

**CHABOT-LAS POSITAS  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING**

**MINUTES  
March 17, 2009**

**PLACE**

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

**CALL TO ORDER**

The regular meeting was called to order at 5:00 p.m. Recording Secretary Mary Hargiss called the roll. The Board immediately adjourned to a Closed Session, which ended at 6:30 p.m. The Board readjoined in Open Session at 6:32 p.m. Recording Secretary Mary Hargiss called roll. Trustee Vecchiarelli and Student Trustee Morrissey were absent at the time of roll. Dr. Gin reported that Trustees Vecchiarelli and Morrissey were excused.

**ATTENDANCE**

Members Present:

Dr. Arnulfo Cedillo  
Trustee Isobel F. Dvorsky  
Trustee Donald L. "Dobie" Gelles  
Dr. Hal G. Gin  
Dr. Barbara F. Mertes  
Dr. Marshall Mitzman  
Trustee Dayne Nicholls

Members Absent:

Trustee Erica Morrissey (excused)  
Trustee Carlo Vecchiarelli (excused)

Managers Present:

Dr. Joel L. Kinnamon, Chancellor  
Dr. DeRionne Pollard, President, Las Positas College  
Dr. Celia Barberena, President, Chabot College  
Mr. Kennedy Agustin  
Ms. Jeanne Bargmann  
Ms. Julia Dozier  
Ms. Heidi Finberg  
Mr. Wyman Fong  
Dr. MaryAnne Gularte  
Mr. Doug Horner  
Dr. Ted Kaye

Mr. Jeffrey Kingston  
Mr. Robert Kratochvil  
Ms. Pam Luster  
Ms. Jeannine Methe  
Ms. Laura Weaver

Recording Secretary: Ms. Mary Hargiss

Others Present: Mr. Greg Daubenmire, President, Las Positas College Faculty Senate  
Mr. Ming Ho, President, Faculty Senate, Chabot College  
Mrs. Charlotte Lofft, President, Chabot-Las Positas Faculty Association  
Mr. Justin Reyes, President, Associated Students of Chabot College  
Ms. Rachel Ugale, President, Chabot College Classified Senate  
Ms. Bethany Wallace, Las Positas College Associated Students  
Ms. Karen Zeigler, Interim President, Las Positas College Classified Senate  
Mr. Patrick Lofft, Citizen's Oversight Committee Member

**PLEDGE TO FLAG**

President Gin opened the meeting by asking Trustee Mertes to lead the pledge to the flag.

**REPORT OF ACTION TAKEN AT CLOSED SESSION**

Dr. Gin reported the following action taken in closed session:

The Board unanimously approved the continued appointment of a grant-funded employee in the position of parent advocate.

**PUBLIC COMMENTS**

Ms. Glenda Hammonds spoke regarding handicap parking at Chabot College. Ms. Hammonds asked the Board of Trustees to consider reducing or waiving the fee for parking on campus for students with disabilities because of their limited income and the financial burden it causes. President Gin thanked Ms. Hammonds for her time and expressed the concern for students with disabilities and will take her comments under advisement.

**CONSENT CALENDAR**

Trustee Gelles requested that item 4.7 (Approval to Participate in ELS American Education Center Spring 2009 International Recruitment Tour, Chabot College) be removed from the Consent Calendar.

Motion No. 1

Trustee Gelles made a motion, seconded by Trustee Dvorsky, to approve the consent calendar with the exception of agenda item 4.7.

Motion carried unanimously, 6-0.

The following items were approved on the consent calendar:

## General Functions

- 1.8 Approval of Minutes of February 3, 2009 and February 17, 2009 Meeting

## Personnel

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.3 Faculty Personnel
- 3.4 Professional Specialist and Program Leader Personnel
- 3.5 Volunteer Aide Personnel

## Educational Services

- 4.1 Acceptance of Gift-Las Positas College
- 4.2 Approval of Subcontract Renewal—WestEd Program for Infant/Toddler Caregivers Demonstration Project, Subcontract No. 5367 s08-098, Chabot College
- 4.3 Approval of Subcontract Renewal—WestEd Program for Community College Personnel Preparation Project, Subcontract No. 5662 s09-013, Chabot College
- 4.4 Approval to Renew Agreement—Head Start Program Partnership with Child, Family and Community Services, Inc., Chabot College
- 4.5 Approval of Student Health Fee Increase, Chabot and Las Positas Colleges
- 4.6 Approval of Grant Award—California School-Age Consortium, AB212 Funding, Chabot College

## Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold

## Business Services (continued)

- 5.4 Approval of Independent Audit Engagement Agreements with Nystrom & Company LLP
- 5.5 Approval of Agreement—Sungard Higher Education, Enrollment Management Suite, Advancement Solution and Reporting Tools (Funding Source: Measure B Bonds Funds)

**TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS**

Student Trustee Nicholls reported on the progress regarding International Night. He extended an invitation to the Board Members and audience to what is promising to be a really interesting show.

Dr. Cedillo reported that he had the privilege of attending the Puente breakfast at Cal State East Bay and that it was a wonderful event. Dr. Cedillo expressed that this is the perfect opportunity for this District to showcase what it is that we do and how well we do it, partnering with Cal State. He complimented and commended everyone who was involved in putting the event together.

Trustee Gelles reported that he also attended the Puente breakfast and was very delighted and impressed and expressed that we are very lucky to have this program and encouraged everyone to become familiar with it.

Trustee Dvorsky reported that she attended the Foundation Crab Feed and enjoyed it, stated it was fun to attend and see so many familiar faces. She also reported that she attended the San Leandro Chamber of Commerce breakfast along with President Barberena and Ms. Heidi Finberg. Trustee Dvorsky acknowledged Ms. Finberg and the excellent job she did as a speaker representing the College at the event.

Trustee Mitzman reported that he also attended the San Leandro Chamber of Commerce breakfast at Horatio's and echoed that Ms. Finberg gave an excellent presentation. He thanked her for representing the Foundation as well as she did. Trustee Mitzman then reported that he attended the Foundation Crab Feed and it was a wonderful event. He thanked Mr. Doug Horner, President Barberena and Chancellor Kinnamon for the tour of Chabot College, stating it was very interesting and eye-opening with all the changes going on at the College. He reported that he attended the Open House for the Eden Area ROP program and found it to be very informative. Trustee Mitzman shared thoughts regarding the Puente breakfast at Cal State East Bay and reported that it was a great celebration and he was glad he was able to attend.

Trustee Mertes wished everyone a wonderful St. Patrick's day.

President Gin reported that he attended the Annual NASPA Conference that was recently held and stated that NASPA is becoming more and more a community college organization. He expressed his pleasure that this organization is heading in that direction and encouraged everyone to be proud that community colleges are involved in a national level with this organization.

### **CHABOT-LAS POSITAS COLLEGES FOUNDATIONS**

**Las Positas College:** Dr. Kaye submitted a written report to the Board. He reported that the Foundation's major attention this time of year is focused on the Best of the Best event. Dr. Kaye expressed his pleasure that the surrounding community is really embracing this and has been very generous. Dr. Kaye then acknowledged that although the economy is very tight right now, the Foundation is very blessed to have the support of the community.

**Chabot College:** Ms. Finberg submitted a written report to the Board. Ms. Finberg opened by reporting on the Puente breakfast held at Cal State East Bay and indicated that it was the Foundation's opportunity to invite their sponsor UPS to see what the program is all about and how their donation money is being spent. Ms. Finberg indicated that after that event, UPS committed to continuing their donation on a long-term basis. Ms. Finberg then reported on the foundation's assistance with the Wasung Community Service Club's Crab feed and their donation of \$1,500 for the text book rental program. Ms. Finberg indicated that right now a lot of time is being spent with grant writer Yvonne Wu Craig and researching grants. They are coordinating their efforts and helping each other as they come across grants. Ms. Finberg reported that the Foundation will be attending a lot of various events for outreach and exposure.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

Mr. Greg Daubenmire, President, Las Positas College Faculty Senate, wished everyone a happy St. Patrick's Day. He reported that the accreditation self-study is now available for reading and will be presented to the college community at the Town Hall Meeting. He reported that the Program Review which ties in with college goals was presented to the Academic Senate and the next step will be to bring it to Division. Mr. Daubenmire indicated that they are working on developing a basic skills committee, along with a faculty hiring prioritization committee, as well as the concept of a waiver for health and wellness and/or three units towards a degree for veterans.

Mr. Ming Ho, President, Chabot College Faculty Senate, reported that the basic skills committee is doing another round of proposals for funding towards different projects. Mr. Ho also reported that the accreditation reports are with the editors and should be out sometime in April for public comment. He reported that the International Arts

Performance Recital for the Children's Center is approaching and invited and encouraged everyone to attend and support their efforts to raise money for the Children's Center.

### **PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

Ms. Karen Ziegler, Las Positas College Classified Senate, reported that they are planning a flex day and their anticipated outcome is to provide opportunity for staff rejuvenation and collegiality. They also plan on exploring student financial issues as they are significant for students in this economic reality. Ms. Ziegler then reported that she attended the Strategic Horizon Network Colloquium in Arizona and stated that was very interesting. They discussed tangible resources and sustainability, with those topics covering the ecological, economic and social justice issues. Ms. Ziegler reported that they are currently soliciting feedback from members regarding proposed institutional strategic goals reviewed at the college council.

Ms. Rachel Ugale, President, Chabot College Classified Senate, began by thanking Trustee Dvorsky and President Barberena for attending their February meeting and helping to make a connection with them during this difficult time and keeping them motivated. Ms. Ugale reported that they are continuing to gather feedback for a classified staff development day and are hoping to have that occur in June.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS**

Ms. Bethany Wallace, Associated Students of Las Positas College, reported that they have just changed their meeting schedule from every week to every other week. They also have four committees established-the Textbook Loaner Committee, Major Events Committee, Student Life Committee and the Legislative Committee. Ms. Wallace reported that the ASLPC is continuing to reevaluate and revise the constitution and bylaws and approved three different changes at their last meeting, including an archive system, a specific project approval process and a committee reporting process.

Mr. Justin Reyes, President, Associated Students of Chabot College, reported that the ASCC is currently undergoing elections for next year's positions of President and Vice President. They are looking for an event for Women's History Month, with the topic being "Obama and Feminism." They also plan on reshooting the Frontline Investigation of "Inside the Meltdown" with the special speaker Roger Steinbrown, a software coach who will teach students about their business future and skills they will need. Mr. Reyes also reported on the March in March rally in Sacramento, stating it was very well attended. He reported that after the rally the ASCC spoke with some of our legislators, as well as Mary Hayashi's Chief of Staff and indicated that they were interested in having a select

committee at Chabot College for text books. They also spoke with Senator Ellen Corbett, who will be coming on campus in the near future to speak about her green policy for Earth Day. The ASCC also plans on having Bobby Seal, founding Chairman of the Black Panthers come and speak to students in April.

### **GOOD OF THE ORDER**

On behalf of the Faculty Association, Mrs. Charlotte Lofft reported that they were also involved with the March in March rally. Ms. Lofft gave credit for organizing that effort at Chabot College to Sheri Jacobson. Ms. Lofft also reported that they will be having their ballot measure for election of officers next month.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

Dr. Barberena submitted a written report to the Board. Dr. Barberena began her report with the Art on Campus Program. She indicated that they have asked Diane Zuliani to chair that program. Dr. Barberena also indicated that Dr. Alison Lewis will be on the advisory board to that committee and expressed her delight that she has accepted that position. Dr. Barberena stated that they are continuing with the self-study, adding that there were three major things that Chabot had to respond to: administrative program review, student services review and educational program review. Dr. Barberena then reported that she attended the Northern California CEO Conference, with the focus centering on themes that apply to CEOs, accreditation and training for managers. She reported that she also attended a Green Conference in Sacramento, which she reported was very inspiring. Dr. Barberena indicated that they are very busy and in the process of recruiting administrators for the college, as well as filling faculty positions, along with planning for graduation.

President Pollard submitted a written report to the Board. Dr. Pollard focused on the theme of "communication." She indicated that with so much happening on campus with the work on accreditation, the aquatics center and work on various projects, as well as all the growth, it is difficult for students, staff and faculty to stay up to date on campus activities. She indicated that as well as offering the Town Meeting for communicating information, they are now submitting to the college community the Board Report the day after it is presented to the Board. In addition, they are also offering a summary of the Board meetings with bullet points reflecting significant action and discussion items from each session. Dr. Pollard stated that they are also taking steps to inform the external community as well, by distributing a newsletter to the community. Dr. Pollard then gave credit to the Forensics Team for competing in and finishing in first place in the Northern California Forensics Association's Spring Championship Tournament. Dr. Barberena included that they also competed in the Southern California Forensics Competition in which they placed sixth in community colleges and placed eighth overall. Dr. Barberena expressed that she is very

excited about all the work they are doing on campus and is looking forward to hosting the Board at next month's meeting.

### **CHANCELLOR'S REPORT**

Dr. Kinnamon began his report by acknowledging Dr. Laurel Jones in leading a district-wide discussion for administrators on accreditation and accreditation training. Dr. Kinnamon reported on the Northern California CEO Conference and how it gave him an opportunity to gain additional insight on accreditation and the process. He stated he will be going on an accreditation visit to another location to assist with their accreditation process and he will be encouraging more and more of our administrators to go on site visits to understand the process and help with our own accreditation process. Dr. Kinnamon acknowledged and commended staff for their hard work and diligence and indicated that their willingness to give speaks volumes about who we have working in our organization.

### **EDUCATIONAL SERVICES**

Trustee Gelles reported that he pulled this agenda item from the consent calendar in order to get some information on the matter.

Ms. Laura Weaver responded by reporting that Dolly Balingitao, Coordinator of the International Program at Chabot will be attending the Spring 2009 International Recruitment Tour. Ms. Weaver indicated that they were extended an invitation with all expenses paid for by ELS if we were able to join them for this tour. Ms. Weaver added that Ms. Balingitao will be visiting five cities in China, along with a visit to Ho Chi Minh City in Vietnam.

Trustee Gelles indicated that he thought it was a wonderful idea and asked for a report on the visit when Ms. Balingitao returns.

#### Motion No. 2

Trustee Gelles made a motion, seconded by Trustee Dvorsky, for Approval to Participate in ELS American Education Center Spring 2009 International Recruitment Tour, Chabot College :

Motion carried unanimously, 7-0.

**APPROVAL TO MODIFY EXISTING CONSTRUCTION CONTRACT WITH SVALA CONSTRUCTION, INC. FOR THE ATHLETIC FIELDS RENOVATION AT CHABOT COLLEGE (FUNDING SOURCE: MEASURE B BOND FUNDS)**

Motion No. 3

Dr. Mitzman made a motion, seconded by Dr. Cedillo for: Approval to Modify Existing Construction Contract with Svala Construction, Inc. for the Athletic Fields Renovation at Chabot College (Funding Source: Measure B Bond Funds)

Motion carried unanimously, 6-0

**APPROVAL TO MODIFY EXISTING CONSTRUCTION CONTRACT WITH ROBERT A. BOTHMAN, INC. FOR THE AQUATICS CENTER AND SOCCER FIELD PROJECT AT LAS POSITAS COLLEGE (FUNDING SOURCE: MEASURE B BOND FUNDS)**

Motion No. 4

Trustee Dvorsky made a motion, seconded by Dr. Mertes for: Approval to Modify Existing Construction Contract with Robert A. Bothman, Inc. for the Aquatics Center and Soccer Field Project at Las Positas College (Funding Source: Measure B Bond Funds)

Motion carried unanimously, 6-0.

**APPROVAL OF AWARD OF CONTRACT WITH CONSTRUCTION INSPECTION SERVICES, INC. FOR DIVISION OF STATE ARCHITECT (DSA) INSPECTION SERVICES FOR THE RENOVATION OF BUILDING 500 AT CHABOT COLLEGE (FUNDING SOURCE: MEASURE B BOND FUNDS)**

Motion No. 5

Dr. Cedillo made a motion, seconded by Trustee Dvorsky for: Approval of Award of Contract with Construction Inspection Services, Inc. for Division of State Architect (DSA) Inspection Services for the Renovation of Building 500 at Chabot College (Funding Source: Measure B Bond Funds)

Motion carried unanimously, 6-0.

**ADJOURNMENT**

There being no further business, on motion made and seconded, the Regular Meeting was adjourned at 7:31 p.m. President Gin indicated that the next meeting will be held at Las Positas College (Regular Meeting)

Minutes completed by:

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Mary Hargiss

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Secretary, Board of Trustees  
Chabot-Las Positas Community College District