



# OFFICIAL COPY

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

MINUTES  
JANUARY 15, 2019

### PLACE

### PLACE

Chabot- Las Positas Community College District, 7600 Dublin Blvd, Dublin Ca 94568

### CALL TO ORDER

The regular meeting was called to order at 5:00 p.m. by President Maduli, Recording Secretary Debra Nascimento called the roll.

### PUBLIC COMMENTS

There were no Public Comments offered at this time.

### CLOSED SESSION

#### Motion No. 1

Motion made by Trustee Mitzman and seconded by Trustee Randolph, the Board immediately adjourned to Closed Session at 5:02 p.m.

Motion carried unanimously, 4-0, with Trustee Gelles, Gin, and Vecchiarelli absent

### OPEN SESSION

The Board re-adjourned in Open Session at 6:30 p.m. Recording Secretary Debra Nascimento called the roll.

### ATTENDANCE

Members Present:

Trustee Ms. Linda Granger  
Trustee Mr. Edralin "Ed" Maduli  
Trustee Dr. Marshall Mitzman  
Trustee Ms. Genevieve Randolph

Student Trustee Ms. Juliet Garcia Gutierrez  
Student Trustee Mr. Garrett Culbertson

Members Absent: Trustee Mr. Donald L. "Dobie" Gelles  
Trustee Dr. Hal G. Gin  
Trustee Mr. Carlo Vecchiarelli

Recording Secretary: Ms. Debra Nascimento

Managers Present: Dr. Thomas Fallo, Interim Chancellor  
Dr. Susan Sperling, President, Chabot College  
Ms. Roanna Bennie, Interim President, Las Positas College  
Mr. Ron Gerhard  
Mr. Bruce Griffin  
Mr. Owen Letcher  
Ms. Julia Dozier  
Ms. Jennifer Druley  
Ms. Guisselle Nunez  
Mr. William Garcia  
Ms. Diane Brady  
Dr. Stacy Thompson  
Mr. David Betts  
Mr. Rajinder Samra  
Ms. Barbara Yesnosky

Others Present: Dr. Melissa Korber, President, Las Positas College Faculty  
Senate  
Mr. Mon Khat, President, Las Positas College Faculty Senate  
Ms. Noell Adams, President, Chabot College Classified  
Senate  
Ms. Cindy Robinson, President, Las Positas College  
Classified Senate  
Ms. Rachel Ugale  
Ms. Cari Elofson  
Ms. Danita Romero  
Ms. Cynthia da Cruz  
Ms. Donna Alaoen  
Mr. Dave Fouquet  
Mr. Dale Wagoner  
Ms. Ann Knoll  
Mr. Todd Steffan

## **REPORT OUT: ACTION TAKEN IN CLOSED SESSION**

President Maduli reported the Board of Trustees took action in closed session to appoint Mr. Ronald Gerhard as the District's Interim Chancellor. As such, the Board will take action in this open session to adopt his contract, as indicated on the Agenda at Item 3.3 and the supporting public session Board Packet, under section 3, Personnel.

AYES: Granger, Maduli, Mitzman, Randolph

NOES: None

ABSENTION: None

ABSENT: Gelles, Gin, Vecchiarelli

President Maduli reported the Board of Trustees took action in closed session to adopt a Resolution affirming the Administrative Determination of the District denying an appeal by the following vote:

AYES: Granger, Maduli, Mitzman, Randolph

NOES: None

ABSENTION: None

ABSENT: Gelles, Gin, Vecchiarelli

## **PLEDGE TO FLAG**

Vice Chancellor of Business Services Gerhard led the pledge.

## **1.6 PUBLIC COMMENTS**

Mr. Mike Sugi stated he has been a Safety Campus Officer for Las Positas College for four years and recognized Mr. Sean Prather for being a great leader and boss.

Mr. Chris Noll stated Noll and Tam Architects has done work for the District and were recently informed via letter the District felt that a conflict of interest existed due to work on the current Facility Master Plans. He asked the Board to review this decision so they can be allowed to propose on future Architectural services projects.

Ms. Danita Romero stated Chabot-Las Positas College received the Decorate Dublin Holiday Contest "Best Interior" Award. She presented both college presidents with a check for their Foundations.

Ms. Cari Elofson showcased and passed out the new 2019 OSHA Training Catalog and stated they have increased the number of classes and satellite facilities.

**1.7 APPROVE CONSENT ITEMS (cc)**Motion No. 2

Trustee Mitzman made a motion, seconded by Trustee Randolph, to approve the Consent Calendar.

Motion carried unanimously, 4-0, with Trustee Gelles, Gin, and Vecchiarelli absent.

**GENERAL FUNCTIONS****1.8 APPROVAL OF MINUTES OF DECEMBER 15, 2018, REGULAR MEETING****3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel
- (cc) 3.3 Executive Personnel
- 3.4 Adoption of Resolution No. 04-1819 To Lay Off Classified Employees

**4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Approval of Curriculum Changes, Chabot College
- (cc) 4.2 Approval of Curriculum Changes, Las Positas College
- (cc) 4.3 Approval of Non-Renewal of Contract- State of California, Department of Rehabilitation (DOR) and Chabot- Las Positas Community College District, Las Positas College
- (cc) 4.4 Approval of Agreement between Stepping in the Right Direction and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.5 Approval of the Chabot-Las Positas Community College District, Las Positas College, ratified Constitution and Bylaws of the Las Positas College Student Government (LPCSG)
- (cc) 4.6 Approval of Internship Agreement between San Luis Obispo County Community College District, Cuesta College and Chabot-Las Positas Community College District
- (cc) 4.7 Approval of Sabbatical Leave Applications for 2019-20 Academic Year

**5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers-November
- (cc) 5.3 Approval of Payroll Warrant Registers-December
- (cc) 5.4 Approve the Award of Piggyback Contract for Printer/Multi-Function Device through U.S. Communities and CollegeBuys, Chabot College

## **6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Approval of Contract Modification to the Existing Division of State Architect (DSA) Inspection Services Agreement with ABC Inspections, Inc. for DSA Inspection Services for the New Academic Classroom Building 100, Las Positas College
- (cc) 6.2 Approval of Award of Contract with ATI Architects + Engineers for Design and Engineering Services for the Relocation of MPOE, Chabot College

## **7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

- (cc) 7.1 Acceptance of Grant Agreement, Free Tax Preparation Assistance Program – City Of Oakland, District-Economic Development, Tri-Valley Career Center
- (cc) 7.2 Acceptance of Memorandum of Understanding (MOU) – United Way Bay Area, District-Economic Development, Tri-Valley Career Center

## **8.0 INFORMATION AND DISCUSSION ITEMS (No Action)**

- 8.1 Informational Personnel Reports

## **9.0 OTHER ACTION ITEMS**

(No Items)

### **1.9 PRESENTATION: MEASURE B ANNUAL REPORT**

Vice Chancellor Letcher stated this presentation will be re agenzized to a later date.

### **1.10 PRESENTATION: ANNUAL REPORT ON COLLEGE SCORECARD**

Chabot College President Sperling provided an introduction of Researcher Dr. Cynthia Gordon da Cruz. Las Positas College Interim President Bennie provided an introduction of Researcher Mr. Rajinder Samra.

Mr. Samra reported that the State requires colleges to annually present their most recent Student Success Scorecard data to their Board of Trustees. Dr. Gordon da Cruz and Mr. Samra provided data and analysis of the progress of the two colleges on the following three key Scorecard metrics:

- Persistence
- Earned 30 Units
- Completion

#### Board Comments and Questions

Trustee Mitzman raised a concern regarding the data being eight years old and how it is relevant today. Mr. Samra answered by stating the data is provided by the state and a likely reason that the State may not require future presentation of Scorecard data is due to

the lengthy number of years cohorts are followed to show outcomes. Trustee Mitzman then asked what the Trustees are supposed to do with the given information. Mr. Samra stated the information can be used as baseline data with regard to student performance. Dr. Gordon da Cruz stated by having this historical data we can look to see a change. Mr. Samra stated one big take away of the Scorecard data is the realization that there are enduring differences in performance outcomes of students who start as college prepared compared students who need to initially take basic skills coursework. Chabot College Student Trustee Garcia asked if Basic Skills was a requirement under AB 705 for English and math and if basic skills students could be tracked through the various levels of their coursework in English and math in order to ascertain their performance outcomes. Mr. Samra stated that basic skills student performance is tracked through all levels of English and math at both colleges. In addition, Mr. Samra provided an example of outcomes for math. Dr. Gordon da Cruz added that there are a lot of different ideas with regard to how the data can be produced to show outcomes.

## **2.0 REPORTS, FACULTY, CLASSIFIED AND STUDENT SENATES**

### **2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

**Las Positas Academic Senate President, Dr. Melissa Korber reported on the following items:**

She congratulated VC Gerhard for being appointed Interim Chancellor.

She stated their next meeting is scheduled for next week. She highlight the following stating these will be addressed in the future; several changes to the Distance Education Committee in response to the Online Education Initiative, Curriculum Committee has been doing a lot of good work approving credit and noncredit courses and programs.

She recognized all the faculty members that came together to work on the second level tenure reviews.

Lastly, she acknowledged the passing of longtime Las Positas College Faculty member, Dean and Musician Dr. Philip Manwell.

**Chabot College Academic Senate President, Mr. Mon Khat reported on the following items:**

He reported a Faculty Senate Retreat is planned, and a visitation from the statewide senate to give a training to their newly appointed senators.

## **2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

### **Chabot College Classified, Senate President, Ms. Noell Adams provided the following report:**

She congratulated Vice Chancellor of Business Service Gerhard being appointed Interim Chancellor.

She stated the Governor's 18-19 FY budget included \$5,000,000 for the Classified School Employee Professional Development Block Grant Program. These one-time funds are allocated to districts based on the total number of classified professionals that were employed in the district in fall 2017. In anticipation of receiving our allocation, the Classified Senate Presidents of Chabot, Las Positas, and the District Office developed a joint recommendation for how to allocate these funds across our three sites. This recommendation included a request to utilize a portion of the funds to hold two district-wide professional development days for classified professionals. She added, it is her understanding that senior leadership recently reviewed and discussed their joint recommendation and they expect it was given every reasonable consideration as these funds will have a significant effect on classified professionals.

Lastly, she stated Chabot has been drafting its ACCJC accreditation midterm report. The Classified Prioritization Committee, a subcommittee of Classified Senate, was tasked with writing the response to ACCJC's recommendation that the college evaluate its process for prioritization of classified staff positions and make modifications as needed in order to improve its effectiveness.

### **Las Positas College Classified, Senate President, Ms. Cindy Robinson reported on the following items:**

She stated the senate hasn't met since the last Board meeting. She stated she looks forward to hearing the budget proposal for the funds and working together with everyone this coming year.

## **PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGE**

### **Chabot College Student Senate President, Mr. Lorenzo Caballero reported on the following items:**

He reported their first senate meeting is set for the 28<sup>th</sup>.

He stated several initiatives are set for the semester, one being planning their D.C. Trip one of the advocacy efforts where they will be able to talk with congressman to advocate for efforts they believe in as students.

Lastly, he stated he is excited about the continued efforts of the Unity Project with Las Positas College.

**Las Positas College Student Senate President, Ms. Lylah Schmedel reported on the following items:**

She stated their first meeting is scheduled for Thursday.

She stated Welcome Week is in process. She added, she is excited to see senators stepping up and taking initiative as there is over a dozen internal committees formed.

She stated student government is collaborating with BSU, faculty and staff on hosting events for Black History Month. She added two speakers have been secured, with the theme “unmasking the culture”.

Lastly, she reported the 2019 calendar of events and elections for their next student leaders have been set.

**GOOD OF THE ORDER**

Ms. Rachel Ugale, Chapter President SEIU, recognized and congratulated Mr. Sugi, Vice President of SEIU on his promotion and VC Gerhard on being appointed Interim Chancellor.

She stated negotiations are ongoing, she added last week members of their leadership team participated in a Leadership Academy that is hosted by the Local and is hopeful to complete the training by the end of the semester.

Mr. Dave Fouquet, President, Chabot-Las Positas Faculty Association, stated the FA is looking forward to resuming their negotiations with the District this week.

He stated it is going to be a challenging year regarding advocacy relating to the Funding Formula, but is hopeful Governor Newsom will review the model.

Lastly, he congratulated Vice Chancellor of Business Service Gerhard on being appointed Interim Chancellor.

President Maduli commented there are two CBOs on that committee.

### **3.4 ADOPTION OF RESOLUTION NO. 04-1819- AUTHORIZATION TO ADOPT LAY-OFF CLASSIFIED EMPLOYEES**

#### Motion No. 3

Trustee Mitzman made a motion, seconded by Trustee Granger to adopt Resolution 04-1819 Authorization to adopt Lay-Off Classified Employees.

Motion carried by the following roll call vote:

AYES:	Granger, Maduli, Mitzman, Randolph
NOES:	NONE
ABSENT:	Gelles, Gin, Vecchiarelli
ABSTENTIONS:	NONE

### **10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES**

#### **10.1 PRESIDENT OF CHABOT AND LAS POSITAS COLLEGES**

**Dr. Susan Sperling, President, Chabot College reported on the following items:**

She congratulated Vice Chancellor of Business Service Gerhard on being appointed Interim Chancellor.

She stated Chabot College is excited to announce the 2019 Bridge Program, she added this is a comprehensive three week program designed for incoming Latin X and all Low Income Chabot College students from the service area schools to prepare and empower students.

She invited Trustees and others to the opening of the Dream Center, located in the El Centro Building, January 31<sup>st</sup>.

She thanked everyone for their collaboration and support from the Facilities Planning Team that is currently testing a Counting System at Chabot College. She stated the Fit Committee will be moving forward to sunshine a plan at their first meeting in the spring semester to prioritize our future Master plan for Measure A. She thanked VC Letcher and Project Manager Kroll for their support.

She stated the Martin Luther King celebration will be January 21<sup>st</sup> in the Performing Arts Center. Also, January 22<sup>nd</sup> they are Reopening the Health Center that they are in partnership with Tiburcio Vasquez.

Lastly, she stated the Food Pantry is expanding and is very pleased with the outcome and support by the students that drive it.

**Ms. Roanna Bennie, Interim President, Las Positas College reported on the following items:**

She congratulated Interim Chancellor Gerhard.

She stated the Facilities Master Plan will be reviewed by the community February 6<sup>th</sup>.

She stated Black History Month is underway with expanding efforts with the Foundation, Faculty and Administration.

She stated “the things that are going right sculpture” was presented to Mr. Sugi recently and congratulated him on his new IT position.

Lastly, she stated she is proud of both colleges for their collaboration work with Guided Pathway.

**CHANCELLOR REPORT**

Interim Chancellor Fallo thanked everyone for the opportunity to work at Chabot Las Positas Community College District and looks forward to keeping his eye on us with the guidance of Mr. Gerhard.

**TRUSTEE REPORT AND/OR OFFICIAL COMMUNICATIONS**

Trustee Mitzman congratulated VC Gerhard for being appointed Interim Chancellor and thanked Mr. Fallo for all his hard work in his tenure. He thanked both college presidents for their hospitality over the holiday season.

Student Trustee Culbertson congratulated VC Gerhard for being appointed Interim Chancellor.

Student Trustee Garcia Gutierrez stated this will her last semester at Chabot College and congratulated VC Gerhard for being appointed Interim Chancellor.

Trustee Randolph thanked Interim Chancellor Fallo for his support and congratulated VC Gerhard for being appointed Interim Chancellor.

President Maduli reported, it is with a heavy heart that I must report that this afternoon I received the resignation of Trustee Carlo Vecchiarelli from the Chabot-Las Positas Board of Trustees. The Board and Administration look forward to more formally recognizing Trustee Vecchiarelli’s incredible history with the District. He first began his service to this District 50 years ago, when in 1968, he became a Faculty member in the Science Department at Chabot College. He taught until becoming the Dean of Admissions in 1975 a position he held for over twenty years. Most recently of course, the District has benefited from his leadership as a Trustee from 2004 until today. On behalf of the Board I thank Carlo for his dedication and leadership.

He thanked Interim Chancellor Fallo for leading us through a difficult transition time

**ADJOURNMENT**

President Maduli adjourned the meeting in memory of Dr. Philip Maxwell.

Motion No. 4

Trustee Mitzman made a motion, seconded by Trustee Randolph to adjourn the meeting at 8:42 p.m.

Motion carried unanimously, 4-0, with Trustee Gelles, Gin, and Vecchiarelli absent.

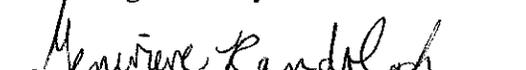
**NEXT MEETING**

The next meeting of the Board is a Regular Meeting scheduled for February 19, 2019 at the District.

Minutes prepared by:



Debra Nascimento  
Recording Secretary



Secretary, Board of Trustees  
Chabot-Las Positas Community College District