

**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING**

**MINUTES  
February 20, 2007**

**PLACE**

Chabot-Las Positas Community College District, 5020 Franklin Dr., Pleasanton, California 94588.

**CALL TO ORDER**

The regular meeting was called to order at 5:30 p.m. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll. The Board immediately adjourned to a Closed Session, which ended at 6:15 p.m.

The Board readjourned in Open Session at 6:30 p.m. and adjourned at 7:47 p.m. Recording Secretary Beverly Bailey called the roll. Mr. Vecchiarelli reported that Dr. Cedillo left due to illness and that he would serve as President pro tem.

**ATTENDANCE**

Members Present:	Dr. Arnulfo Cedillo (left at 6:15 p.m.) Mrs. Isobel F. Dvorsky Mr. Donald L. "Dobie" Gelles Dr. Hal G. Gin Dr. Alison Lewis Dr. Barbara F. Mertes Mr. Carlo Vecchiarelli Mr. Nathan Cornejo Mr. Dayne Nicholls
Members Absent:	None
Managers Present:	Dr. Susan A. Cota, Chancellor Dr. Robert Carlson, President, Chabot College Mrs. Karen Halliday, President, Las Positas College Mrs. Jennifer Aries Ms. Julia Dozier Ms. MaryAnne Gularte Mr. Andrew Howe Mr. Farhad Javaheripour Dr. Laurel Jones

Dr. Ted Kaye  
Mr. Jeffrey Kingston  
Dr. Joel Kinnamon  
Mr. Robert Kratochvil  
Mr. Lorenzo Legaspi  
Mrs. Pam Luster  
Ms. Melinda Matsuda  
Mrs. Jeannine Methe  
Dr. Ronald Taylor  
Mr. Richard Talmo  
Ms. Laura Weaver

Recording Secretary: Mrs. Beverly Bailey

Others Present: Mr. Bob Collins, Swinerton  
Mr. Chad Mark Glen, President, Chabot College Faculty  
Senate  
Mr. Daniel Hinds, Associated Students of Chabot College  
Ms. Melissa Korber, President, Las Positas College  
Faculty Senate  
Mrs. Charlotte Lofft, President, Chabot-Las Positas Faculty  
Association  
Mr. Patrick Lofft, Citizens' Oversight Committee  
Mr. Joshua Paul, President, Associated Students of Las  
Positas College  
Ms. Karen Powell, Parsons  
Mr. Steve Rottenborn, HT Harvey and Associates  
Ms. Karen Silva  
Mr. Todd Steffan, President, Las Positas College Classified  
Senate  
Mr. Roy Stutzman

## **PUBLIC COMMENTS**

Mr. Daniel Hinds, Associated Students of Chabot College, spoke to the Board regarding student concerns over the vacancy of the Director of Student Life. He reported that the position is necessary so that they can better function as a group, better advocate for students, to establish continuity from year to year and to provide a historical perspective. He noted that Dr. Carlson reported that the funds allocated for the position were used elsewhere and that the position would not be filled.

**CONSENT CALENDAR**

Mr. Gelles requested that agenda item 4.1 (Approval of Sabbatical Leave Applications for the 2007-08 School Year, Chabot College) be removed from the consent calendar.

Motion No. 1

Mrs. Dvorsky made a motion, seconded by Dr. Mertes, to approve the consent calendar with the exception of agenda item 4.1.

Motion carried unanimously, 6-0.

The following items were approved on the consent calendar:

**General Functions**

- 1.7 Approval of Minutes of January 16, 2007 Meeting

**Personnel**

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.3 Faculty Personnel
- 3.4 Management Personnel
- 3.5 Professional Specialist and Program Leader Personnel
- 3.6 Volunteer Aide Personnel

**Educational Services**

- 4.2 Approval of Sabbatical Leave Applications for the 2007-08 School Year, Las Positas College
- 4.3 Approval to Travel Study Colloquium – Humanities 9, “Rome to Sicily” and Memorandum of Understanding with EF Educational Tours, Las Positas College
- 4.4 Approval of Grant Agreement—Faculty and Counselor Work Experience Grant Award from the California Community Colleges Chancellor’s Office, Chabot College
- 4.5 Approval for Agreement—Carpenters Training Committee for Northern California Work Experience Program for Credit, District

**Business Services**

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Ratification of Amendment of Employment Contracts – Purchase of Tax Sheltered Annuities

## Business Services (continued)

- 5.4 Approval of Budget Transfers 6.F.1
- 5.5 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- 5.6 Ratification of Purchases Completed
- 5.7 Agreements
  - a. Approval of Facilities Rental Agreement with Hayward Area Recreation Department, Chabot College
  - b. Approval of Clinical Agreement with Alameda County Medical Center, Chabot College

## Facilities Planning and Development

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Fire Alarm System Replacement Project, Chabot College (Measure B Bond Funds)
- 6.2 Approval of Award to Royston Hanamoto Alley & Abey for the Design of the Campus Boulevard Phase I Project, Las Positas College (Measure B Bond Funds)
- 6.3 Approval of Professional Services to Dovetail DCI for Furniture, Fixtures & Equipment (FF&E) Consulting and Coordination Services to Measure B Bond Projects (Measure B Bond Funds)

**PRESENTATION: ACTUARIAL STUDY**

Mr. Legaspi reviewed the Actuarial Study of the District's Retiree Health Liabilities which was prepared by Total Compensation Systems, Inc. He reported that this study is needed to comply with Governmental Accounting Standards Board's Accounting Standard 12 (GASB 12) and with the forthcoming GASB Accounting Standards 43 and 45. GASB 45 requires us to account for unfunded retiree benefits and requires that this study be done every two years. He reported that the study includes current retirees and future retirees. GASB 45 requires amortizing this cost over 30 years. He reported that two years ago, the District's UAAL (Unfunded Actuarial Accrued Liability) was approximately \$81 million and today, it is approximately \$82.2 million. He noted that this amount will be reflected in our financial statements starting in 2007.

Mr. Legaspi reported that currently the District uses the "pay as you go" plan to fund the retiree liability. He noted that the District can continue with this process or the District can set aside money now to fund the cost for future retirees. He reported that at the next Board Meeting (March 6) there will be a presentation on options for funding this liability.

Mr. Gelles complemented Mr. Legaspi on the "user friendly" report. He also noted that he is pleased that the District is taking an aggressive approach to address this issue.

**PRESENTATION: UPDATE ON ENVIRONMENTAL IMPACT REPORT, LAS POSITAS COLLEGE**

Mr. Stutzman summarized the status of this project. He reported that the Board certified the EIR in December 2006. The permit application was submitted in October 2006 by HT Harvey and Associates to the U.S. Army Corp of Engineers and other agencies involved. Subsequent to certification of the EIR they met with U.S. Fish and Wildlife Service in early January 2007. U.S. Corp of Engineers referred the matter back to U.S. Fish and Wildlife for Section 7 consultation. He reported that the timing for Section 7 consultation is better than the alternative. Currently, discussions are on-going with the U.S. Fish and Wildlife regarding mitigation against impact of endangered species. He presented a slide of the critical areas to be mitigated. The goal is to have the negative impact when the projects come out of the Department of the State Architect (DSA) in April or early May.

He reported that there are three species impacted: California Tiger Salamander, California Red-Legged Frog and the Kit Fox. He noted that there is on-site acreage not planned for development which can be used to mitigate (35 acres).

Mr. Steve Rottenborn, HT Harvey and Associates, reported their findings of the three noted species. He reported that permit applications have been submitted to the U.S. Army Corp of Engineers, Regional Water Quality Control Board and the California Department of Fish and Game. As part of the permitting process for the U.S. Army Corp of Engineers, they must consult with the U.S. Fish and Wildlife Service to make sure its issuance of the permit to the District does not jeopardize the continued existence of any federally listed species. After the Corp submits the report prepared by HT Harvey and Associates, documenting what the impacts of the species are, then they on behalf of the District will work with the Fish and Wildlife Service to negotiate the impacts. One measure that needs to be implemented is compensatory mitigation. He reported that there are some on-site areas that will not be disturbed and some that will be temporarily impacted but then could be used by these species. The District needs to go off-site and find mitigation to compensate for the residual impact. The amount or ratio of mitigation is not set in stone.

He noted that he understands cost effective and timely solutions are important to the District. A number of options are being pursued. The simplest option, which unfortunately is not available, is the purchase of credits in a mitigation bank that is set aside and pre-approved by the resource agencies to compensate for impacts. There are no banks located in the College area that have enough credits available or have credits available for all three species. Another option is to purchase a piece of land where these species occur, establishing an endowment by which that land would be managed and finding an entity to manage the land. Another option is to work with an entity such as East Bay Regional Park District to see if there is some management or habitat restoration

projects that they would like to see funded and that are acceptable to U.S. Fish and Wildlife Service. Another option that might make the most sense is the purchase of a conservation easement on a piece of land that has these three species. The District is paying the landowner for the right to mitigate and the landowner would continue doing what is currently being done for these species. A rancher has been contacted in the Altamont Hills who is willing to do this and is currently doing the same for Cal Trans.

Dr. Mertes questioned if we had previously set aside some land on the property. In response, Mr. Stutzman reported that we had set aside a small wetland area.

Dr. Mertes also questioned if a kit fox had ever been seen in the area, to which Mr. Rottenborn responded negatively. He noted that they have been seen further east and once since 1990, one was seen further northeast.

Dr. Lewis reported that it is important to her that this institution protect these endangered species. We need to satisfy Fish and Game but also satisfy our children and grandchildren. She noted that it is important to meet the highest standards and she would rather err on the side of protecting the possibility of the species than not.

Mr. Gelles thanked Mr. Rottenborn for his report, noting that it was easy to understand. He asked Mr. Rottenborn to find us the easiest way. He believes that we are approaching this the right way.

Mr. Stutzman noted that he believes the District is taking the “high road” on this issue and trying to do the appropriate thing. He noted that two important issues to the District are cost and time. Dr. Cota reported that this will be costly—a minimum of \$3 million.

## **TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS**

Mr. Gelles thanked the Board Members and Dr. Cedillo’s leadership for a very productive Board Retreat this afternoon. He also thanked Mr. Kingston for his valuable expertise as well as Mrs. Aries for her always valued and positive assistance.

Mrs. Dvorsky reported that she recently attended the Community College National Legislative Summit in Washington, DC. She reported that there were 1,200 participants. She reported that the Democrats have increased the PELL Grants. She reported that she is very encouraged by what she heard and saw. The feeling on Capitol Hill is very different than last year. Democrats are very much supportive of the community colleges and want to do the best for providing funds for community colleges. They met with Congressman Miller who now heads the Education and Labor Committee and who has always been an advocate for community colleges. She offered to share the material with anyone interested.

Dr. Gin echoed Mr. Gelles’ comments about the Board Retreat.

Mr. Cornejo reported that tomorrow Las Positas College Gay-Straight Alliance is celebrating National Freedom to Marry Day. "Wear red shirts in support."

Mr. Nicholls reported that today Chabot College Associated Students held a late "welcome." He too stressed the concern over the lack of a Director of Student Life. The lack of an advisor has impeded progress within the student organization. He listed the many events and/deadlines that are late due to the absence of the Director. He reported that ASCC will be sending six representatives to the ASACC Conference in Washington, DC. Also, they will be attending the conference for Student Senate for California Community Colleges in April.

Mr. Vecchiarelli reported that he saw on Channel 30 a story about Las Positas College's first basketball game at the "nest." He noted that importance of the story in helping us to interact with the community. He also reported that he attended the Las Positas College vs. Chabot College game, noting both teams have excellent coaches.

### **CHABOT-LAS POSITAS COLLEGES FOUNDATIONS**

**Las Positas College:** Dr. Kaye presented a written report to the Board. He highlighted the grant and scholarship fundraising efforts, including an agreement with Sybase for \$15,000 to fund scholarships, and \$5,000 for initial funding of the LPC Textbook Grant Program from Union Bank of California Foundation. They are making a big push for funds for the College Bound Scholars Program. The Foundation continues to work on fundraising for the Best of the Best 2007 scheduled for May 12. To date, \$40,000 in sponsorships has been raised. For the first time this year, the venue will be moved to the new Multipurpose Room in the event of inclement weather.

**Chabot College:** Mr. Talmo presented a written report to the Board. He reported that last week the Foundation Board outlined nine revenue strategies, separating them into staff managed strategies and volunteer assisted strategies. He drew the Board's attention to the graph highlighting these strategies. He reported that the marquee fundraising has struggled in part due to the outdated technology and the location of the marquee which is not visible through the tree line. He reported that the marquee will be moved to Depot Road and will be upgraded to an LED. The Foundation is in the final negotiations with Pepsi and Coke for pouring rights and hopes to get an initial \$30,000 as hoped. He reported that Grants are going well and the Foundation is supporting the campus programs beyond expectations. He reported that the Foundation is getting a reputation as a "great event" foundation but it is their hope to be a "great fundraising" foundation. In particular, the President's Club is the best way to build a major gift foundation, getting individuals to donate funds annually. Their goal is to bring in 25 donors. Bricks have been a challenge given long delays in

clearing architectural designs by the Facilities Committee. It is his hope to have the bricks unveiled by June. He believes the Foundation will hit their major gift goals, highlighting an estate gift of approximately \$40,000 and a large \$25,000 gift. Blooming Affaire is calendared for June 8 and 9 and once again Ron Morgan will be presenting. The Foundation will attend the San Leandro Unified School Board meeting to donate a check for \$500,000 to complete their building campaign. He hopes to get more press on the partnership and the involvement of the Foundation. The Foundation has invited Christine Lim and Ellen Corbett to join the Board as advisory members.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

Ms. Melissa Korber, President of the Las Positas College Academic Senate, submitted a written report to the Board. She highlighted that Faculty will vote this week about whether to join into a regional agreement in which several colleges honor each other's General Education patterns in conferring degrees.

Mr. Chad Mark Glen, President of the Chabot College Academic Senate, submitted a written report to the Board. He highlighted that the Senate is in the process of selecting a faculty chair for Chabot's upcoming Accreditation Self-Study. The Senate will be actively participating in the Accreditation Self-Study process.

### **PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

Ms. Rachel Ugale, President of Chabot College Classified Senate, reported on Flex Day activities last Thursday. Approximately 60 Classified Staff accompanied by Dean Groppetti and some art faculty toured the Oakland Museum with discussions afterwards. She thanked President Carlson for agreeing to this field trip, which was a wonderful experience.

Mr. Todd Steffan, President of Las Positas College Classified Senate, submitted a written report to the Board. He reported that the Las Positas College Classified Senate is proud to announce a new Recognition Program. The program is a simple program in which personal Thank You and Appreciation Notes are sent to individuals (students, faculty and staff) who go above and beyond what is required.

The District Classified Senate had no representation.

## **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS**

Mr. Joshua Paul, President of Associated Students of Las Positas College, reported that ASLPC held a Valentine's Day theme Club Day. He will report further on the upcoming conferences which student representatives will be attending.

Mr. Daniel Hinds, Associated Students of Chabot College, reported that their President resigned. Vice President Robert Lu will be President. He reported that ASCC is currently reviewing the contract with Fresh and Natural. Approximately half a dozen events are planned for this semester. In addition, they are looking into ways to better represent their students on a broader scale including attending statewide conferences. They are also improving representation on campus through stronger committee attendance. Also, they are starting an intramural sports program for the first time in many years, beginning with a basketball tournament in March.

## **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

President Halliday submitted a written report to the Board. She drew the Board's attention to the many handouts attached to her report. She highlighted the Annual High School Principals and Counselors Breakfast scheduled for tomorrow morning. She sadly reported that Gil Cruz, Engineering Instructor, passed away this morning.

Dr. Carlson submitted a written report to the Board. He distributed and drew the Board's attention to a DVD, which was produced by five students under the Carnegie Grant. This DVD was the core of the Chabot College Flex Day, starting with viewing the movie and following with discussions. This movie gives insight into what students are thinking and how they think about their education at Chabot College or Las Positas College.

## **CHANCELLOR'S REPORT**

Dr. Cota reported that she also attended the National Legislative Summit and believes that the mood of those in Washington, DC is more positive and optimistic than in past years. She reported that they met with Senator McNerney who listened to our concerns and was very gracious. She reported that Las Positas College entered the Bellweather Awards for their Campus Climate Change but did not win. She along with Karen Halliday, Sylvia Rodriguez, Maureen O'Herin and Robert Kratochvil flew to Florida to make a presentation. She noted that she was proud of the wonderful job they did. As a result of their strong showing, next year they may start awarding second place in each category. They were told that they were so close the officials really wanted to award Las Positas with something but couldn't.

She reminded those in attendance of the District Foundation Crab Feed scheduled for Saturday, February 24. She also reported that Lois Callahan, Interim President at Las Positas College and long-time CEO in the State Community College System, recently passed away.

**APPROVAL OF SABBATICAL LEAVE APPLICATIONS FOR THE 2007-08 SCHOOL YEAR, CHABOT COLLEGE**

Mr. Gelles requested that this agenda item be pulled from the consent calendar to note that he enjoys reading these applications.

Motion No. 2

Mr. Gelles made a motion, seconded by Dr. Mertes, to approve the Sabbatical Leave Applications as reviewed and recommended by the Sabbatical Leave Committee for the following Chabot faculty desirous of taking leaves during the 2007-08 School Year to the extent that funds are available:

<u>Name</u>	<u>Period of Leave</u>	<u>Purpose of Leave</u>
<u>Approved (with funding available)</u>		
Esquierdo, Eugene	S 2008	Study/Curriculum Development
Kelley, Kathy G.	F 2007 - S 2008	Travel/Study/Curriculum Development
<u>Approved (unfunded, in ranked order)</u>		
1. (LPC)		
2. Carney, Ceinwen	S 2008	Work/Study/Curriculum Development
3. (LPC)		
4. (LPC)		
5. (LPC)		
6. Zuliani, Diane M.	F 2007 - S 2008	Curriculum Development

Motion carried unanimously, 6-0.

**ADOPTION OF RESOLUTION NO. 29-0607 – 2006-07 CHILD DEVELOPMENT STATE FULL-DAY PRESCHOOL CONTRACT, CHABOT COLLEGE**Motion No. 3

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to adopt Resolution No. 29-0607 – 2006-07 Child Development State Full-Day Preschool Contract No. CFDP-6001, Project No. 01-6131-00-6, for the Maximum Reimbursable Amount (MRA) of \$326,229.00. The contract is effective July 1, 2006 through June 30, 2007. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute this agreement and any future augmentations or amendments to the agreement on behalf of the District.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gelles, Gin, Lewis, Mertes, Vecchiarelli  
NOES: None  
ABSENT: Cedillo  
ABSTENTIONS: None

**APPROVAL OF AWARD OF BID NO. 07-07, NETWORK INFRASTRUCTURE EQUIPMENT, LAS POSITAS COLLEGE**Motion No. 4

Dr. Mertes made a motion, seconded by Dr. Gin, to award Bid No. 07-07, Network Infrastructure Equipment, Las Positas College, to Fusion Storm of Sacramento, California in the amount including taxes not to exceed \$109,751.72. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement and any future augmentations or amendments to this agreement on behalf of the District. Funding Source: State Capital Outlay Funds

Dr. Lewis noted that she appreciates knowing the location of the successful bidders and looks for bids to be given to firms in Alameda County, but is pleased to see that this firm is at least a California firm.

Motion carried unanimously, 6-0.

**APPROVAL OF CHANGE ORDER NUMBER 6 – SIERRA BAY CONTRACTORS, INC., MULTI-DISCIPLINARY EDUCATION BUILDING (CFIS 40.62.216), LAS POSITAS COLLEGE**

Motion No. 5

Mrs. Dvorsky made a motion, seconded by Mr. Cornejo, to approve Change Order Number 6 for Sierra Bay Contractors, Inc., of Concord, California, Multi-Disciplinary Education Building for the increased amount of \$16,075.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the change order on behalf of the District. Funding Source: State and Measure B Bond Funds

In response to a request from Mr. Gelles for additional explanation, Mr. Kingston reported that one part of this change order is an extension to the original contract completion date from December 2006 to March 14, 2007. The other part is for miscellaneous items that are typically seen near the end of a project.

Dr. Gin questioned if errors in drawings are common. Mr. Kingston responded in the affirmative, noting that designs are never drawn to 100% due to unknowns, typically to 90% to 95%. He explained that the expectation is that there will be items in a change order and these contingencies are budgeted. If items left out of the design are significant and above what is expected, we have recourse to go back after the designer's insurance for errors and omissions.

Motion carried unanimously, 6-0.

**APPROVAL OF CHANGE TO THE DESIGN CONTRACT FOR MAINTENANCE AND OPERATIONS FACILITIES PROJECTS AT CHABOT COLLEGE AND LAS POSITAS COLLEGE**

Motion No. 6

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve the increase to prior authorizations for design fees for Bill Gould Design, of San Jose, California, in the amount of Twenty Seven Thousand Three Hundred Fifty Dollars (\$27,350) for the Maintenance and Operations Facility at Chabot College; and also in the amount of Seventy-Eight Thousand One Hundred Dollars (\$78,100) for the Maintenance and Operations Facility at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreements and any future augmentations or amendments to the agreements on behalf of the District. Funding Source: Measure B Bond Funds

In response to a request from Dr. Lewis for a three sentence summation, Mr. Kingston reported that this change is to move the project from the schematic to the detailed design phase. The change is required for added scope that was not identified in the schematic. Also, there was an assumption that this project would not have to go through the Department of the State Architect (DSA). He made this change as he felt that it would have to go through DSA, although it doesn't have to be field act compliant because it will be occupied by administration and not faculty and students. The consequence of this change requires additional time, additional detail and additional fees.

Motion carried unanimously, 6-0.

**APPROVAL OF CONTRACT AUGMENTATION FOR CONSTRUCTION MANAGEMENT SERVICES – KITCHELL CONSTRUCTION, MULTI-DISCIPLINARY EDUCATION BUILDING (CFIS 40.62.216), LAS POSITAS COLLEGE**

Motion No. 7

Dr. Lewis made a motion, seconded by Mrs. Dvorsky, to approve an augmentation to the Kitchell Construction contract for construction management services, Multi-Disciplinary Education Building for an amount not to exceed \$50,000.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the augmentation on behalf of the District. Funding Source: State and Measure B Bond Funds

In response to a request from Mr. Gelles for additional comments, Mr. Kingston reported this change is required due to the extension of time awarded to Sierra Bay. Since we have 3DI on site he has asked them to finish out this project. A change was issued to Kitchell to access them for historical knowledge on the project on an on-call basis. He believes that the cost will be less than the estimated amount of \$50,000.

Motion carried unanimously, 6-0.

**APPROVAL OF SOLICITATION TO REQUEST FOR QUALIFICATIONS (RFQ) FOR ENERGY PERFORMANCE CONTRACTING SERVICES FOR VARIOUS MAJOR MEASURE B BOND PROJECTS, RFQ NO. E-07**

Motion No. 8

Mr. Gelles made a motion, seconded by Dr. Lewis, to approve the Solicitation to Request for Qualifications for Energy Performance Contracting Services for Various Major Measure B Bond Projects, RFQ No. E-07. It is further recommended that the Board authorize the Vice Chancellor, Business Services to begin the process and return to the

Board of Trustees with a recommendation for approval with respect to the most qualified firms. Funding Source: Measure B Bond Funds

In response to a request from Mr. Gelles for additional comments, Mr. Kingston reported that we are looking for approval to use an energy services contract that will allow us to do assessment, evaluation, design and implementation of items at each of the colleges that will give us a return on our investment, i.e., if we spend a few dollars to put in a central plant which will reduce our energy costs on an annual basis.

Motion carried unanimously, 6-0.

**ADOPTION OF RESOLUTION NO. 30-0607 – AUTHORIZATION TO ADVERTISE FOR BIDS – FOOTBALL FIELD TURF REPLACEMENT, CHABOT COLLEGE, BID NO. 07-08; AND**

**ADOPTION OF RESOLUTION NO. 31-0607 – AUTHORIZATION TO ADOPT THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES**

Motion No. 9

Dr. Mertes made a motion, seconded by Dr. Lewis, to approve the following resolutions in one motion:

- a. Resolution No. 30-0607 – Authorization to Advertise for Bids – Football Field Turf Replacement, Chabot College, Bid No. 07-08. Funding Source: Measure B Bond Funds
- b. Resolution No. 31-0607 – Authorization to Adopt the Uniform Public Construction Cost Accounting Procedures.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Lewis, Mertes, Vecchiarelli
NOES:	None
ABSENT:	Cedillo
ABSTENTIONS:	None

**FACILITIES PLANNING AND MANAGEMENT REPORT**

Mr. Kingston reported that the program is primarily in the design phase and is working to get designs permitted by the Department of the State Architect (DSA). Chabot College has one project under construction - the pool renovation project - and has eleven projects scheduled to go to DSA for permitting in 2007. Las Positas College has one project under construction - the Multi-Disciplinary Building - which is scheduled to complete construction next month and has eight projects scheduled to go to DSA for permitting in 2007. In addition, he and staff are working very hard to resolve our environmental mitigation obligations so there is no delay in the bidding for the projects for Las Positas College.

The Board accepted the Facilities Planning and Management Report.

Dr. Mertes complemented Mr. Kingston for the excellent series of reports brought to the Board. He recognized his staff for their help in preparing these reports.

**ACCEPTANCE OF FINANCIAL REPORTS**

Mr. Legaspi reported that the Quarterly Financial Status Report (311Q) is submitted to the State and is packed with a lot of information. The report shows the District's current budget and how we compare to the adoption budget, FTES, cash balance, and fund balance. Our budget is on track and our fund balance is \$11 million, which includes our 5% reserve. Our enrollment is where we are projecting (perhaps slightly higher) and we have a positive cash balance.

The Board accepted the Financial Report for 2006-07 through December 31, 2006 and the Quarterly Financial Status Report (311Q) for the Quarter ending December 31, 2006.

**ADOPTION OF RESOLUTION NO. 32-0607 – RECOGNITION OF THE EDEN AREA LEAGUE OF WOMEN VOTERS IN CELEBRATION OF ITS 50<sup>TH</sup> ANNIVERSARY**Motion No. 10

Dr. Lewis, Mrs. Dvorsky and Dr. Gin made a motion, seconded by Dr. Mertes, to adopt Resolution No. 32-0607 in Recognition of the Eden Area League of Women Voters in Celebration of its 50<sup>th</sup> Anniversary.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gelles, Gin, Lewis, Mertes, Vecchiarelli  
NOES: None  
ABSENT: Cedillo  
ABSTENTIONS: None

**NEXT MEETING**

The next Board of Trustees Meeting is scheduled for Tuesday, March 6, 2007 at 6:30 p.m. at Chabot College.

**ADJOURNMENT**

There being no further business, the Regular Meeting was adjourned at 7:47 p.m.

Minutes completed by:

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Beverly Bailey

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Secretary, Board of Trustees  
Chabot-Las Positas Community College District