



**OFFICIAL COPY**  
**CHABOT-LAS POSITAS  
COMMUNITY COLLEGE DISTRICT**

**BOARD OF TRUSTEES  
REGULAR MEETING  
December 13, 2022 – 5:30 P.M.\***

**District Office: 7600 Dublin Blvd., Dublin, CA  
Boardroom – 3<sup>rd</sup> Floor**

**1.0 GENERAL FUNCTIONS - PRESIDENT OF THE BOARD**

**1.1 5:30 P.M. – OPEN SESSION  
CALL TO ORDER AND ROLL CALL\***

**1.2 PUBLIC COMMENTS**

Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a “Request to Address the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

**1.3 ADJOURNMENT**

**1.4 CLOSED SESSION\* - Personnel, Collective Bargaining, Real Property and Possible Litigation**

- a. CONFERENCE WITH LABOR NEGOTIATORS:  
Agency designated representative: Chancellor  
Chabot-Las Positas Faculty Association and S.E.I.U., Local 1021 Updates  
(Government Code Section 54957.6)

**1.5 6:30 P.M. – OPEN SESSION  
CALL TO ORDER AND ROLL CALL**

**1.6 PLEDGE TO FLAG**

**1.7 PUBLIC COMMENTS**

Any person wishing to address the Board on any Open Session matter of concern is requested to complete a “Request to Address the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals

*\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.*

will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.8 **APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

- (cc) 1.9 Approval of Minutes of October 18, 2022 Regular Meeting  
Approval of Minutes of November 15, 2022 Regular Meeting

1.10 **PRESENTATION – 2021-22 Financial Audit Report**

1.11 **PRESENTATION – Covid -19 Update**

**2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates - Chabot College and Las Positas College  
2.2 Presidents of Classified Senates - Chabot College, Las Positas College, and District  
2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government  
2.4 Constituency Reports: SEIU, Faculty Association

**3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel  
(cc) 3.2 Faculty Personnel  
(cc) 3.3 Management Personnel  
(cc) 3.4 Approval of New Hourly Wages for Student Assistants  
(cc) 3.5 Approval of the Creation of a Salary Schedule for Senior Leadership Positions Effective July 1, 2022  
(cc) 3.6 Approve the Placement of Senior Leadership Employees on Senior Leadership Salary Schedule and Salary Augmentation for the District Executive Director of Economic Development and Contract Education Effective July 1, 2022  
(cc) 3.7 Approval of Salary Schedule Increases for Management (Unrepresented) Employees Effective July 1, 2022

**4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College  
(cc) 4.2 Approval of Grant Agreement between the Office of Public School Construction (OPSC) and the Chabot-Las Positas Community College District, for The California Regional K-16 Education Collaboratives Grant Program  
(cc) 4.3 Approval of Amendment for the College and Career Access Pathways Partnership Agreement for Dual Enrollment between Leadership Public Schools and the Chabot Las Positas Community College District, Chabot College

- (cc) 4.4 Acceptance of the FY 21-22 California Apprenticeship Initiative (CAI): New & Innovative Grant to Chabot-Las Positas Community College District, Chabot College, for the Chabot College Early Childhood Development Career Ladder Pathway
- (cc) 4.5 Approval of the Memorandum of Understanding Agreement between the YMCA of the East Bay and Kidango and the Chabot-Las Positas Community College District, Chabot College for the Chabot College Early Childhood Development Career Ladder Pathway Grant
- (cc) 4.6 Approval of the Associated Letters of Agreement between the Livermore Valley Joint Unified School District YouthBuild Program and the Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.7 Approval of the Agreement for Off-Site Internship Training between NORCAL Ambulance and the Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.8 Approval of the Agreement between ProTransit-1, LLC and the Chabot-Las Positas Community College District, Las Positas College for Off-Site Internship Training
- (cc) 4.9 Approval of Memorandum of Understanding (MOU) between the Pleasanton Unified School District (PUSD) and the Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.10 Acceptance of Grant Award – United Way Bay Area SparkPoint Grant for the Purpose of Operating and Leading a SparkPoint Center at Chabot College

## **5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.3 Approval of Agreement with the Bureau of Automotive Repair (BAR) to Enter into the Cars for Schools Program with Chabot-Las Positas Community College District, Las Positas College
- (cc) 5.4 Approval of Community College League of California Requisition, Chabot-Las Positas Community College District, Las Positas College – Library
- (cc) 5.5 Receive and File the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for the Fiscal Year 2021-22

## **6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Approval of Professional Services Agreement Extension with Swinerton Management & Consulting for Project Management/Construction Management Services for the New Academic Support and Faculty Office Project, and other Projects as assigned at Las Positas College
- (cc) 6.2 Approval of Modification #3 to the existing Lease/Leaseback Contract with Flint Builders, Inc., San Jose, CA, for the Academic Support and Office Building at Las Positas College
- (cc) 6.3 Approval of the Award of a Piggyback Contract with Krueger International, Inc. for Furniture for the Academic Support and Office Building at Las Positas College
- (cc) 6.4 Approval of the Award of a Piggyback Contract with Krueger International, Inc. for Furniture for the Public Safety Complex & Advanced Manufacturing and Transportation Buildings at Las Positas College

**7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION (No Items)****8.0 INFORMATION AND DISCUSSION ITEMS (No Action)**

- 8.1 Information Personnel Reports
- 8.2 First Reading of New, Reviewed, or Revised Administrative Procedures
  - AP 3253 Total Cost of Ownership
  - AP 3500 Campus Safety
  - AP 3501 Campus Safety and Access
  - AP 3505 Emergency Preparedness Plan
- 8.3 First Reading of New, Reviewed, or Revised Board Policies
  - BP 2015 Student Members
  - BP 3500 Campus Safety
  - BP 3501 Campus Safety and Access
  - BP 3505 Emergency Preparedness Plan
- 8.4 Acceptance of Submittal of the Chabot College Building 700 Indoor Environmental Quality Assessment report prepared by Forensic Analytical Consulting Services

**9.0 OTHER ACTION ITEMS**

- 9.1 Second Reading of New, Reviewed, or Revised Board Policies
  - BP 2340 Agendas
  - BP 2410 Board Policy and Administrative Procedure
  - BP 2430 Delegation of Authority to the Chancellor
  - BP 2725 Board Member Compensation
  - BP 3300 Public Records
  - BP 3580 Sustainability
  - BP 4070 Auditing and Auditing Fees
  - BP 6540 Insurance
- 9.2 Second Reading of the Memorandum of Understanding (MOU) between the CLPCCD District Foundation, The Friends of Chabot College Foundation, and the Las Positas College Foundation
- 9.3 Approval of the CalRecycle Beverage Recycling Grant Program Resolution for Chabot-Las Positas Community College District, Chabot College, for the Chabot College Water Refill Stations Grant

**10.0 REPORTS - SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

**11.0 ADJOURNMENT**

**12.0 CLOSED SESSION- (Government Code Section 54954.5)**

- a. CONFERENCE WITH LABOR NEGOTIATORS:  
Agency designated representative: Chancellor  
Chabot-Las Positas Faculty Association and S.E.I.U., Local 1021 Updates  
(Government Code Section 54957.6)

**13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

January 17, 2023, 6:30 p.m., District Office (Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

***District Mission Statement***

*“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”*

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Espinoza, Angela G., Senior Administrative Assistant, Nursing (2CHS16), 100%, 12 months/year, Range 39/1, \$61,569.00/annual, effective 12/14/2022. This position is grant/categorically funded and is therefore subject to continued renewal.

Tuimavave-Sampson, Alexander R., Security Officer (2CSE14), 60%, 12 months/year, Range 37/1, \$35,157.60/annual, effective 12/14/2022.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Malaca, Alvin J., Instructional Systems Technician (3CLR29), 100%, 12 months/year, Range 45/1, \$71,459.00/annual, effective 1/4/2023.

Pimental Davila, Miguel A., Dream Center Coordinator (3CDS12), 100%, 12 months/year, Range 40/1, \$63,175.00/annual, effective 12/14/2022. This position is grant/categorically funded and is therefore subject to continued renewal.

Robles, Kathleen D., Financial Aid Advisor I (3CFA15), 100%, 12 months/year, Range 32/1, \$51,681.00/annual, effective 1/3/2023. This position is grant/categorically funded and is therefore subject to continued renewal.

B. Promotion (Open Competitive Process)

Chavez, Barbara A., Admissions and Records Assistant III (3CAR31), 100%, 12 months/year, Range 34/4, \$63,175.00/annual, effective 1/3/2023. This position is grant/categorically funded and is therefore subject to continued renewal.

III. ASSIGNED TO DISTRICT OFFICE

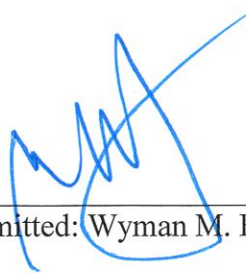
A. Change to District Classification Plan

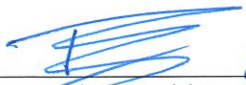
Modification of minimum license requirement for Grounds Worker II from Possession of a valid Class B driver's license with air brake endorsement to Possession of an appropriate, valid driver's license, effective 12/14/2022.

Modification of minimum license requirement for Lead Grounds Worker from Possession of a valid Class B driver's license with air brake endorsement to Possession of an appropriate, valid driver's license, effective 12/14/2022.

Modification of minimum license requirement for Intercollegiate Athletics Technician from Possession of, or ability to obtain, a valid Class B driver's license with multiple passenger endorsement (over 16 passengers) to Possession of a valid Class C driver's license with Passenger Vehicle Endorsement or a valid Class B driver's license with Multiple Passenger Endorsement (over 16 passengers), effective 12/14/2022.

Modification of minimum license requirement for Physical Education/Athletics Assistant from Possession of, or ability to obtain, a valid Class B driver's license with multiple passenger endorsement (over 16 passengers) to Possession of a valid Class C driver's license with Passenger Vehicle Endorsement or a valid Class B driver's license with Multiple Passenger Endorsement (over 16 passengers), effective 12/14/2022.

 12.8.22  
Submitted: Wyman M. Fong/Date

 12/8/22  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment – First Year, January 1, 2023 – June 30, 2023

Bercasio, Laurie V., Instructor, Dental Hygiene (2FHS01), Column/Step II/2,  
\$76,734.00/annual.

Henry, Andrew K., Instructor, English (2FLA23), Column/Step III/2,  
\$81,507.00/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Pre-Retirement Reduction of Workload

Brickman, Jonathan, Instructor, English as a Second Language (3FLA21), reduce  
workload from 100% to 50% starting Fall 2023, subject to CalSTRS approval.

VenJohn, Angella, Student Interventions Developer (3FCG07), reduce workload from  
100% to 50% starting Fall 2023, subject to CalSTRS approval.

  
Submitted: Wyman M. Fong/Date

  
Approved: Ronald P. Gerhard/Date

12.8.22

12/8/22



APPROVED

DISAPPROVED

TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Interim Administrative Employment

Ashraf, Sadaf (nmi), Interim Dean, Counseling (2ASP06), Range/Step 19/1, \$136,101.00/annual, effective 1/1/2023 through 06/30/2023, or until the permanent position is filled, and in compliance with any CalPERS/CalSTRS regulations, whichever date is earlier.

II. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – January 9, 2023 – June 30, 2024

Woerner, Charles A., Director of Marketing and Communications (1API02), Range/Step 15/6, \$121,028.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

B. Change to District Classification Plan

Add new classification of Director, Educational Support Systems, Range 17, effective 12/14/2022.

  
Submitted: Wyman M. Fong/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 3.4

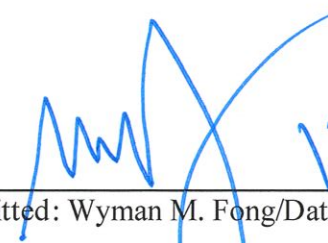
Subject: Approval of New Hourly Wages for Student Assistants


Background: Effective January 1, 2023, the State minimum wage will increase from \$15.00 per hour to \$15.50 per hour.

Category	Step 1
A	\$ 15.50
B	\$ 16.00
C	\$ 16.50

These changes will bring the District into compliance with the newly established State minimum wage.

Recommended Action: That the Board of Trustees approves the new hourly wage scale for the Student Assistants, effective January 1, 2023.

 12.8.22  
Submitted: Wyman M. Fong/Date

 12/8/22  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 3.5

Subject: Approval of the Creation of a Salary Schedule for Senior Leadership Positions Effective July 1, 2022

Background:

Unlike many California community college districts, our district has not established a board approved salary schedule for members of the Senior Leadership Team (SLT). SLT includes college presidents, vice chancellors, and the chief technology officer. Rather than having a formal salary schedule, our practice has been that compensation is negotiated between the chancellor and the president, vice chancellor or CTO, subject to Board of Trustees approval. Thereafter, senior leadership receive raises in alignment with the Faculty Association (once every three or four years).

The absence of a formal Board approved salary schedule:

- Does not provide as much transparency as having a salary schedule posted on the District's website.
- Has caused our District to not remain competitive when compared to statewide averages and most of the Bay Area CCDs.
- Has created disparate practices and compensation amongst the Senior Leadership Team members.
- Does not serve the District as well when recruiting for talented when vacancies arise.

Based upon statewide and regional comparisons, as well as internal data, the following SLT Salary Schedule is recommended:

Step	Amount
1	\$ 217,500
2	\$ 228,375
3	\$ 239,794
4	\$ 251,784
5	\$ 264,373
6	\$ 277,592

Fiscal Implication: This action alone will not create an increase or decrease in District liabilities. Upon approval of the salary schedule, the placement of employees (current and future) will determine the fiscal impacts.

Agenda Item: 3.5  
December 13, 2022  
Page 2 of 2

Recommended Action:

That the Board of Trustees approve the Salary Schedule for Senior Leadership Positions (Presidents, Vice Chancellors, and Chief Technology Officer) Effective July 1, 2022.

 12/8/22  
\_\_\_\_\_  
Approved: Ronald P. Gerhard/Date

---

APPROVED                       DISAPPROVED                       TABLED

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 3.6

Subject: Approval of the Placement of Senior Leadership Employees on Senior Leadership Salary Schedule and Salary Augmentation for the District Executive Director of Economic Development and Contract Education Effective July 1, 2022

### Background:

Contingent upon the Board approving the creation of the Senior Leadership Salary Schedule, the recommended placement of current Senior Leadership Team members is as follows:

- Vice Chancellor of Human Resources, Wyman Fong - Step 4
- Las Positas College President, Dyrell Foster - Step 4
- Chief Technology Officer, Bruce Griffin - Step 3
- Vice Chancellor of Facilities and Bond Program, Owen Letcher - Step 3
- Vice Chancellor of Business Services, Jonah Nicholas - Step 4
- Vice Chancellor of Educational Services and Student Success, Theresa Fleisher Rowland - Step 4
- Chabot College President, Susan Sperling - Step 6


Additionally, the District's Executive Director of Economic Development and Contract Education remains the only management position not attached to a Board approved salary schedule. Until such time it is placed on a salary schedule, it is recommended that the current incumbent Julia Dozier receive the following salary raises: 2022-23 academic year 7.20%, 2023-24 academic year 5%, and 2024-25 academic year 5%.

Fiscal Implications: This action will result in raises for current incumbents over the following three years of (beginning July 1, 2022 through June 30, 2025):

- Vice Chancellor of Human Resources, Wyman Fong - 20.78%
- Las Positas College President, Dyrell Foster - 17.20%
- Chief Technology Officer, Bruce Griffin - 17.08%
- Vice Chancellor of Facilities and Bond Program, Owen Letcher - 19.75%
- Vice Chancellor of Business Services, Jonah Nicholas - 17.20%
- Vice Chancellor of Educational Services and Student Success, Theresa Fleisher Rowland - 17.20%
- Chabot College President, Susan Sperling - 13.85% (initial placement is at highest step)
- District Executive Director of Economic Development and Contract Education, Julia Dozier - 17.20%

Recommended Action:

That the Board of Trustees approves the above placement of Senior Leadership Employees on Senior Leadership Salary Schedule and Salary Augmentation for the District Executive Director of Economic Development and Contract Education Effective July 1, 2022.

   
Approved: Ronald P. Gerhard/Date

---

APPROVED                       DISAPPROVED                       TABLED

# CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 3.7

Subject: Approval of Salary Schedule Increases for Management (Unrepresented) Employees Effective July 1, 2022

## Background:

District senior leadership and leadership from the Management Association have been discussing ways in which it is in the best interest of both the District and managers to augment the current management salary schedule. Principles framing this discussion include: 1) encouraging highly-qualified candidates to work at the Chabot-Las Positas Community College District, 2) Providing incentives for mobility and movement from other position classifications, 3) Establishing parity of salary schedule step increases to be comparable with represented groups, and 4) Providing salary augmentations and longevity steps to encourage long-term employment within the District.

Fiscal Implications: This action will result in salary schedule adjustments to the Management salary schedule, except for the Executive Director of Economic Development and Contract Education, Vice Chancellors, Presidents, Chief Technology Officer, and Chancellor.

Salary schedule adjustments include:

Year 1: (11% of total Administrative salaries) – Retroactive to July 1, 2022

- Across the board raise of 4%
- Step increases from 3.5% to 5%
- Add Longevity
  - A longevity step increase is granted at the beginning of the fiscal year of employment in the District after continuous service regardless of permanent service group or interim management position, or temporary leave replacement (TLR) faculty position as follows:
    - Upon implementation:
      - 1% if at year 10 or greater, and
      - additional .5% if at year 15 or greater, and
      - additional .5% if at year 20 or greater, and additional .5% if at year 25 or greater
      - cumulative based on current years of service
    - Ongoing: 1% at 10 year, .5% at years 15, 20 and 25

Non-salary increases (not part of the 11%)


- Drop Current Step 1 (Reducing salary schedule from 6 steps to 5 steps)
  - Current Step 2 becomes new Step 1
- Eliminate Range 9 (no incumbents)

Year 2: (4%) - 4% across the board raise

Year 3: (2%) - Effective July 1, 2024, a two percent (2%) across the board salary increase will be provided to all managers. If the statutory COLA is two and a half percent (2.5%) or greater in the fiscal year 2024-25, the parties agree to discuss potential enhancements to the two percent (2%) increase.

Recommended Action:

That the Board of Trustees approve the salary schedule augmentations and adjustments for management employees. Individuals must be employed by the District at the time that the pay increases are actually paid in order to be eligible for any applicable increases.

 12/8/22  
\_\_\_\_\_  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 4.1


Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College

Background: The following recommended curriculum changes were acted on in the Chabot College Curriculum Committee during the current spring semester.

New Credit Courses	13
New Noncredit Course	1
Modified Credit Courses	30
Deactivated Courses	2
Total	46

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approves the Curriculum Changes proposed by Chabot College, approved Fall 2022, Effective Fall 2023.

  
Submitted: Theresa F. Rowland /Date 12/7/22

  
Approved: Ronald P. Gerhard /Date 12/8/22

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 4.2

Subject: Approval of Grant Agreement between the Office of Public School Construction (OPSC) and the Chabot-Las Positas Community College District, for The California Regional K-16 Education Collaboratives Grant Program

Background: The California Regional K-16 Education Collaboratives Grant Program, which is housed within the California Department of General Service (DGS), Office of Public School Construction (OPSC), is made possible by a \$250 million appropriation to DGS in the Budget Act of 2021. The K-16 Program is part of a statewide strategy for strengthening regional K-16 education collaboratives to create streamlined pathways from high school to postsecondary education and into the workforce.

The Office of Public School Construction awards a \$250,000 K-16 Planning Grant to the Chabot-Las Positas Community College District as the fiscal lead for the Bay Area K-16 Collaborative, a network of educational institutions, employers, organizations, and stakeholders building a seamless educational path to opportunity in the Bay Area. The partners will shift from a siloed approach to a collaborative model that accelerates degree completion for students of color and under resourced students. The Collaborative will use the planning year to deepen relationships, improve systems alignment, and design priorities within subregions of the Bay Area. The Planning Grant year spans November 4, 2022 through October 31, 2023.

Recommended Action: That the Board of Trustees approves the Grant Agreement between the Office of Public School Construction (OPSC) and the Chabot-Las Positas Community College District, for The College Regional K-16 Education Collaboratives Grants Program (K-16 Program). The agreement terminates once (1) all Grant funding is expended, and when all the parties' obligations under this Agreement are satisfied, or (2) if the Grant is rescinded, or (3) if the Grantee withdraws its request for the Grant funds. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.

 12/7/22

Submitted: Theresa F. Rowland/Date

 12/8/22

Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 4.3

Subject: Approval of Amendment for the College and Career Access Pathways Partnership Agreement for Dual Enrollment between Leadership Public Schools and the Chabot Las Positas Community College District, Chabot College

Background: The purpose of this College and Career Access Pathways (CCAP) Partnership Agreement is to provide high school students in Leadership Public Schools an opportunity to earn early college credit at Chabot College while enrolled in high school. The intent is to offer provisions of AB 288 and AB 30 (Ed Code 76004) for high school students “who may not already be college bound or who are underrepresented in higher education”.

The goals are:

- a.) to develop seamless pathways from high school to community college for career technical education or preparation for transfer
- b.) improve high school graduation rates
- c.) assist high school pupils to achieve college and career readiness
- d.) to serve “underachieving students”, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.

These students who earn college credit are more likely to earn high school diplomas, to enroll in community college and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences.

The College and Career Access Pathways Partnership was approved on September 8, 2020, under Agenda Item 4.1 and is ongoing unless otherwise terminated in accordance with Section 19 of the agreement.

Recommended Action: That the Board of Trustees approves the Amendment for College and Career Access Pathway Partnership Agreement for Dual Enrollment between Leadership Public Schools and the Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board Authorizes the Vice Chancellor of Business Services to execute the Agreement on behalf of the District.

Submitted: Theresa F. Rowland/Date

 12/7/22

Approved: Ronald P. Gerhard/Date

 12/8/22



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 4.4


Subject: Acceptance of the FY 21-22 California Apprenticeship Initiative (CAI): New & Innovative Grant to Chabot-Las Positas Community College District, Chabot College, for the Chabot College Early Childhood Development Career Ladder Pathway


Background: Chabot College applied for and has been awarded the FY21-22 CAI: New & Innovative Grant from the California Community College's Chancellor's Office to implement the Chabot College Early Childhood Development (ECD) Career Ladder Pathway Grant.

To help meet the growing need for childcare in the area, the grant supports Chabot College's ECD department to offer a sequence of ECD courses for assistant teachers working for Kidango, Inc. and YMCA of the East Bay early education programs to earn the California Child Development Associate Teacher Permit and meet preschool licensing requirements. The course sequence also 1) allows apprentices to take Infant/Toddler Certificate coursework and 2) earn units to allow apprentices to upgrade to a California Child Development Teacher Permit. Those enrolled in the apprenticeship are offered supports at their workplace, along with academic supports, transcript review, textbooks and supplemental materials. The goal is to register 75 apprentices during the grant period.

The grant award of \$500,000 is for the period of October 1, 2022 through September 30, 2026.

Recommended Action: That the Board of Trustees accepts the grant award for the FY 21-22 California Apprenticeship Initiative (CAI): New & Innovative Grant to Chabot-Las Positas Community College District, Chabot College, for the Chabot College Early Childhood Development Career Ladder Pathway in the amount of \$500,000 for the period of October 1, 2022 through September 30, 2026. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.

  
Submitted: Theresa F. Rowland/Date

  
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 4.5


Subject: Approval of the Memorandum of Understanding Agreement between the YMCA of the East Bay and Kidango and the Chabot-Las Positas Community College District, Chabot College for the Chabot College Early Childhood Development Career Ladder Pathway Grant

Background: To help meet the growing need for childcare in the area, Kidango, Inc. and YMCA of the East Bay have approached Chabot to establish an Early Childhood Education apprenticeship program for current employees. Current Kidango, Inc. and YMCA of the East Bay employees will have the opportunity to earn the California Child Development Associate Teacher Permit and meet preschool licensing requirements. The course sequence 1) allows apprentices to take Infant/Toddler Certificate coursework and 2) earn units to allow apprentices to upgrade to a California Child Development Teacher Permit. Those enrolled in the apprenticeship are offered supports at their workplace, along with academic supports, transcript review, textbooks and supplemental materials.

The proposed MOU establishes an agreement to allow Chabot College to provide Chabot courses to enrolled apprentices at their workplaces and to conduct their practicum coursework at their workplace school sites.

This MOU is effective on December 13, 2022 and will continue in effect for a maximum of five (5) years unless terminated by written notice of either party.

Recommended Action: That the Board of Trustees accepts the Memorandum of Understanding Agreement between the YMCA of the East Bay and Kidango and the Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.

  
Submitted: Theresa F. Rowland/Date

  
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 4.6

Subject: Approval of the Associated Letters of Agreement between the Livermore Valley Joint Unified School District YouthBuild Program and the Chabot-Las Positas Community College District, Las Positas College

Background: The YouthBuild movement primarily serves young people 16-24 who lack a high school diploma and financial resources. At the Livermore Valley Joint Unified School District (LVJUSD), YouthBuild is a free 6-month program that pays students \$500 a month to earn a construction pre-apprenticeship certificate as they finish their high school diploma (or prepare for the GED). In addition, YouthBuild students can earn certificates in OSHA 10, Forklift Operation, and First Aid/CPR. As a North America's Builder Trades Unions (NABTU) certified pre-apprenticeship readiness program, all YouthBuild participants not only learn from experts in the field, but also have the opportunity to shadow experts and gain hands-on experience. Further, all YouthBuild students have access to a full-time Job Placement Specialist. This means YouthBuild students have support to find the right job, up to 12 months after they graduate from YouthBuild.

In partnership with Las Positas College, LVJUSD YouthBuild students can also take courses in welding that lead to specialized certifications and make them eligible for the American Welding Society (AWS) exam.

Agreement terms.

- Reserve five seats in major courses in the Welding Program for YouthBuild students each term of the agreement.
- Waive the minimum GPA requirements for YouthBuild students participating in concurrent enrollment.

The Agreement shall remain effective through the 2024-2025 academic year.

Recommended Action: That the Board of Trustees approves the Associated Letters of Agreement between the Livermore Valley Joint Unified School District YouthBuild Program and the Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the district.

 12/7/22  
Submitted: Theresa F. Rowland/Date

 12/6/22  
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

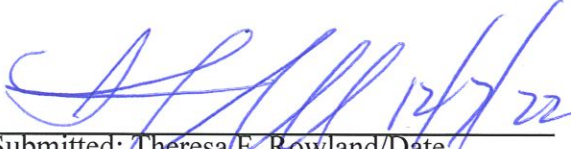
Agenda Item: 4.7

Subject: Approval of the Agreement for Off-Site Internship Training between NORCAL Ambulance and the Chabot-Las Positas Community College District, Las Positas College

Background: The purpose of this agreement is to establish the respective responsibilities and duties of the Chabot-Las Positas Community College District, Las Positas College and NORCAL Ambulance while students are participating in ambulance field internship programs. The College requires students in the Emergency Medical Training-Paramedic (EMT-P) program to successfully complete field ambulance internships. NORCAL Ambulance (referred to as Provider), is a new service provider for the EMT-P program. NORCAL Ambulance will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program and training will be under the supervision of an experienced NORCAL Ambulance preceptor who shall be selected by NORCAL Ambulance at no cost to the College.

The term of this Agreement will begin on October 25, 2022 and continue on a year to year basis. Any renewal should be sent forth in writing signed by both parties.

Recommended Action: That the Board of Trustees approves the proposed Agreement for Off-Site Internship Training between NORCAL Ambulance and the Chabot-Las Positas Community College District, Las Positas College beginning October 25, 2022 and continue on a year to year basis. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

  
Submitted: Theresa E. Rowland/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022


Agenda Item: 4.8

Subject: Approval of the Agreement between ProTransit-1, LLC and the Chabot-Las Positas Community College District, Las Positas College for Off-Site Internship Training

Background: The purpose of this agreement is to establish the respective responsibilities and duties of the Chabot-Las Positas Community College District, Las Positas College and ProTransit-1, LLC while students are participating in ambulance field internship programs. The College requires students in the Emergency Medical Training-Paramedic (EMT-P) program to successfully complete field ambulance internships. ProTransit-1, LLC (referred to as Provider), is a new service provider for the EMT-P program. ProTransit-1, LLC will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program and training will be under the supervision of an experienced ProTransit-1, LLC preceptor, who shall be selected by ProTransit-1, LLC at no cost to the College.

This Agreement has a term of one (1) year from the effective date and will begin on November 15, 2022 and end on November 15, 2023. The Agreement renews automatically every anniversary unless either party gives written notice of non-renewal. Such notice of non-renewal shall be given at least thirty (30) days in advance of the anniversary date.

Recommended Action: That the Board of Trustees approves the Agreement between ProTransit-1, LLC and the Chabot-Las Positas Community College District, Las Positas College for Off-Site Internship Training during the period of November 15, 2022 through November 15, 2023. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

 12/7/22  
Submitted: Theresa F. Rowland/Date

 12/8/22  
Approved: Ronald P. Gerhard/Date

---

APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 4.9

Subject: Approval of Memorandum of Understanding (MOU) between the Pleasanton Unified School District (PUSD) and the Chabot-Las Positas Community College District, Las Positas College

Background: The Chabot-Las Positas Community College District, Las Positas will provide formalized field experience opportunities with the PUSD to place college students at various school sites, in classrooms for work-based learning lab hours, required for students enrolled in ECE 10 – Introduction to Education. The goals of this MOU are to give college students the opportunity to observe/volunteer in a Transitional Kindergarten and Elementary School Classroom, gain understanding and knowledge of elementary teaching for the required course lab hours, and to provide networking opportunities that will support students as they continue working towards their academic and career goals in education.

This MOU is effective on December 13, 2022 and will continue in effect for a maximum of five (5) years unless terminated by written notice of either party.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between the Pleasanton Unified School District (PUSD) and the Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

 12/7/22  
Submitted: Theresa F. Rowland/Date

 12/8/22  
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022


Agenda Item: 4.10

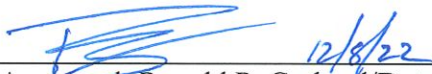
Subject: Acceptance of Grant Award – United Way Bay Area SparkPoint Grant for the purpose of operating and leading a SparkPoint Center at Chabot College

Background: Chabot College officially launched the SparkPoint program in February 2021 with support of a start-up grant from United Way Bay Area. This additional grant of \$30,000 will provide operational funds to continue to support the development of the Chabot College SparkPoint Center as outlined below. SparkPoint Centers agree to the following FY23 model, principles, and priorities:

- Support families with resources and financial coaching to create a path towards long-term financial prosperity
- Provide services or referrals to services that meet basic needs, including food security, childcare, housing, rental assistance, mental health support, and other needs as requested
- Provide integrated services to increase income, build/repair credit, manage debt, and build savings, plus additional services to meet clients where they are
- Provide financial coaching, career coaching, and family-centered coaching on-site and/or virtually
- Take a family-centered approach, operating with the cornerstone of the coaching model, that clients are creative, resourceful, and whole
- Measure client outcomes toward financial wellness, and commit to working with clients during a crisis period over 2-3 years, or as long as necessary to achieve their goals
- Create a welcoming and respectful environment for clients, promoting equity and maintaining a culture of trust, respect, caring, and openness
- Provide access to quality workforce training programs that result in skills, certificates, or degrees that lead to a career that pays a living wage
- Hold a regularly scheduled steering or advisory committee meeting, made up of leaders of partner agencies
- Maintain client confidentiality by following all regulations regarding client access, staff access, consent to release information, storage, and disposal of files

Recommended Action: That the Board of Trustees accepts the proposed United Way Bay Area grant for the purpose of operating and leading a SparkPoint Center at Chabot College in the amount of \$30,000 for the period of December 14, 2022 through June 30, 2023. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement, and any amendments, on behalf of the District.

  
Submitted: Theresa F. Rowland/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>	
11/3/2022	10086741 - 10086783 Commercial Warrants	\$ 330,294.22	
	10086784 - 10086800 Commercial Warrants	34,662.86	
	10086801 - 10086825 Commercial Warrants	6,654,682.42	
	10086826 Commercial Warrants	789.86	
	15431 - 15459 ACH Payments	584,320.24	
	11/10/2022	10086827 - 10086926 Commercial Warrants	826,456.05
		10086927 - 10086928 Commercial Warrants	1,922.00
		10086929 - 10086950 Commercial Warrants	164,355.57
		10086951 - 10086991 Commercial Warrants	55,105.31
		10086992 - 10087015 Commercial Warrants	3,297,451.91
10087016 Commercial Warrants		3,000.00	
10086268, 10086514 Cancelled Warrants		(4,640.49)	
15460 - 15809 ACH Payments		565,078.70	
11/17/2022	10087017 - 10087143 Commercial Warrants	9,610,042.70	
	10087144 - 10087159 Commercial Warrants	130,205.96	



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 5.2

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes electronic equipment, furniture, personal computers, computer accessories and peripherals surplus from Chabot College, Las Positas College and District Office. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District, that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 6550, and that the funds derived from the sale be placed in the General Fund of the District. Further, approve that any items that are not sold, be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

  
Submitted by: Jonah R. Nicholas/Date

  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 5.3

Subject: Approval of Agreement with the Bureau of Automotive Repair (BAR) to Enter into the Cars for Schools Program with Chabot-Las Positas Community College District, Las Positas College

Background: The Bureau of Automotive Repair (BAR) provides retired vehicles at no charge to public high schools, community colleges, and regional occupation programs through the Cars for Schools program. Cars for Schools diverts retired vehicles from BAR's Consumer Assistance Program, to schools that make requests for vehicles with their program in an effort to offer students the opportunity to gain hands-on experience. BAR requires that an authorized representative of the Chabot Las Positas Community College District, Las Positas College signs the Cars for Schools MOU Agreement before any vehicle requests can be made by Las Positas College. The agreement shall remain in effect until June 30, 2025, or a shorter duration should either party decide to terminate the agreement.

The Las Positas College Automotive Technology Program uses vehicles such as those available for request in the Cars for School program to train students on different vehicle makes/models for hands-on learning in preparation for industry employability for students.

Recommended Action: That the Board of Trustees accepts the Bureau of Automotive Repair Cars for Schools MOU agreement for use by students and staff of Chabot Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

  
Submitted by: Jonah R. Nicholas/Date

  
Approved: Ronald P. Gerhard/Date

---

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 5.4

Subject: Approval of Community College League of California Requisition, Chabot-Las Positas Community College District, Las Positas College – Library

Background: Chabot-Las Positas Community College District, Las Positas College recommends approval of the Community College League of California requisition. Chabot-Las Positas Community College District, Las Positas College – Library receives funds annually from the Measure A bond for library materials. The Community College League of California negotiates the best consortia pricing for library resources on behalf of California community colleges. Examples of these resources are subscription databases, online magazines and journals, newspapers, eBooks, streaming videos and music, conference proceedings, and other research content.


The Community College League of California League is a nonprofit public benefit corporation whose voluntary membership consists of the 72 local public community college districts in California. The League supports locally elected trustees and community college CEOs in serving their students and communities by advocating on their behalf at the state and federal levels, providing continued professional development, and delivering services that employ economies of scale to minimize cost. The Community College League of California has a joint project with the Chief Council of Librarians to provide a Community College Library Consortium. The Chief Council of Librarians charges an annual fee for libraries to be a part of the consortium.

The requisition is for the annual subscription to online library materials and online databases that provide access to magazines and journals, eBooks, streaming media, and other research content. The 2022-23 requisition is for \$210,000.

Funding Source: Measure A

Recommended Action: That the Board of Trustees approve the Community College League of California requisition. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the purchase order on behalf of Chabot-Las Positas Community College District, Las Positas College – Library.

 12/13/22  
Submitted by: Jonah R Nicholas/Date

 12/8/22  
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 5.5

Subject: Receive and File the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for the Fiscal Year 2021-22

Background: The June 30, 2022 Annual Audit Report is being presented to the Board of Trustees for review and acceptance. This annual financial and compliance audit is required under Education Code 84040 and provides for an examination of the District's annual financial statements to assess their fairness and reliability.


The unmodified audit opinion rendered by Crowe LLP communicates that the District's financial statements, as presented within the audit report, present fairly the financial position of the District for the fiscal year ended June 30, 2022. The management discussion and analysis section of the audit report contains an executive summary of the results of operations for the fiscal year ending June 30, 2022.

Section 13e of the U.S. Office of Management and Budget Circular A-128, Audits of State and Local Governments, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the completion of the audit.

Upon approval of this action, the District's audited financial statements will be filed with: California Community College Chancellor's Office, California Department of Education, California Department of Finance, California Department of Social Services, submitted to the federal online repository, and the County of Alameda.

Also included for the Board of Trustees review and acceptance are the bond financial and performance audits for Measures A and B. These will also be presented to the Bond Oversight Committee at a later date.

Recommended Action: That the Board of Trustees receive and file the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for Fiscal Year 2021-22.

 12/10/22  
Submitted: Jonah R. Nicholas/Date

 12/8/22  
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 6.1

Subject: Approval of Professional Services Agreement Extension with Swinerton Management & Consulting for Project Management/Construction Management Services for the New Academic Support and Faculty Office Project, and other Projects as assigned at Las Positas College

Background: On February 20, 2018, the District created a pool of twenty-one (21) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District’s Measure A Bond program.


On March 16, 2021 the Board of Trustees approved the issuance of a two (2) year Professional Services Agreements with Swinerton Management & Consulting for Project Management/Construction Management Services, New Academic Support and Faculty Office Project and other projects as assigned at Las Positas College. In accordance with Article IV Term of the referenced Professional Services agreement, the District wishes to renew the term of the agreement for one (1) year in the amount of \$397,284.00.

Current Approved Amount	\$ 667,962.00
1 Year Contract Extension	\$ 397,284.00 (59% Increase)
Revised Contract Total	\$1,065,246.00

Funding Source: Measure A Bond Funds

Recommended Action: That the Board of Trustees approves renewal term agreement for one (1) year with Swinerton Management & Consulting for Project Management/Construction Management Services, New Academic Support and Faculty Office Project and other projects as assigned at Las Positas College in an amount not to exceed \$397,284.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Owen Letcher/Date 12/6/2022

  
Approved: Ronald P. Gerhard/Date 12/8/22

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 6.2

Subject: Approval of Modification #3 to the existing Lease/Leaseback Contract with Flint Builders, Inc., San Jose, CA, for the Academic Support and Office Building at Las Positas College


Background: On May 19, 2020, the Board of Trustees approved the Lease/Leaseback Contract with Flint Builders, Inc. for pre-construction services for the Academic Support and Office Building at Las Positas College. On October 20, 2020, Modification #1 was approved, which added Subcontractor Assistance during the Preconstruction Phase of the project. On June 15, 2021, Modification #2 for Guaranteed Maximum Pricing (GMP) for Construction Services, Site Lease and Facilities Lease was approved. Modification #3 will add extra work to the scope of the Project to re-pave the entirety of Parking Lot F per DSA CCD-036 documents as submitted to DSA on November 2, 2022.

Original Contract (Pre-Construction)	\$ 200,208.66
MOD No. 1 (Subcontractor Assistance)	\$ 500,000.00
MOD No. 2 (Final GMP-Construction)	\$ 59,345,514.34
MOD No. 3 (Added Scope-Parking Lot F)	\$ <u>591,468.00</u>
New Contract Amount	\$ 60,637,191.00

Funding Source: Measure A Bond Funds

Recommended Action: That the Board of Trustees approves the proposed Lease/Leaseback contract modification with Flint Builders, Inc. in the amount not to exceed \$591,468.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 12/6/2022  
Submitted: Owen Letcher/Date

 12/8/22  
Approved: Ronald P. Gerhard/Date

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 6.3

Subject: Approval of the Award of a Piggyback Contract with Krueger International, Inc. for Furniture for the Academic Support and Office Building at Las Positas College

Background: The District is preparing for the purchase, delivery and installation of new furniture for the Academic Support and Office Building at Las Positas College. To make the purchase of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the district.

The Foundation for California Community College Administrative Services (FCCC), in partnership with California State University and the Association of Independent California Colleges and Universities, issued a Furniture Applications RFP #18-002. The Agreement provides any or all-public agencies, public and private school districts, public and private colleges or universities, or the Foundation in California (collectively, "Participating Agencies") may purchase Products at prices stated in the RFP. The FCCC contract planned for this use is contract #CACB14518H, purchased through Krueger International, Inc. in the net amount of \$849,241.27.

Funding Source: Measure A

Recommended Action: That the Board of Trustees approves the award of a piggyback contract to Krueger International, Inc. for an amount not to exceed \$849,241.27. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

  
Submitted: Owen Letcher/Date

12/6/2022

  
Approved: Ronald P. Gerhard/Date

12/6/22



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 6.4

**Subject:** Approval of the Award of a Piggyback Contract with Krueger International, Inc. for Furniture for the Public Safety Complex & Advanced Manufacturing and Transportation Buildings at Las Positas College

Background: The District is preparing for the purchase, delivery and installation of new furniture for the Public Safety Complex & Advanced Manufacturing and Transportation Buildings at Las Positas College. To make the purchase of the required furniture items, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Foundation for California Community College Administrative Services (FCCC), in partnership with California State University and the Association of Independent California Colleges and Universities, issued a Furniture Applications RFP #18-002. The Agreement provides any or all-public agencies, public and private school districts, public and private colleges or universities, or the Foundation in California (collectively, "Participating Agencies") may purchase Products at prices stated in the RFP. The FCCC contract planned for this use is contract #CACB14518H, purchased through Krueger International, Inc. in the net amount of \$249,112.88.

Funding Source: Measure A

Recommended Action: That the Board of Trustees approves the award of a piggyback contract to Krueger International, Inc. for an amount not to exceed \$249,112.88. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the district.

  
Submitted: Owen Letcher/Date 12/6/2022

  
Approved: Ronald P. Gerhard/Date 12/8/22

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 8.2 - (*Informational Item*)

Subject: First Reading of New, Reviewed, or Revised Administrative Procedures

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Administrative Procedures presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). Administrative Procedures are presented to the Board once, as informational items.

- AP 3253 Total Cost of Ownership
- AP 3500 Campus Safety
- AP 3501 Campus Safety and Access
- AP 3505 Emergency Preparedness Plan

Recommended Action: For information only.

   
Submitted: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 8.3 - (*Informational Item*)

Subject: First Reading of New, Reviewed, or Revised Board Policies

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). Based upon board comment and feedback, they will be presented for a second reading at the Board's next regular meeting for approval.

- BP 2015 Student Members
- BP 3500 Campus Safety
- BP 3501 Campus Safety and Access
- BP 3505 Emergency Preparedness Plan

Recommended Action: None at this time.

 12/8/22  
Submitted: Ronald P. Gerhard/Date

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 8.4 - (*Informational Item*)

Subject: Acceptance of Submittal of the Chabot College Building 700 Indoor Environmental Quality Assessment report prepared by Forensic Analytical Consulting Services

Background: In accordance with Board Policy and Administrative Procedure 6800 Occupational Safety, complaints related to health and safety are forwarded to the District for review and recommendation. On July 14, 2022, SEIU 1021 Leadership members in a Zoom meeting with District HR and Vice Chancellor, Facilities, Bond Programs and Operations, Owen Letcher, brought forward a concern related to the indoor environmental quality of Chabot College Building 700 and indicated that 10 individuals have developed cancer and four individuals have past away recently. The belief of the staff members is that Chabot College Building 700 is potentially an unsafe workplace and has potentially led to the development of cancer by employees working in the building. Vice Chancellor Letcher contacted an industrial hygienist firm, Alameda County Public Health and the Greater Bay Area Cancer Registry for assistance in evaluating the Chabot College Building 700 for indoor environmental concerns and potential for cancer causing hazards within the building. Preliminary meetings were held with College leadership and Building 700 occupants to describe the process moving forward and provide additional education related to cancer cluster investigation on August 31, 2022. Following the meeting a survey was distributed to all building occupants and an initial indoor environmental quality (IEQ) was performed on September 27, 2022.

During the assessment thirty-six indoor locations were sampled for indoor air quality and particulate monitoring, along with three outdoor locations for background levels. Additionally, water sampling was done at approximately nine locations within the building with results compared to water quality reports from the City of Hayward. The online survey was distributed to 73 building occupants with 51 surveys returned. Of those returned, 39 included concerns regarding the building IEQ or health concerns.

The results of the indoor environmental quality (IEQ) assessment and online survey were presented to District senior leadership members, College leadership and to building occupants following the publishing of the report to district staff. The investigation did not find hazardous conditions or conditions considered immediately dangerous to life and health in Building 700, Chabot College. Recommendations are provided to improve IEQ, these recommendations will be forwarded to College leadership, as well as, Maintenance and Operations staff for implementation.

The Greater Bay Area Cancer Registry (GBACR) and Alameda County Public Health have provided support and information on the role of the registry and public health in support of

Agenda Item: 8.4  
December 13, 2022  
Page 2 of 2

disease cluster investigations, along with educational information on the prevalence of cancer and other diseases in the Alameda County community. Based upon data provided to the GBACR, educational information was provided to all building occupants regarding cancer cases, the benefits of cancer screenings by personal healthcare providers, and specifics around the cancer cluster definitions.

Recommended Action: No action is required; the Board of Trustees acknowledges receipt of the the submittal of the Chabot College Building 700 Indoor Environmental Quality Assessment report, which will be filed with Alameda County Public Health by staff.

  
12/6/22  
Submitted: Owen Letcher /Date

  
12/8/22  
Approved: Ronald P. Gerhard/Date



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 13, 2022

Agenda Item: 9.1

Subject: Second Reading of New, Reviewed, or Revised Board Policies

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the second reading of these Board Policies.

- BP 2340 Agendas
- BP 2410 Board Policy and Administrative Procedure
- BP 2430 Delegation of Authority to the Chancellor
- BP 2725 Board Member Compensation
- BP 3300 Public Records
- BP 3580 Sustainability
- BP 4070 Auditing and Auditing Fees
- BP 6540 Insurance

Recommended Action: That the Board of Trustees adopts the Board Policies as presented.

 12/8/22  
Approved: Ronald P. Gerhard/Date

---

APPROVED       DISAPPROVED       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE  
DISTRICT

December 13, 2022

Agenda Item: 9.2

Subject: Second Reading of the Memorandum of Understanding (MOU) between the Foundation for Chabot-Las Positas Community College District, The Friends of Chabot College Foundation, and the Las Positas College Foundation

Background: The Foundation for Chabot-Las Positas Community College District and the two college foundations - The Friends of Chabot College and the Las Positas College Foundation - worked together to develop a Memorandum of Understanding to lay the groundwork as to how the three foundations will operate moving forward.

The Memorandum of Understanding was developed to solidify the delineation of duties and roles between each of the foundations, and covered the areas of: institutional governance, the District Foundation's relationship to the Friends of Chabot College Foundation and the Las Positas College Foundation, Foundation responsibilities, asset management, institutional flexibility, the transferring of funds, and Foundation funding and administration.

The Board of Directors of each of the three foundations have all had the opportunity to review, discuss and provide input on the MOU, and the version that is being presented at this December 13<sup>th</sup> Board meeting includes the combined feedback from all three foundation boards, and was approved by the CLPCCD Foundation Board at their November 1<sup>st</sup> Quarter IV Board Meeting, and by the CLPCCD Board of Trustees at their November 13<sup>th</sup> Board Meeting.

Recommended Action: That the Board of Trustees approves the Memorandum of Understanding (MOU) between the Foundation for Chabot-Las Positas Community College District, The Friends of Chabot College Foundation, and the Las Positas College Foundation.

   
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


December 13, 2022

Agenda Item: 9.3

Subject: Approval of the CalRecycle Beverage Recycling Grant Program Resolution for Chabot-Las Positas Community College District, Chabot College, for the Chabot College Water Refill Stations Grant

Background: Chabot College, as part of the work of the Climate Change Action Group, submitted a proposal to CalRecycle to fund the purchase and installation of water bottle filling stations on campus. As part of the application process, the grant application asks the college to pass a resolution designating Vice Chancellor of Business Services, Jonah Nicholas, as the person authorized to execute grant agreements including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

Recommended Action: That the Board of Trustees approve the resolution authorizing the Vice Chancellor of Business Services to execute agreements, effective for at least five years, and further authorizes the Vice Chancellor of Business Services to accept this grant on behalf of the District.

  
Submitted: Jonah R. Nicholas/Date

  
Approved: Ronald P. Gerhard/Date

---

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 22-2223

CALRECYCLE-CHABOT GRANT RESOLUTION

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

BE IT RESOLVED that the Chabot-Las Positas Community College District Board of Trustees authorizes the submittal of application(s) to CalRecycle for all grants for which Chabot-Las Positas Community College District is eligible; and

BE IT FURTHER RESOLVED that the Vice Chancellor of Business Services is hereby authorized and empowered to execute in the name of the Chabot-Las Positas Community College District all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

Jonah R. Nicholas

Vice Chancellor, Business Services

Signature: \_\_\_\_\_



PASSED AND ADOPTED by the following roll call vote this 13<sup>th</sup> day of December, 2022, by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, at a regular meeting of the Board of Trustees:

AYES: Reynoso, Granger, Mojadedi, Heredia, Sbranti, Gin, Lanza

NOES:

ABSENT:

ABSTENTIONS:

Board Resolution No. 22-2223

December 13, 2022

Page 2

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Date

12/13/2022

*Maria J. Heubner*

Secretary of the Board of Trustees of the Chabot-Las Positas Community College District, County of Alameda, State of California