

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
June 26, 2007**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

CALL TO ORDER

The regular meeting was called to order at 5:03 p.m. Recording Secretary Beverly Bailey called the roll. Dr. Lewis and Mr. Vecchiarelli were absent at the time of roll call.

ATTENDANCE

Members Present:

Dr. Arnulfo Cedillo
Mrs. Isobel F. Dvorsky
Mr. Donald L. "Dobie" Gelles
Dr. Hal G. Gin
Dr. Alison Lewis (arrived 5:05 p.m.)
Dr. Barbara F. Mertes

Members Absent:

Mr. Carlo Vecchiarelli

Managers Present:

Dr. Susan A. Cota, Chancellor
Dr. Robert Carlson, President, Chabot College
Mrs. Karen Halliday, President, Las Positas College
Mrs. Jennifer Aries
Dr. MaryAnne Gularte
Dr. Joel L. Kinnamon
Mr. Lorenzo Legaspi
Mr. Tim Nelson
Ms. Alice Noriega
Ms. Laura Weaver

Recording Secretary:

Mrs. Beverly Bailey

Others Present:

Mrs. Brenda Carr
Mr. Richard Duchscherer

BOARD MEMBER EXCUSED

Dr. Cedillo reported that Mr. Vecchiarelli is ill and therefore excused from tonight's meeting.

APPOINTMENT OF SECRETARY

Dr. Cedillo appointed Dr. Hal Gin as Secretary in Mr. Vecchiarelli's absence tonight.

PUBLIC HEARINGBrenda Carr

Dr. Cedillo opened the Public Hearing, explaining that pursuant to the Brown Act, Government Code Section 4957(b)(2), the employee in question was given an opportunity to request that the matter be heard in open session in lieu of closed session. The employee requested that the matter be heard in open session. He explained that deliberations on this issue will follow during closed session. Dr. Cedillo explained the process for the hearing. He explained that the Board only announces out final actions taken by the Board in closed session, therefore no action will be reported at this meeting. Any action of the Board to discipline will become final only after the employee has exhausted her appeal rights.

Dr. Cedillo requested that Dr. Cota proceed.

Dr. Cota reported that the District is recommending that the Board issue a notice of Proposed Discipline of a five (5) day suspension without pay in accordance with Administrative Regulation 4430(2)(b). Under the District procedures, after a Notice of Proposed Discipline is issued, the employee has the right to demand an evidentiary hearing and the burden will be on the District at that time to prove the charges asserted in the Notice. At this stage of the proceedings, the District is asking only that the Board issue the notice of proposed discipline.

Dr. Cota reported that the District has followed its procedures. Ms. Carr received full notice of the charges and the opportunity to be heard on those charges before her (Dr. Cota's) designee, Vice Chancellor Kingston, who after the Skelly recommended discipline to the Board. Ms. Carr also received notice of this Board Meeting and the right to have the charges heard in open session, and she has exercised that right.

Dr. Cota reported that if the facts alleged in the charges are proven at hearing, they do justify the proposed discipline. The Notice of Recommended Discipline documents two things: 1) significant performance problems; and 2) appropriate progressive discipline. Given the numerous interventions through guidance, oral counselings, oral reprimands and written reprimands, the District believes a short suspension at this stage is entirely appropriate.

Dr. Cedillo invited Ms. Carr to address the Board, reminding her that we are in open session and the minutes of this meeting will be a public document. He reminded her not to refer to any student by name or other identifying information. He requested she contain her remarks to ten minutes.

Ms. Carr reported that she disagreed with the five day suspension. She discussed each charge, giving detailed examples of why she believes the charges to be unsubstantiated. She provided a copy of her remarks to the Board.

Dr. Cedillo invited public comments, to which there were none.

Dr. Cedillo invited Board Members to ask questions, to which there were none.

Ms. Carr expressed confusion regarding the appeals process. Dr. Cedillo reported that she was sent a clarifying letter which should suffice.

Mr. Yeats

Mr. Yeats did not appear before the Board as he had requested.

CLOSED SESSION

The Board adjourned into Closed Session at 5:20 p.m., which ended at 6:25 p.m.

OPEN SESSION

The Board readjourned into Open Session at 6:40 p.m., which ended at 8:16 p.m.

Members Present: Dr. Arnulfo Cedillo
 Mrs. Isobel F. Dvorsky
 Mr. Donald L. "Dobie" Gelles
 Dr. Hal G. Gin
 Dr. Alison Lewis
 Dr. Barbara F. Mertes
 Ms. Frances Morrissey

Members Absent: Mr. Carlo Vecchiarelli

Managers Present: Dr. Susan A. Cota, Chancellor
 Dr. Robert Carlson, President, Chabot College
 Mrs. Karen Halliday, President, Las Positas College
 Mrs. Jennifer Aries

Ms. Julia Dozier
Ms. Heidi Finberg
Dr. MaryAnne Gularte
Mr. Andrew Howe
Mr. Farhad Javaheripour
Dr. Laurel Jones
Dr. Ted Kaye
Dr. Joel L. Kinnamon
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Mr. Tim Nelson
Ms. Alice Noriega
Ms. Karen Powell
Mr. Richard Talmo
Dr. Ronald Taylor
Ms. Laura Weaver

Recording Secretary: Mrs. Beverly Bailey

Others Present: Mr. Waiz Badar, President, Associated Students of Chabot College
Mr. Greg Daubenmire, President Elect, Las Positas College Faculty Senate
Mr. Daniel Hinds, Associated Students of Chabot College
Ms. Nina Kiger
Ms. Melissa Korber, President, Las Positas College Faculty Senate
Mrs. Charlotte Lofft, President, Chabot-Las Positas Faculty Association
Ms. Kayla Moreland, President, Associated Students of Las Positas College
Mr. Todd Steffan, President, Las Positas College Classified Senate
Ms. Rachel Ugale, President, Chabot College Classified Senate
Ms. Diane Zuliani, President, Chabot College Faculty Senate

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

ADMINISTRATION OF OATH OF OFFICE – STUDENT TRUSTEE, LAS POSITAS COLLEGE

Dr. Cedillo administered the Oath of Office to incoming Las Positas College Student Trustee, Ms. Frances Morrissey. Ms. Morrissey introduced herself and noted that it will be an honor and pleasure to serve with the Board.

CONSENT CALENDAR

Mr. Gelles requested that agenda items 3.4 (Management Personnel) and 5.4 (Approval of Award of Request for Proposal No. F-06, Bookstore Services, Las Positas College) be removed from the Consent Calendar.

Motion No. 1

Dr. Mertes made a motion, seconded by Mrs. Dvorsky, to approve the consent calendar with the exception of agenda items 3.4 and 5.4.

Motion carried unanimously, 6-0.

The following items were approved on the consent calendar:

General Functions

- 1.9 Approval of Minutes of May 1, 2007 Meeting
- 1.10 Approval of Minutes of May 15, 2007 Meeting
- 1.11 Approval of Minutes of June 5, 2007 Meeting

Personnel

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.3 Faculty Personnel
- 3.5 Professional Specialist and Program Leader Personnel
- 3.6 Volunteer Aide Personnel

Educational Services

- 4.1 Acceptance of Gift – Chabot College
- 4.2 Acceptance of Gift – Las Positas College
- 4.3 Approval of Contract Renewal – First 5 Alameda County Every Child Counts Program, Grant No. ECE2007-2009-01, Chabot College
- 4.4 Approval of Contract Renewal – First 5 Alameda County Every Child Counts Program, Grant No. ECE2007-2009-02, Las Positas College

- 4.5 Approval of Renewal of Memorandum of Understanding – The Regents of the University of California, Puente Project No. 07-CCC Puente-4, Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Agreements
- a. Approval of Renewal of Agreement with the Alameda County Workforce Investment Board, Las Positas College
 - b. Approval of Renewal of Agreement with ValleyCare Health System, Las Positas College
 - c. Approval of Renewal of Agreement with Kidango, Inc., Chabot College
 - d. Approval of Renewal of Memorandum of Understanding with Tri-Valley One-Stop Career Center
- 5.5 Approval of Award of Bid No. 07-10, Dental Chairs, Operator Stools, and Accessories, Chabot College (Measure B Bond Funds)

APPROVAL OF MINUTES

The minutes of May 15, 2007 and June 5, 2007 were approved on the Consent Calendar. However, Dr. Lewis reported that she would abstain from voting on these meeting minutes as she was not in attendance.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Mr. Gelles reported that he has just returned from Washington, D.C., where he had the occasion to visit the White House (18th time) and Congress. He reported that he recently read Lee Iacocca's book (a gift from his daughter), "Where Have all the Leaders Gone", noting that the Chabot-Las Positas Community College District does not have to ask that question because we have had Dr. Cota and President Halliday. He noted that he personally wanted to stand and say thank you to both of them. Those in attendance joined him in a standing ovation.

Dr. Lewis reported that she has just returned from a five week trip, 2.5 weeks in Cyprus. She reported that she visited the capital Nicosia, which is divided half Turk and half Greek. The country has universal literacy, no homelessness and very little unemployment. However, it was amazing to see officials walking the streets armed with guns. It made her think about education—"literacy is so critical but in itself, not education." She noted that there is so much to keep learning as we go through this life. She also visited England and almost every day visited the library and paid a pound to log onto the internet to find out what was happening here. She noted that she thought about us all the time.

Dr. Mertes joined with her colleagues in thanking President Halliday and Chancellor Cota for their leadership, inspiration and hard work and wished them well.

Mrs. Dvorsky also wished President Halliday and Chancellor Cota well.

Dr. Gin noted that he will miss both Dr. Cota and President Halliday.

Dr. Cedillo reported that he recently attended two back-to-back conferences which were eye-opening and inspirational. 1) Conversations and Immigration in Higher Education, which was held in Ann Arbor, Michigan. 2) College Board Conference on Latino's Access to Higher Education, which was held in Southern California. He came away with what was probably said best by Antonio Hernandez, former COO of MALDEF, Mexican-American Legal Defense in Education Fund, that we have a situation in the U.S. regarding education that if we don't educate Latinos, and deal with the whole immigration debate, the AB 540 students, legalization and ESL, we have a problem. And when the numbers come out one in three, we need to do something about it. He sees that the community colleges in California need to do something very seriously, noting that everyone looks to us to see what we will do. This will be on his agenda. He will also share this concern with the Statewide Community College Trustees. Further, he wished both President Halliday and Chancellor Cota well, noting that the friendship will continue.

CHABOT-LAS POSITAS COLLEGES FOUNDATIONS

Las Positas College: Dr. Kaye presented a written report to the Board. He bid a fond farewell to both Dr. Cota and President Halliday. He also recognized and wished Rich Talmo the best of luck. He reported that the Foundation has had a preliminary discussion with a major winery for sponsorship of the Campus Hill Demonstration Vineyard at the campus entrance. He also reported that the Foundation Board Appreciation Reception is scheduled for September 12, 4:00-6:00 p.m. in Livermore.

Chabot College: Mr. Talmo presented a written report to the Board. He also bid a fond farewell to both Dr. Cota and President Halliday. He reported that approximately three years ago the Foundation hosted a summer camp program with federal funds for disadvantaged kids in Hayward. Last year, these federal funds "dried up", however, California Bank and Trust donated \$25,000 and the program went on with just 100 kids. This year, Kaiser Foundation has donated \$50,000; Team-Up, a non-profit in Oakland, donated \$15,000; Hayward Rotary Club donated \$3,000; which will allow hosting 300 kids. He also reported that the Blooming Affaire was the most successful event in the Foundation's history, both financially and from a class standpoint. A financial report will be provided next month. He further reported that this will be his last meeting. He has enjoyed working at Chabot College and being a part of a team that has established the

Chabot College Foundation. He is proud of what they have accomplished but the Foundation has much more to accomplish, urging the College to “keep the cause going.”

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Diane Zuliani, President Elect of the Chabot College Academic Senate, reported that it is an honor to serve in this position. She is looking forward to the next two years working with the Board. She reported that the Senate has been working on plans for Convocation. She also proudly reported that Francisco Zermeno has published a book, “Café Chronicles.” She further reported on an Art Gallery exhibit to open mid-October entitled “Doubletake”, which will include vintage and current photos of Hayward and surrounding cities.

Ms. Melissa Korber, President of the Las Positas College Academic Senate, submitted a written report to the Board. She reported that this is her last official meeting and thanked everyone for their service in making the Colleges run successfully. She introduced President Elect, Greg Daubenmire. She reported that the Senate is planning for next year, Convocation and Flex Day. She reported that she and Mr. Daubenmire attended the Learning Taskforce Meeting which is part of the Basic Skills funding grant. The Senate is looking at what the College does for Basic Skills.

PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, President of Las Positas College Classified Senate, submitted a written report to the Board submitted by Ms. Frances DeNisco, President Elect. The report thanked President Halliday for the opportunity to attend the Classified Leadership Institute Conference at Granlibakken this past weekend. In addition, it was reported that new officers will be meeting in late July or early August to set goals, determine the budget, and plan the calendar of events, meetings and training activities for 2007-08.

Ms. Rachel Ugale, President of Chabot College Classified Senate, thanked Dr. Cota and President Halliday for their inspiration for women with careers in education. She will be returning for two more years as President of the Chabot College Classified Senate. She reported on a successful Classified Appreciation Week beginning May 28 and acknowledged S.E.I.U., Local 1021 for funding. She also reported that throughout the Summer, Vice President Matsuda has planned in-service training about student services, which have been well attended by the Classified Staff from across campus. In addition, the Senate has been working on planning for Convocation.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Mr. Waiz Badar, President, Associated Students of Chabot College, introduced himself. He reported that hopefully an election for a student trustee will be held in the fall.

Ms. Kayla Moreland, President, Associated Students of Las Positas College, introduced herself. She reported that the spring retreat was held in June where they trained new officers and planned events for next year. She highlighted the many events planned for next year. In addition, they have contacted thirteen senators and representatives in Washington, D.C. for an upcoming conference in September.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Carlson submitted a written report to the Board. He presented Mrs. Dvorsky with the Gladiator Award. He reported that Mr. and Mrs. Dvorsky were honored as the first Gladiators of the Year at last year's Blooming Affaire; however, the bronze statue had not been completed at that time. He recognized art instructor Clayton Thiel who designed the statue.

President Halliday submitted a written report to the Board, which she highlighted. She wished Mr. Talmo well and thanked him for all his help with the Las Positas College Foundation. She also recognized the good work of Todd Steffan and Melissa Korber the past two years. She gave a heartfelt fond farewell to everyone and to Las Positas College.

CHANCELLOR'S REPORT

Dr. Cota thanked Rich Talmo for all his work and wished him every success at Palomar. She thanked the Board for being supportive of her. She also thanked Classified Staff, Faculty, Administrators and Students for their support. She noted that it has been an honor to be in this District the last sixteen years; it is a District that cares. She congratulated Dr. Kinnamon on his appointment as Chancellor.

RECOGNITIONS

Dr. Kinnamon recognized both Dr. Cota and President Halliday. On behalf of the Board, he presented them with their Emeritus Certificates, flowers and gifts.

Dr. Cedillo noted that we have been blessed to have both Chancellor Cota and President Halliday leading this District.

There was a fifteen minute break to enjoy cake on behalf of Chancellor Cota and President Halliday.

MANAGEMENT PERSONNEL

Mr. Gelles requested this agenda item be pulled from the Consent Calendar. He noted that he will read the Strategic Plan which the Board received tonight but noted that he wants to see a total personnel plan and does not want to see changes “piecemeal.”

Motion No. 2

Mr. Gelles made a motion, seconded by Mrs. Dvorsky, to approve the Management Personnel.

Motion carried unanimously, 6-0.

APPROVAL OF AWARD OF REQUEST FOR PROPOSAL (RFP) NO. F-06, BOOKSTORE SERVICES, LAS POSITAS COLLEGE

Mr. Gelles requested this agenda item be pulled from the Consent Calendar for more information.

Mr. Legaspi reported that two proposals were received and Follett came out as the most responsible bidder. He reported that Follett has been managing and operating the bookstore at Las Positas College.

Mr. Gelles questioned if Follett will bring in programs to help students with textbooks, noting that the cost of textbooks is ridiculous.

President Halliday reported that Follett has been a great partner in the past. They charge 1% less for textbooks than the college could because they work on a mass scale. She noted the frustration with publishers who change editions with minor changes. Follett has been helpful working with faculty to reduce costs. In addition, Follett has negotiated good deals where they give back to the College.

President Halliday also reported that Las Positas College Foundation approved grants and interest free loans. The grants allow the College to purchase textbooks for students’ use, which they return at the end of the semester and then placed in the Tutorial Center.

Motion No. 3

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the award of Request for Proposal (RFP) No. F-06, Bookstore Services, Las Positas College to Follett Corporation of River Grove, Illinois. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District.

Motion carried unanimously, 6-0.

DISCUSSION AND ADOPTION OF TENTATIVE BUDGETS – 2007-2008 GENERAL FUND, CAFETERIA FUND, CAPITAL OUTLAY PROJECTS FUND, SELF-INSURANCE (RUMBL), CHILD DEVELOPMENT FUND; AND ESTABLISHMENT OF SEPTEMBER 4, 2007 AS THE DATE FOR PUBLIC HEARING AND ADOPTION OF DISTRICT BUDGETS

Mr. Legaspi gave a presentation of the Tentative Budgets for 2007-08. He reported that the budget is based on the Governor's May Revise and District assumptions. The most significant factors in developing the District's tentative budget are enrollment and employee compensation. He reported that the District's share of Proposition 98 funds is 10.85%, which is the highest it has been in the last three years. COLA is 4.53%. Enrollment fees have been maintained at \$20 per unit. He also reported one-time allocations in this budget, as follows:

- \$100M - instructional equipment
- \$52M – deferred maintenance and instructional equipment
- <\$80M in base apportionment for 2006-07 and carried forward into 2007-08. (He explained that in 2006-07 the system asked for 3.2% in growth monies but did not grow by that percentage. The state is saying that community colleges did not earn the growth money; therefore, they propose to reduce our base by \$80M this year. Because community colleges didn't earn it this year, the reduction will be carried into next year by another \$80M.) He reported that there are two versions--one in the Assembly and one in the Senate--as to what that reduction should be. The Assembly version is less--a reduction of \$40M to the base. The Senate version is at \$80M.

Mr. Legaspi reported that what is happening at the State level (lower tax collections and less Proposition 98 funds) will mean there may be no additions to what we are seeing now in the budget or there may be less one-time monies for 2007-08.

Mr. Legaspi reported that the biggest factor in District assumptions is enrollments. The District enrollment as a whole is projected at 17,042 or a 2.1% increase from last year. Chabot College is projected at 10,041 (level); and Las Positas College at 7,001 (+5.3%).

He reported that the next biggest factor in assumptions is total compensation in salaries and benefits, which is at 87% of the District's budgeted unrestricted expenditures.

In response to a question raised by Mr. Gelles, Mr. Legaspi reported that approximately 86% is the average amount community colleges spend on employee salaries and benefits.

Mr. Legaspi reported that General Apportionment Revenue is based on Senate Bill 361 (funding reform) a base funding formula resulting from attendance of full-time equivalent students (FTES) in credit and noncredit courses. He reported that approximately 90% of all colleges are funded this way. Senate Bill 361 equalized the funding for every community college in the state. Eventually the 90% will catch up with the other 10%. Chabot College's FTES (greater than 10,000) base funding of \$3.5M. Las Positas College's FTES (between 5,000 and 10,000) base funding of \$3M. He reported that the District's total funding for the General Apportionment Unrestricted budget is \$82.2M.

Mr. Legaspi reviewed expenditures, noting that there are two major classifications of the expenditure budget: Unrestricted and Restricted. Total expenditures is \$105M. He reported that we have the 5% reserve in the budget. He reported that we are spending more than we are taking in by \$332,000. Our goal is to have that number at zero by September.

Mr. Gelles questioned if the colleges carry over their ending balances. Mr. Legaspi responded affirmatively, noting that if the Colleges have a negative balance, they would also carry that over. He stressed that budgets must be balanced by the Adoption Budget.

Mrs. Dvorsky expressed concern that Chabot College has a deficit Ending Balance projected for 2007-08. Mr. Legaspi reported that this is the first cut. He will be working with the College and will take a look at current expenditures (i.e. adjunct salaries) and Restricted Programs that can be used for some of these expenditures and free up the General Fund Unrestricted. In addition, we will look at the 2007-08 Budget where reductions can be made.

Dr. Carlson reported that these numbers are generated by revenue reductions not increases in expenses. The reduction in revenue is attributed to enrollment management. The College is not quite achieving their projected enrollment. Enrollment is projected at 10,041 for next year which is more realistic. That choice has driven the deficit. Based on that enrollment projection, they will have to reduce expenditures to match the reduction in revenue.

Mr. Legaspi reported that as a District, we need to re-examine our Allocation Model.

Motion No. 4

Mr. Gelles made a motion, seconded by Mrs. Dvorsky, to adopt the Tentative Budgets - 2007-2008 for the General Fund, Cafeteria Fund, Capital Outlay Projects Fund, Self-Insurance Fund (RUMBL), Child Development Fund. It is further recommended that the Board establish September 4, 2007 at 6:30 p.m. in Building 200 of Chabot College, 25555 Hesperian Blvd., Hayward, California as the date, time and place for the Public Hearing and adoption of the 2007-2008 District Budgets, pursuant to California Code of Regulations, Title V, Section 58305.

Motion carried unanimously, 6-0.

ADOPTION OF RESOLUTION NO. 35-0607 – AUTHORIZATION OF END-OF-YEAR BUDGET REVISIONS AND TRANSFERS

Motion No. 5

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to adopt Resolution No. 35-0607 authorizing the Budget Officer to process end-of-year budget revisions and budget transfers between major account classifications in order to comply with the Title V Section 58307.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Lewis, Mertes
NOES:	None
ABSTENTIONS:	None
ABSENT:	Vecchiarelli

APPROVAL OF CHANGE ORDER NUMBERS 9 AND 10 – SIERRA BAY CONTRACTORS, INC., MULTI-DISCIPLINARY EDUCATION BUILDING (CFIS 40.62.216), LAS POSITAS COLLEGE

Motion No. 6

Dr. Gin made a motion, seconded by Mrs. Dvorsky, to approve Change Order Numbers 9 and 10 for Sierra Bay Contractors, Inc., of Concord, California, Multi-Disciplinary Education Building for the increased amount of \$39,240. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the change order on behalf of the District. Funding Source: Measure B Bond Funds

Mr. Gelles questioned if these changes are within the scope of the project. Ms. Powell reported that these changes are not within the scope of the project but are “wrap up” issues. She explained that a few meetings ago, the Board approved a change order to incorporate the District information technology standards. In the course of implementing this change, some last minute issues coordinating with the existing utility plan arose, which is driving these two change orders.

Motion carried unanimously, 6-0.

APPROVAL OF RENEWAL TERMS FOR ON-CALL CONSULTING SERVICES AGREEMENTS

Motion No. 7

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve the Renewal Terms for On-Call Consulting Services Agreements. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the modified agreements and any future augmentations or amendments to the agreements on behalf of the District. Funding Source: Measure B Bond Funds

Dr. Lewis noted that she was pleased to see the addresses of the consultants listed on the recommendation.

Motion carried unanimously, 6-0.

APPROVAL TO CHANGE BEALS ALLIANCE AGREEMENT FOR THE DESIGN OF SOCCER FIELDS, LAS POSITAS COLLEGE

Motion No. 8

Mrs. Dvorsky made a motion, seconded by Dr. Lewis, to approve the Change to Beals Alliance Agreement for the Design of Soccer Fields at Las Positas College in the amount of One Hundred Thousand and Eighty Dollars \$100,080. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 6-0.

APPROVAL FOR PROFESSIONAL SERVICES AGREEMENT FOR ENERGY ENGINEERING AND DESIGN SERVICESMotion No. 9

Dr. Gin made a motion, seconded by Dr. Lewis, to approve the issuance of Professional Services Agreement for Energy Engineering and Design Services. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the modified agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 6-0.

APPROVAL TO REASSIGN THE BEALS ALLIANCE, INC., ARCHITECTURAL/ENGINEERING (A/E) CONTRACT FOR THE ATHLETIC FACILITIES AT CHABOT COLLEGE TO VERDE DESIGN, INC.Motion No. 10

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve to reassign the Beals Alliance, Inc., Architectural/Engineering (A/E) Contract for the Athletic Facilities at Chabot College to Verde Design, Inc. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the modified agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

Dr. Mertes requested further explanation on this item. Ms. Powell explained that the owner, Mr. Beals, is retiring and has sold the Santa Clara Office, retaining the Sacramento Office. It will become Verde Design, Inc. She explained that the staff remains the same. Mr. Devin Conway, who has been with Beals for over a decade, will continue as a principal in charge of the project. She believes this change will be “seamless.”

Motion carried unanimously, 6-0.

ADOPTION OF RESOLUTION NO. 36-0607 – AUTHORIZATION TO SUBMIT THE FIVE-YEAR CONSTRUCTION PLAN (2009-2013) TO THE STATE CHANCELLOR’S OFFICE AND REQUEST FOR STATE FUNDS FOR CAPITAL OUTLAY PROJECTS (IPP’S AND FPP’S)

Motion No. 11

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to adopt Resolution No. 36-0607 authorizing the District’s submittal of the Five-Year Construction Plan (2009-2013) to the State Chancellor’s Office before July 1, 2007 and request for State funds for Capital Outlay Projects.

Mr. Gelles noted this is an excellent report—“well done.”

Dr. Mertes noted that she had noted some typographical errors in the document. She will share these with Ms. Powell so that corrections can be made prior to the document being submitted to the State Chancellor’s Office.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Lewis, Mertes
NOES:	None
ABSTENTIONS:	None
ABSENT:	Vecchiarelli

APPROVAL OF GRANT AGREEMENT – CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE – ECONOMIC AND WORKFORCE DEVELOPMENT PROGRAM FOR WORKPLACE LEARNING RESOURCE CENTERS, DISTRICT – ECONOMIC DEVELOPMENT

Motion No. 12

Dr. Lewis made a motion, seconded by Mr. Gelles, to approve the grant agreement from the California Community College Chancellor’s Office-Economic Development and Workforce Development Program for Workplace Learning Resource Centers, District-Economic Development, in the amount of \$205,000, for the period July 1, 2007 through August 31, 2008. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement and any future augmentations or amendments to the agreement on behalf of the District.

Motion carried unanimously, 6-0.

Ms. Julia Dozier explained that this grant, which is through the California Community College Chancellor's Office, is a series of five years for a total of \$1,025,000. Each year's contract is for \$205,000. The District's Economic Development Department currently offers organizations in our service area assessment and training to enhance their workforce's capacity. The District applied for this grant because a number of our clients through Contract Education are manufacturing in this area and are responding to their needs in a couple ways: 1) Draw together a local association of manufacturers to come together and tell us what they need; and 2) Provide vocational ESL as well as Career Ladder Services.

The third part of the grant will allow the District Contract Education Department to assist other community college districts on how to do Contract Education successfully and profitably. For Districts that do not currently have Contract Education programs, we will go in and provide services for those communities by subcontracting our services.

FACILITIES PLANNING AND MANAGEMENT REPORT

Ms. Powell extended best wishes to Chancellor Cota and President Halliday. Ms. Powell gave the following Facilities status report:

- On June 14, the first bond project was completed – the Chabot College Swimming Pool Grand Opening.
- The Chabot College football project is on schedule and a grand opening is scheduled for August.
- Several projects are at the DSA awaiting approval. These will be listed in the quarterly report presented at the next Board Meeting.
- Las Positas College Multi-disciplinary Building open house was held June 11. Faculty moved in and summer classes held in the building were well received.
- Working hard with U.S. Fish and Wildlife to identify appropriate mitigation for the EIR and have made some headway.
- Hope for approval from DSA in July for the Las Positas College Soccer and Aquatics Projects and anticipate bid award in September.

Dr. Cota reported that we will have live web-cam simulations of the projects. We experimented with this with the Swimming Pool Project. We will keep the Board apprised of this.

**ACCEPTANCE OF ADMINISTRATIVE RULES AND PROCEDURES 4151 –
ADMINISTRATIVE PROFESSIONAL DEVELOPMENT LEAVE**

Dr. Cota reported that on December 5, 2000 the Board approved the policy (4151) that allows administrators to take a three month sabbatical leave. These administrative rules and procedures, developed by the Administrators' Association, outline how this would be put into effect. She reported that these procedures have been reviewed by all constituent groups. The cost for these sabbaticals will be paid from funds taken from the administrators' salaries, as is done for the faculty. She explained that the Board does not approve administrative rules and procedures but as it has personnel effects, she asked the Board to accept these procedures.

Dr. Cedillo questioned if other Districts have a similar policy, to which Dr. Cota reported that several districts do.

The Board accepted Administrative Rules and Procedures 4151 – Administrative Personnel Development Leave.

**APPROVAL OF PROPOSAL WITH ASSOCIATION OF COMMUNITY
COLLEGE TRUSTEES (ACCT) FOR PRESIDENTIAL SEARCH, LAS POSITAS
COLLEGE**Motion No. 13

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve a proposal with the Association of Community College Trustees (ACCT) to conduct a search for President, Las Positas College for the sum of \$25,000 plus travel expenses.

Mr. Gelles questioned the additional amount for travel expenses. Dr. Cota reported that a specific dollar amount has not been set but believes ACCT will be reasonable. She indicated that if the Board so desired, her office could provide the amount spent the last time ACCT conducted a search.

Dr. Cota reported that the Search Brochure for the Las Positas College President should be available by the end of next week.

Motion carried unanimously, 6-0.

GOOD OF THE ORDER

Dr. Cedillo reported that there is a need for us to inform the Education Community of Dr. Kinnamon's appointment as Chancellor. He would like the District to host a reception for Dr. Kinnamon for late September or early October. He asked Mrs. Dvorsky to chair the committee to plan the event. He indicated that if any other Board Member wished to participate in the planning, to please check with Mrs. Dvorsky.

NEXT MEETING

The next Board of Trustees Meeting is scheduled for Tuesday, July 17, 2007 at 6:30 p.m. at Chabot College.

ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 8:16 p.m.

Minutes completed by:

Beverly Bailey

Secretary, Board of Trustees
Chabot-Las Positas Community College District