

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
January 18, 2005

**MINUTES**

**PLACE**

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California.

**CALL TO ORDER**

The regular meeting was called to order at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll. The Board immediately adjourned to a Closed Session, which ended at 7:35 p.m.

The Board readjoined in Open Session at 7:40 p.m. and adjourned at 9:16 p.m. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll.

**ATTENDANCE**

Members Present:           Dr. Arnulfo Cedillo  
                                  Mr. Gary R. Craig  
                                  Mrs. Isobel F. Dvorsky  
                                  Mr. Donald L. "Dobie" Gelles  
                                  Dr. Alison S. Lewis  
                                  Dr. Barbara F. Mertes  
                                  Mr. Carlo Vecchiarelli  
                                  Mr. Norullah Sharifi  
                                  Mr. William Drury, III

Members Absent:           None

Managers Present:         Dr. Susan A. Cota, Chancellor  
                                  Mrs. Karen Halliday, President, Las Positas College  
                                  Dr. Robert Carlson, President, Chabot College  
                                  Mrs. Jennifer Aries  
                                  Mr. Robert Curry  
                                  Mr. Stan Dobbs  
                                  Dr. Ted Kaye  
                                  Dr. Joel Kinnamon  
                                  Mr. Robert Kratochvil

Ms. Pam Luster  
Ms. Melinda Matsuda  
Mrs. Jeannine Methe  
Mr. Donald Milanese  
Ms. Anita Morris  
Mr. Roy V. Stutzman  
Mr. Richard Talmo  
Dr. Ronald Taylor

Recording Secretary: Mrs. Beverly Bailey

Others Present: Mr. Ygnacio Baccera, President, ASCC  
Ms. Leslie Gravino, Las Positas College Classified Senate  
Mr. Chad Mark Glen, President, Chabot College Faculty  
Senate  
Ms. Abby Hirashiki, Director of Communications, ASLPC  
Mr. Steven Kendrick, LPA  
Mr. Barry Luboviski, Building and Construction Trades  
Council of Alameda County  
Mr. Mark Newton, LPA  
Mrs. Sophie Rheinheimer, President, Las Positas College  
Faculty Senate  
Mr. Michal Robinson, DMJM  
Mr. Pedro Ruiz De Castilla, President, District Classified  
Senate  
Ms. Karen Silva

### **PUBLIC COMMENTS**

Mr. Barry Luboviski, Secretary-Treasurer, Building and Construction Trades Council of Alameda County, spoke to the Board regarding the status of a potential Project Labor Agreement with the District. He expressed disappointment over the lack of communication with the District regarding this issue since the discussions at the May 18, 2004 Board Meeting. It is his hope that on behalf of all 28 local unions that dialogue with the Board would continue.

### **GOOD OF THE ORDER**

Dr. Mertes expressed the sentiment that Ms. Kari McAllister have a speedy and complete recovery.

Dr. Mertes recognized those individuals that will be retiring this year—Mr. Roy Stutzman, Mr. Frank Sumares, Mr. Ron Liljedahl and Mrs. Peggy Riley. In addition, she recognized those individuals that will be going on a Pre-Retirement Reduction of Workload this year—Mr. William McDonald, Mr. Donald Skiles, Ms. Peggy Carter, Ms. Barbara Hardy, Ms. Lucy Sponsler, and Mr. Arthur Tenbrink.

## **CONSENT CALENDAR**

Mr. Craig requested agenda item 4.4 (Approval to Renew Agreement – Foundation for California Community Colleges for BAR Smog Referee and Student Training Program, Las Positas College) be removed from the consent calendar. Dr. Cota noted corrections to agenda item 3.3 (Faculty Personnel). The corrections are:

Scoles, Nicole – job code should read 2FHS01 (page 1)  
Suzuki, Teri – should be under Assigned to Las Positas College (page 1)  
Sumares, Francisco – effective date of retirement should be May 31, 2005 (page 4)

### Motion No. 1

Mrs. Dvorsky made a motion, seconded by Mr. Craig, to approve the consent calendar with the exception of agenda item 4.4 and the corrections to agenda item 3.3.

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

#### General Functions

- 1.7 Approval of Minutes of November 30, 2004 Meeting
- 1.8 Approval of Minutes of December 7, 2004 Meeting

#### Personnel

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.3 Faculty Personnel
- 3.4 Management Personnel
- 3.5 Professional Specialist and Program Leader Personnel

#### Educational Services

- 4.1 Acceptance of Gifts – Las Positas College
- 4.2 Approval to Continue the Memorandum of Agreement – Regents of the University of California–Lawrence Livermore National Laboratory, District

- 4.3 Acceptance of Grant Award – WestEd Center for Prevention and Early Intervention, Contract No. C15477, Community College Personnel Preparation Project, Las Positas College

Business Services

- 5.1 Approval of Commercial Warrant Registers  
5.2 Approval of Payroll Warrant Registers  
5.3 Ratification of Amendment of Employment Contracts – Purchase of Tax Sheltered Annuities  
5.4 Approval of Budget Revisions 06.F  
5.5 Approval of Budget Transfers 06.F.1  
5.6 Ratification of Purchases Completed (Measure B Funding)  
5.7 Approval of Contract Extension with IKON Office Solutions, Inc., Las Positas College

Economic Development/Contract Education

- 7.1 Acceptance of Mini-Grant Award – Bay Area Community College Consortium, Grant No. 04-342-004, District-Contract Education

**PRESENTATION: STUDENT SATISFACTION SURVEY, LAS POSITAS COLLEGE**

Mr. Norullah Sharifi presented the results of a Student Satisfaction Survey which was conducted at Las Positas College. The survey covered major areas such as technology, registration, parking and distance education. He highlighted the following points from the survey:

- Technology: Most students that were polled would like to see LPC embrace wireless access to the internet and learning resources; however, only 24% of those polled would approve of a fee increase to provide this service.
- Registration: 86% of students polled utilized the online registration service for Fall 2004; 30% of students polled utilized the drop-in-service to register for Fall 2004; 18% of students polled utilized both services to register for classes in Fall 2004; 87% were pleased with the process.
- Parking: 87% of students polled support expanding campus parking to other areas of the property; 76% of students support the construction of a multi-level parking garage; 30% of students would support the partitioning of existing lots into premium reserved parking.
- Distance Education: 55% of students polled use the web to participate in their classes; 34% of students polled would like to see additional classes via the internet; Of those polled, most said Blackboard is very useful.

Dr. Lewis questioned if the survey included parking options other than single car drivers, i.e. public transportation, off-site parking and shuttle service. Mr. Sharifi responded in the negative.

In response to a question raised by Mr. Gelles, Mr. Sharifi reported that approximately 500 students completed the survey.

### **PRESENTATION: MULTIDISCIPLINARY EDUCATION BUILDING, LAS POSITAS COLLEGE**

Dr. Cota explained that this project was not originally a bond project but would have to be augmented with bond funds. Mr. Stutzman introduced Mr. Steven Kendrick and Mr. Mark Newton of the architectural firm LPA. Mr. Kendrick gave a slide presentation of the drawings for this project.

### **TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS**

Mr. Sharifi reported that classes began today. He reported that ASLPC is getting prepared for Diversity Week, March 7-10. He also reported that this is his last semester at Las Positas College.

Mr. Drury reported that he is working on the fifth issue of the Student Scribe. He reported that the ASCC held a retreat last week on team building. He highlighted the following upcoming events:

- Welcome Week, Tuesday, January 25, College Hour
- Movie Nights, Wednesdays, 6:00 p.m.
- Club Day, Tuesday, February 8, College Hour
- Meet the Associated Students Day, Wednesday, February 9, 3:00 p.m.
- Financial Aid Festival, Saturday, February 12, 9:00 a.m.
- Valentine's Event, Tuesday, February 15, College Hour
- Dance, Thursday, February 17

Mrs. Dvorsky questioned the Board as to their willingness to host a Bay 10 Trustees dinner meeting in March. Dr. Cota reported that she would follow up with a questionnaire of interest from the Bay 10 Trustees.

Mr. Craig reminded staff for a follow up on the Workers' Compensation workshop. He requested copies of the JPA contract as well as addendums. He also requested copies of the last six months meeting minutes. Mr. Craig reported that changes came into effect January 1, 2005 with Workers' Compensation that may have an affect on our District, such as the Medical Provider Network Program. He reminded staff to follow up and continue to talk with our JPA representative about our Workers' Compensation Program.

Mr. Gelles thanked the Board, staff and the audience for their courtesy to him while he was the Board President. He welcomed back Jennifer Aries and wished Roy Stutzman the best, noting that he will be hard to replace. He noted that Mrs. Dvorsky was recognized in the recent issue of Trustee Quarterly for her award of the M. Dale Ensign Trustee Award. He noted to Mr. Luboviski that the PLA issue will be discussed as promised.

### **CHABOT-LAS POSITAS COLLEGES FOUNDATIONS**

**District:** No report.

**Chabot College:** Mr. Talmo presented a written report to the Board. He reported that the Blooming Affaire grossed earnings of \$27,000 and netted nearly \$18,000. On Stage with the Moscow Ballet reported a \$44,000 gross profit with a projected \$21,000 net. He reported that at its September meeting, the Foundation Board ratified a Governance Code of Ethics and Conduct. He also reported that Johan Klehs has agreed to serve two more years on the Board. He further reported that the Foundation has targeted the corporate community for gifts at the \$10,000 - \$25,000 level for the endowment and program expenses. The Foundation has opened discussions with Wells Fargo Bank and PG&E regarding corporate partner support. The Foundation has made a commitment that a minimum of \$75,000 will be placed in endowment annually; currently identifying \$31,000 for endowment investment.

**Las Positas College:** Dr. Kaye presented a written report to the Board. He reported that currently the Foundation is looking at both mini and major grants. The Athletics Subcommittee is working aggressively to arrange for an in-kind investment in a 25-passenger van for use by the athletic teams and larger campus community. He reminded those in attendance of the Open House and 30<sup>th</sup> Anniversary Celebration on April 16 and the Best of the Best on April 23. In addition, he reported that on February 1 the Foundation will be announcing a major grant program designed to support the College's academic excellence and to demonstrate the Foundation's commitment to using community investments in clearly demonstrable programs.

**PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

Mrs. Sophie Rheinheimer, President of the Las Positas College Academic Senate, had no report but welcomed all back to school.

Mr. Chad Mark Glen, President of the Chabot College Academic Senate, had no report but looks forward to a new Semester.

**PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

Ms. Leslie Gravino, Las Positas College Classified Senate, had no report.

Mr. Pedro Ruiz De Castilla, President of the District Classified Senate, reported the Senate is submitting for the Board's acceptance, its Constitution and Bylaws. He thanked Senators Sherri Friedel, Linda Wilson, Lydia Penaflor and Susan Affleck for their help on this document.

Chabot College Classified Senate had no representation.

**PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS**

Mr. Ygnacio Baccera, President of the Associated Students of Chabot College (ASCC), reported on a successful retreat held over the semester vacation.

Ms. Abby Hirashiki, Associated Students of Las Positas College (ASLPC), reported the Executive Council has met and is setting the calendar for this semester.

**PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

President Carlson submitted a written report to the Board. He drew the Board's attention to the Community Education Program, noting that they have had a 20% increase in offerings over one year ago. He reported the program is on track to make \$300,000, having lost \$40,000 three years ago. He attributes this increase to the work of Susan May, newly appointed Director of Community Education (approval on tonight's agenda in Management Personnel).

President Halliday submitted a written report to the Board. She drew the Board's attention to the draft Core Competencies for Las Positas College which were developed by the Student Learning Outcomes Task Force. She reported that a Las Positas soccer athlete (Coach Aguiar's son) is in the running for All American. Additionally, 1 student made the Regional Far West Team, 2 students made the California State Team, 4 students made the Northern California Conference Team and 8 students made the Coast Conference Team.

### **CHANCELLOR'S REPORT**

Chancellor Cota reported that Management Staff have recently participated in two training sessions on "Best Management Practices." The training presented by Ms. Laura Schulkind of Liebert Cassidy Whitmore covered issues such as personnel files and employee discipline. She also reported that ACCT has asked her, and she has accepted, to participate on the Annual Awards Committee. She further reported that as of January 14, Chabot College was down .09% and Las Positas College was up 3.8% in FTES. By comparison she reported that in 2003, we had 6125 and in 2004, 6177. Therefore, we are 52 ahead of last year.

She reported that the Governor's 2005-06 Budget contains the following augmentations:

- 3% in Enrollment Growth
- 3.93% in COLA
- \$31.4 million set aside for District Level Accountability
- \$20 million in Economic Development to design to link all education segments in preparing K12 for highly skilled emerging careers

In response to a question raised by Mr. Vecchiarelli, Dr. Cota reported that we will make our CAP this year but she does not know how much we will be over. Mrs. Halliday reported that both Colleges are reporting that they may each be over CAP by 100. Mr. Stutzman clarified that the colleges will be over target, not over CAP. Dr. Cota confirmed Mr. Vecchiarelli's question that if other colleges don't make their CAP, we may be able to capture some of that if we are over.

Dr. Cota reported that there is a drop statewide.

Dr. Carlson reported target means CAP plus a small safety net.



**APPROVAL TO RENEW AGREEMENT – FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES FOR BAR SMOG REFEREE AND STUDENT TRAINING PROGRAM, LAS POSITAS COLLEGE**

Mr. Craig requested this item be pulled from the consent calendar to raise several questions. He questioned if we will be paid for the months dating back to the agreement renewal date of September 30, 2004. Mr. Kratochvil reported that we have been paid.

Mr. Craig also questioned if Worker's Compensation Insurance for the referee (page 5 of the agreement) is paid by the Foundation. President Halliday reported that she would get an answer to Mr. Craig's question.

Mr. Craig further questioned if the class would meet when the College is closed. Mr. Kratochvil reported that the program would continue to operate but that College Security would be on site.

Motion No. 2

Mr. Craig made a motion, seconded by Mr. Gelles, to approve the renewal of the agreement with the Foundation for California Community Colleges for BAR Smog Referee and Student Training Program, Las Positas College, from September 30, 2004 through September 30, 2005. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement renewal and any future augmentations or amendments on behalf of the District.

Motion carried unanimously, 7-0.

**ACCEPTANCE OF GRANT AWARD – THE CARNEGIE FOUNDATION FOR THE IMPROVEMENT OF BASIC SKILLS INSTRUCTION, CHABOT COLLEGE**

Dr. Carlson reported that Chabot College has received a prestigious grant award from the Carnegie Foundation for the Advancement of Teaching at Stanford for the purpose of improving the effectiveness of basic skills instruction at California Community Colleges. He reported that Chabot was one of eleven colleges across the state selected to participate in this project. The grant award is for \$100,000 per year for three years. The grant will allow the College to expand its basic skills English and Math programs in the areas of linked courses, supplemental instruction in Math and faculty development. He commended Patricia Shannon and Tom deWit as the major writers of this grant.

Mr. Gelles requested Ms. Aries publicize this major achievement.

On behalf of the Board, Dr. Mertes commended the faculty involved in securing this grant.

Motion No. 3

Dr. Cedillo made a motion, seconded by Dr. Lewis, to accept the grant award from The Carnegie Foundation for the improvement of basic skills instruction, Chabot College, in the amount up to \$300,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award and any future augmentations or amendments on behalf of the District.

Motion carried unanimously, 7-0.

**ESTABLISHING NON-RESIDENT (OUT-OF-STATE AND INTERNATIONAL) TUITION RATES FOR 2005-2006**Motion No. 4

Dr. Cedillo made a motion, seconded by Mrs. Dvorsky, to approve the non-resident tuition rates for the 2005-2006 Academic Year; non-resident students to be charged \$156 per semester unit; and international students, non-immigrant aliens attending on F-1 or other visa types, to be charged \$159 per semester unit.

Motion carried unanimously, 7-0.

**RATIFICATION OF AGREEMENT WITH THE UNIVERSITY OF PHOENIX (LIVERMORE CENTER), LAS POSITAS COLLEGE**Motion No. 5

Mrs. Dvorsky made a motion, seconded by Mr. Sharifi, to ratify the agreement with the University of Phoenix (Livermore Center), at a cost not to exceed \$14,000 for the period January 18, 2005 through May 31, 2005, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement and any future augmentations or amendments to the agreement on behalf of the District.

Motion carried unanimously, 7-0.

**APPROVAL OF AGREEMENT WITH CALIFORNIA INSTITUTE OF INTEGRAL STUDIES (CIIS), LAS POSITAS COLLEGE**

Motion No. 6

Mr. Gelles made a motion, seconded by Mrs. Dvorsky, to approve the agreement with California Institute of Integral Studies, Las Positas College for the period January 18, 2005 through August 31, 2006. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement and any future augmentations or amendments to the agreement on behalf of the District.

In response to a question raised by Mr. Craig, President Halliday reported that CIIS will pay \$500 each weekend, beginning Friday night, that it uses Las Positas College. Mr. Craig also questioned if there was a termination clause. It was pointed out by Mr. Drury that there is a termination clause on page 3 of the agreement.

Motion carried unanimously, 7-0.

**ADOPTION OF RESOLUTION NO. 14-0405 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE PRINTING OF CLASS SCHEDULES FOR SUMMER/FALL 2005, CHABOT COLLEGE AND LAS POSITAS COLLEGE, BID NO. 04-05**

Motion No. 7

Mrs. Dvorsky made a motion, seconded by Mr. Vecchiarelli, to adopt Resolution No. 14-0405 - authorization to advertise for bids for Printing of Class Schedules for Summer/Fall 2005 for Chabot College and Las Positas College, Bid No. 04-05.

Motion carried by the following roll call vote:

AYES:	Cedillo, Craig, Dvorsky, Gelles, Lewis, Mertes, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

**APPROVAL TO SOLICIT REQUEST FOR PROPOSALS FOR SECURITY MASTER PLANNING SERVICES, CHABOT COLLEGE AND LAS POSITAS COLLEGE**

Motion No. 8

Mrs. Dvorsky made a motion, seconded by Mr. Sharifi, to authorize the Vice Chancellor, Business Services, to solicit for Request for Proposals for Security Master Planning Services, Chabot College and Las Positas College.

Motion carried unanimously, 7-0.

**APPROVAL OF AGREEMENT WITH BILL GOULD DESIGN TO ASSIST WITH MODIFICATIONS, BUILDING 3500, EARLY CHILDHOOD BUILDING, CHABOT COLLEGE**

Motion No. 9

Mrs. Dvorsky made a motion, seconded by Mr. Sharifi, to approve an agreement with Bill Gould Design to assist with the modifications to the Early Childhood Development Facilities at Chabot College not to exceed \$45,000 and to be funded with State Grant and Measure B proceeds. It is further recommended that the Vice Chancellor, Business Services, execute the service agreement on behalf of the District.

Motion carried unanimously, 7-0.

**APPROVAL OF CONTRACT WITH WESTERN CONSTRUCTION SERVICES, INC. FOR LABOR COMPLIANCE PROGRAM SERVICES, MULTIDISCIPLINARY EDUCATION BUILDING, LAS POSITAS COLLEGE**

Motion No. 10

Dr. Cedillo made a motion, seconded by Mrs. Dvorsky, to approve the contract with Western Construction Services, Inc. at a cost not to exceed \$51,750 to be funded with a State Grant and Measure B funds. It is further recommended that the Vice Chancellor, Business Services, be authorized to execute a service agreement on behalf of the District.

Mr. Craig requested clarification on this item. Mr. Stutzman reported that Proposition 47 and Proposition 55 which are the statewide bond measures require labor compliance programs be put in place by districts whose projects are funded by state bond money.

Mr. Craig questioned if this requirement would be the same if we had a PLA in place. Mr. Stutzman answered affirmatively.

Motion carried unanimously, 7-0.

**ADOPTION OF RESOLUTION NO. 16-0405 – AUTHORIZATION TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR TESTING SERVICES FOR THE MULTIDISCIPLINARY EDUCATION BUILDING, LAS POSITAS COLLEGE**

Motion No. 11

Mr. Craig made a motion, seconded by Mr. Drury, to adopt Resolution No. 16-0405 – authorization to advertise for Request for Proposals for testing services for the Multidisciplinary Education Building, Las Positas College. Funding: State Capital Outlay Grant and Measure B Funding.

Mr. Stutzman explained that this is an approved Department of State Architect Project (DSA). One of the mandatory services that will be needed for this project is a testing lab to perform the many necessary functions, i.e. concrete, steel, masonry and compaction testing in order for the inspector to certify that the project is being built according to specification.

Dr. Mertes questioned if the amount of \$80,000 was an estimate or a cap. Mr. Stutzman reported this amount is an estimate. When the proposals are received, we will have a firm quote.

Motion carried by the following roll call vote:

AYES:	Cedillo, Craig, Dvorsky, Gelles, Lewis, Mertes, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

**ADOPTION OF RESOLUTION NO. 17-0405 – AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE CONSTRUCTION OF THE MULTIDISCIPLINARY EDUCATION BUILDING, LAS POSITAS COLLEGE, BID NO. 05-05**

Motion No. 12

Dr. Cedillo made a motion, seconded by Mr. Drury, to adopt Resolution No. 17-0405 – authorization to advertise for bids for the Construction of the Multidisciplinary Education Building, Las Positas College, Bid No. 05-05.

Mr. Stutzman reported that staff is asking the Board to authorize the release of this bid at the time it is approved by the Department of the State Architect (DSA) in order to get the bid out ahead of the many other school bond construction bids.

Mr. Craig reported that it was his recollection that the Board would not approve any big projects before addressing the issue of PLA's.

Dr. Cota reported that this project was originally State funded. There will be no new bond funded buildings for another year. In response to a question raised by Mr. Craig, Dr. Cota reported that \$3 million of bond money would be used to augment this project.

Mr. Gelles voiced the opinion that it is wrong to approve this project without discussing the PLA issue first.

Dr. Cedillo feels that we will have the PLA discussion but because this was not a bond money project, we should go forward.

Mrs. Dvorsky questioned if anyone can bid on this project, and the answer was affirmative. Mrs. Dvorsky reported that she would vote against this project if the bid were restricted.

Mr. Craig opined that it is about communication. We need to go back and address the issue of PLA's.

Mr. Luboviski clarified that in no way does the Building and Trades Council want to hold this project up. This would not be in the interest of the students and all who need the building.

Mr. Vecchiarelli reported that in the past we have had an excellent relationship with unions and he feels bad that that hasn't happened with regard to the PLA's.

Dr. Lewis thanked Mr. Luboviski for coming before the Board and reminding them of their commitment.

Motion carried by the following roll call vote:

AYES: Cedillo, Craig, Dvorsky, Gelles, Lewis, Mertes, Vecchiarelli  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

### **PUBLIC HEARING OF THE CHABOT-LAS POSITAS FACULTY ASSOCIATION'S (FA) CONTRACT PROPOSAL FOR 2005-2006**

President Mertes opened the Public Hearing of the Chabot-Las Positas Faculty Association's Contract Proposal for 2005-2006 at 9:00 p.m. and hearing no comments, immediately closed the Public Hearing.

### **FINANCIAL REPORTS**

The Board accepted the Financial Status and Cash Flow Reports for November and December, 2004. The Board also accepted the Quarterly Financial Status Report for the period ending September 30, 2004.

### **FIRST READING: REVISED GOVERNING BOARD POLICY 7030 – INTERNAL BOARD: MONTHLY MEETING COMPENSATION**

Dr. Cota reported that this change in policy was to better reflect what is in the Education Code.

Dr. Lewis noted for those in attendance that this policy change was not a raise in compensation.

### **ACCEPTANCE OF DISTRICT CLASSIFIED SENATE CONSTITUTION AND BY-LAWS**

The Board accepted the District Classified Senate Constitution and By-Laws. Mr. Pedro De Castilla thanked Dr. Cota for all her help.

### **ACCEPTANCE OF STUDENT EQUITY PLANS TO THE CALIFORNIA COMMUNITY COLLEGE CHANCELLOR'S OFFICE, CHABOT COLLEGE AND LAS POSITAS COLLEGE**

The Board accepted the Student Equity Plans for Chabot College and Las Positas College and directed that they be submitted to the California Community College Chancellor's Office.

### **UPDATE OF MEASURE B BOND PROGRAM**

Mr. Mike Robinson drew the Board's attention to the 4<sup>th</sup> Quarter Status Report, which represents a summary of progress achieved on the Measure B Program during the second segment of DMJM's services. The first segment was the Program Management Team's initial mobilization and program planning phase. Mr. Robinson reported that they are half way through the Master Planning Process. He also noted that included in the Board's packet was an Obligations and Expenses Report and Quick-Start Project and Equipment Request Report. He reported that it is anticipated the first groundbreaking would occur in Summer, 2006.

Mr. Vecchiarelli questioned if inflationary costs were built into cost estimates. Mr. Stutzman reported that 5% was built in each year but that in the past 18 months, costs have risen 20-30% each year. Therefore, money may have to be moved around if costs continue to increase at this rate. Mr. Stutzman stressed that that this is the reason initial planning is so important.

Dr. Mertes emphasized the importance of continuing to apply for state grants.

Mr. Stutzman noted that the Bond Oversight Committee will meet next on Tuesday—January 25 at 6:30 p.m.

Dr. Mertes questioned if we are consulting the communities—business, industry, schools—for input into master planning. Mr. Robinson reported that the California Environmental Quality Act requires formal public hearings.

### **UPDATE OF GYMNASIUM PROJECT, LAS POSITAS COLLEGE**

Mr. Stan Dobbs reported that the Gymnasium Project at Las Positas College is 60% complete. In two to three weeks it will be an enclosed building and is anticipated to be complete by July. He reported that there has only been one change order to date but he anticipates a couple more.



**NOMINATION FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES  
(CCCT) BOARD OF DIRECTORS ELECTION – 2005**

No Board Member expressed an interest in being nominated for the California Community College Trustees Board of Directors for 2005.

**NEXT MEETING**

The next Board of Trustees Meeting is scheduled for Tuesday, February 1, 2005 at 6:30 p.m. at the District Office.

**ADJOURNMENT**

Motion No. 13

There being no further business, on motion made and seconded, the Regular Meeting was adjourned at 9:16 p.m.

Minutes completed by:

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Beverly Bailey

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Secretary, Board of Trustees  
Chabot-Las Positas Community College District