

**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
June 27, 2006**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Dr., Pleasanton, California 94588.

CALL TO ORDER

The regular meeting was called to order at 5:30 p.m. Recording Secretary Beverly Bailey called the roll. Dr. Cedillo and Mr. Vecchiarelli were absent at the time of roll but arrived shortly thereafter.

The Board immediately adjourned to a Closed Session, which ended at 6:20 p.m.

The Board readjoined in Open Session at 6:30 p.m. and adjourned at 7:50 p.m. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll.

ATTENDANCE

Members Present: Dr. Arnulfo Cedillo
 Mrs. Isobel F. Dvorsky
 Mr. Donald L. "Dobie" Gelles
 Dr. Hal G. Gin
 Dr. Barbara F. Mertes
 Dr. Alison Lewis
 Mr. Carlo Vecchiarelli
 Mr. Nathan Cornejo

Members Absent: None

Managers Present: Dr. Susan A. Cota, Chancellor
 Dr. Robert Carlson, President, Chabot College
 Mrs. Karen Halliday, President, Las Positas College
 Mrs. Jennifer Aries
 Ms. Judy Hutchinson
 Ms. Sally Jahnke
 Dr. Ted Kaye
 Dr. Joel Kinnamon

Mr. Robert Kratochvil
Mr. Lorenzo Legaspi
Ms. Melinda Matsuda
Mrs. Jeannine Methe
Mr. Donald Milanese
Ms. Alice Noriega
Dr. Ronald Taylor

Recording Secretary: Mrs. Beverly Bailey

Others Present: Mr. Jim Daniel, DMJM
Mr. David Hernandez, DMJM
Ms. Melissa Korber, President, Las Positas College
Faculty Senate
Mr. Ron Martin, Keenan and Associates
Ms. Cheryl Miller, Keenan and Associates
Mr. Carlos Navarro
Mr. Joshua Paul, President, Associated Students of Las
Positas College
Mr. Todd Steffan, President, Las Positas College Classified
Senate
Ms. Barbara Tracey, DMJM
Ms. Rachel Ugale, President, Chabot College Classified
Senate

ADDENDUM TO AGENDA

President Dvorsky reported that there is an immediate need to take action on an item that arose since the posting of the agenda and, therefore, the Board needs to make a motion to add the item to the Agenda.

Dr. Lewis reported that there is a need to approve this item before the next Board Meeting. We were only notified yesterday about this item.

Motion No. 1

Dr. Lewis made a motion, seconded by Dr. Mertes, to add Agenda Item 9.2 (Adoption of Resolution No. 40-0506 – Governing Board Elections: Specification of the Election Order, November 7, 2006) to the agenda.

Motion carried unanimously, 7-0.

ADOPTION OF RESOLUTION NO. 40-0506 – GOVERNING BOARD ELECTIONS: SPECIFICATION OF THE ELECTION ORDER, NOVEMBER 7, 2006Motion No. 2

Dr. Lewis made a motion, seconded by Dr. Mertes, to adopt Resolution No. 40-0506 establishing specifications of the election order for November 7, 2006; and further, that the Chancellor deliver said resolution to the Alameda County Superintendent of Schools and the Alameda County Registrar of Voters.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Lewis, Mertes, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

CONSENT CALENDAR

Mr. Gelles requested that agenda items 3.5 (Professional Specialist and Program Leader Personnel), 4.2 (Approval of Grant Award Agreement – California Community Colleges Chancellor’s Office, Economic and Workforce Development Division, Capacity Building for Nursing Program Expansion – AND-RN Programs, RFA No. 05-0113, Chabot College), 5.6 (Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold), 5.7.a. (Approval of Award of Bid No. 06-19, Annual Requirements – Desktop Printers), 5.7.b. (Approval of Award of Bid No. 06-17, Re-roof Buildings 1200, 2100 and 2300, Chabot College), 5.8.c. (Approval of Agreement for Professional Services with Miller Brown & Dannis, Attorneys at Law), 6.2 (Approval of Professional Services Agreement with Royston Hanamoto Alley & Abey for Landscape Architectural Services to Develop Landscape Standards and Guidelines, Chabot College) 6.3 (Authorization to Solicit for Furniture, Fixtures, and Equipment [FF&E] Consulting and Coordination Services Qualifications for Various Major Measure B Bond Projects), 6.4 (Approval of Request for Selection of Architects Charles Ham Associates and LPA, Inc., Chabot College and Las Positas College), and 6.5 (Approval of Change Orders for Bid No. 06-07, Installation of New Roll-up Door and Overhead Power Grid in Building 1400, Installation of New Double Door in Building 1000, Interior Improvements to Buildings 1200 and 1300, Chabot College) be removed from the consent calendar.

Dr. Cota noted that Mr. Dobbs' name was removed from page 4 of the background material (Timeline and Work Plan Activities) for Agenda Item 5.9.b. She also noted that a new Agenda Item 6.7 has been provided as the name of the firm to be used (LFR) was inadvertently omitted in the original recommendation. The proposal submitted by LFR was also provided.

Motion No. 3

Dr. Gin made a motion, seconded by Mr. Vecchiarelli, to approve the consent calendar with the exception of agenda items 3.5, 4.2, 5.6, 5.7.a, 5.7.b., 5.8.c., 6.2, 6.3, 6.4 and 6.5

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

General Functions

- 1.7 Approval of Minutes of May 16, 2006 Meeting
- 1.8 Approval of Minutes of June 6, 2006 Meeting

Personnel

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.3 Faculty Personnel
- 3.4 Management Personnel

Educational Services

- 4.1 Approval of Memorandum of Understanding – Alameda County Office of Education/Alameda County Collaborative for Learning and Instruction in Mathematics, Chabot College
- 4.3 Approval of Grant Award Renewal – Alameda County Social Services Agency, Community Action to Reach Out to Infants Program, Chabot College
- 4.4 Approval of Grant Award Renewal – Temporary Assistance for Needy Families-Child Development Careers Program, Agreement No. TANF-CDC-0608-28 from the Foundation for California Community Colleges, Las Positas College
- 4.5 Approval of Grant Award Renewal – The Community College Foundation, Statewide Independent Living Program, Agreement No. 430-112, Chabot College
- 4.6 Approval of Grant Agreement – The Community College Foundation, Statewide Independent Living Program, Agreement No. 446-112, Las Positas College
- 4.7 Acceptance of Grant Award – Bay Area Learning Alliance for Bioscience Consortium with Ohlone College, Chabot College

4.8 Approval of Additional 2006-07 Curriculum Changes, Las Positas College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Ratification of Amendment of Employment Contracts – Purchase of Tax Sheltered Annuities
- 5.4 Approval of Budget Transfers 11.K.1
- 5.5 Ratification of Purchases Completed
- 5.7 Bids
 - c. Approval of Award of Bid No. 06-18, Re-roof Buildings 800, 200 and 2100, Las Positas College
- 5.8 Agreements/Contracts
 - a. Approval to Enter into Agreements for Use of Off-Campus Facilities, Las Positas College
 - b. Approval of Renewal of Contract with the Alameda County Workforce Investment Board, Las Positas College
 - d. Approval of Renewal of Agreement with the Regents of the University of California, San Francisco, School of Dentistry, Dental Hygienists, Chabot College
 - e. Approval of Renewal of Agreement with Pianos Plus, Las Positas College
 - f. Approval of Renewal of Memorandum of Understanding with Tri-Valley One Stop Career Center

Facilities Planning and Development

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Construction of Parking Lot No. 6, Las Positas College
- 6.6 Approval of Limited Staffing Agreement with DMJMH+N, Inc. to Support the Measure B Bond Construction Program
- 6.7 Approval to Enter into Agreement for Engineering Services for the Design of Specific Drainage Improvements Associated with the Facilities Master Plan Buildout, Las Positas College
- 6.8 Approval of Renewal of Agreement with Professional Personnel Leasing, Inc. (PPL) to Perform Facilities Planning Consulting in Support of measure B Project Planning and Implementation, District Services

Economic Development/Contract Education

- 7.1 Approval of Master Contract Renewal – County of Alameda Social Services Agency-Children's and Family Services, Master Contract No. C95-0187, District-Economic Development
- 7.2 Approval of Master Agreement Renewal – County of Contra Costa, Employment and Human Services, Contract No. 21-205-02, District-Economic Development
- 7.3 Approval of Contract Renewal – County of Solano, Contract No. H&SS CWS

07-591, District-Economic Development

- 7.4 Ratification of Master Contract – Alameda County Public Health Department, Emergency Medical Services, District-Economic Development

PRESENTATION: WORKERS COMPENSATION PROGRAM REVIEW

Mr. Legaspi explained that approximately one year ago, the District switched from Alameda County Schools Insurance Group to Keenan and Associates to administer our Workers Compensation JPA Program. Mr. Legaspi introduced Mr. Ron Martin and Ms. Cheryl Miller of Keenan and Associates.

Mr. Martin gave a PowerPoint Presentation on the PIPS JPA (The Protected Insurance Program for Schools Joint Powers Authority) Program for 2005-06. He reviewed the Historical Base Rates, Rate History, Contribution History and Program Services. He reported that the District has the second lowest Experience Modification Factor (loss experience compared to average) for California Community Colleges at 77%.

Ms. Miller gave a PowerPoint Presentation on the District's Claims Frequency, Claims Cost Comparison, and Open Claims per Site. She also reviewed the activities Keenan and Associates has provided this past year. A Program Savings Summary for July 1, 2005 through March 31, 2006 was also reviewed—a total net savings of \$5,105.30 for a return on investment of \$23.62.

Mr. Martin reported that the program has been able to show an overall rate reduction in the District's contributions to workers compensation insurance, while at the same time providing the District higher risk transfer. He noted that the District should be proud as to how we compare with other community colleges in the JPA. He reported that the District is paying less rates, low frequency and average costs per claims is very low.

Mr. Gelles thanked Mr. Martin and Ms. Miller for the excellent report. He requested we send a copy of the PowerPoint Presentation to Mr. Gary Craig.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Mr. Gelles complemented and thanked Staff for the preparation of the Board packets. He also thanked Ms. Jennifer Aries for her assistance. He reported that he has received calls from groups regarding the status of the PLA and asked the Chancellor for an update.

Dr. Cota reported that the District is coming close to an agreement and a proposal would hopefully be available for the July 18 Board Meeting.

Mr. Gelles proudly reported that a second granddaughter was recently born.

Dr. Lewis reported that she will be on vacation and will miss the July Board Meeting. However, she will attend via telephone.

Dr. Mertes recognized Staff for the Board materials, noting that it was a very large and complex agenda.

Dr. Cedillo thanked Staff for their continued support of him in his new position. He also apologized that he will need to leave tonight at 7:45 p.m.

Mr. Vecchiarelli proudly reported that a grandson was born June 8. He also reported that this year he will publish a State and a Federal duck stamp. Proceeds from the sale of these stamps will pay to maintain nesting, roosting and migrating habitat for endangered birds. He also reported that he attended two conferences at U.C. Davis and Chicago on the bird flu virus. He reported that right now it is not easy to pass this flu on to humans. He would hope that the Health Departments at both Colleges would start addressing what to do if there is an outbreak. He hopes we can keep the bird flu out of California. The concern of the California Waterfowl Association is that the bird flu will migrate from Russia and China via the migratory waterfowl down the Pacific Flyway. If this happens, we will need to protect our domestic poultry.

Mr. Vecchiarelli also reported that Mr. Barry Schrader is moving back to Illinois. Mr. Vecchiarelli is working with Dr. Kaye to start a scholarship in Mr. Schrader's name.

Mr. Cornejo reported that he attended a committee meeting on the Las Positas College Multi-disciplinary Building where opinions on interior design were shared.

CHABOT-LAS POSITAS COLLEGES FOUNDATIONS

District: No report.

Chabot College: Mr. Talmo presented a written report to the Board. He reported that the Foundation was awarded a \$25,000 grant from California Bank and Trust to fund the Chabot College Summer Youth Sports Camp which lost its funding this year. Mr. Talmo also reported that the Blooming Affaire earned over \$21,000. Mr. Ron Morgan, the featured guest, was wonderful and has agreed to come back next year. Mr. Talmo reported the Blooming Affaire might be the event that brings the Foundation over the \$100,000 mark. Mr. Talmo further reported that the Moscow Ballet is scheduled for November 3. He reported that he will have a financial report for the next meeting.

Mrs. Dvorsky thanked the Foundation for honoring her and her husband at the Blooming Affaire event.

Las Positas College: Dr. Kaye provided a written report to the Board. He reported that “Best of the Best” raised over \$70,000 profit. He highlighted the significant and recent committed investments:

- Union Bank of California: \$5,000 for support of a multi-disciplinary tutorial and workshop program with a low-income component
- Rotarian Foundation of Livermore: \$7,500 for purchase of Disabled Persons’ Chairlift for Aquatic Center
- Sybase, Inc.: \$15,000 for three annual scholarships in the field of IT, Finance, General Management or HR
- Foresters of America, Court of Livermore #77: \$100,000 for long-range at risk middle school to college scholarships and the LPCF corpus

Mr. Kay reported that the Foundation has exceeded its goal for this year by 2.5 times. He also noted that in the 2 ½ years of its existence, they have raised approximately \$1/2 million.

Mr. Kay also reported that on May 17 the Executive Committee approved a grant of approximately \$12,000 to fund both the Men’s and Women’s Basketball Teams athletic uniforms.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Chabot College Academic Senate had no representation.

Ms. Melissa Korber, President of the Las Positas College Academic Senate, had no report as the Senate is currently in recess.

PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, President of Las Positas College Classified Senate, submitted a written report to the Board. He reported that the Senate is currently gearing up for the new academic year. A mini-retreat is being planned for August. Officers will be meeting to set new goals, review last year’s achievements, and plan Fall events and meeting agendas. He also reported that recently three newly elected 2006-07 officers attended the Annual 4CS Classified Leadership Institute at Grandlibakken.

Ms. Rachel Ugale, President of Chabot College Classified Senate, reported two summer projects for the Senate—Classified hiring procedures and working with Jennifer Aries on Convocation. She thanked Dr. Carlson and Mr. MacGreagor Wright for helping at the Classified Appreciation Barbecue held during Finals Week. She also acknowledged Ms.

Meghan Brown, Senator for the past two years, who is leaving Chabot College, wishing her well.

The District Classified Senate had no representation.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Associated Students of Chabot College had no representation.

Mr. Joshua Paul, President of Associated Students of Las Positas College, reported that a leadership retreat was recently held where they planned the year's calendar and budget. They are working on plans for EXPO. In addition, they are planning for the first time a Welcome Week of activities.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Carlson submitted a written report to the Board. Dr. Carlson highlighted the Chabot Athletic Program was again (fourth time in five years) rated the best in Northern California. He congratulated Coach Rick Morris, who was selected as the Intercollegiate Tennis Association's (ITA) Men's Coach of the Year. This is the first time in ITA's history a coach has received this achievement consecutively. Last year, Rick received the Women's ITA's Coach of the Year. Dr. Carlson also recognized Chabot student and member of the Chabot Forensics Team, and former editor of the Spectator, Spencer Holladay, who has been accepted into the Journalism Program at Arizona State University.

President Halliday submitted a written report to the Board. President Halliday highlighted that two LPC alumni, Sheri-Michelle Bachelor and Zohora Iqbal, received Sandia Fellowships this summer. President Halliday introduced Dr. Carlos Navarro, new Academic Dean at Las Positas College.

CHANCELLOR'S REPORT

Dr. Cota reported that Convocation, for the first time, will be held at Las Positas College in the Gymnasium on August 16. Dr. Cota also reported that it looks like the budget passed, although there are no specifics as yet. She reported that the Senate passed legislation authorizing \$30 million to Compton College to keep their doors open. In addition, El

Camino College was authorized the ability to offer classes for Compton due to their loss of accreditation.

PROFESSIONAL SPECIALIST AND PROGRAM LEADER PERSONNEL

Mr. Gelles removed this item from the consent calendar to question if the fluctuating per hour costs are negotiated individually. President Halliday responded that they are individual contracts based on the scope of project expectations.

Motion No. 4

Mr. Gelles made a motion, seconded by Dr. Mertes, to approve the Professional Specialist and Program Leader Personnel.

Motion carried unanimously, 7-0.

APPROVAL OF GRANT AWARD AGREEMENT – CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE, ECONOMIC AND WORKFORCE DEVELOPMENT DIVISION, CAPACITY BUILDING FOR NURSING PROGRAM EXPANSION – AND-RN PROGRAMS, RFA, NO. 05-0113, CHABOT COLLEGE

Mr. Gelles removed this item from the consent calendar for more information. Dr. Carlson reported that the grant will be used to increase existing classroom space to accommodate more nursing students as well as meet the higher standards of the other nursing classroom.

Motion No. 5

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the grant award agreement from the California Community Colleges Chancellor’s Office, Economic and Workforce Development Division, Capacity Building for Nursing Program Expansion-ADN-RN Programs, RFA No. 05-0113, Chabot College, in the amount of \$245,012 for the period April 1, 2006 through August 31, 2008. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District.

Motion carried unanimously, 7-0.

ADOPTION OF RESOLUTION NO. 35-0506 – CALIFORNIA DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, PRE-KINDERGARTEN RESOURCE AGREEMENT, CONTRACT NO. CPKR-5008, CHABOT COLLEGE

Motion No. 6

Dr. Cedillo made a motion, seconded by Dr. Mertes, to adopt Resolution No. 35-0506 for the California Department of Education, Child Development Division, Prekindergarten Resource Agreement, Contract No. CPKR-5008, Chabot College, for the period of January 1, 2006 through June 30, 2006, in the amount of \$2,338. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the award and any future augmentations or amendments on behalf of the District.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Lewis, Mertes, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

APPROVAL OF DECLARATION OF SURPLUS PROPERTY TO BE SOLD AT PRIVATE SALE AND DONATION OR DISPOSAL OF ANY ITEMS NOT SOLD

Mr. Gelles requested that this item be pulled from the consent calendar in order to again stress that the District continue to offer surplus items to local school districts. Mr. Legaspi reported that this practice will continue with all eight local school districts receiving letters.

Dr. Gin questioned if the school districts respond to our notices. Mr. Legaspi reported that they have not shown interest in surplus computers but have shown interest in things like desks, chairs, etc.

Motion No. 7

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the items dated June 27, 2006 surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via private sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by private sale be donated to charitable organizations or disposed of by District personnel in accordance with California Education Code Section 81452.

Motion carried unanimously, 7-0.

**APPROVAL OF AWARD OF BID NO. 06-19, ANNUAL REQUIREMENTS –
DESKTOP PRINTERS AND BID NO. 06-17, RE-ROOF BUILDINGS 1200, 2100
AND 2300, CHABOT COLLEGE**

Mr. Gelles requested that this item be pulled from the consent calendar in order to question the wide span of bids. Mr. Legaspi reported that bidders with a lot of work just “threw a high bid out there.” He reported he felt good about the market out there and the bid prices.

Dr. Lewis thanked staff for specifying the bidders’ cities on the recommendations as it is nice to know where we are spending our money.

Motion No. 8

Mr. Gelles made a motion, seconded by Dr. Cedillo, to approve the following in one motion:

a. Bid No. 06-19 for Annual Requirements-Desktop Printers to Allied Network Solutions of Roseville, California in the amount including taxes, not to exceed \$ 78,510. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Funds

b. Bid No. 06-17, Re-roof Buildings 1200, 2100 and 2300, Chabot College to Alcal/Arcade Contracting, Inc. of Hayward California in the amount not to exceed \$528,870 including the Base Bid and Additive Alternate Item No. 1. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreements and any future augmentations or amendments to the agreements on behalf of the District. Funding Source: Measure B Funds (Major Maintenance)

Motion carried unanimously, 7-0.

**APPROVAL OF AGREEMENT FOR PROFESSIONAL SERVICES WITH
MILLER BROWN & DANNIS, ATTORNEYS AT LAW**

Mr. Gelles requested that this item be pulled from the consent calendar.

Dr. Gin questioned the primary purpose of hiring this legal firm as the agreement specified general legal issues and the recommendation specified property and real estate issues. Dr. Cota reported that the agreement is a general contract but that they will in fact be dealing with property issues and dispute issue—i.e. Murray Property issues with Las Positas College.

Motion No. 9

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the agreement for professional services with Miller Brown & Dannis, Attorneys at Law for a fee of two hundred ten dollars (\$210) to two hundred sixty-five dollars (\$265) per hour for shareholders and one hundred eighty-five to two hundred fifteen dollars per hour for associates. The term of the agreement is July 1, 2006 to June 30, 2007. It is further recommended that the Board authorize the Vice Chancellor, Business Services to sign the agreement on behalf of the District.

Motion carried unanimously, 7-0.

ADOPTION OF RESOLUTION NO. 36-0506 – ACCEPTANCE OF AWARD WITH THE DEPARTMENT OF REHABILITATION, LAS POSITAS COLLEGE; AND RESOLUTION NO. 37-0506 – ACCEPTANCE OF AWARD WITH THE CALIFORNIA DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, TRAINING PROGRAM FOR THE INFANT/TODDLER CAREGIVERS DEMONSTRATION PROGRAM UNDER STANDARD AGREEMENT NO. CN066045, CHABOT COLLEGE

Motion No. 10

Dr. Cedillo made a motion, seconded by Dr. Mertes, to adopt the following resolutions in one motion:

a. Resolution No. 36-0506 – Acceptance of Award with the Department of Rehabilitation in the amount of \$6,348 for the period July 1, 2005 through June 30, 2007, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the award document on behalf of the District.

b. Resolution No. 37-0506 - Acceptance of Award with the California Department of Education, Child Development Division, under Standard Contract No. CN066045, for the period of July 1, 2006 through June 30, 2007 in the amount of \$150,000, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the award documents and any future augmentations or amendments to the award on behalf of the District.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Lewis, Mertes, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

**DISCUSSION AND ADOPTION OF TENTATIVE BUDGETS - 2006–2007
GENERAL FUND, CAFETERIA FUND, CAPITAL OUTLAY PROJECTS FUND,
SELF-INSURANCE (RUMBL), COP REPAYMENT FUND; AND
ESTABLISHMENT OF SEPTEMBER 5, 2006 AS THE DATE FOR PUBLIC
HEARING AND ADOPTION OF DISTRICT BUDGETS**

Mr. Legaspi reported that he anticipates that both houses will approve the budget and within the week the budget will go to the Governor. Mr. Legaspi explained that the largest source of District revenue is General Apportionment. General Apportionment Revenue is based on the program based funding formula resulting from attendance of full-time equivalent students (FTES) in credit and non-credit courses. The State General Apportionment equals General Apportionment Revenues less Property Taxes and 98% of Enrollment Fees. For 2006-07 the State General Apportionment is based on the following assumptions:

- Growth revenues based on 165 FTES paid growth (1.0% x 16,475)
- COLA of 5.92%
- Funding for equalization of approximately \$2.3 million, which brings the District's funding level up to the 90th percentile.

He reported that the budget is balanced, with a 5% reserve. We are still deficit spending but we continue to refine our expenditures. He is hopeful that we will have a balanced budget by the time we have an Adopted Budget. The Budget includes funding for RUMBL (\$3 million). He reported that we will have an Adoption Budget in September, reflecting the State Budget.

Mr. Vecchiarelli questioned where we stand with FTES. Mr. Legaspi reported with equalization we will hit the average.

Mr. Vecchiarelli also questioned the RUMBL Fund, to which Mr. Legaspi reported that with the "pay as you go" we will spend approximately \$3 million this year. Currently, we have \$2.5 million. At some point, we should consider refunding of the debt.

Mr. Vecchiarelli questioned if there was enough money in the instructional budget to make CAP, stressing that we should not leave any money "on the table." Mr. Legaspi reported that we have included in the budget some one-time money for initiatives to increase enrollment and enhance programs.

President Halliday reported that we have built into academic salaries enough to pay for the instruction to meet CAP.

Mr. Vecchiarelli also questioned if we have enough money to hire sufficient faculty to generate enough FTES to make CAP. Mr. Legaspi responded in the affirmative.

Dr. Lewis made a motion, seconded by Dr. Gin, to adopt the Tentative Budgets - 2006–2007 for the General Fund, Cafeteria Fund, Capital Outlay Projects Fund, Self-Insurance Fund (RUMBL), COP Repayment Fund. It is further recommended that the Board establish September 5, 2006 at 6:30 p.m. in Building 200 of Chabot College, 25555 Hesperian Blvd., Hayward, California as the date, time and place for the Public Hearing and adoption of the 2006–2007 District Budgets, pursuant to California Code of Regulations, Title V, Section 58305.

Motion carried unanimously, 7-0.

Mr. Legaspi recognized staff, specifically Judy Hutchinson, for preparation of the budget.

FACILITIES PLANNING AND DEVELOPMENT AGENDA ITEMS

Mr. Gelles requested these agenda items be removed from the consent calendar. He requested an explanation on agenda item 6.2, Professional Services Agreement for Landscape Architectural Services. Mr. Legaspi reported that this firm will develop landscape standards and guidelines for the college. This firm is the same firm the Board recently approved for Las Positas College.

Motion No. 12

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the following in one motion:

Approval of Professional Services Agreement with Royston Hanamoto Alley & Abey for Landscape Architectural Services to Develop Landscape Standards and Guidelines, Chabot College

To approve the Professional Services Agreement with Royston Hanamoto Alley & Abey for Landscape Architectural Services to Develop Landscape Standards and Guidelines, Chabot College for the maximum compensation of \$39,800.00. It is further recommended that the Vice Chancellor, Business Services, be authorized to execute a service agreement on behalf of the District for this service. Funding Source: Measure B Funds

Authorization to Solicit for Furniture, Fixtures, and Equipment (FF&E) Consulting and Coordination Services Qualifications for Various Major Measure B Bond Projects

To approve the Solicitation for Furniture, Fixtures and Equipment (FF&E) Consulting and Coordination Services Qualifications for Various Major Measure B Bond Projects. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to issue a Request for Qualifications for these services. Funding Source: Measure B Funds

Approval of Request for Selection of Architects Charles Ham Associates and LPA, Inc., Chabot College and Las Positas College

To approve the selection of architects Charles Ham Associates for the conversion of Building 3600 and installation of Building Portables at Chabot College in the amount not to exceed \$155,450; and LPA, Inc. for the Student Services Center project at Las Positas College in the amount not to exceed \$3,401,000 with Measure B Funds. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreements and any future augmentations or amendments to the agreements on behalf of the District. Funding Source: Measure B Funds

Approval of Change Orders for Bid No. 06-07, Installation of new Roll-up Door and Overhead Power Grid in Building 1400, Installation of New Double Door in Building 1000, Interior Improvements to Buildings 1200 and 1300, Chabot College

To approve the following Change Orders: Building 1200, Chabot College (Change Order No.2), \$1,646.00; Building 1300, Chabot College (Change Order No.2), \$5,905.00; and Building 1400, Chabot College (Change Order No.1), \$33,266.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the Change Orders on behalf of the District. Funding Source: Measure B Funds

Motion carried unanimously, 7-0.

ADOPTION OF RESOLUTION NO. 38-0506 – DECLARATION OF INTENTION TO DEDICATE TRAIL, AND TRAIL CONSTRUCTION EASEMENT TO THE CITY OF LIVERMORE, LAS POSITAS COLLEGE

Motion No. 13

Dr. Gin made a motion, seconded by Dr. Lewis, to adopt Resolution No. 38-0506 - Declaration of Intention to Dedicate Trail, and Trail Construction Easement to the City of Livermore, Las Positas College.

Motion carried by the following roll call vote:

AYES: Cedillo, Dvorsky, Gelles, Gin, Lewis, Mertes, Vecchiarelli
NOES: None
ABSENT: None
ABSTENTIONS: None

Dr. Lewis commented that she is pleased to see this as she supports multi-use trails for pedestrians and bicycles and alternative means of transportation.

Dr. Mertes commented that this project began in 1993.

ADOPTION OF RESOLUTION NO. 39-0506 – AUTHORIZATION TO SUBMIT THE FIVE-YEAR CONSTRUCTION PLAN (2008-2012) TO THE STATE CHANCELLOR’S OFFICE AND REQUEST FOR STATE FUNDS FOR CAPITAL OUTLAY PROJECTS (IPP’s and FPP’s)

Mr. Stutzman gave an update on the Five Year Construction Plan and the District’s status in the State Capital Outlay Program. Many projects are contingent on the State Bond Measure which will be on the November Ballot.

Motion No. 14

Dr. Mertes made a motion, seconded by Dr. Cedillo, to adopt Resolution No. 39-0506 authorizing the District’s submittal of the Five-Year Construction Plan (2008–2012) to the State Chancellor’s Office before July 1, 2006 and request for State funds for Capital Outlay Projects.

Motion carried by the following roll call vote:

AYES: Cedillo, Dvorsky, Gelles, Gin, Lewis, Mertes, Vecchiarelli
NOES: None
ABSENT: None
ABSTENTIONS: None

FACILITIES PLANNING AND MANAGEMENT REPORT

The Board accepted the Facilities Planning and Management Report without discussion.

ONE-TIME MONEY PROPOSALS – 2006-08

Dr. Cota reported that it was discussed and agreed that we would not use one-time money for on-going costs. The District will take the \$1.5 million in one-time funds over two years to increase student enrollment and access and to generate more funding. The District and Colleges looked at economies of scale to be used in two areas: international students and marketing. Both of these programs have been brought under the umbrella of the District. Each college submitted various programs and initiatives that they will be working on separately.

In response to a question raised by Mr. Gelles, Dr. Carlson reported that Chabot College does have a grantwriter in the budget. Las Positas College has not had a grantwriter in the past.

Mr. Vecchiarelli expressed that it is exciting to get moving on the International Students Program, to which Dr. Cota reported that we have already started.

Mr. Vecchiarelli expressed that he would like to see us triple the target number of International Students, noting that Chabot College could easily have 300. She reported that she is not sure we can do this in two years, and may need a third year of money. We are trying to be realistic and thinks we will recruit more than anticipated.

Dr. Cota reported that she has already talked to California State University, East Bay about the possibility of using some of their dormitories.

Dr. Cota also reported that it has been discussed to initially re-assign someone from the administration to do recruiting right away and hopes for new International Students in Spring Semester.

Mr. Vecchiarelli also reminded administration of the opportunity in the Apprenticeship Programs. Dr. Kinnamon reported we are working with IBEW (International Brotherhood of Electrical Workers).

Dr. Cota reported that we will be monitoring this money very closely.

Mr. Vecchiarelli suggested the money generated should stay within the program to support staff needed.

Dr. Gin expressed excitement regarding the International Program and noted that there is a tremendous amount of interest in International Education. He noted that housing shouldn't be a problem as Cal State, East Bay should have vacancies.

APPROVAL OF REVISED GOVERNING BOARD POLICY 2313

Motion No. 15

Mr. Gelles made a motion, seconded by Dr. Gin, to adopt the following Governing Board Policy: 2313 – Administration: Naming of Buildings, Facilities and Memorials.

Motion carried unanimously, 7-0.

APPROVAL OF REVISED GOVERNING BOARD POLICY 4070

Motion No. 16

Dr. Mertes made a motion, seconded by Dr. Gin, to adopt the following Governing Board Policy: 4070 – Personnel – General: Conference and Meeting Attendance.

Motion carried unanimously, 7-0.

NEXT MEETING

The next Board of Trustees Meeting is scheduled for Tuesday, July 18, 2006 at Chabot College at 6:30 p.m.

ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 7:50 p.m.

Minutes completed by:

Beverly Bailey

Secretary, Board of Trustees
Chabot-Las Positas Community College District