

MOU OF UNDERSTANDING
BETWEEN
CHABOT COLLEGE
AND

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

This Memorandum of Understanding between Chabot College and Eden Area Regional Occupational Program (EROP) is made on _____, 2012 regarding the purchase of college level classes to be offered to high school students during the _____ and _____ terms.

RECITALS:

WHEREAS, Chabot College, by and through its full time and adjunct faculty, has expertise in the instructional areas of Psychology, Sociology, Anthropology, Business, Music, Health and Protective Services; and

WHEREAS, EROP desires to avail itself of the expertise of Chabot College in the aforesaid areas, in which it acknowledges the expertise of Chabot College.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants and conditions herein set forth, the parties hereto agree as follows:

1. APPOINTMENT:

EROP hereby appoints Chabot College to render the instruction of college level courses as described in Section 2 hereof for the term of this Agreement.

CC Approval _____

THS Approval _____

2. CHABOT COLLEGE:

It is understood that:

(a) During the term of this Agreement, Chabot College shall render to EROP, by and through adjunct faculty, in its sole discretion, to teach college level credit courses at following sites:
_____.

(b) Chabot College and EROP, will work together to select appropriate courses, with class dates and times to be arranged between the two parties.

(c) Chabot College classes held at EROP sites shall be deemed closed classes and thereby not open to regular Chabot College students.

(d) Chabot College classes held at EROP will follow approved course outlines and be held to the same rigorous as approved by Chabot Curriculum Committee.

(e) Prior to the first day of classes, Chabot College will provide to EROP Administration the following:

1. College Applications
2. Instructor Name and Course Syllabus
3. Dates of Class and Final Exam Schedule
4. Student Conduct and Due Process Policy
5. Last Day to drop the course with No Grade of Record (NGR) on transcript
6. Last day to withdraw with a "W" on transcript

3. EDEN AREA REGIONAL OCCUPATIONAL PROGRAM (EROP)

It is understood that:

(a) EROP students desiring to enroll in Chabot classes will submit a Chabot Application Form and attain all necessary school and parental/guardian signatures as required.

(b) EROP students will be enrolled at Chabot College and as such, will be held to the same "Student Conduct and Due Process Policy" as outlined in the Chabot College 2010-2012 catalog (see Attachment A).

CC Approval _____

THS Approval _____

(c) EROP students will be earning college credit and as such, classes will be held to the same rigorous standards and course outline as approved by Chabot Curriculum Committee.

(d) EROP will be notified on the first day of class of the following important information:

1. Course Syllabus
2. Dates of Class and Final Exam Schedule
3. Student Conduct and Due Process Policy
4. Last Day to drop the course with No Grade of Record (NGR) on transcript
5. Last day to withdraw with a “W” on transcript

REIMBURSEMENT:

(a) EROP agrees to reimburse Chabot College **\$7200** per each 3 unit course delivered at site with enrollments equal to or less than 44 students.

1. The base fee assumes that ALL students are California residents. If students are classified as non-resident there will be an additional \$215 per unit per student fee assessed.
2. EROP agrees to reimburse Base Cost of Course Per Student Enrollment (see attachment A) in addition to any non-resident fees assessed.
3. Non- resident fees will be assessed for students who are classified international students, non-immigrant aliens or students on other type of visa and out-of-state /non-resident status.
4. It is understood that High School students do not qualify for AB540. See Attachment C
5. If EROP wishes to purchase a course that is less than 3 units, then the College shall provide in writing a Base Cost Estimate for the course.
6. If EROP wished to purchase a course that is more than 3 units, then the College shall provide in writing a Base Cost Estimate for the course.

(b) If class enrollment exceeds 44 students:

1. EROP agrees to pay reimbursement in accordance to Attachment B.
2. It is understood that increasing in class size beyond the cap of 44 students requires prior approval of College Faculty, Dean and Vice President of Academic Services before students can be enrolled in class.
3. EROP agrees to reimburse fees for international students, non-immigrant aliens or students on other type of visa and out-of-state /non-resident status student **\$215** per unit in addition to the base fee indicated in Attachment B.

(c) Chabot College will invoice EROP by the third week of instruction.

(d) EROP agrees to reimburse such invoice within 30 days of receipt.

CC Approval _____

THS Approval _____

I AGREE TO THE MEMORANDUM OF UNDERSTANDING AS OUTLINED IN THE RECITALS, COVENANTS AND CONDITIONS CONTAINED HEREIN:

EROP

CHABOT COLLEGE

Printed Name : _____

Printed Name: _____

Title: _____

Title: _____

Signature Date

Signature Date

Printed Name : _____

Printed Name: _____

Title: _____

Title: _____

Signature Date

Signature Date

CC Approval _____

THS Approval _____

ATTACHMENT B

THE FOLLOWING BASE COST TABLE IDENTIFIES COURSE COST AS IT RELATES TO STUDENT ENROLLMENT NUMBERS PER CLASS.

This table has been updated to reflect increases in student registration fees and instructor costs for the 2011-2012 school year.

TABLE 1.1 : BASE COST PER STUDENT ENROLLEMENT

3 UNIT COURSE (3 Credit Hours)	
ENROLLED STUDENTS	*BASE COST
1-44	\$7,200
45-54	\$7,800
55-59	Must Contact Chabot
60-64	Must Contact Chabot
65-69	Must Contact Chabot
70 +	Must Contact Chabot

Minimum cost for a 3 unit class will \$7200 per each 3 unit course delivered at site with enrollments equal to or less than 44 students.

***ADDITIONAL FEES:** In addition to the base cost there will be a \$195 per unit assessed fee for international students, non-immigrant aliens, other type of visa and out-of-state /non-resident students.

CC Approval _____

THS Approval _____