2 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Domestic Water Booster System Project at Las Positas College
- (cc) 6.3 Approval of Modification to the existing DSA Inspector of Record Professional Services Contract with Structure Groups for B2100 Academic Support and Office Building Project at Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

(cc) 7.1 Approval of Master Agreement Renewal between Associated Builders & Contractors of San Diego, Inc. and Chabot-Las Positas Community College District, Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Information Personnel Reports
- 8.2 First Reading of New, Reviewed, or Revised Board Policies
 - BP 5035 Withholding of Student Records
 - BP 5700 Athletics
- 8.3 First Reading of New, Reviewed, or Revised Administrative Procedures
 - AP 5013 Students in the Military
 - AP 5035 Withholding of Student Records
 - AP 5700 Athletics

9.0 OTHER ACTION ITEMS

- 9.1 Approval of Resolution No. 08/21-22 Recognizing Black History Month
- 9.2 Approval of Redistricting Plan for Trustee Service Areas
- 9.3 Second Reading of New, Reviewed, or Revised Board Policies
 - BP 5030 Student Fees
 - BP 5031 Instructional Materials Fees

- BP 5110 Counseling
- BP 5120 Transfer Center
- BP 5150 Extended Opportunity Programs and Services
- BP 5205 Student Accident Insurance
- BP 5220 Shower Facilities for Homeless Students
- BP 5500 Standards of Student Conduct
- BP 5570 Student CC Solicitation
- BP 5800 Prevention of Identity Theft in Student Financial Transactions

10.0 REPORTS - SENIOR LEADERSHIP AND TRUSTEES

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION- (Government Code Section 54954.5)

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

March 15, 2022, 6:30 p.m., Regular Meeting, District Office March 26, 2022, 9:00 a.m., Board Retreat, TBD

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disabilityrelated modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

"The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills."

February 15, 2022

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Waters, Sherita G., Counselor Assistant I (3CEX06), 100%, 12 months/year, Range/Step 26/1, \$44,689.00/annual, effective 2/16/2022. This position is grant/categorically funded and therefore subject to continue renewal.

Wood, Spencer E., Physical Education/Athletics Assistant (3CPE03), 100%, 12 months/year, Range 29/1, \$48,064.00/annual, effective 2/16/2022. This position is grant/categorically funded and therefore subject to continue renewal.

II. ASSIGNED TO DISTRICT OFFICE

A. Employment

Fisher, Ann-Marie (nmi), Executive Assistant to the Chief Technology Officer (1CMI63), 100%, 12 months/year, Range/Step C470/4, \$86,972.00/annual, effective 2/16/2022.

Gartner, Alesha A., Clerical Assistant, Business Services (1CPU05), 60%, 12/months, Range/Step 25/1, \$26,170.80/annual, effective 2/16/2022.

Approved: Ronald P. Gerhard Submitted: Wyman M. Fong/Date TABLED APPROVED DISAPPROVED

February 15, 2022

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contracts

Temporary Faculty Employment Pursuant to California Education Code, Section 87470 (Categorical Program) – August 15, 2022 to May 31, 2023

Saenz, Elsa (nmi), CalWORKS Counselor/Instructor/Coordinator (2YEX01), Column/Step III/12, \$103,349.00/annual.

Contract of Employment - One Year Continued, 2022-2023 Academic Year

Chan, Eugenia W., Librarian (2FLR05), Column/Step III/7, \$87,176.00/annual.

Kiely, Catherine G., Instructor, Nursing (Medical Surgical) (2FHS18), Column/Step III/7, \$87,176.00/annual.

Meier, Hollie E., Instructor, Dental Hygiene (2FHS13), Column/Step III/7, \$87,176.00/annual.

Contract of Employment - Second Year Contract, 2022-2023 Academic Year

Price, Amanda C., Instructor, English as a Second Language (ESL) (2FLA28), Column/Step III/6, \$83,940.00/annual.

Contract of Employment - Third-Fourth Year Contract, 2022-2024 Academic Years

Jason, LaShara A., Instructor, Nursing (Medical Surgical) (2FHS23), Column/ Step III/9, \$93,642.00/annual.

Lachenmeier, Erika N., Instructor, English as a Second Language (ESL) (2FLA37), Column/Step III/9, \$93,642.00/annual.

Contract of Employment – Tenure Contract, 2022-2023 Academic Year

Arab, George E., Instructor, Chemistry (2FSM13), Column/Step V/11, \$109,824.00/annual.

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Bass-Werner, Erich Z., Instructor, Automotive Technology (2FTE08), Column/Step IV/11, \$104,298.00/annual.

Bauman, Lara E., Instructor, Mathematics (2FSM32), Column/Step V/11, \$109,824.00/annual.

Cambara, Dennis O., Counselor/Instructor, Disabled Student Programs and Services (DSPS) (2FCG24), Column/Step IV/11, \$104,298.00/annual.

Chan, John C., Librarian (2FLR01), Column/Step V/11, \$109,824.00/annual.

Dallara, Alexandra (nmi), Instructor, Biology (2FSM43), Column/Step IV/11, \$104,298.00/annual.

Gordon da Cruz, Cynthia (nmi), Coordinator, Institutional Research (2FMA06), Step/Column V/10, \$117,248.00/annual.

Grillo, Jeanine C., Instructor, Nutrition/Health (2FHS06), Column/Step IV/11, \$104,298.00/annual.

Gutierrez, Ana A., Instructor, Early Childhood Development (2FSS25), Column/Step III/11, \$100,112.00/annual.

Hathaway, Adam D., Instructor, Machine Tool Technology (2FTE11), Column/Step IV/9, \$97,829.00/annual.

Jensen, Megan L., Instructor, Biology (2FSM33), Column/Step IV/11, \$104,298.00/annual.

Johnson, Orellana E., Instructor, English (2FLA40), Column/Step III/10, \$96,879.00/annual.

Ko, Francis (nmi), Instructor, Electronic Systems Technology (2FTE15), Column/Step IV/11, \$104,298.00/annual.

McMiller, Keenan K., Instructor, Kinesiology & Athletics/Head Men's Basketball Coach (2FPE18), Column/Step III/11, \$100,112.00/annual. Trindade, Jeremy C., Instructor, Mathematics (2FSM22), Column/Step III/9, \$93,642.00/annual.

Ulibarri-Sponsel, Lisa R., Instructor, English (2FLA07), Column/Step III/11, \$100,112.00/annual.

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Weathers, Tess S., Instructor, Engineering (2FTE10), Column/Step V/9, \$103,354.00/annual.

Woo, Mary (nmi), Instructor, Nursing (2FHS10), Column/Step IV/11, \$104,298.00/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Faculty Contracts

Contract of Employment - One Year Continued, 2022-2023 Academic Year

Jewett, Matthew F., Instructor, Fire Service Technology (3FSS14), Column/Step IV/7, \$91,360.00/annual.

Contract of Employment - Third-Fourth Year Contract, 2022-2024 Academic Years

Castelli, Amanda L., Counselor/Instructor - Disabled Student Programs and Services (DSPS) (3YCG06), Column/Step III/7, \$87,176.00/annual.

Contract of Employment - Tenure Contract, 2022-2023 Academic Year

Coleman, Tracey (nmi), Instructor, Business (3FBU08), Column/Step V/11, \$109,824.00/annual.

Cumbo, Susan L., Instructor, Kinesiology (3FPE01), Column/Step III/11, \$100,112.00/annual.

Frates, Carrie J., Instructor, Mathematics (3FSM17), Column/Step III/11, \$100,112.00/annual.

Jen, Joanna T., Instructor, Political Science, (3FSS19), Column/Step V/9, \$103,354.00/annual.

Keller, Irena (nmi), Instructor, Psychology (3FSS06), Column/Step V/11, \$109,824.00/annual. Kellner, Natalie A., Instructor, Communication Studies (3FLA06), Column/Step III/11, \$100,112.00/annual.

McQuiston, Michael A., Instructor, Administration of Justice (3FSS13), Column/Step IV/11, \$104,298.00/annual.

Nakase, Dana K., Instructor, Biology (3FSM35), Column/Step III/11, \$100,112.00/annual.

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> Olavarrieta, Alain (nmi), Instructor, Mathematics (3FSM18), Column/Step III/7, \$87,176.00/annual.

Patterson, Andrew J., Instructor, Business (3FBU13), Column/Step III/11, \$100,112.00/annual.

Payne, Leslie L., Instructor, English as a Second Language (ESL) (3FLA10), Column/Step III/11, \$100,112.00/annual.

Renteria, Soraya (nmi), Instructor, Art History (3FHU14), Column/Step III/9, \$93,642.00/annual.

Thormoto, Collin J., Librarian (3FLR05), Column/Step III/9, \$93,642.00/annual.

Tsubota, Jin (nmi), Tutorial Center Faculty Coordinator/Instructor (3FSS21), Column/Step IV/11, \$104,298.00/annual.

9.22 ()

Submitted Wyman M. Fong/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Administrative Contract Renewals

Contract of Employment - One Year, July 1, 2022 - June 30, 2023

Read, Christina L., Project Manager, Career and Technical Education Programs (2AAP01), Range/Step 15/6, \$121,028.00/annual. This position is grant funded and therefore subject to continued renewal.

Contract of Employment - Two Years, July 1, 2022 - June 30, 2024

Adediji, Lael E., Project Director, Foster Care & Kinship Education (2ASS08), Range/Step 14/3, \$101,525.00/annual. This position is a categorically funded position and therefore subject to continued funding.

Anderson, Terri T., Director, Student Equity and Success (2ASP13), Range/Step 15/5, \$116,932.00/annual. This position is a categorically funded position and therefore subject to continued funding.

Bandelow, Neva M., Director, Mentor Program (2ASS06), Range/Step 19/6, \$161,687.00/annual. This position is a categorically funded position and therefore subject to continued funding.

Carlson, Donald A., Dean, Applied Technology and Business (2ABU03), Range/Step 19/6, \$161,687.00/annual.

Craig, Yvonne W., Executive Director of Institutional Advancement (2AMA02), Range/Step 19/5, \$156,206.00/annual. Agenda Item: 3.3 February 15, 2022 Page 2

Kramer, Kevin M., Dean, Health, Kinesiology and Athletics (2APE03), Range/Step 19/5, \$156,206.00/annual.

Kritscher, Matthew D., Vice President, Student Services (2ASP05), Range/Step 21/6 \$186,792.00/annual.

Kunkel Wu, Deonne M., Dean, Arts, Media, and Communications (2AHU03), Range/Step 19/6, \$161,687.00/annual.

Molina, Patricia G., Dean, Special Programs and Services (2ASP08), Range/Step 19/2, \$140,860.00/annual.

Patton, Abigail G., Dean, Academic Pathways and Student Success (2AAP01), Range/Step 19/3, \$145,786.00/annual. This position is grant funded and therefore subject to continued renewal.

Wagoner, Dale J., Vice President, Administrative Services (2APR01), Range/Step 21/6, \$186,792.00/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Administrative Contract Renewals

Contract of Employment - Two Years, July 1, 2022 - June 30, 2024

Crone, Christopher S., Director, Disabled Student Programs and Services (3ADS01), Range/Step 15/6, \$121,028.00/annual. This position is a categorically funded position and therefore subject to continued funding.

Ho, Nan (nmi), Dean, Academic Services, Science, Technology, Engineering, and Math (3AIN03), Range/Step 19/6, \$161,687.00/annual.

Samra, Rajinder S., Director, Research, Planning and Institutional Effectiveness (3APR06), Range/Step 19/6, \$161,687.00/annual.

Taylor, Shawn D., Director, Student Equity & Success (3AES01), Range/Step 15/6, \$121,028.00/annual. This position is a categorically funded position and therefore subject to continued funding.

Whalen, Kristina L., Vice President, Academic Services (3AIN05), Range/Step 21/6, \$186,792.00/annual.

Agenda Item: 3.3 February 15, 2022 Page 3

Wilson, Jeanne D., Vice President, Student Services (3ASP01) Range/Step 21/5, \$180,474.00/annual.

III. ASSIGNED TO DISTRICT OFFICE

A. Administrative Contract Renewals

Contract of Employment – One Year, July 1, 2022 – June 30, 2023

Lindo, Alcian K., Program Manager, Tri-Valley Career Center (1ADE11), Range/Step 14/6, \$112,560.00/annual. This position is a grant and/or revenuegeneration requirement funded and therefore subject to continued funding.

Contract of Employment - Two Years, July 1, 2022 - June 30, 2024

Ballif, Daniela K., Director, Business Services (1ADA07), Range/Step 21/3, \$168,476.00/annual.

Blevins, Walter L., Director, Maintenance and Operations (1AMN01), Range/Step 19/6, \$161,687.00/annual.

Dozier, Julia A., District Executive Director, Economic Development and Contract Education (1ADE06), \$217,125.00/annual.

Druley, Jennifer B., Director, Human Resources (1AHR12), Range/Step 19/3, \$145,786.00/annual.

Garr, Michael D., Project Planner/Manager, Facilities (1ADA25), Range/Step 20/6, \$173,773.00/annual. This position is partially funded by Measure A and therefore subject to continued renewal.

Holtzclaw, Sarah J., Director of Apprenticeship Programs (1ADE14), Range/Step 17/6, \$139,882.00/annual. This position is a categorically funded position and therefore subject to continued funding.

Romero, Danita C., Fiscal Agent and Economic Development Manager – Contract Education (1ADE12), Range/Step 17/6, \$139,882.00/annual. This position is a grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Agenda Item: 3.3 February 15, 2022 Page 4

Valencia, Gonzalo R., Custodial Manager (1AMN06), Range/Step 14/5, \$108,759.00/annual.

J.g.X

Submitted: Wymah M. Fong/Date

1= 22 Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 3.4

Subject: Executive Personnel

Recommended Action: That the Board of Trustees approves the following Executive Personnel.

- I. ASSIGNED TO CHABOT COLLEGE
 - A. Contract of Employment July 1, 2023 to June 30, 2025

Sperling, Susan S., President (2EPR01), \$243,827.00/annual.*

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Contract of Employment – July 1, 2023 to June 30, 2025

Foster, Dyrell W., President (3EPR01), \$234,871.00/annual.*

III. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – July 1, 2023 to June 30, 2025

Fong, Wyman M., Vice Chancellor, Human Resources (1AHR11), \$227,290.00/annual.*

Nicholas, Jonah R., Vice Chancellor, Business Services (1EDA02), \$234,871.00/annual.*

Rowland, Theresa C., Vice Chancellor, Educational Services and Student Success (1EDA05), \$234,871.00/annual.*

*Range and Steps not applicable to Executive Personnel.

q.N

Submitted: Wyman M. Fong/Date

Approved: Ronald P. Gerhard/Date

 \bigvee Approved

DISAPPROVED

February 15, 2022

Agenda Item: 3.5

Subject: Authorization for Summer 2022 Work Schedule

<u>Recommended Action</u>: That the Board of Trustees authorizes the Chancellor to administer a 4/10 Work Schedule for Summer 2022.

MWX 2.9.22	1 2/1/22
Submitted Wyman M. Fong/Date	Approved: Ronald P. Gerhard/Date
APPROVED	DISAPPROVED TABLED

February 15, 2022

Agenda Item: 4.1

Subject: Approval of High School Supplemental and Credit Recovery Program Memorandum of Understanding between Dublin Unified School District and Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas College endeavors to establish a Dual Enrollment agreement with the Dublin Unified School District for 2022. The program allows Chabot-Las Positas Community College District, Las Positas College to provide Dublin Unified School District high school students with access to non-college credit bearing LPC community college courses during the summer term which provide supplemental and credit recovery for high school students. The District may claim apportionment for these courses.

This agreement will be for the period January 1, 2022 to December 31, 2022, with an effective date of February 19, 2022, and shall automatically renew each year on January 1, for a total period not to exceed three (3) additional years from the initial term.

Recommended Action: That the Board of Trustees approves the proposed establishment of the Chabot-Las Positas Community College District, Las Positas College and Dublin Unified School District High School Supplemental and Credit Recovery Program Memorandum of Understanding. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the agreement on behalf of the District.

Funding Source: The inaugural year is district funded through a special project related to the Student-Centered Funding Formula (SCFF) Committee.

Submitted by: Theresa Fleischer Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 4.2

Subject: Approval of Technical Service Renewal Agreement with Vertex Professional Services LLC ("VERTEX") and Chabot-Las Positas Community College District, Las Positas College

<u>Background:</u> Vertex Professional Services has contracted with the Chabot-Las Positas Community College District, Las Positas College to serve as a satellite location for Automotive General Motors Training since 2014. Approval of this agreement renewal would continue the short-term training sessions to certify employed automotive technicians. Training offered through this partnership includes benefit to the LPC Automotive Tech program, including increasing faculty knowledge of latest GM technology, recognizing LPC as one of 50 GM Training Centers, and positioning the college as a recipient of latest fleet tools, manuals, and vehicles for teaching and learning. Classes will be taught for specified days or a time-frame of days based upon mutual agreement and non-conflict with the credit Auto Tech program.

This is an extension of the original technical services agreement (TSA) with Raytheon Professional Services now known as VERTEX that ran from December 31, 2018 through December 31, 2021. The term of this agreement is from February 20, 2022 through December 31, 2025. Las Positas College will receive a daily facility rate of \$210.00 and daily instructor compensation of \$743.00 for training in 2022, with moderate increases in both the facility rate and instructor rates in each of the next three years.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed renewal of the Technical Services Agreement with Vertex Professional Services LLC and Chabot-Las Positas Community College District, Las Positas College for the period of February 20, 2022 through December 31, 2025. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted by: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

Approved: Konald P. Gernard/I

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 4.3

Approval of Sabbatical Leave Applications for 2022-23 Academic Year Subject:

Recommended Action: That the Board of Trustees approves the Sabbatical Leave Applications as reviewed and recommended by the Sabbatical Leave Committee for the following Chabot-Las Positas faculty desirous of taking leaves during the 2022-23 academic year to the extent that funds are available:

Approved (with funding available)

Name	College, Discipline	Period of Leave
1. August, Robert	LPC, Math and Theatre	F 2022, S 2023
2. Tenn, Shoshanna	Chabot, English	F 2022, S 2023
3. Tomlinson, Kimberly	LPC, Religious Studies	F 2022, S 2023
4. Gonzales, Michelle	LPC, English	F 2022, S 2023
5. Lange, Jennifer	Chabot, Biological Sciences	F 2022, S 2023
6. Carbone, Jill	LPC, Biology	F 2022, S 2023
7. Pierson, Andrew	Chabot, Psychology	F 2022, S 2023
8. Miner, Scott	LPC, Welding Technology	F 2022, S 2023
9. Horvath, Deanna	LPC, Photography	S 2023
10. Hight, Ann	LPC, Biology	F 2022
11. McGurk, Julia	LPC, ESL	F 2022, S 2023
12. Bummer, Angelo	LPC, English	F 2022, S 2023
13. Scherbart, Ryan	Chabot, Humanities, Philosophy & Religious Studies	F 2022, S 2023

Submitted: Theresa F. Rowland/Date

Approved. Ronald P. ate

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

<u>Recommended Action</u>: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

Date	Warrant Numbers		Amount
1/3/2022	10078318 - 10078351 Commercial Warrants	\$	96,723.58
	10076069		(670.17)
	Cancelled Warrant		(
	11596 - 11601		68,510.27
	ACH Payments		-
1/6/2022	10078352 - 1007843		488,043.79
	Commercial Warrants		
	10078440		145.00
	Commercial Warrants		
	10078441 - 10078454		386,498.82
	Commercial Warrants		
	10078455		1,079.99
	Commercial Warrants		
	10078456 - 10078470		234,140.61
	Commercial Warrants		
	10078197	,	(1,079.99)
	Cancelled Warrant		
	11602 - 11620		411,735.83
	ACH Payments		
1/13/2022	10078471 - 10078557		327,822.76
	Commercial Warrants		
	10078558 - 10078559		1,139.02
	Commercial Warrants		
	10078560 - 10078572		186,383.86
	Commercial Warrants		
	10076502, 10078428		(49,428.40)
	Cancelled Warrants		
	11621 - 11634		70,499.60
	ACH Payments		

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Date	Warrant Numbers	Amount
1/20/2022	10078573 - 10078662	\$ 7,672,877.66
	Commercial Warrants	11 (01 01
	10078663 - 10078675	11,601.04
	Commercial Warrants	
	10078676 - 10078682	460,698.32
	Commercial Warrants	
	10078683 - 10078702	1,876,092.23
	Commercial Warrants	
	11635 - 11654	83,601.66
	ACH Payments	
1/27/2022	10078703 - 10078814	328,501.00
	Commercial Warrants	
	10078815 - 10078839	185,984.75
	Commercial Warrants	2
	10078840 - 10078872	69,051.53
	Commercial Warrants	
	10078873 - 10078881	276,605.65
	Commercial Warrants	270,000100
	10078686	(7,590.00)
	Cancelled Warrant	(7,000,000)
	11655 - 11909	424,242.16
		424,242.10
	ACH Payments	

TOTAL

\$ 13,603,210.57

1 0 2/7/22

Submitted: Jonah R. Nicholas/ Date

Approved: Ronald P. Gerhard / Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

<u>Recommended Action:</u> That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

January Payroll Warrant Total = \$5,132,737.87

2/7/22 Approved Ronald P. Gerhard Submitted: Jonah R. Nicholas / Date Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 5.3

Approval for Establishing Non-Resident (Out-of-State and International) Tuition Subject: Rates for 2022-2023

Background: In accordance with Education Code Section 76140, the Board of Trustees must set the non-resident tuition rate for the succeeding fiscal year. In establishing this amount, the District may select from one of the following seven options:

- 1. District average cost (\$330)
- 2. District average cost with 10% or more non-credit FTES (N/A)
- 3. Statewide average cost (\$332)
- 4. Highest statewide average cost (\$332)
- 5. Contiguous District (Peralta: \$290, Contra Costa: \$290, Ohlone: \$294, San Francisco: \$290, Foothill-De Anza: \$290, San Jose-Evergreen: \$290, San Mateo: \$290, West-Valley Mission: \$290)
- 6. Between statewide average expense of education and District expense of education (\$330-\$332)
- 7. Comparable states (average \$443)

The District served 340 full-time equivalent non-resident students in 2020-21 and 424 in 2019-20. The non-resident tuition rate of \$313 per semester unit was charged for the 2021-22 academic year along with a \$2 capital outlay fee for a total rate of \$315 per semester unit. Administration recommends the rate of \$290 per semester unit for the 2022-23 academic year plus a \$2 per unit capital outlay fee for a total of \$292 per semester unit. This represents a yearover-year decrease of \$23 per semester unit, or 7.3%. The decrease is recommended in order to remain competitive as seven other Bay Area districts are reducing non-resident tuition per semester unit between \$290 to \$295.

Recommended Action: That the Board of Trustees approve the proposed non-resident tuition rate of \$292 per semester unit for the 2022-23 academic year for non-resident students and international students.

ibmitted: Jonah R. Nicholas/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 5.4

Subject: Approval of Agreement Sutter Bay Hospitals and Chabot-Las Positas Community College District, Chabot College Health Cohorts

Background: Chabot College conducts academic and experiential health services educational programs such as, but not limited to, nursing, medical assistant, and emergency medical services. Requirements for the programs are for students to gain clinical experiences outside the standard classroom setting. As a contribution to community health education, Sutter Bay Hospitals would like to continue providing students at Chabot Las Positas Community College District the opportunity to gain practical clinical experiences at their facilities.

The term of the agreement is January 1, 2021 through December 31, 2023 as requested by Sutter Bay Hospitals.

<u>Recommended Action</u>: That the Board of Trustees approves the Sutter Bay Hospitals Agreement for the term commencing January 1, 2021. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

by: Jonah R. Nicholas/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 5.5

Approval of Budget Transfers from October 2021-December 2021 Subject:

Background: Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees.

Recommended Action: That the Board of Trustees approve the attached budget transfers from October 2021-December 2021 budget. It is further recommended the Board authorize the Vice Chancellor of Business Services to process these budget transfers between major account classifications in order to comply with the Title 5 Section 58307.

bmitted by: Jonah R. Nicholas/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 5.6

Subject: Approval of the Purchase Order for Mobile Ambulance Simulator from Simulator Solutions for the Chabot College Fire Technology Program

<u>Background</u>: Chabot-Las Positas Community College District, Chabot College recommends the approval of the purchase of the Mobile Ambulance Simulator from Simulator Solutions for the Chabot College Fire Technology Program. Chabot-Las Positas Community College District, Chabot College receives funds annually from the Carl Perkins to acquire equipment at Chabot College.

The Carl D. Perkins Career and Technical Education Act is a principal source of federal funding to states and discretionary grantees for the improvement of secondary and postsecondary career and technical education programs across the nation. The purpose of the Act is to develop more fully the academic, career, and technical skills of secondary and postsecondary students who elect to enroll in career and technical education programs. This open purchase order will total \$131,986.31

The Mobile Silver and Platinum Ambulance Simulator(s) are a sole source product, manufactured, sold and distributed exclusively by Simulator Solutions, LLC. No division of Simulator Solutions, LLC, nor any other company, makes a similar or competing product. This product must be purchased directly by institutions from Simulator Solutions, LLC at the address listed above. There are no agents or dealers authorized to represent this product.

Funding Source: Perkins Grant

<u>Recommended Action</u>: That the Board of Trustees approve the purchase of the Mobile Ambulance Simulator from Simulator Solutions for the Chabot College Fire Technology Program. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the augmentation on behalf of Chabot-Las Positas Community College District, Chabot College.

mitted by: Jonah R. Nicholas/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 5.7

Subject: Approval of Modification to the Contract with Cleared4, Inc. for the Cleared4 Health Verification Platform to Address Vaccine Verifications, Daily Health Screenings and HIPPAA Compliant Reporting

<u>Background</u>: The District has investigated software platforms for the implementation of the COVID-19 vaccination mandate for students, faculty and staff which would provide for a single source platform to allow secure vaccine verification upload and independent verification, clear students for registration for in-person instruction, provide daily health screenings, and provide for customization of the platform to be specific to the needs and issues associated with the colleges and the implementation of the vaccination mandate.

Following research by District Staff of available platforms and multiple demonstrations related to software systems, staff are recommending the use of Cleared4 as the most appropriate platform to meet the needs of the colleges and the district for the multiple locations served and with the best platform available at the time of the implementation of the mandate for Spring Semester 2022. Between August 2021 and January 2022, the District invited approximately 43,000 students to upload vaccine verification documents. As of the end of January 2022 over 14,000 students have uploaded vaccine documents, have had the upload verified and have been cleared for in-person on-campus instruction. It is anticipated that the need for the software will continue through registration for fall of 2022.

Anticipated costs for implementation of the program and monthly service contract include:

Original Contract Amount	\$175,400.00
Modification #01	<u>\$240,000.00</u>
Not to Exceed Amount	\$415,400.00

Agenda Item: 5.7 February 15, 2022 Page 2

<u>Recommended Action</u>: That the Board of Trustees approves the modification of Contract with Cleared4 a Delaware Corporation for software platform related to the COVID-19 vaccination verification and other services provided in an amount not to exceed \$240,000 bringing the total purchase order to \$415,400.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: CARES and HEERF Funds

115122 bmitted: Jonah Nicholas/Date

 \sim Approved: Ronald P. Gerhard /Date

APPROVED

_ DISAPPROVED

_ TABLED

February 15, 2022

Agenda Item: 6.1

Subject: Approval of Modification to the Contract with Mountain Cascade, Inc. for Bid No. B20/21-07, Domestic Water Booster System Project at Las Positas College

Background: On May 18, 2021, the Board of Trustees approved the contract with Mountain Cascade, Inc. for the Domestic Water Booster System Project at Las Positas College. Modification 1 removes the pressure relief valves from the scope of work and refunds the remaining Owner's Allowance. This change also extends the contract completion date a total of 186 non-compensable calendar days due to various material procurement related issued related to Covid-19. The revised contract completion date will be February 11, 2022.

> Current Approved Amount Change Order 1 **Final Contract Amount**

\$671,030.00 <u>\$ -2,702.66</u> (credit of 0.4%) \$668,327.34

<u>Recommended Action:</u> That the Board of Trustees approves the modification to the existing contract with Mountain Cascade, Inc. for the Domestic Water Booster System Project at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond

7/2522

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhar /Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 6.2

Subject: Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Domestic Water Booster System Project at Las Positas College

<u>Background</u>: The Domestic Water Booster System Project at Las Positas College has been completed by Mountain Cascade, Inc., of Livermore, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

<u>Recommended Action</u>: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Domestic Water Booster System Project at Las Positas College.

Funding Source: Measure A Bond Funds

zorr

Submitted: Owen Letcher/Date

Approved Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 6.3

Subject: Approval of Modification to the existing DSA Inspector of Record Professional Services Contract with Structure Groups for B2100 Academic Support and Office Building Project at Las Positas College

Background: On June 15, 2021, the Board of Trustees approved the professional services contract with Structure Groups for DSA Approved Inspector of Record Services for B2100 Academic Support and Office Building Project at Las Positas College.

Modification 1 will add an Assistant Inspector of Record Services (AIOR) for B2100 Academic Support and Office Building Project at Las Positas College as required by DSA for the size, type and schedule of this construction project.

Current DSA Approved IOR Services	\$ 462,800.00
District Allowance	\$ 46,280.00
Modification 1 – to DSA Approved IOR Services	<u>\$ 154,800.00 (increase 30%)</u>
Revised Contract Total	\$ 663,960.00

Recommended Action: That the Board of Trustees approves the modification to the existing professional services contract with Structure Groups for B2100 Academic Support and Office Building Project at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 7.1

Subject: Approval of Master Agreement Renewal between Associated Builders & Contractors of San Diego, Inc. and Chabot-Las Positas Community College District, Economic Development

Background: Chabot-Las Positas Community College District's Economic Development and Contract Education Department has been serving as the Local Education Agency (LEA) for Associated Builders & Contractors of San Diego, Inc. since February 17, 2016, and the partnership has been annually reviewed and renewed by the Board of Trustees.

The California Community College Chancellor's Office (CCCCO) requested that all LEAs consider revisions to apprenticeship agreements based on its new model agreement. Changes to the agreement include rights and responsibilities of the District and the Program Sponsor, and instructor oversight, evaluations and professional development.

The Agreement states that the Economic Development and Contract Education Department (EDCE) shall administer Associated Builders & Contractors of San Diego, Inc.'s electrician, electronic systems technician, plumbing, pipefitting, sheet metal, heating and air conditioning mechanic, and heavy equipment operator apprenticeship programs for the purposes of providing Related and Supplemental Instruction (RSI) and other services, which will be delivered through Chabot College. The Agreement states that EDCE shall retain 15% of the RSI payment from the CCCCO, and any costs associated with this program that are not covered by RSI funding will be covered by the Program Sponsor (Associated Builders & Contractors of San Diego, Inc.).

This Agreement has an initial term of thirty months, January 1, 2022, through June 30, 2024, with an option for an automatic annual renewal for two additional years. The Board of Trustees last approved this renewal on May 21, 2019, under item 7.3.

<u>Recommended Action</u>: That the Board of Trustees approves the Master Agreement renewal for the Associated Builders & Contractors of San Diego, Inc., District-Economic Development, for the period of January 1, 2022, through June 30, 2024. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date



February 15, 2022

Agenda Item: 8.2

Subject: First Reading of New, Reviewed, or Revised Administrative Procedures

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This Administrative Procedures are reviewed in the same manner as Board Policies, except they are presented to the Board once, as informational items.

- AP 5013 Students in the Military
- AP 5035 Withholding of Student Records
- AP 5700 Intercollegiate Athletics

Recommended Action: For information only.

Submitted by: Ronald P. Gerhard/Date

February 15, 2022

Agenda Item: 8.3

Subject: First Reading of New, Reviewed, or Revised Board Policies

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the first reading of these Board Policies. Based upon board comment and feedback, they will be presented for a second reading at the Board's March meeting for approval.

- BP 5035 Withholding of Student Records
- BP 5700 Athletics

Recommended Action: None at this time.

Submitted by: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT RESOLUTION 08/21-22 RECOGNIZING BLACK HISTORY MONTH

WHEREAS, Black History Month, celebrated during the month of February, originated in 1926 when Dr. Carter G. Woodson set aside a special period in February to recognize the heritage and achievements of Black people in the United States; and

WHEREAS, Gerald Ford officially recognized Black History Month in 1976 during the country's 1976 bicentennial by calling upon Americans to "seize the opportunity to honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout our history."; and

WHEREAS, African Americans from all walks of life and their endeavors to learn and thrive throughout history and make unforgettable marks in our Nation as artists, scientists, educators, business people, influential thinkers, members of the faith community, athletes, and political and governmental leaders, reflects the outstanding contributions to the United States; and

WHEREAS, the Chabot-Las Positas Community College District reaffirms each individual's right to dignity and strives to maintain a district that embraces and advocates for a climate of justice marked by mutual respect; and

WHEREAS, the Chabot-Las Positas Community College District provides educational support for our Black students, employees, and community members in celebrating Black history while striving to continue working toward racial equity; and

WHEREAS, the Chabot-Las Positas Community College District will continue to educate our district community about what it means to discriminate based on race, ethnicity, sex, gender identity, age, disability, sexual orientation, religion, and political beliefs, while continuing conversations to further the understanding of Black history and activities that will celebrate these achievements, not only during the month of February 2022, but throughout the year.

NOW, THEREFORE, BE IT RESOLVED, that the Chabot-Las Positas Community College District recognizes the achievements of African Americans throughout our country's history and supports Black History Month in honor of their sacrifices and achievements.

PASSED AND ADOPTED by the Board of Trustees of the Chabot-Las Positas Community College District, this 15th day of February 2022, by the following vote:

AYES:Gin, Granger, Heredia, Maduli, Mojadedi, Reynoso, SbrantiNOES:ABSTAIN:ABSENT:

Resolution No. 08-2122 February 15, 2022 Page 2

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is full, true, and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

2/15/22 Date

Secretary of the Board of Trustees of the Chabot-Las Positas Community College District, County of Alameda, State of California

February 15, 2022

Agenda Item: 9.2

Subject: Approval of Redistricting Plan for Trustee Service Areas

Background:

By law, following every Decennial Census, community college districts that elect their governing boards by "trustee area" must review updated population data from the United States Census to ensure that trustee areas remain balanced by total population. During the October 19, 2021, November 16, 2021, December 14, 2021, and January 18, 2022 Board meetings, the Board of Trustees reviewed data and materials provided by Lapkoff & Gobalet Demographic Research, Inc. to arrive at a recommended plan that meets all federal and state requirements. At the conclusion of the process, plan 3a is being forwarded as the recommended plan for approval.

Recommended Action: That the Board of Trustees approve redistricting plan 3a.

Submitted by: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

February 15, 2022

Agenda Item: 9.3

Subject: Second Reading of New, Reviewed, or Revised Board Policies

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the second reading of these Board Policies.

- BP 5030 Student Fees
- BP 5031 Instructional Materials Fees
- BP 5110 Counseling ٠
- BP 5120 Transfer Center •
- BP 5150 Extended Opportunity Programs and Services ٠
- BP 5205 Student Accident Insurance •
- BP 5220 Shower Facilities for Homeless Students ٠
- BP 5500 Standards of Student Conduct ٠
- BP 5570 Student CC Solicitation
- BP 5800 Prevention of Identity Theft in Student Financial Transactions

Recommended Action: That the Board of Trustees adopts the Board Policies presented.

Submitted by: Ronald P. Gerhar

APPROVED

DISAPPROVED