

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
October 20, 2009**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Dr., Pleasanton, California.

CALL TO ORDER

The regular meeting was called to order at 5:32 p.m. by President Gin. Recording Secretary Beverly Bailey called the roll. Mr. Gelles was absent at the time of roll. President Gin reported that Mr. Gelles is excused from tonight's meeting due to illness.

PUBLIC COMMENTS

Mr. Robert Dees, representing the Accrediting Commission for Junior and Community Colleges (ACCJC), reported that he is the Chair of the two Accreditation Teams visiting the Colleges through Thursday, October 22, 2009. He reported that team members will be busy reviewing evidence, interviewing staff, and writing their report. Exit Interviews will be held on Thursday. Draft copies of their report will be sent to the two College Presidents for review of fact and their reports will be submitted to the Commission. The Commission makes the final report, which will then be sent to the Colleges in approximately one to two months. He reported that Chabot-Las Positas Community College District is a wonderful District with great staff and students.

ADJOURN TO CLOSED SESSION

Motion No. 1

Mrs. Dvorsky made a motion, seconded by Dr. Cedillo, to adjourn to a Closed Session at 5:35 p.m., which ended at 6:30 p.m.

Motion carried unanimously, 6-0.

OPEN SESSION

The Board readjoined in Open Session at 6:40 p.m. Recording Secretary Beverly Bailey called the roll. Mr. Gelles and Mr. Gil were absent at the time of roll. President Gin reported that Mr. Gelles is excused from tonight's meeting due to illness.

ATTENDANCE

Members Present:

Dr. Arnulfo Cedillo
Mrs. Isobel F. Dvorsky
Dr. Hal G. Gin
Dr. Barbara F. Mertes
Dr. Marshall Mitzman
Mr. Carlo Vecchiarelli
Mr. Anthony Leanos

Members Absent:

Mr. Donald L. "Dobie" Gelles (excused)
Mr. Evani Gil

Managers Present:

Dr. Joel L. Kinnamon, Chancellor
Dr. Celia Barberena, President, Chabot College
Dr. DeRionne Pollard, President, Las Positas College
Mr. Ken Agustin
Mr. Jeff Baker
Ms. Julia Dozier
Ms. Heidi Finberg
Mr. Wyman Fong
Dr. MaryAnne Gularte
Mr. Andrew Howe
Dr. Laurel Jones
Dr. Ted Kaye
Mr. Jeffrey Kingston
Mr. Robert Kratochvil
Mr. Lorenzo Legaspi
Mr. Yulian Ligioso
Ms. Melinda Matsuda
Mr. George Railey
Ms. Nancy Soto
Ms. Laura Weaver

Recording Secretary:

Mrs. Beverly Bailey

Others Present:

Mr. Michael Absher, President, Chabot College
Academic Senate
Mr. Glenn Comp
Mr. Robert Dees, ACCJC
Ms. Sharon Gach, Las Positas College Classified Senate
Ms. Jessica Gutierrez, President, Chabot College Associated
Students

Mr. Martin A. Livingston, Las Positas College Foundation
Board Member

Mrs. Charlotte Lofft, President, Chabot-Las Positas Faculty
Association

Mr. Patrick Lofft

Mr. Masi Quorayshi, President, Las Positas College
Associated Students

Ms. Rocio Smith, Congreso Familiar

Ms. Sarah Thompson, President Elect, Las Positas College
Academic Senate

Ms. GeorgeAnna Tow, Faculty Emerita

Ms. Rachel Ugale, President, Chabot College Classified
Senate

PLEDGE TO FLAG

President Gin opened the meeting and asked Mrs. Dvorsky to lead the pledge to the flag.

ADMINISTRATION OF OATH OF OFFICE

President Gin administered the Oath of Office to Mr. Anthony Leanos as Student Trustee for Las Positas College.

Mr. Leanos introduced himself, noting that he is a returning Las Positas College student having earned his AA Degree in 2006. He is interested in pursuing his teaching credential. In addition, he is also currently enrolled at the Art Institute of Pittsburgh with his BA Degree focusing on Interactive Media Web Design.

APPOINTMENT OF BOARD SECRETARY

President Gin reported that Mrs. Dvorsky would serve as Board Secretary in Mr. Gelles' absence this evening.

PUBLIC COMMENTS

Ms. Rocio Smith reported that she is representing a grassroots organization of Spanish speaking parents of children with disabilities, Congreso Familiar. She reported that on August 22 and for the past few years they have held an event on the Chabot College campus and she thanked the Board for the use of the facilities. She acknowledged the importance of this event to the community, noting that for many who attended it is the first time they have been exposed to a college campus. Ms. Smith invited the Board Members to attend a future event and presented the Board with a picture book of the event and a certificate of appreciation.

CONSENT CALENDARMotion No. 2

Dr. Mitzman made a motion, seconded by Mr. Vecchiarelli, to approve the consent calendar.

Motion carried unanimously, 6-0.

The following items were approved on the consent calendar:

General Functions

- 1.9 Approval of Minutes of September 1, 2009 Meeting
- 1.10 Approval of Minutes of September 15, 2009 Meeting
- 1.11 Approval of Minutes of October 6, 2009 Meeting

Personnel

- 3.2 Classified Personnel
- 3.3 Faculty Personnel
- 3.4 Management Personnel

Educational Services

- 4.1 Acceptance of Alameda County Workforce Investment Board (ACWIB) Career Transitional Services (CTS) Contract
- 4.2 Approval to Renew Agreement – Child Development Training Consortium 2009-2010 Instructional Agreement No. 09-10-2620 with Yosemite Community College District, Las Positas College
- 4.3 Approval of Memorandum of Understanding By and Between Cabrillo College Digital Bridge Academy and Las Positas College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Budget Transfers 3.C.1
- 5.4 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- 5.5 Approval of Renewal of Agreement with Pianos Plus, Las Positas College
- 5.6 Approval of Renewal of Agreement with Kidango, Inc. for Early Care in Education Evening Care Program, Chabot College
- 5.7 Approval of Renewal of Agreement with Kidango, Inc. for Early Care in Education Day Care Program, Chabot College
- 5.8 Approval to Enter into Memorandum of Understanding with the U.S. Department of Treasury and Las Positas College

- 5.9 Approval of Memorandum of Understanding with U.S. Department of Veterans Affairs – Concord Vet Center, Las Positas College
- 5.10 Approval of Renewal of Contract with the Alameda County Workforce Investment Board, Las Positas College

Facilities Planning and Development

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Athletic Fields Renovation at Chabot College (Measure B Bond Funds)
- 6.2 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for Construction of the Central Utility Plant and Equipment Building 2800 at Chabot College (Measure B Bond Funds)
- 6.3 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Physical Education Complex Repair at Las Positas College (Measure B Bond Funds)
- 6.4 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Multi-Disciplinary Education Building Repair at Las Positas College (Measure B Bond Funds)

Economic Development/Contract Education

- 7.1 Approval of Grant Agreement Renewal—Tech Prep Program Allocation, CTEA, Title II, Perkins Funding under RFA No. 09-139-480 from the California Community Colleges Chancellor's Office, Las Positas College and District, Economic Development-Workplace Learning Resource Center

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Mr. Leanos reported that the Associated Students of Las Positas and Chabot College attended a student summit of community colleges, where 110 colleges were represented and discussed state budget issues. He also reported that a Student Senate General Assembly is scheduled November 6-8 in San Francisco with a vigil and march scheduled protesting the budget.

Dr. Cedillo thanked Ms. Rosio for the certificate and booklet. He reminded Trustees that this is a commitment to the Spanish speaking community of our District. He would like the Board to keep in mind that even though we are in a tight budget, this is doing the right thing and hopes we will continue to make the facilities available to this group. "This is what we are here for." He reported that he attended the National Association of Latino Appointed and Elected Officials (NALEO) Educational Summit on the state of Latinos in education. He expressed that this summit was so timely and so important. Keynote speakers included Secretary of Education Arne Duncan and Under Secretary Martha Kanter. He reported that he was one of a very few community college representatives in attendance and raised the question of "What can the federal government do for community colleges?" He believes the federal government understands our dilemma and referenced the bill HR 8221 now at the

Senate level, which will make funds available through grants. He reported that in a private conversation with Martha Kanter, he expressed that we need money to sustain what we currently have. Dr. Kanter indicated that there was nothing wrong with pulling together with other districts to put together a grant to sustain what you have. He also reported that he attended the ACCT Congress in San Francisco where the District's presence was so well documented. He expressed that he is so proud of this District and what it continues to do.

Mrs. Dvorsky congratulated Chabot College on the \$400,000 FIPSE grant. She also reported she attended the ACCT Congress where the District hosted seven sessions, more than any other district. She recognized congress presenters Chancellor Kinnamon, Mr. Jeff Kingston, Trustee Carlo Vecchiarelli, Trustee Hal Gin, and Trustee Arnulfo Cedillo. She also recognized both Colleges for their presentations. The attendees had the dubious honor with a surprise visit by the Governor. She reported that Under Secretary Martha Kanter was a keynote speaker and noted that she is well aware of our budget issues and will help as much as possible. She reported that the District isn't getting paid for approximately 600 students.

Dr. Mitzman reported that he attended the Alameda County School Board Association Meeting, representing the District. He also reported that he attended the ACCT Congress and attended seven sessions hosted by the District. He learned that he has a lot to learn. He expressed his pride in the District.

Dr. Mertes reported that she re-read the two Colleges Self-Studies, noting the amazing amount of work put into the documents, highlighting the research and projections for the future. She noted that "things are going to work out well for the District and the two Colleges."

Mr. Vecchiarelli reported that he too attended the ACCT Congress, noting that the District is really "on the move." He expressed that the District is one of the finest districts across the country and he is proud to be part of it. He expressed that it is not just what the Board does, but what each and everyone of "you" (the faculty and staff) do that makes it successful.

Dr. Gin reported that he also attended the ACCT Congress. He expressed that because of the District's involvement, the District is now known nationally. "We are on the map."

CHABOT-LAS POSITAS COLLEGES FOUNDATIONS

Las Positas College: Dr. Kaye presented a written report to the Board. Dr. Kaye reported that the Foundation held its election of officers at their recent retreat. He introduced the new chair, Mr. Martin Livingston who has been on the Board since 2006. Dr. Kaye reported that the Foundation has received the third \$20,000 installment from the Wine Group in support of the demonstration vineyard. He also reported that the Best of the Best is scheduled for May 1, 2010. He also reported that Lawrence Livermore National Security awarded \$5,500 for Biology. The Foundation is moving toward focusing on major donors.

He reported that Livermore Valley Wine Growers Association has moved to “little yeses”, which are donations under \$2,000, and it is his hope that with that, the College will be in line for major funding.

Chabot College: Ms. Finberg presented a written report to the Board. She reported that the Chabot Foundation Starlight Club will be held on October 31 at the Hayward City Hall. She reported that sponsorships are down and for the first time in six years, PG&E has not been a sponsor. She reported that Ms. Melinda Matusda will be honored with the Gladiator Award. She also reported that Striving Black Brothers and the Chabot College Radio Station KCRH will assist with the event and the Puente Program will put together a dia de los muertos altar. Ms. Finberg also reported that the Textbook Rental Program has reached its goal with the FIPSE grant of \$300,000 over two years. Because this goal has been met, the Foundation will refocus on a new goal for the remainder of the year. She reported that the Foundation is looking at “sponsoring a student program” and working on a Title III grant. She further reported that in November and December the Foundation will be soliciting “before the end of the year” donations.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Sarah Thompson, President, Las Positas College Academic Senate, presented a written report to the Board. She reported that the Senate Subcommittees (Basic Skills, Curriculum, Program Review and Student Learning Outcomes) have been working on completing their goals for the 2009-10 Academic Year and highlighted each committee’s work. She also reported that the Senate/Administrative Subcommittee has been working on negotiating the College’s Mutual Agreement form. In addition, a Senate/Administrative Subcommittee has been formed to negotiate the Hiring Prioritization Process. Further, she reported she visited Cuesta College’s Academic Senate to observe their consensus building model of decision-making, which is a colored card method for Senate discussions.

Mr. Michael Absher, President, Chabot College Academic Senate, reported that it is very “harried” at Chabot College this week with the Accreditation Team Visit. He expressed that he believes the visit is going well. He reported that in Senate meetings, they are talking about issues and looking at resolving these issues with a forward attitude. He also reported that there is a group that is talking about relaxing the 50% law in California, which concerns the Senate as they would not be in favor of this.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Ms. Sharon Gach, Las Positas College Classified Senate, submitted a written report to the Board. She reported that a Classified Luncheon sponsored by S.E.I.U., Local 1021 will be held on Thursday, October 29. She also reported that a collection of left-over Halloween

candy will be donated to the Blue Star Moms and sent overseas to active service members. She thanked the Staff Development Committee for providing more funds for staff development this year. She also reported that they will look forward to welcoming IT staff to their campus. She recognized Todd Steffan and Heidi Ulrech for chairing the Planning and Budget Committee. She further reported that Ms. Natasha Lang met with Accreditation Team members on Monday, October 19 and they will meet with the entire Senate on Wednesday, October 21.

Ms. Rachel Ugale, President, Chabot College Classified Senate, reported that Flex Day was held October 6 at which time the first Carlson Classified Professional Award was presented to Catherine Powell. She reported that there is general concern among the Classified Staff that with the SERP passing, there will be fewer staff to do the work. This is especially of concern to the Classified Staff as the year was started with minimum staff members. The Senate will be working closely with the union, IBPC, and Dr. Barberena and she is hopeful there will be opportunities for dialogue and a transparent process.

The District Office Classified Senate had no representation.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Mr. Masi Quorayshi, President, Associated Students of Las Positas College, submitted a written report to the Board. He reported that the Student Senate attended the California Community College Student Affairs Association Conference and were honored by Dr. Arnulfo Cedillo's presence. California budget cuts and its impact on community colleges was discussed. Mr. Quorayshi plead on behalf of all students that the Board do everything in its power to oppose any increases and cuts to programs. He reported that the legislation committee has created a task force that is diligently gathering data and this data will be shared in the near future. He reported that the Textbook Loaner Committee has concluded to have a \$15 fee implemented, two book limit, and three day check-out period. The Program is open to all students and for those who cannot afford the fee, they can become members by donating a general breadth required book. Mr. Quorayshi reported that he and Dan Nenni, Vice President, met with an Accreditation Team member and two more students will meet with the Accreditation Team before the end of the week. Further, he reported that Club Day is Wednesday, October 21 and the theme is Trick or Charity, with each club choosing a charity of its choice.

Ms. Jessica Gutierrez, President, Associated Students of Chabot College, reported that she recently attended the California Community College Student Affairs Association (CCCSAA) Conference. ASCC is working with several colleges and universities in educating and empowering students to take a side in the fight over budget cuts. She also reported that Chabot College is conducting a Student Satisfaction Survey. She also reported that as part of the ASCC Speaker Series, on October 8 Mr. Charlie Trujillo spoke

in celebration of Hispanic Heritage Month. In addition, on October 13 ASCC continued their Work Smarter Not Harder Series with a Financial Aid Workshop. She reported that she met with an Accreditation Team member today and will meet with two other members tomorrow. Also, on November 2 ASCC will give a presentation to the Hayward City Council Economic Development Committee, focusing on ideas that will bring more money into the City of Hayward.

GOOD OF THE ORDER

Ms. Charlotte Lofft, President, Faculty Association, reported that she distributed the Faculty Association Newsletter. She reported that the Faculty have also been involved in the Accreditation Visit interviews.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Barberena submitted a written report to the Board. Dr. Barberena reported that the Accreditation Team is here to validate the College's Self-Study. She reported that an exit interview will be held on Thursday at 12:30 pm to which she invited Board Members to attend. She reported that the process has benefited the College through self-evaluation and reflection. She reported that the great news is Chabot College continues to qualify for Hispanic Serving Institution status and their enrollment of Latino students has reached 26+%. Dr. Barberena highlighted the upcoming theater program and noted that in the Spring, a play will be presented in conjunction with The Big Read, a NEA-funded grant for the Hayward Public Library to increase literacy in our community. The book that will serve as a basis for the Spring show is Bless Me, Ultima by Rudolfo Anaya. She called attention to the listing in the Hot Sheet of Chabot's Grant Development activities and recognized Yvonne Wu-Craig, Chabot Grantwriter, for her efforts in this area.

Dr. Pollard submitted a written report to the Board. Dr. Pollard reported that Accreditation is a validation of things the College does well. She acknowledged Dr. Laurel Jones for masterfully guiding the College through the Accreditation process. She noted that the Accreditation process has helped the College community move from "I" to "We." She highlighted the College's upcoming Strategic Planning Initiative, Vision 2015, noting that by working together, combining their individual strengths, and focusing their collective efforts on a common goal, they can reach even greater heights than they would just working on their own. Dr. Pollard also highlighted student, faculty and staff recognitions which are featured in her report. Dr. Pollard further reported that the College has been preparing for the H1N1 flu and recently held a flu awareness day.

CHANCELLOR'S REPORT

Dr. Kinnamon reported that the Accreditation process is taxing, building up to it and while it is taking place. He noted he is pleased to hear a common theme in the reports tonight – visioning, dreaming, and planning for the future – and that the focus is not lost in accreditation. He reported that he is optimistic of what will come from the Accreditation Teams visit. He is also optimistic that the District has the right people to deal with any curveball the Accreditation Team may throw.

Dr. Kinnamon reported that he recently nominated the 27 community colleges making up the Umoja Consortium for the Chancellor's Office 2009 Student Success Award. He acknowledged the book loan FIPSE Grant in the amount of \$299,075 and the Displaced Workers FIPSE Grant in the amount of \$400,000. He also acknowledged Dr. Barberena on the College continuing status as a Hispanic Serving Institution. He also reported that he had the pleasure of attending with a Las Positas College Team a Strategic Horizon Network Colloquium in Ann Arbor, Michigan. Topics covered were: leveraging our intangible resources; leveraging leadership; and recruiting, orienting and retaining engaged employees. He was pleased to report that the Las Positas College Physical Education and Multidisciplinary Building repairs are complete.

Dr. Kinnamon also reported that he had the pleasure of addressing two classes for LaVaughn Hart and Nancy Wright. The classes had a tour of the One-Stop Center and he shared the trials and tribulations of his educational experiences. He recognized the commitment of the faculty with students that are up against challenges and also recognized the commitment of the students.

Dr. Kinnamon also reported that the SERP Retirees will be recognized at a future Board Meeting.

Dr. Kinnamon also reported that at the ACCT Congress, 17 individuals representing the District from Trustees, Faculty, Staff, and Students presented workshop sessions. He offered accolades to all involved. Topics included: Scaling Up: Linking Faculty Development to Student Success; Becoming an HSI - Recruitment and Retention Strategies for a Multicultural Student Population; a Pathway to a Sustainable College; and Veterans First Program (LPC): Successful Programming for Returning Veterans. He also recognized the Chabot College Jazz Orchestra for their performance.

Dr. Kinnamon further reported that the Administrators' Association held their Annual Event for which he thanked Jeff Baker, Heidi Finberg and Laura Weaver who were instrumental in the planning.

GOOD OF THE ORDER

Dr. Cedillo reported that he attended with two grandchildren a Jazz Concert at Chabot College and was very impressed with the quality of the work of the Music Department. He also reported that with HSI numbers at Chabot, let us not lose focus of what that means for the District. "It means that we continue to find opportunities to offer more courses and more services, diversify staff, and train our existing staff."

ADOPTION OF RESOLUTION NO. 02-0910 – ACCEPTANCE OF AWARD WITH THE DEPARTMENT OF REHABILITATION, LAS POSITAS COLLEGEMotion No. 3

Dr. Cedillo made a motion, seconded by Dr. Mertes, to adopt Resolution No. 02-0910 – Acceptance of Award with the Department of Rehabilitation in the amount of \$6,289 for the period of July 1, 2009 through June 30, 2010, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the award document and any future augmentations or amendments to the award document on behalf of the District.

Motion carried by the following roll call vote:

AYES: Cedillo, Dvorsky, Gin, Mertes, Mitzman, Vecchiarelli
NOES: None
ABSENT: Gelles
ABSTENTIONS: None

ADOPTION OF RESOLUTION NO. 03-0910 – AUTHORIZATION OF END-OF-YEAR BUDGET REVISIONS AND TRANSFERSMotion No. 4

Mrs. Dvorsky made a motion, seconded by Dr. Mitzman, to adopt Resolution No. 03-0910 authorizing the Budget Officer to process end-of-year budget revisions and budget transfers between major account classifications in order to comply with the Title V Section 58307.

Motion carried by the following roll call vote:

AYES: Cedillo, Dvorsky, Gin, Mertes, Mitzman, Vecchiarelli
NOES: None
ABSENT: Gelles
ABSTENTIONS: None

INFORMATIONAL PERSONNEL REPORTS

The Board accepted the Informational Personnel Reports without further discussion.

NOMINATION OF BOARD MEMBER TO ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT) BOARD COMMITTEE – 2010

President Gin opened the nominations for Board Member to serve on the Association of Community College Trustees Board Subcommittee, and hearing no nominations, closed the nomination period.

NEXT MEETING

The next Meeting of the Board of Trustees is scheduled for November 17, 2009.

ADJOURNMENT

Motion No. 5

On motion made and seconded, the Regular Meeting was adjourned at 7:50 p.m.

Motion carried unanimously, 6-0.

Minutes completed by:

Beverly Bailey

Secretary, Board of Trustees
Chabot-Las Positas Community College District