

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
October 18, 2011**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California.

CALL TO ORDER

The regular meeting was called to order at 5:30 p.m. by Board President Mertes. Recording Secretary Beverly Bailey called the roll. Trustees Gin and Mitzman were absent at the time of roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

The Board immediately adjourned to a Closed Session, which ended at 6:30 p.m.

OPEN SESSION

The Board readjoined in Open Session at 6:37 p.m. Recording Secretary Beverly Bailey called the roll. Trustees Gin and Mitzman and Student Trustee Okpara were absent at the time of roll.

ATTENDANCE

Members Present:

- Trustee Arnulfo Cedillo
- Trustee Isobel F. Dvorsky
- Trustee Donald L. "Dobie" Gelles
- Trustee Barbara F. Mertes
- Trustee Carlo Vecchiarelli
- Student Trustee Takeo Hiraki

Members Absent: Trustee Hal G. Gin
Trustee Marshall Mitzman
Student Trustee Nkechi Okpara

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Joel L. Kinnamon, Chancellor
Dr. Celia Barberena, President, Chabot College
Dr. Kevin Walthers, President, Las Positas College
Mr. Ken Agustin
Mr. James Andrews
Mr. Jeff Baker
Ms. Rita Brown
Ms. Julia Dozier
Dr. MaryAnne Gularte
Mr. Doug Horner
Dr. Ted Kaye
Mr. Jeffrey Kingson
Mr. Lorenzo Legaspi
Ms. Marge Maloney
Ms. Jeannine Methe
Dr. George Railey
Mr. Rajinder Samra
Ms. Tram Vo-Kumamoto
Ms. Laura Weaver
Ms. Barbara Yesnosky

Others Present: Ms. Jennifer Adams, Las Positas College
Ms. Aylen Campi, Associated Students, Chabot College
Mr. Timothy Dave, Chabot College
Ms. Kathy Kelley, President, Chabot College Academic
Senate
Dr. Charlotte Lofft, President, Chabot-Las Positas
Faculty Association
Mr. Patrick Lofft
Ms. Diana McGregor, Chabot College Early Childhood
Development Advisory Committee
Mr. Bruce Rich, PB Americas
Mr. Amir Salehzadeh, President, Associated Students, Las
Positas College
Mr. Mark Smythe, President, S.E.I.U., Local 1021

Mr. Todd Steffan, President, Las Positas College Classified
Senate

Ms. Catherine Suarez, Las Positas College

Ms. Sarah Thompson, President, Las Positas College
Academic Senate

Ms. Rachel Ugale, District Services

Ms. Yvonne Wu-Craig, President, Chabot College
Classified Senate

PLEDGE TO FLAG

Student Trustee Hiraki led the pledge to the flag.

REPORT OF ACTION TAKEN IN CLOSED SESSION

President Mertes reported that the Board will hold a Special Closed Session Meeting on November 1, 2011 at 5:30 p.m. at the District Office, for the purpose of Evaluation of a Contract Employee (Government Code Section 54957).

PUBLIC COMMENTS

Ms. Julia Dozier, as Chair of the California Apprenticeship Council, reported that the Public Relations Committee, a standing committee of the Council, publishes a newsletter which she shared with the Board. She reported that the newsletter is sent to newspapers and public officials to publicize apprenticeship programs. She reported that this District continues to have Apprenticeship Programs; however, there are no new programs as the State has frozen monies for supplemental instructional programs. She noted that once the monies are released, there are four more programs that are interested in working with the District.

Ms. Kathy Kelley read a statement she prepared regarding the negative impact of budgetary decisions and how the system is not working, at least for Chabot College. She specifically cited the impact of the Child Development Center.

Ms. Diana McGregor read a letter to the Board from the Early Childhood Development Advisory Committee. The Advisory Committee Members recommend that the Board commit to and support the Early Childhood Development lab school, which has suffered severe budget cuts that have meant a huge decrease in access for students to complete their certificates and program requirements.

PRESENTATION: INTRODUCTION TO REDISTRICTING WITH THE 2010 CENSUS

Mr. Legaspi introduced the presenter, Dr. Shelley Lapkoff of Lapkoff and Gobalet Demographic Research, Inc. He reported that the California Voting Act requires all government agencies, including community colleges, to evaluate their current election process after each U.S. Census. He noted that Lapkoff and Gobalet conducted the District's last redistricting ten years ago.

Dr. Shelley Lapkoff presented a PowerPoint Presentation on Redistricting with the 2010 Census. She reviewed the general redistricting principles; the current trustee areas and the need for adjustment; the process; and the qualifications of the firm. She reported that all jurisdictions that elect representatives by subarea must check compliance with "one person, one vote" requirement. In addition, the California Education Code requires that trustee areas be made equal in population after each U.S. Census. She reported that the legal requirement states that redistricting must be completed by March 2012 per the Education Code. Dr. Lapkoff also reviewed other redistricting criteria which may address local criteria or concerns, i.e. school district boundaries, city limit lines, minority ethnic distribution, topography, and residences of incumbents.

Dr. Lapkoff reviewed the current Trustee Area Plan, reporting that currently Area 5 is much larger than the other Trustee Areas. She reported that all of the other Trustee Areas are too small, especially Areas 2, 3 and 4. She reported that the current Trustee Area Plan was largely based on K-12 school district boundaries, and in order to correct the population imbalances, it may not be possible to construct such a plan. However, the consultants will make every attempt to follow the K-12 school district boundaries where possible.

In reviewing the process, Dr. Lapkoff reported that she will return at the Board's request with one or more draft plans for consideration at its next regular meeting. She reported that if complex issues arise, the Board may want another Board Session. She reported that the firm will continue to work with the Board until it is satisfied with the plan.

Trustee Gelles expressed that the 2000 Redistricting Plan was equitable and fair, and he looks forward to the Demographer's proposed plan based on the 2010 Census.

CONSENT CALENDAR

Trustee Gelles requested that agenda item 4.3 (Approval for Travel Study Program – "Faces of Cuba" and Agreement with Global Exchange Reality Tours, Chabot College) be pulled from the consent calendar.

Motion No. 1

Trustee Gelles made a motion, seconded by Trustee Dvorsky, to approve the consent calendar with the exception of agenda item 4.3.

Motion carried unanimously, 5-0.

The following items were approved on the consent calendar:

General Functions

- 1.9 Approval of Minutes of September 6, 2011 Study Meeting
- 1.10 Approval of Minutes of September 20, 2011 Regular Meeting

Personnel

- 3.2 Classified Personnel
- 3.3 Faculty Personnel

Educational Services

- 4.1 Approval of 2011-12 Curriculum Change, Las Positas College
- 4.2 Acceptance of Grant Award—Enrollment Growth and Retention-Assessment, Remediation and Retention Allocation for ADN/RN Programs, Grant No. 10-107-004 from the California Community Colleges Chancellor's Office, Chabot College
- 4.4 Approval to Renew Agreement—Child Development Training Consortium 2011-2012 Instructional Agreement No. 11-12-4024 with Yosemite Community College District, Chabot College
- 4.5 Approval to Renew Agreement—Child Development Training Consortium 2011-2012 Instructional Agreement No. 11-12-2620 with Yosemite Community College District, Las Positas College
- 4.6 Approval of Cooperative Agreement Renewal—The Regents of the University of California, Puente Project No. 11-CCC Puente-04, Chabot College
- 4.7 Approval to Increase the Student Activity Fee, Chabot and Las Positas Colleges

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold, District
- 5.4 Approval of Application for Funding from the City of Dublin, Las Positas College
- 5.5 Approval to Renew Agreement – California Early Childhood Mentor Program, Agreement No. CN110123 with the San Francisco Community College District, Las Positas College

- 5.6 Approval of Award of Request For Proposal (RFP) No. F-11, Bookstore Services, Chabot College

Facilities Planning and Development

- 6.1 Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with Nor Cal Inspection for DSA Inspection Services for Building 1200, Chabot College (Measure B Bond Funds)
- 6.2 Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with Construction Inspection Services (CIS, Inc) for DSA Inspection Services for Building 1800 Renovation, Chabot College (Measure B Bond Funds)
- 6.3 Approval to Participate in the State Capital Outlay Grant Financing Program for Building 1800, Chabot College

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Cedillo expressed appreciation to those who provided words of comfort to him during a recent family situation. He reported that he will unfortunately be unable to attend the Chabot College Homecoming on Saturday, October 22 as he will be attending the Student Leadership Conference in San Jose.

Trustee Vecchiarelli reported that he will attend the Chabot College Homecoming. He also reported that he was pleased that Chabot College beat Diablo Valley College last week. He expressed that he looks forward to seeing soccer at Las Positas College, and especially looks forward to the game between Chabot College and Las Positas College.

Trustee Dvorsky reported that she, along with several other Board Members and the Chancellor, attended the 42nd Annual Community College Trustees Leadership Conference in Dallas, Texas. She reported that there were excellent presentations by ACCT and AACC on federal programs for community colleges. She reported that the only community college federal program that was saved from cuts was the PELL Grant, which is insured until 2013. She reported that one out of every three community college students receives a PELL grant. She also reported that Undersecretary Martha Kanter's assistant spoke and reported that there is \$5 billion available through the Department of Education for remodeling classrooms for certificated students, with the largest amount - \$1.5 billion – going to California. She reported that she has asked the Chancellor and Mr. Kingston to look into this program.

Trustee Dvorsky reported that at the Conference, Scott Lay of the Community College League reported to the attendees that Chabot College has the best English Program in the State of California, and other districts should take a look at it.

At Trustee Dvorsky's request, Dr. Kinnamon highlighted that at the Trustees Leadership Conference, they had the experience of listening to a wonderful speaker and an educator who gave an inspiring and touching story. Trustee Dvorsky expressed that it would be wonderful to see this speaker come to California.

Trustee Gelles expressed appreciation to staff and faculty, noting that "we do well because of you." He especially recognized the Veterans' Program at Las Positas College and Mr. Steffan; Ms. Dozier; the Executive Team of Chancellor Kinnamon, Dr. Gularte, Mr. Legaspi and Mr. Kingston; and Ms. Ching. He reported that he enjoys serving as a Board Member, noting that he wants to help make the important decisions and help young people.

Student Trustee Hiraki reported that the Talk Hawks competed at the Santa Rosa Speech Tournament, receiving First Place for community colleges and Second Place overall. He reported that in talking to students about the impending unit fee increase from \$36 to \$46, a common response is that it will mean a need for overtime hours. The fee increase amounts to approximately another \$150 per student. He reported that some students are looking at alternative sites for purchasing textbooks in order to save money. In addition, students are looking into textbook rental. He expressed that the most important issue to students is the education.

LAS POSITAS COLLEGE FOUNDATION

Dr. Kaye submitted a written report to the Board. He reported that Ms. Janet Lockhart, former Mayor of Dublin, has been elected as Foundation Chair. He reported that Ms. Lockhart will attend the next District Board Meeting. He highlighted from his report a donation of \$5,000 from Sandia National Labs for the Textbook Challenge Support; noting that Sandia's total contribution for the Program totals \$15,000. He also reported that a major investment of \$16,000 was received from Alameda County (through Supervisor Haggerty's Office) for mental health counseling at the Las Positas College Health Center. He reported that this grant is for a second year, totaling \$32,000.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Sarah Thompson, President, Las Positas College Academic Senate, submitted a written report to the Board. Her report included a current draft of the 2011 Fall Flex Day Schedule which will focus on Student Success. Her report also included a PowerPoint Presentation which she gave at DBSG and the Academic Senate on the Draft Recommendations coming from the Student Success Task Force. She recognized the contributions of Rajinder Samra, Jeff Baker and Scott Vigallon for their help with Flex Day activities. She reported on Statewide issues, which include new Title V language on the "W" date, Course Repetition, and Student Success Task Force, as well as Repeatability changes that are on

the horizon. She reported that the Senate approved support for Student Senate Resolution 1101, the request for raising the student activity fee. The Senate also supported the College Council to review the Institutional Goals for applicability and manageability. She further reported that she and Jeff Baker will attend the upcoming Fall Plenary.

Ms. Kathy Kelley, President, Chabot College Academic Senate, reported that the Bookstore Committee met over the summer and their recommendation is on tonight's Board Agenda for approval. She reported that Chabot College is collecting books for women of Afghanistan and is trying to arrange for the military to fly the books there. She reported that Homecoming "will be huge", to include fundraising for programs. She also reported that she is working on starting an urban edible garden at Chabot College. Further, she reported that she will attend the Statewide Senate Area B Meeting on Saturday, October 22 in Santa Rosa and the State Plenary Meeting in early November.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, President, Las Positas College Classified Senate, reported that the Classified Senate is having a drive for raising funds to increase Classified Senate scholarships. He also reported that he is excited about bringing to the Senate at its next meeting the proposed Classified Exchange Program, which was proposed by Ms. Yvonne Wu-Craig. Further, he reported that Dr. Walthers will speak to the Classified Senate at its next meeting.

Ms. Yvonne Wu-Craig, President, Chabot College Classified Senate, reported that the Senate is drafting guidelines for the Exchange Program. She reported that the idea originated from Ms. Katrin Field, who will be the lead for the Program at Chabot College. She expressed appreciation for the support from the two College Presidents. She reported that at the upcoming Senate Meeting, members will discuss the Education Master Plan, Classified Hiring Procedures, and Homecoming.

The District Classified Senate had no representation at this meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Mr. Amir Salehzadeh, President, Associated Students of Las Positas College, reported that ASLPC is appreciative of the Academic Senate and Administration for their support of the increase in student activities fee. He reported that it is hoped that this fee will double scholarships. He reported that Associated Students has committed to bi-monthly advocacy days, and has held four since the start of the semester. He also reported that AS Nights will be held on Thursday, October 20 for evening students featuring food from across the globe.

He also reported that Textbook Loaner Program applications are still coming in, with 130+ members; and ASLPC is making strides to reach out to more students for next semester. He further reported that the mascot will be here in approximately one week.

Ms. Aylen Campi, Associated Students of Chabot College, also expressed appreciation for approval of the student activity fee, which will also be used to increase scholarships. She reported that the Textbook Loaner Program is up and running. She also reported that clubs will be running carnival games and fundraising at Homecoming. She reported that ASCC will be hosting activities for Halloween. Further, she reported that ASCC members will attend the upcoming Statewide Student Conference (SSCCC) November 4-6.

GOOD OF THE ORDER

Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty Association, reported that she looks forward to a joyous report next month that the proposed tentative agreement has been ratified.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

At this time, at the request of Dr. Barberena, Ms. Rita Brown, Co-chair of the Bookstore Committee, reported that the committee worked extremely hard and is pleased with the outcome and its recommendation. She recognized Mr. Timothy Dave, her Co-chair of the Committee.

Dr. Celia Barberena, President, Chabot College, submitted a written report to the Board. She reported that it is her hope that Chabot College has its Educational Master Plan by the time she retires. She reported that last year Chabot College began an Entrepreneur Program, under the leadership of Janice Novak and Tom Clark; and on October 6, Chabot College hosted a four-hour motivational program, "Extreme Entrepreneurship Tour", with over 500 Chabot College and local high school students in attendance. The program encouraged students to find their passion, and then pursue that as a career. Included in Dr. Barberena's written report was a schedule of activities for Homecoming, including an Open House of the new Strength and Fitness Center. She also reported that Chabot College recently hosted Dr. Walthers; and in addition, Diane Urban, the first woman Chief of Police of Hayward. She further reported that she attended a YWCA event where Dee Dee Meyers was the keynote speaker.

Dr. Kevin Walthers, President, Las Positas College, submitted a written report to the Board. He highlighted the start of the second season of the successful Lawrence Livermore National Laboratories/Las Positas College Science Seminar Series.

CHANCELLOR'S REPORT

Dr. Joel Kinnamon, Chancellor, shared the 2011 Leadership Award which the District received from the Green California Schools. Mr. Jeff Kingston accepted the award at the Community College Summit. Chancellor Kinnamon read from the award announcement, "As a signatory to the American College and University Presidents Climate Commitment, the Chabot-Las Positas Community College District pledged to work towards making its campuses carbon neutral. A Climate Action Plan was developed establishing sustainability goals of using renewable energy and energy efficiency, leading to significant reductions of the District's carbon footprint and operating costs. Among its many projects and innovations is an energy storage system that creates ice at night, which is used the next day to cool buildings, saving the District more than \$200,000 in energy costs and 1.1 megawatts of energy consumption. A photovoltaic solar system at one college generates over 2 megawatts of power, accounting for over 30% of its power. In addition, the District has installed Electric Vehicle Charging Stations and has built its first LEED Gold Certified Building. Energy usage is being analyzed to identify future energy efficiency projects to offset operating costs through additional energy savings."

Board President Mertes thanked Mr. Kingston for his wonderful work on these projects.

Mr. Jeff Kingston reported that the award belongs to the Colleges. He reported that what initiated these projects and enabled his team were the Board Policy and Chancellor Kinnamon signing on to the American College and University Presidents Climate Commitment.

Trustee Gelles recognized past Board Member Dr. Alison Lewis for her leadership on the LEED Certification.

Mr. Kingston reported that Dr. Alison Lewis is a member of the Citizens' Oversight Committee and he will pass on to Dr. Lewis Trustee Gelles' comments.

APPROVAL FOR TRAVEL STUDY PROGRAM – "FACES OF CUBA" AND AGREEMENT WITH GLOBAL EXCHANGE REALITY TOURS, CHABOT COLLEGE

Trustee Gelles pulled this agenda item from the consent calendar to recognize this wonderful program.

Motion No. 2

Trustee Gelles made a motion, seconded by Trustee Mertes, to approve the proposed travel study program, "Faces of Cuba" and the agreement with Global Exchange Reality Tours,

Chabot College, for travel during Spring Break, April 5 through April 15, 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Motion carried unanimously, 5-0.

INFORMATIONAL PERSONNEL REPORTS

The Board accepted the Informational Personnel Reports without further discussion.

ANNUAL FINANCIAL AND BUDGET REPORT

The Board accepted the Annual Financial and Budget Report Financial Report for Fiscal Year 2010-2011 and the Budget Report for Fiscal Year 2011-2012 without further discussion.

ADJOURNMENT

Motion No. 3

Trustee Gelles made a motion, seconded by Trustee Dvorsky, to adjourn the Regular Meeting at 7:49 p.m.

Motion carried unanimously, 5-0.

NEXT MEETING

The next Regular Meeting of the Board of Trustees is scheduled for November 15, 2011.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District