



**COLLETTE
VACATIONS**

162 Middle Street • Pawtucket, RI • 02860
Phone: 1-800-770-6740 • Fax: 1-888-722-7307
Email: groupsales@collettevacations.com

Friday, August 12, 2011

Group Reservation Confirmation Letter

Thank you for choosing Collette Vacations. We sincerely appreciate your business.
Tour: Netherlands, Belgium & Paris featuring historic Bruges & Floriade 2012
Departing: Monday, August 13, 2012

Please carefully review this letter as your confirmation for travel. Included below is a summary of your departure date, destination, group reservation number, and financial terms. Please initial and sign this confirmation form and return to Collette Vacations. Please keep a copy for your records.

Las Positas College: Community
Education
3000 Campus Hill Drive
Livermore, CA 94551
Attn: Frances DeNisco
Phone: (925) 424-1467

Group Reservation Number 473281
District Sales Manager WA - Michael Hoppe
Currency Code USD

Deposit Amount \$470 Per Person due with names upon reservation.
Final Payment Due 14 Jun 2012
Departure Gateway San Francisco Intl Airport
Number of Seats Held 15
Seat Reduction Date 14 Feb 2012

Base per person Rates: **Double \$4,469**; Single \$5,469; Triple \$4,439 * (see terms)
(Base Rates include the following components. Items with double asterisk (**) are not included in the above rates)

Start Date	End Date	Item	Price	Commission %
Aug 13, 2012	Aug 13, 2012	Package: Hometown Transfer Outbound (Collette Air Inclusive) - USA Inclusive - Pickup: Other - Drop: Airport	Included	0
Aug 13, 2012	Aug 13, 2012	Package Airfare - San Francisco Intl Airport (SFO)	* \$1,700	10
Aug 14, 2012	Aug 23, 2012	Netherlands, Belgium, France	Double \$2,399	10
			Single \$3,399	10
			Triple \$2,369	10
Aug 14, 2012	Aug 14, 2012	Transfer: Amsterdam Arrival Transfer - Air Inclusive - Pickup: Airport - Drop: Hotel	Included	0
Aug 14, 2012	Aug 14, 2012	Package: Air taxes and fees - Air Taxes and Fees	\$150	0
Aug 14, 2012	Aug 14, 2012	Insurance: Land & Air & International 9 Days or More - Land/Air	\$220	10
Aug 23, 2012	Aug 23, 2012	Package: Hometown Transfer Return (Collette Air Inclusive) - USA Inclusive - Pickup: Airport - Drop: Other	Included	0
Aug 23, 2012	Aug 23, 2012	Transfer: Paris Departure Transfer - Air Inclusive - Pickup: Hotel - Drop: Airport	Included	0

Commission payable to Las Positas College: Community Education

Initial _____

GROUP AIR CONFIRMATION

We have confirmed 15 air seats at \$1700 per person for your group, excluding taxes.
Names are due by 02/14/2012 and additional request after this date will be *subject to availability* at time of booking.
Please review and sign acceptance of schedule and terms. _____ Date: _____

November 6, 2009

To: Whom It May Concern:

I am the Travel Coordinator for Modesto Jr. College, Community Education Department in Modesto, California. My office has worked with Collette Vacations for the past 18+ years. In that time we have been very happy in recommending Collette's tours to our passengers. Not only does Collette Vacations have the distinction of being the oldest group tour operator in the United States; being family owned and operated, they give the business an attention to detail that is lost with many corporate companies. Collette provides excellent tours for a very competitive price. My passengers have loved the quality of the centrally located hotels; the abundance of included tours and the well-trained tour managers. Notwithstanding is the excellent insurance that allows anyone to cancel for any reason up to midnight before the tour and only lose the insurance waiver itself. The fact that Collette now travels all seven continents ensures a loyal following of satisfied passengers.

I have had the privilege of working with District Sales Manager Joan Thornton since December 2006. Joan had worked in the travel industry for a large company in Modesto for many years and she brought with her the knowledge of the industry and the area. We immediately developed a wonderful working relationship. Joan's attention to detail and boundless energy has helped me increase my sales 400%. She is full of amazing ideas and is always looking for that next perfect trip for my group. She is articulate and passionate about travel, and you can tell she loves her job! She does an outstanding job at slide show presentations and document parties and goes the extra length to learn about the location(s) if she hasn't been there herself. For example: I had passengers going on the Plains of Africa tour. Joan personally found a Tour Manager that had led many groups in Africa and asked him many questions and shared his responses at their document party. I feel so fortunate to not only work with Joan, but call her my friend.

If you have any questions regarding Collette Vacations or Joan Thornton, please do not hesitate to call me.

Sincerely,
Vicki Vander Veen
Modesto Jr. College Community Education
Travel Coordinator
(209) 575-6065



CALIFORNIA
STATE
UNIVERSITY,
FRESNO

December 3, 2011

Kevin Kramich
Vice President of Sales
Collette Vacations
180 Middle Street
Pawtucket, RI 02860

Division of Continuing
and Global Education

Associate
Vice President
Dr. Berta González

- Extension Programs
- Certificates
- Conferences and Training Services
- Extension Courses
- Grant Funded Projects
- Non-Credit Courses
- Off-Campus Instruction
- Online Courses
- Open University
- Professional Development
- Special Sessions
- Summer Camps
- Travel Studies

- International Programs
- Fulbright Programs
- Grant Funded Projects
- International Summer Program
- National Student Exchange
- Phi Beta Delta
- Study Abroad Programs
- CSU-International Programs (CSU-IP)
- One-on-One Exchanges
- Short-Term Travel Study
- University Study Abroad Consortium (USAC)
- Visiting Scholars

Dear Mr. Kramich:

Two years ago last October, Joan Thornton was able to quickly come to our rescue when another travel vendor, with whom we had a trip to Egypt planned, declared bankruptcy. Joan was able to move our small group over to a Splendors of the Nile tour and our travelers were delighted with the trip. Crisis averted.

There are many things I like about working with Collette Vacations. The company has an excellent reputation and an incomparable travel protection plan which is very appealing to travelers. I have received timely customer support from the West Coast Sales Team, and of course our District Sales Manager, Joan Thornton, is always ready to do whatever she can to help promote our travel programs. I have also found Tim Palmer to be very helpful in strategizing ways to promote our programs through webinars. Our travelers are always pleased with the quality of their tours.

I am pleased to have the support of the Collette Vacations team as we strive to grow our non-credit travel study programs, and wish your company continued success.

Sincerely,

Susan Hawksworth
Marketing Director

Extension Programs Office
5005 N. Maple Ave. MS ED76
Fresno, CA 93740-8025
559.278.0333
Fax 559.278.0395



AUTHORIZATION

For Use of Name, Photograph or Statement

I, the undersigned, hereby acknowledge that Collette Travel Services, Inc., and/or any of its brands or any of its subsidiaries may use my name, photograph or any statements that I make, in their advertisements and promotional materials to promote the Company.

I hereby authorize and permit Collette Travel Services, Inc. to use my name, photograph or any statements attributable to me in their advertisements or promotional materials without any additional written authorization from me.

5-1-11
DATE

Susan Hawksworth
PRINT NAME

Susan Hawksworth
SIGNATURE
California State University, Fresno
5005 N. Maple MS ED 76
ADDRESS

Fresno CA 93740-8025
CITY, STATE, ZIP

Marcy Hill
WITNESS

Please return the signed copy to Melissa McKee
at 180 Middle Street, Pawtucket, RI 02860 or fax to 401-727-1000.

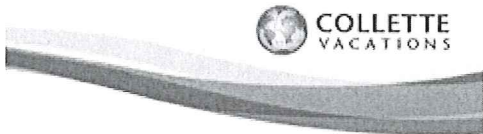
Community Education - FW: Colleges

From: "Hoppe, Michael" <mhoppe@ColletteVacations.com>
To: Community Education <commed@laspositascollege.edu>
Date: 10/19/2011 5:43 PM
Subject: FW: Colleges

Hi Frances,

I received this email from Jay who you met last time. He oversees the travel programs for the listed colleges.
Feel free to call them for recommendations.

All the best,



Michael Hoppe
District Sales Manager--California--Bay Area
Phone: 866.537.1923 Cell: 408.888.9581
mhoppe@collettevacations.com
www.collettevacations.com



From: Fehan, Jay
Sent: Wednesday, October 19, 2011 2:18 PM
To: Hoppe, Michael
Subject: Colleges

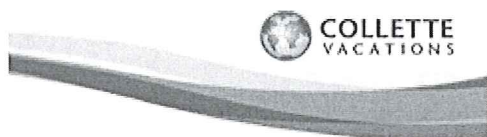
Hi Michael,

These would all be great references for the college

Jenny Sercu –Napa Valley College +1 (707) 967-2940

Jenny Anderson – Santa Rosa Jr College - +1 (707) 527-4372

Adele Hamlett – Sierra College - + (916) 781-6283



Jay B. Jehan

District Sales Manager
Northern California
916-412-8752

Maria Perez- Senior Account Executive- Phone-1-877-760-7616
mperez@collettevacations.com

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Your instant access to 7 continents of travel

Our world. Our responsibility.

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Svcs. of RI C/L 5700 Post Road P.O. Box 1158 East Greenwich, RI 02818	CONTACT NAME: Laura Caramadre
	PHONE (A/C, No, Ext): 401-558-3159
	FAX (A/C, No): 610-362-8882
	E-MAIL ADDRESS: Laura.Caramadre@usi.biz
	INSURER(S) AFFORDING COVERAGE
	INSURER A : Zurich American Insurance Compa
	INSURER B : North River Insurance Company
	INSURER C : St Paul Fire and Marine Insuran
	INSURER D : Hartford Underwriters Insurance
	INSURER E :
	INSURER F :

INSURED **Collette Travel Service, Inc.**
 162 Middle Street
 Pawtucket, RI 02860

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Professional Liab. GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		533109706	04/15/2011	04/15/2012	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$10,000,000 GENERAL AGGREGATE \$10,000,000 PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			533109706	04/15/2011	04/15/2012	COMBINED SINGLE LIMIT (Ea accident) \$10,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			5520151368	04/15/2011	04/15/2012	EACH OCCURRENCE \$15M X 10M=25M AGGREGATE \$15M X 10M=25M
C	DED <input type="checkbox"/> RETENTION \$			QI06501265	04/15/2011	04/15/2012	Ea Occ/Aggre \$25M X 25M=50M
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	02WEIT4673	09/01/2011	09/01/2012	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder is included as an additional insured but only with respect to the negligence of the named insured in connection with the travel and / or tour services provided.

Excess policies follow form.

CERTIFICATE HOLDER Las Positas College Attn: Frances Denisco 3033 Collier Canyon Road Livermore, CA 94551	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Las Positas College: Community Education

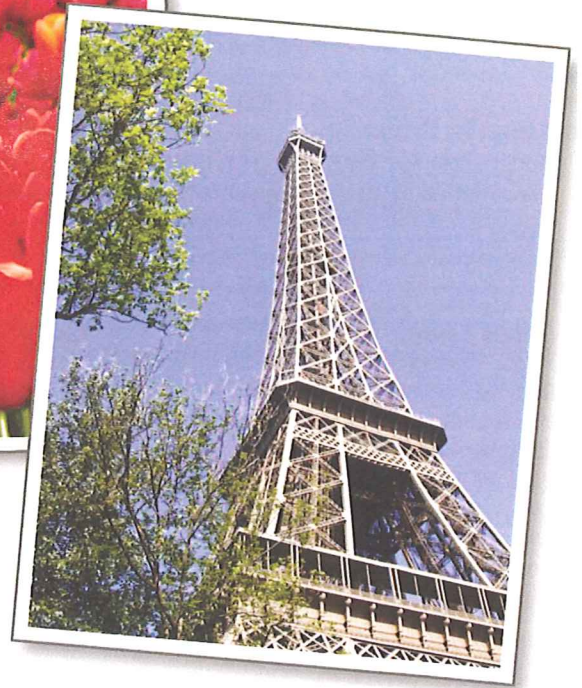
presents...

Netherlands, Belgium & Paris

featuring historic Bruges & Floriade 2012

11 Days • 13 Meals: 9 Breakfasts, 4 Dinners

August 13 – 23, 2012



**BOOK NOW
& SAVE**

\$100

Per Person



**COLLETTE
VACATIONS**