

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
WORKSHOP MEETING**

MINUTES

April 1, 2008

PLACE

Chabot-Las Positas Community College District, Las Positas College, 3000 Campus Hill Dr., Livermore, California 94551.

CALL TO ORDER

The meeting was called to order at 6:33 p.m. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll.

ATTENDANCE

Members Present:

Dr. Arnulfo Cedillo
Mrs. Isobel F. Dvorsky
Mr. Donald L. "Dobie" Gelles
Dr. Hal G. Gin
Dr. Alison Lewis
Dr. Barbara F. Mertes
Mr. Carlo Vecchiarelli
Ms. Frances Morrissey
Mr. Dayne Nicholls

Members Absent:

None

Managers Present:

Dr. Joel L. Kinnamon, Chancellor
Dr. Celia Barberena, President, Chabot College
Dr. DeRionne Pollard, President, Las Positas
College
Mrs. Jennifer Aries
Ms. Julia Dozier
Mrs. MariAnn Fisher
Dr. MaryAnne Gularte
Mr. Farhad Javaheripour
Dr. Laurel Jones
Mr. Jeffrey Kingston

Mr. Robert Kratochvil
Mr. Lorenzo Legaspi
Mrs. Jeannine Methe
Mrs. Judi Watkins
Ms. Laura Weaver

Recording Secretary: Mrs. Beverly Bailey

Others Present : Mr. Waiz Badar, President, Associated Students of Chabot
College
Mr. Greg Daubenmire, President, Las Positas College
Faculty Senate
Ms. Kayla Moreland, President, Associated Students of Las
Positas College
Ms. Rachel Ugale, President, Chabot College Classified
Senate
Ms. Diane Zuliani, President, Chabot College Faculty
Senate

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

APPROVAL OF REVISED 2008 CALENDAR OF BOARD MEETINGS

Dr. Kinnamon requested that this item be pulled from the agenda and brought to the Board at its April 15, 2008 Meeting.

PRESENTATION: UPDATE OF NIKE SITE FUNDS

Ms. Diane Zuliani, Committee for Public Art Fall 2007, gave a PowerPoint Presentation on the process proposed by Chabot College for the permanent placing of works of visual art in public spaces on campus. She explained that the Committee for Public Art was convened in response to the generous "Nike Site" funds made available by the Board of Trustees. She presented the Public Art Guidelines as well as the Call for Entries for a Public Art Project. Her presentation reflected the multitude of public art available, recognizing that the advocacy and selection of public art can be difficult. Ms. Zuliani reported that once entries have been received and prior to making any recommendations regarding the purchase of a specific work or works of public art, the Public Art Committee shall seek the input of all campus constituencies.

Mr. Greg Daubenmire gave a presentation on the Las Positas College use of proceeds from the sale of the Nike Site, using slides to convey examples and/or diagrams. He explained that the funds will be used for art or other projects that will improve the character of the campus, emphasizing diversity and multiculturalism. He also reported that artwork will be solicited from members of the campus community through classes, contests, and commissions with the following prioritization of ideas:

1. Garden with diverse plants, ceramic benches, art welding sculptures and a covered area for meditation or prayer.
2. Community-produced murals.
3. Permanent or rotating “museum-type” displays related to LPC programs to be housed in display cases around campus.
4. Symbols (flags, tiles, coins) incorporated in various locations across campus.
5. New media/technology displays to showcase art and creative projects around campus.

Mr. Gelles stressed the importance of bringing the community in as much as possible, using the outcry over a boat in Castro Valley as an example. He stressed that “what young people see as art may be perceived by a whole generation as something else.” If the art project can encompass all of us it would be better.”

Dr. Lewis expressed that she is happy that we are moving forward. She also stressed the importance of everyone having a voice. She expressed that she is happy Chabot College is working with Rachel Osajima, Executive Director, Alameda County Arts Commission. She also encouraged “squeezing every nickel” from donations to tying it into curriculum. It is her hope for the ability of this to spread through each campus and express its character. She also stressed that there are ways to do this so that not one project will eat up the funds. She supports every chance you can get to generate additional funds, i.e. community matching funds and/or sponsors.

Dr. Mertes expressed appreciation for all the work that has been done. She noted that the initial cost is the cheapest. She cautioned to be very sure that what you put on the campuses can be taken care of on a long-term basis.

Dr. Gin noted that Mr. Gelles’ comments are “right on” and feedback is very important. He noted that he is a strong believer of “Feng Shui”- the Chinese understanding of the ways to balance the energies of the environment to assure health, wealth and good fortune. He noted that any kind of art is good but cautioned that art is in the eye of the beholder. He looks forward to the finished projects.

Mrs. Dvorsky reemphasized what Mr. Gelles said. It is important to be thoughtful in what you choose. What is art to one is not art to another. When it is completed, it will be wonderful for the two campuses. Good luck!

Dr. Cedillo stressed that the Board must be careful that the Colleges are the deciding factors in terms of the art. He suggested expanding the definition to include a healthy community —i.e. walking paths, bike paths, trail around the campuses. He noted that if the colleges champion our diversity and multiculturalism, in the end the campuses as well as our communities will say they have had a voice. He voiced that this is a great start but not sure we are half way there.

Mr. Nicholls noted that he is glad to hear the levels of input will include student input. He noted that several years ago students from Chabot College were killed in an automobile accident and at that time the students wanted a memorial or a place for meditation.

Dr. Gin suggested the use of the word “reflection” rather than meditation as it takes away the religious aspect.

Ms. Zuliani expressed that installing public artwork in a bad economy could be “tricky”, especially if there are any staffing or program cuts.

Mr. Vecchiarelli noted that he agrees with Ms. Zuliani that perhaps installing public artwork in a bad economy could be perceived as inappropriate and advised caution, especially in that Pleasanton Unified School District has a \$4.5M deficit this year. He gave a historical perspective on the Nike Missile, which was very costly and didn’t work.

Mr. Gelles expressed that the economy shouldn’t stop the process. We just need to be cautious with the public.

PRESENTATION: UPDATE ON ECONOMIC DEVELOPMENT AND CONTRACT EDUCATION

Dr. Kinnamon and Ms. Dozier gave a PowerPoint Presentation on Economic Development and Contract Education. Dr. Kinnamon presented a brief history of Economic Development, which began in 1990. He reported that in 1996 it became a District function.

Ms. Julia Dozier presented a Financial History of the Economic Development and Contract Education Program. She noted that in revenue generation for the 72 California Community College Districts, in 2005-06 the District ranked tenth and in 2006-07 the District ranked second. Ms. Dozier reviewed the current revenue sources:

- Title IV-E County Contracts (79% of Total)
- Training and Development Solutions (8.5% of Total)
- Apprenticeship Programs (6% of Total)
- Workplace Learning Resource Center (4.5% of Total)
- OSHA Training Institute (1% of Total)

Ms. Dozier also reviewed the next steps for the Program, highlighting the Chancellor's Goals as outlined in the District's Strategic Plan:

Goal 1: Review the structure, processes and procedures as identified in this Strategic Plan and foster an action oriented culture that leads to significant improvement in services.

Action Plan: Align required resources to identified priorities and recommend items to the Board of Trustees.

Goal 2: Identify new funding sources that lead to additional resources and identify ways to meet the unique needs within the District service area while maintaining fiscal stability.

Action Plan: The Chancellor will expand the services and programs offered by the District Contract Education and Economic Development program. This will include working with the Director to expand the Title IV-E program, apprenticeships, aggressively pursue opportunities as a certified OSHA Training institute, and strengthen the District's role as the regional leader for training and workforce development...

Goal 2: Oversee administration of all District apprenticeship programs.

Action Plan: Work with the Economic Development Task Force to:

- Establish a strategy for partnering with the Colleges.
- Establish clear roles and create a profit-sharing plan to equitably distribute expenses and revenue.
- Review each apprenticeship program to establish that all available resources are being collected (RSI, FTES).
- Hire an Apprenticeship Coordinator to administer program and to work with campus Admissions and Records and Business Services.

Further, she reported that in regards to the Apprenticeship Program, the District has been reactionary only and needs to be proactive.

Lastly, Ms. Dozier recognized MariAnn Fisher and Judi Watkins from the Economic Development and Contract Education Department.

Dr. Kinnamon reviewed the Projected Revenue and Expenditures for the OSHA Training Institute and the Apprenticeship Programs for 2007-08, 2008-09 and 2009-10. It is projected that in 2008-09 net income will drop due to additional staff expenses; and in 2009-10, net income will be \$2,184,872. He reported that as we are looking for additional sources of funds, we will be looking to the Economic Development and Contract Education Department to help generate these funds.

Mr. Gelles noted that he is a huge supporter of this program and is very familiar with these programs. This program is not a new program and can be a money tree for the District. He stressed that it needs to look at supporting itself. "Relative to everything else we have, we have to look at where we spend our money."

Dr. Kinnamon pointed out a line item for college revenue sharing (giving back to the Colleges), which is estimated to increase to \$70,866 in 2009-10.

Dr. Lewis thanked Dr. Kinnamon and Ms. Dozier for an excellent presentation, noting its clarity. She questioned if the revenue sources from Title IV-E contracts (79% of the total) were in Alameda County. Ms. Dozier reported that this year the majority (\$3.2M) are from Alameda County and one from Solano County at \$700,000.

Dr. Lewis questioned if there are any constraints on serving businesses outside our county and District? Ms. Dozier reported that we respect the service areas of other community colleges unless there isn't a Contract Education Program at the community college. As an example, Contra Costa and Peralta Community College Districts do not have active Contract Education Departments. As far as the county contracts, we are serving agencies that have their home base in our county.

Dr. Mertes recognized the Economic Development and Contract Education staff who have shown tremendous growth and leadership. She noted that it is also one of the most dynamic outreaches for the colleges. Once the apprentices come through the program, they look at the college curriculum and thereby a double bonus for the District.

Dr. Gin raised concern about 79% of the current revenue coming from Title IV-E County Contracts. He also noted concern that federal funds go through the state before coming to the county. He stressed the Apprenticeship Program is an area that can grow and voiced that he would support additional staff to make this program grow.

Mrs. Dvorsky also expressed concern that we are involved with state and federal funds in this economy. She questioned what will happen if Title IV funds go away. She hopes that we will continue to grow as the District needs the funds but also the community needs the training.

To clarify, Ms. Dozier pointed out that we don't use any state funds, noting that federal funds go through the state as a pass through.

Dr. Cedillo expressed concern for the projected growth for 2008-09 and 2009-10 and questioned how solid the numbers are. "What are you basing your revenue growth on?" Ms. Dozier responded that revenue for 2008-09 was based on what we have now and what we have access to as far as new Apprenticeship Programs, the number of Apprentices involved, and our experience with Title IV-E growth of contracts. She noted that her numbers are conservative.

Mr. Vecchiarelli echoed Dr. Mertes in that we need to encourage our apprentices to go on and get their degrees. He noted that the Governor recently spoke to "Project Build", putting money in apprenticeship programs and working with the building trades. We need to stay on top of this and if it does happen, we will be the first to be there.

The Board thanked Dr. Kinnamon and Ms. Dozier for a great presentation.

NEXT MEETING

The next Board of Trustees Meeting is scheduled for Tuesday, April 15, 2008 at Chabot College at 6:30 p.m.

ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 8:07 p.m. Motion made by Mrs. Dvorsky and seconded by Dr. Gin.

Minutes completed by:

Beverly Bailey

Secretary, Board of Trustees
Chabot-Las Positas Community College District