



**OFFICIAL COPY
CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT**

**BOARD OF TRUSTEES
REGULAR MEETING**

November 15, 2022 – 5:30 P.M.*

**Las Positas College: 3000 Campus Hill Drive, Livermore, CA
Room 1620 – A & B**

1.0 GENERAL FUNCTIONS - PRESIDENT OF THE BOARD

**1.1 5:30 P.M. – OPEN SESSION
CALL TO ORDER AND ROLL CALL***

1.2 PUBLIC COMMENTS

Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a “Request to Address the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 ADJOURNMENT

1.4 CLOSED SESSION* - Personnel, Collective Bargaining, Real Property and Possible Litigation

- a. CONFERENCE WITH LABOR NEGOTIATORS:
Agency designated representative: Chancellor
Chabot-Las Positas Faculty Association and S.E.I.U., Local 1021 Updates
(Government Code Section 54957.6)

**1.5 6:30 P.M. – OPEN SESSION
CALL TO ORDER AND ROLL CALL**

1.6 PLEDGE TO FLAG

1.7 PUBLIC COMMENTS

Any person wishing to address the Board on any Open Session matter of concern is requested to complete a “Request to Address the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

**Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.*

- 1.8 **APPROVE CONSENT ITEMS** (cc)
Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.
- (cc) 1.9 Approval of Minutes of October 18, 2022 Regular Meeting
- 1.10 **PRESENTATION – District-wide and College Technology Master Plans**
- 1.11 **PRESENTATION – Las Positas College Student Services: Student Mini-Market**
- 2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**
- 2.1 Presidents of Faculty Senates - Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates - Chabot College, Las Positas College, and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association
- 3.0 PERSONNEL**
- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel
- 4.0 EDUCATIONAL SERVICES**
- (cc) 4.1 Approval of 2024-2025 Academic Calendar
- (cc) 4.2 Approval of Lumina Foundation Sub-Award Agreement for Program Pathways Mapper between Trustees of the California State University, Sponsored Programs Administration and the Chabot-Las Positas Community College District
- (cc) 4.3 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.4 Approval of Agreement between the California Student Aid Commission and Chabot-Las Positas Community College District, Las Positas College for the 2022-2031 Learning-Aligned Employment Program (LAEP)
- (cc) 4.5 Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program (SWP) Subgrant and Subsequent Augmentations Between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.6 Approval for Las Positas College Faculty John Ruys to Travel to Brussels, Belgium March 7 - 11, 2023 to Attend the International Convention of Psychological Science
- (cc) 4.7 Approval to Purchase a Ford F-550 Flatbed Stake-side Truck with Liftgate, Ladder Rack, Towing Package and Side Cabinetry from the Ford Store San Leandro for the Fire Technology and Emergency Medical Services (EMS) Program Operations at the Hayward Fire Training Center

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Budget Transfers from July 2022 – September 2022
- (cc) 5.4 Approval of Award of a Piggyback Contract for Personal Computer Equipment for the new Academic Building 2100 at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program
- (cc) 5.5 Approval of Award of a Piggyback Contract for Personal Computer Equipment for the new Public Safety Complex at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program
- (cc) 5.6 Acceptance of Sandia National Laboratories Gift and Approval of Agreement for Two Haas VF2 Vertical Mills to Chabot-Las Positas Community College District, Las Positas College

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Award of Professional Services Contract to HPI Architecture for professional services related to Student Housing Planning Grant at Chabot College and Las Positas College
- (cc) 6.2 Approval of Award of Contract to Scion Advisory Services/Scion Group for professional services related to Student Housing Planning Grant at Chabot College and Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Agreement – The Children’s Services Foundation, Chabot-Las Positas Community College District-Economic Development
- (cc) 7.2 Approval of Agreement – Tides Center, Chabot-Las Positas Community College District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Information Personnel Reports
- 8.2 First Reading of the Memorandum of Understanding (MOU) between the CLPCCD District Foundation, The Friends of Chabot College Foundation, and the Las Positas College Foundation
- 8.3 First Reading of New, Reviewed, or Revised Administrative Procedures
 - AP 2430 – Delegation of Authority to the Chancellor
 - AP 3300 – Public Records
 - AP 3580 – Sustainability
- 8.4 First Reading of New, Reviewed, or Revised Board Policies
 - BP 2340 – Agendas
 - BP 2410 – Board Policy and Administrative Procedure
 - BP 2430 – Delegation of Authority to the Chancellor
 - BP 2725 – Board Member Compensation
 - BP 3300 – Public Records

- BP 3580 – Sustainability
 - BP 4070 – Auditing and Auditing Fees
 - BP 6540 – Insurance
- 8.5 Acceptance of Submittal of the 2022/23 Space Inventory Report to the California Community College Chancellor’s Office

9.0 OTHER ACTION ITEMS

- 9.1 Second Reading of the Board Priorities for 2022-25
- 9.2 Second Reading of New, Reviewed, or Revised Board Policies
- BP 1300 Collegial Consultation
 - BP 4106 Nursing Programs
- 9.3 Consideration to Appoint AdHoc Committee Pursuant to Board Policy 2715 - Code of Ethics/Standards of Practice
- 9.4 Approval of the 2021-2026 District-wide and College Technology Master Plans

10.0 REPORTS - SENIOR LEADERSHIP AND TRUSTEES

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION- (Government Code Section 54954.5)

- a. CONFERENCE WITH LABOR NEGOTIATORS:
Agency designated representative: Chancellor
Chabot-Las Positas Faculty Association and S.E.I.U., Local 1021 Updates
(Government Code Section 54957.6)

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

December 13, 2022, 5:00 p.m., District Office (Organizational and Regular Meetings)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor’s Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Posadas Jr., Miguel A., Security Officer (2CSE16), 60%, 12 months/year, Range 37/1, \$35,157.60/annual, effective 11/16/2022.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Akinmade, Eniye I., Early Childhood Assistant (3CEC07), 100%, 12 months/year, Range 17/1, \$35,741.00/annual, effective 11/16/2022. This position is grant/categorically funded and is therefore subject to continued renewal.

III. ASSIGNED TO DISTRICT OFFICE

A. Change to District Classification Plan

Add new classification of Pathways Technology Specialist, Range 44, effective 11/16/2022.

Add new classification of Program Coordinator – Black Cultural Resource Center, Range 40, effective 11/16/2022.


Submitted: Wynan M. Fong/Date

Ronald P. Gerhard

11/01/22

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 3.2

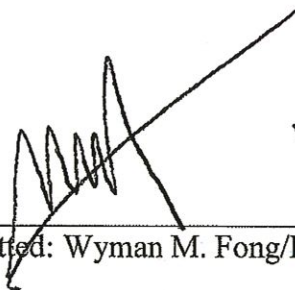
Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – November 16, 2022 – June 30, 2024

Whittaker, Kristen K., Application Services Manager (1AMI05), Range/Step 18/3,
\$135,640.00/annual.


Submitted: Wyman M. Fong/Date

Ronald P. Gerhard 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

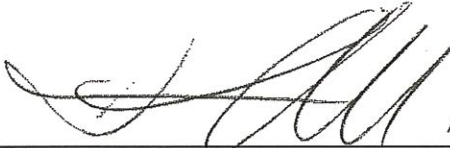
Agenda Item: 4.1

Subject: Approval of 2024-2025 Academic Calendar

Background: Each year a Committee of twelve, appointed under the terms of the Chabot-Las Positas Community College District-Faculty Association Contract Article 8, meets to negotiate the Academic Calendar dates, including holiday breaks for the calendar two years into the future.

This year, the Committee developed the Academic Calendar for 2024-2025. There are no significant variations from previous years.

Recommended Action: The Board of Trustees approves the 2024-2025 Academic Calendar.

 11/8/22
Submitted: Theresa F. Rowland/Date

Ronald P. Gerhard 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

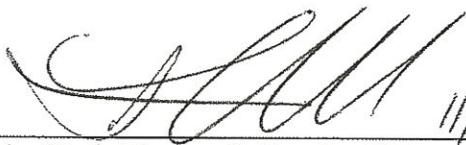
Agenda Item: 4.2

Subject: Approval of Lumina Foundation Sub-Award Agreement for Program Pathways Mapper between Trustees of the California State University, Sponsored Programs Administration and the Chabot-Las Positas Community College District

Background: The Trustees of the California State University, Sponsored Programs Administration wishes to grant a Lumina Foundation sub-award to the Chabot-Las Positas Community College District to plan, coordinate, and host a series of convenings to support the East Bay College Agile Network (EBCAN) intersegmental partnership through faculty exchange on transfer programs and discipline mapping between CSU East Bay, Chabot College, and Las Positas College. The mapped pathways will clarify course sequences and requirements for particular degrees from beginning to end. This project supports digitizing degree maps across and between CLPCCD and CSUEB to benefit increased student transfer success, Associate Degree for Transfer awards, and Baccalaureate degree completion. The proposed sub-award is \$14,500.

Board approval is requested to accept the Lumina Foundation Sub-Award Agreement during the period of December 1, 2022 through April 30, 2023.

Recommended Action: That the Board of Trustees approves the proposed Lumina Foundation \$14,500 Sub-Award Agreement for the Program Pathways Mapper between Trustees of the California State University, Sponsored Programs Administration and the Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

 11/8/22

Submitted: Theresa F. Rowland/Date

Ronald P. Gerhard 11/9/22

Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 4.3

Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College

Background: The following recommended curriculum changes were approved by the Las Positas College (LPC) Curriculum Committee in Fall 2022. The changes are as follow:

New Credit Courses	8
New Credit Programs	7
New Noncredit Courses	0
New Noncredit Programs	0
Modified Credit Courses	25
Modified Credit Programs	2
Modified Noncredit Courses	0
Modified Noncredit Programs	0
Credit Course Deactivations	0
Credit Program Deactivations	0
Noncredit Course Deactivations	0
Noncredit Program Deactivations	0
Distance Education (DE)	1
New Course Prefixes	0
Discipline Placement	11
Requisites & Recommended Course Preparation	9
GE/Transfer Requests	0
Credit for Prior Learning (CPL) Amendments	14
Administrative Revisions	1
Corrections	0
Other	0
TOTAL	78

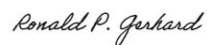
The credit course modifications are a continuing part of updating the curriculum at Las Positas College and its catalog to accurately and fully reflect the courses that are now available to students. The distance education addendums follow directives from the California Community College Chancellor's Office (CCCCO) requiring local approval of distance education addendums for courses newly transitioned online during the COVID-19 pandemic and offered in the future.

Agenda Item: 4.3
November 15, 2022
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Recommended Action: That the Board of Trustees approves the recommended curriculum changes for Chabot-Las Positas Community College District, Las Positas College, for Fall 2022 through Fall 2023.

 11/8/22

Submitted: Theresa F. Rowland/Date



11/9/22

Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 4.4

Subject: Approval of Agreement between the California Student Aid Commission and Chabot-Las Positas Community College District, Las Positas College for the 2022-2031 Learning-Aligned Employment Program (LAEP)

Background: Las Positas College has qualified as a 2022-2031 Learning-Aligned Employment Program (LAEP). The LAEP offers eligible underrepresented students at public colleges and universities the opportunity to earn money to help defray their educational costs, while gaining education-aligned, career-related employment.

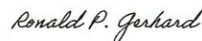
In an effort to enhance affordability of higher education, promote equity, better align higher education with workforce needs, and bridge the gap between college and career, Las Positas College's LAEP will help connect eligible students to local, learning-aligned employment opportunities. The program will include an emphasis on opportunities for students with employers capable of providing full-time employment opportunities after graduation, or opportunities to connect with other employers that are capable of providing full-time employment opportunities after graduation, within students' areas of study.

LAEP funds may provide: up to 90% of an eligible student's compensation for positions at public educational institutions or non-profit organizations; up to 100% of compensation for positions at the University of California, California State University, or California Community College institutions; and up to 50% of compensation for positions at for-profit employers.

Recommended Action: That the Board of Trustees approves the Agreement between the California Student Aid Commission and Chabot-Las Positas Community College District, Las Positas College for the 2022-2031 Learning-Aligned Employment Program (LAEP) in the amount of \$1,015,471 for the period of July 1, 2022 through June 30, 2031. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.

 11/8/22

Submitted: Theresa F. Rowland/Date

 11/9/22

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 4.5

Subject: Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program (SWP) Subgrant and Subsequent Augmentations Between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College

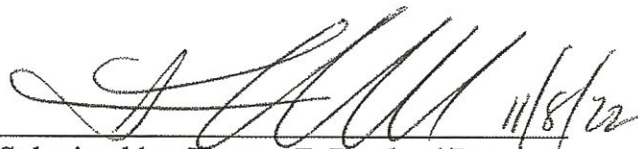
Background: The Strong Workforce Program allocates \$248M per year for the purpose of expanding the availability of quality community college career technical education and workforce development courses, programs, pathways, credentials, certificates, and degrees. The legislation provided for 40% of the funds to be distributed through and allocated by the regional consortia to their member colleges for the purpose of funding regionally prioritized projects and programs that meet the needs of local and regional economies.

Chabot-Las Positas Community College District, Las Positas College will invest the allocation of the Strong Workforce Program Regional Share fiscal year 2022-2023 funds in the following program areas:

Public Safety/Fire Academy
CyberSecurity
NetLabs

Earn & Learn/Workbased Learning
K14 Pathways Development
Learning Aligned Employment Program

Recommended Action: That the Board of Trustees approves the proposed agreement Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Fund Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College in the amount \$457,404 for the period of July 1, 2022 through June 30, 2024. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 11/8/22
Submitted by: Theresa F. Rowland/Date

Ronald P. Gerhard 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

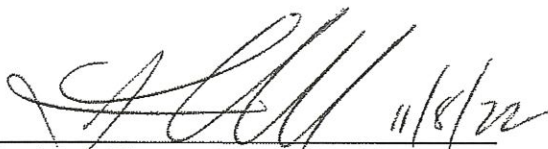
Agenda Item: 4.6

Subject: Approval for Las Positas College Faculty John Ruys to Travel to Brussels, Belgium March 7 - 11, 2023 to Attend the International Convention of Psychological Science

Background: The International Convention of Psychological Science 2023 - sponsored by the Association of Psychological Science - will allow participants to build knowledge in psychology, teaching and learning in order to support Las Positas College's LGBTQ+ and Psychology Programs. John Ruys plans to present his research about LGBTQ + young adults, share his knowledge, and engage in professional exchange with current international experts in psychology. The Convention will bring together educational practitioners and students from around the world to work together to develop innovative and collaborative approaches to support student success.

Board Policy 7400 (Travel), Administrative Procedure 7400 (Travel) and materials from our insurance broker have been reviewed. The District is in compliance with each of these and has secured all necessary and required waivers.

Recommended Action: That the Board of Trustees approves the proposed Travel for Las Positas College Faculty John Ruys to Brussels, Belgium March 7 – 11, 2023 to attend the International Convention of Psychological Science. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.

 11/8/22

Submitted: Theresa F. Rowland/Date

Ronald P. Gerhard

11/9/22

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 4.7

Subject: Approval to Purchase a Ford F-550 Flatbed Stake-side Truck with Liftgate, Ladder Rack, Towing Package and Side Cabinetry from the Ford Store San Leandro for the Fire Technology and Emergency Medical Services (EMS) Program Operations at the Hayward Fire Training Center

Background: Chabot-Las Positas Community College District, Chabot College, recommends the approval of the purchase of the Ford F-550 Flatbed Stake-side truck with liftgate from The Ford Store San Leandro for the Chabot College Fire Technology and EMS Programs as they begin operations at the new Hayward Fire Training Center.

The Ford Store San Leandro is one of two Ford dealerships from which the District has purchased M&O fleet vehicles, and the Ford F-550 Flatbed chassis with liftgate are used by Fire Departments throughout the Bay Area due to their reliability in handling the weight of fire equipment and towing heavy trailers.

The Fire Technology and EMS programs will need a vehicle that can tow the current trailers used within the programs (vehicle fire trailer, ambulance simulator trailer, and vehicle extrication trailer). Additionally, equipment will be shuttled between the training center and the college campus to support the Fire Technology and EMS fitness programs, so the ladder rack and the liftgate will be essential elements of the vehicle. Currently, the Fire Technology program borrows multiple vehicles from other campus departments to shuttle equipment between training locations. This F-550 truck will combine the core features of the multiple vehicles currently being used to shuttle equipment and supplies into a single, versatile truck. The cost of the truck is \$112,501.43.

Funding Source: Federal Perkins

Recommended Action: That the Board of Trustees approve the purchase of a Ford F-550 Flatbed Stake-side Truck with Liftgate, Ladder Rack, Towing Package and Side Cabinetry from the Ford Store San Leandro for the Fire Technology and EMS program operations at the Hayward Fire Training Center. The total purchase price will be \$112,501.43. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
10/4/2022	10086033 Commercial Warrants	\$ 4,000,000.00
10/6/2022	10086034 - 10086150 Commercial Warrants	304,575.96
	10086151 - 10086167 Commercial Warrants	171,732.23
	10086168 - 10086186 Commercial Warrants	448,543.42
	10085464 Cancelled Warrant	(8,215.33)
	15019 - 15034 ACH Payments	146,827.63
10/13/2022	10086187 - 10086359 Commercial Warrants	1,627,654.83
	10086360 Commercial Warrants	69.22
	10086361 - 10086371 Commercial Warrants	106,145.90
	10086372 - 10086414 Commercial Warrants	291,827.63
	10086415 - 10086442 Commercial Warrants	2,011,678.66
	10086443 Commercial Warrants	3,000.00
	15035 - 15372 ACH Payments	449,036.62
10/20/2022	10086444 - 10086565 Commercial Warrants	2,441,567.51
	10086566 - 10086578 Commercial Warrants	376,762.24

Agenda Item: 5.1
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<u>Date</u>	<u>Warrant Numbers</u>	
10/20/2022	10086579 - 10086580	\$ 109,581.00
	Commercial Warrants	
	10086581 - 10086594	7,363,359.47
	Commercial Warrants	
	10082843, 10085366	
10/27/2022	10085903, 10086008	(39,300.70)
	Cancelled Warrants	
	15373 - 15404	373,137.60
	ACH Payments	
	10086595 - 1008610	2,641,240.90
	Commercial Warrants	
	10086711	1,944.00
	Commercial Warrants	
	10086712 - 10086725	51,543.12
	Commercial Warrants	
	10086726 - 10086730	322,618.62
	Commercial Warrants	
	10076731 - 10086739	211,752.47
	Commercial Warrants	
	10086740	1,269.34
Commercial Warrants		
10085658, 10086527	(78,484.00)	
Cancelled Warrants		
15405 - 15430	291,093.30	
ACH Payments		
	TOTAL	<u>\$ 23,620,961.64</u>

Jonah R. Nicholas 11/9/22
 Submitted: Jonah R. Nicholas/ Date

Ronald P. Gerhard 11/9/22
 Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

October Payroll Warrant Total = \$6,258,162.93

Jonah R. Nicholas 11/9/22 Ronald P. Gerhard 11/9/22
Submitted: Jonah R. Nicholas / Date Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

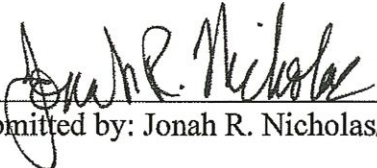
November 15, 2022


Agenda Item: 5.3

Subject: Approval of Budget Transfers from July 2022 – September 2022

Background: Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees.

Recommended Action: That the Board of Trustees approve the attached budget transfers from July 2022 to September 2022 budget. It is further recommended that the Board authorize the Vice Chancellor of Business Services to process these budget transfers between major account classifications in order to comply with the Title 5 Section 58307.

 11/9/22
Submitted by: Jonah R. Nicholas/Date

 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

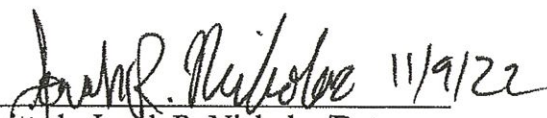
Agenda Item: 5.4

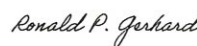
Subject: Approval of Award of a Piggyback Contract for Personal Computer Equipment for the new Academic Building 2100 at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program

Background: The District is preparing for the purchase, delivery and installation of personal computer equipment for the new academic building 2100 at Las Positas College. These computers will be new installs for computer labs and staff when bringing the building online in spring of 2023. To make the purchase of the required personal computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization; the National Association of State Procurement Officials (NASPO) to manage a cooperative purchasing program approved by the California's State Chief Procurement Official and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the computer contract (7-15-70-34-001) with Hewlett Packard Company. This piggyback able contract utilizes a previously conducted bidding process and contract award to WSCA members.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for Personal Computer Equipment for the new academic building at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program, to Hewlett Packard Company of Omaha, NE, in the respective amounts including taxes, not to exceed \$934,941.47. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

 11/9/22
Submitted: Jonah R. Nicholas/Date

 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022


Agenda Item: 5.5


Subject: Approval of Award of a Piggyback Contract for Personal Computer Equipment for the new Public Safety Complex at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program

Background: The District is preparing for the purchase, delivery and installation of personal computer equipment for the new public safety building (PSC/AMT) at Las Positas College. These computers will be new installs for computer labs and staff when bringing the building online in spring of 2023. To make the purchase of the required personal computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization; the National Association of State Procurement Officials (NASPO) to manage a cooperative purchasing program approved by the California's State Chief Procurement Official and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the computer contract (7-15-70-34-001) with Hewlett Packard Company. This piggyback able contract utilizes a previously conducted bidding process and contract award to WSCA members.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for Personal Computer Equipment for the new public safety complex (PSC/AMT) at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program, to Hewlett Packard Company of Omaha, NE, in the respective amounts including taxes, not to exceed \$308,429.94. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

 11/9/22
Submitted: Jonah R. Nicholas/Date

 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 5.6

Subject: Acceptance of Sandia National Laboratories Gift and Approval of Agreement for Two Haas VF2 Vertical Mills to Chabot-Las Positas Community College District, Las Positas College

Background: Sandia National Laboratories has offered to donate two Haas VF2 Vertical Mills to the Las Positas College Public Safety, Advanced Manufacturing, Transportation, and Health & Kinesiology (PATH) Division; Advanced Manufacturing Department. Sandia National Laboratories require that an authorized representative of the Chabot Las Positas Community College District, Las Positas College signs the Stevenson-Wydler Gift Program Request and Agreement form before the Haas VF2 Vertical Mills can be transferred to Las Positas College.

The Las Positas College PATH Division uses Advanced Manufacturing machines such as the Haas VF2 Vertical Milling Machines to train students on equipment widely used in the computer-controlled machining industry. These Advanced Manufacturing machines will help bring machining education to life at Las Positas College with hopes of creating industry employability for students.

Recommended Action: That the Board of Trustees accept the Sandia National Laboratories Gift and Approval of the gift Agreement for use by students and staff of Chabot Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

Jonah R. Nicholas 11/9/22
Submitted by: Jonah R. Nicholas/Date

Ronald P. Gerhard 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 6.1

Subject: Approval of Award of Professional Services Contract to HPI Architecture for professional services related to Student Housing Planning Grant at Chabot College and Las Positas College

Background: In October 2019, the District contracted with Scion Advisory Services/Scion Group to prepare a market/demand study for student housing at both the Chabot College and Las Positas College campuses. The results of that study were presented to the Board of Trustees in October 2020. Due to passage of Senate Bill 169, the District submitted and was awarded planning grants to update our market/demand study and to prepare the application for construction grant funding under SB169. To complete the application the District is requesting to contract with an Architectural and Engineering firm to assist in the preparation of the application for construction grant funding documents required by the State of California. This includes architectural services related to site analysis, living unit diagrams, floor plans, site plans and drawings which conceptualize the student housing program at Chabot College and Las Positas College. HPI Architecture was determined to be the best qualified based upon recommendation by the Districts Student Housing Advisor and a committee of College and District Administrators after review of the submitted proposals.

Architecture and Planning Services	\$135,000.00 (fixed fee)
Civil Engineering Support	\$ 60,000.00 (not to exceed)
Reimbursable Expense Allowance	<u>\$ 8,000.00 (not to exceed)</u>
Not to Exceed Amount	\$203,000.00

The District recommends the award of a professional services contract to HPI Architecture for the Student Housing Study AE Services and SB169 Construction Grant Application services for Chabot College and Las Positas College.

Funding Source: SB169 Planning Grant Funds

Recommended Action: That the Board of Trustees approves the proposed Award of Contract with HPI Architecture, of Newport Beach, CA, for Student Housing AE Services, Project Conceptualization and SB169 Gran Application development at Chabot College and Las Positas College in an amount not to exceed \$203,000.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 11/2/2022
Submitted: Owen Letcher/Date

Ronald P. Gerhard 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 6.2

Subject: Approval of Award of Contract to Scion Advisory Services/Scion Group for professional services related to Student Housing Planning Grant at Chabot College and Las Positas College

Background: In October 2019, the District contracted with Scion Advisory Services/Scion Group to prepare a market/demand study for student housing at both the Chabot College and Las Positas College campuses. The results of that study were presented to the Board of Trustees in October 2020. Due to passage of Senate Bill 169, the District submitted and was awarded planning grants to update our market/demand study and to prepare the application for construction grant funding under SB169. To complete the application, the District is requesting to reengage Scion Advisory Services in an update of the study and assistance with the construction application grant process as outlined in the attached proposal. Scion Advisory Services/Scion Group is the best qualified candidate to assist the District and Colleges based upon prior engagement and knowledge of the strategic objectives, financial markets and knowledge of the SB169 application process.

Phase One: Feasibility Study Update	\$ 40,000.00 (fixed fee)
Phase Two: Project Conceptualization & SB169 Application Development	\$120,000.00 (fixed fee)
Reimbursable Expense Allowance	<u>\$ 8,000.00 (not to exceed)</u>
Not to Exceed Amount	\$168,000.00

The District recommends the award of a professional services contract to Scion Advisory Services/Scion Group for the Student Housing Study and SB169 Construction Grant Application services for Chabot College and Las Positas College.

Funding Source: SB169 Planning Grant Funds

Recommended Action: That the Board of Trustees approves the proposed Award of Contract with Scion Advisory Services/Scion Group of Irvine, CA, for Feasibility Study, Project Conceptualization and SB169 Grant Application development for Student Housing at Chabot College and Las Positas College in an amount not to exceed \$168,000.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 11/7/2022
Submitted: Owen Letcher/Date

Ronald P. Gerhard 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 7.1

Subject: Approval of Agreement – The Children’s Services Foundation, Chabot-Las Positas Community College District-Economic Development

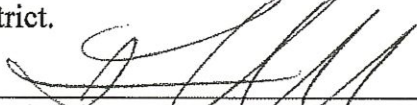
Background: In response to the rise in identified mental health issues and California’s mental health practitioner shortage, Chabot-Las Positas Community College District’s Economic Development and Contract Education (EDCE) Department’s apprenticeship and child welfare programs collaborated to create a career path in the mental health field using the apprenticeship model. With partner California Alliance of Child and Family Services (CACFS), an organization of more than 150 community organization members that serve at-risk children and families, we created a new Child and Youth Behavioral Health Apprenticeship Program. CLPCCD will serve as the Local Education Agency (LEA) for the program and CACFS as the Program Sponsor.


Las Positas College will provide instruction via distance education. Apprentices will earn a certificate of achievement and an associate degree from LPC and a completion certificate from the California Department of Industrial Relations, Division of Apprenticeship Standards. We plan to build a transfer pathway with the California State Universities for the graduating apprentices to continue their studies. We are leveraging EBCAN to begin conversations with CSU East Bay.

EDCE shall administer the Child and Youth Behavioral Health Apprenticeship Program for the purpose of providing Related and Supplemental Instruction (RSI) and other services. The Children’s Services Foundation – the host foundation of CACFS – shall be paid twenty percent (20%) of the RSI funds received annually from the California Community Colleges Chancellor’s Office for this program to cover costs associated with the administration of this program, and the balance will be retained by CLPCCD. Any costs incurred by the Program Sponsor and not covered by its portion of the RSI funding will be the responsibility of the Program Sponsor.

This Agreement has an initial term of November 16, 2022, through June 30, 2024, with an option for an automatic annual renewal, for a total of five (5) years.

Recommended Action: That the Board of Trustees approves the Agreement between The Children’s Services Foundation and the Chabot-Las Positas Community College District-Economic Development for the period of November 16, 2022, through June 30, 2024, with an option for auto renewals through June 30, 2027. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the Agreement on behalf of the District.

 11/8/22
Submitted: Theresa Fleischer Rowland/Date

 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 7.2

Subject: Approval of Agreement – Tides Center, Chabot-Las Positas Community College District-Economic Development


Background: In partnership with Chabot College’s Early Childhood Education faculty, the Economic Development and Contract Education Department (EDCE) is contracting with the Tides Center, the fiscal sponsor for Early Care and Education Pathways to Success (ECEPTS). ECEPTS will serve as the Program Sponsor for the ECEPTS Early Care and Education Teacher and Early Care and Education Associate Teach Apprenticeship Programs and the ECEPTS Pre-Apprenticeship Program.


Chabot College’s Early Childhood Education faculty developed the curriculum for the programs and will provide the classroom training off campus at the YMCA of the East Bay and Kidango – both accredited preschool sites. The apprentices on the job training will be delivered at the YMCA of the East Bay and Kindango sites, as well. Apprentices will earn a certificate of achievement and from the College and a certificate of completion from the California Department of Industrial Relations, Division of Apprenticeship Standards.

The Agreement states that the Economic Development and Contract Education Department (EDCE) shall administer the apprenticeship program for the purpose of providing Related and Supplemental Instruction (RSI) and other services. Tides Center shall be paid twenty percent (20%) of the Related and Supplemental Instruction (RSI) funds received annually from the California Community Colleges Chancellor’s Office for this program to cover costs associated with the administration of this program, and the balance will be retained by CLPCCD. Any costs incurred by the Program Sponsor that are not covered by its portion of the RSI funding will be the responsibility of the Program Sponsor.

This Agreement has an initial term of November 16, 2022, through June 30, 2028.

Recommended Action: That the Board of Trustees approves the Agreement – Tides Center, Chabot-Las Positas Community College District-Economic Development, for the period of November 16, 2022, through June 30, 2028. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the Agreement on behalf of the District.

 11/8/22
Submitted: Theresa Fleischer Rowland/Date

 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE
DISTRICT

November 15, 2022

Agenda Item: 8.2 - (*Informational Item*)

Subject: First Reading of the Memorandum of Understanding (MOU) between the CLPCCD District Foundation, The Friends of Chabot College Foundation, and the Las Positas College Foundation

Background: The CLPCCD Foundation and the college foundations - The Friends of Chabot College and the Las Positas College Foundation - worked together to develop a Memorandum of Understanding to lay the groundwork as to how the three foundations will operate moving forward.

The Memorandum of Understanding was developed to solidify the delineation of duties and roles between each of the foundations, and covered the areas of: institutional governance, the District Foundation's relationship to the Friends of Chabot College Foundation and the Las Positas College Foundation, Foundation responsibilities, asset management, institutional flexibility, the transferring of funds, and Foundation funding and administration.

The Board of Directors of each of the three foundations have all had the opportunity to review, discuss and provide input on the MOU, and the version that is being presented at this November 15th Board meeting includes the combined feedback from all three foundation boards, and was approved by the CLPCCD Foundation Board at its November 1st Quarter IV Board Meeting.

The plan is for a final draft to be presented to the Board of Trustees for adoption at the December 13, 2022 CLPCCD Board meeting.

Recommended Action: None at this time.

Ronald P. Gerhard

11/9/22

Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 8.3 - (*Informational Item*)

Subject: First Reading of New, Reviewed, or Revised Administrative Procedures

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Administrative Procedures presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). Administrative Procedures are presented to the Board once, as informational items.

- AP 2430 Delegation of Authority to the Chancellor
- AP 3300 Public Records
- AP 3580 Sustainability

Recommended Action: For information only.

Ronald P. Gerhard

11/9/22

Submitted: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 8.4 - (*Informational Item*)

Subject: First Reading of New, Reviewed, or Revised Board Policies

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). Based upon board comment and feedback, they will be presented for a second reading at the Board's next regular meeting for approval.

- BP 2340 Agendas
- BP 2410 Board Policy and Administrative Procedure
- BP 2430 Delegation of Authority to the Chancellor
- BP 2725 Board Member Compensation
- BP 3300 Public Records
- BP 3580 Sustainability
- BP 4070 Auditing and Auditing Fees
- BP 6540 Insurance

Recommended Action: None at this time.

Ronald P. Gerhard

11/9/22

Submitted: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

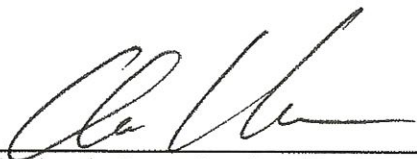
November 15, 2022


Agenda Item: 8.5

Subject: Acceptance of Submittal of the 2022/23 Space Inventory Report to the California Community College Chancellor's Office

Background: In order for the District to remain eligible for Capital Outlay Project Funding, the District is required to submit an Annual Space Inventory Report to the California Community College Chancellor's Office prior to December 31, 2022. The report defines specific space usage at each college as well as the District Office. It is important that the District's inventory be accurate, up-to-date, and includes all 100% owned or lease space utilized by the deadline. This information is critical in the State's determining the District's eligibility for Capital Outlay Funding. In addition, the space inventory is used in the calculation of the 2023-24 base apportionments for schedule maintenance and operations for the 2025-26 Capital Outlay Five-Year Plan.

Recommended Action: No action is required. The Board of Trustees acknowledges receipt of the the submittal of the 2022-23 Space Inventory Report to the California Community College Chancellor's Office.


Submitted: Owen Letcher /Date 11/9/2022


Approved: Ronald P. Gerhard/Date 11/9/22

CHABOT-LAS POSITAS COMMUNITY COLLEGE
DISTRICT

November 15, 2022

Agenda Item: 9.1

Subject: Second Reading of the Board Priorities- 2022-2025

Background: At their Board Retreat on August 20, 2022, the Board of Trustees reviewed and discussed updating their Board Priorities for the period 2022-2025. The following priorities are drafted for the 2022-2025 academic years. These priorities align with the District's Strategic Plan and the colleges' educational master plans and were also presented for discussion and refinement at the September 13, 2022 Board meeting, and as a first read at the October 18, 2022 Board meeting. They are being presented at the November 15, 2022 Board Meeting as a second read, and for consideration of approval.

Once approved, these priorities will be adopted for the period of 2022-2025. The Board will then develop Board Goals, as well as Chancellor Goals that align back up to these priorities.

Proposed Board Priorities for 2022-25

- Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.
- Expand opportunities that support workforce development.
- Advance and support plans that meet the basic needs of all students.
- Provide effective management and equitable allocation of District fiscal resources.
- Support strategies to attract and retain students.
- Maintain a focus on student academic vision for success and excellence.

Recommended Action: That the Board of Trustees adopts the Board Priorities for 2022-2025 as presented.

Ronald P. Gerhard

11/9/22

Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 9.2

Subject: Second Reading of New, Reviewed, or Revised Board Policies

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the second reading of these Board Policies.

- BP 1300 Collegial Consultation
- BP 4106 Nursing Programs

Recommended Action: That the Board of Trustees adopts the Board Policies as presented.

Ronald P. Gerhard

11/9/22

Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE
DISTRICT

November 15, 2022

Agenda Item: 9.3

Subject: Consideration to Appoint AdHoc Committee Pursuant to Board Policy
2715 - Code of Ethics/Standards of Practice

Background: Pursuant to Board Policy 2715 – Code of Ethics/Standards of Practice, when a complaint of Board member misconduct is received by the full Board of Trustees, the matter will be referred to an ad hoc committee composed of two Board members not subject to the complaint. In a manner deemed appropriate by the committee, a fact-finding process shall be initiated and completed within a reasonable time period to determine the validity of the complaint. The committee shall, within a reasonable period of time, make a report of its findings to the Governing Board for action.

Recommended Action: That the Board of Trustees approves the development of an Ad Hoc Committee, pursuant to BP 2715.

Ronald P. Gerhard

11/9/22

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2022

Agenda Item: 9.4

Subject: Approval of the 2021-2026 District-wide and College Technology Master Plans

Background: The Chabot-Las Positas Community College District engaged the IT consulting firm WTC Consulting Inc. (WTC) to conduct an IT assessment of the District, Chabot, and LPC IT environments and assist with the development of three distinct but related technology plans. IT assessments are included in the appendices of the plans.

As part of the plan development process, WTC conducted multiple interviews with the Information Technology Services (ITS) managers and staff as well as interviews with individual faculty and staff, and provided students, faculty, and staff the opportunity to respond to short online surveys. The plans were presented to the District Technology Coordinating Committee, the College Technology Committees and to Chancellor's Council for feedback and input.

The Technology Master Plans are intended to be living documents. Projects will be identified and completed throughout the life of the plans. The plans will be regularly reviewed and updated to account for the ongoing nature of technology operations.

Each plan consists of descriptions of the technology environment, initiatives, and corresponding projects. Initiatives are consistent across the three plans to ensure that the District and colleges' efforts are fully aligned. Projects are categorized by the initiative they support and with descriptions of their individual impacts, timelines and responsible parties. Each plan also illustrates how the initiatives correspond to the goals and priorities of the District Strategic Plan and the colleges' Education Master Plans.

Funding Source: Measure A Bond Funds

Recommended Action: That the Board of Trustees approves the 2021-2026 District-wide and College Technology Master Plans.

 11/07/2022
Submitted: Bruce Griffin/Date

Ronald P. Gerhard 11/9/22
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED