

Subaward Agreement

Institution/Organization ("Prime Recipient") Name: California State University, East Bay Foundation, Inc. Prime Award No.: U215N110037 Awarding Agency: U.S. Department of Education	Institution/Organization ("Subrecipient") Name: Chabot College Subaward No.: 10000127-100 CFDA #: 84.215N Amount Funded This Action: \$203,235.00 Est. Total (if incrementally funded): \$203,235.00
--	---

Hayward Promise Neighborhood	
------------------------------	--

Subaward Period of Performance: Budget Period: From: 03/06/2012 To: 12/31/2012	Estimated Project Period (if incrementally funded): From: 03/06/2012 To: 12/31/2012
---	--

Project Title:
Hayward Promise Neighborhood

Reporting Requirements (Check here if applicable): See Attachment 4 FFATA (Attachment 3B) ARRA Funds (Attachment 4A)

Terms & Conditions

- 1) Prime Recipient hereby awards a cost reimbursable subaward, as described above, to Subrecipient. The statement of work and budget for this subaward are (check one): As specified in Subrecipient's proposal dated _____; or as shown in Attachment 5. In its performance of the subaward work, Subrecipient shall be an independent entity and not an employee or agent of Prime Recipient.
- 2) Prime Recipient Shall reimburse Subrecipient not more often than monthly for allowable costs. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), subaward number, and certification as to truth and accuracy of invoice. *Invoices that do not reference Prime Recipient's Subaward Number shall be returned to Subrecipient.* Invoices and questions concerning invoice receipt or payments should be directed to the appropriate party's Administrative Contact as shown in Attachments 3A & 3B.
- 3) A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to Prime Recipient's Administrative Contact, as shown in Attachments 3A and 3B, NOT LATER THAN sixty (60) days after subaward end date. The final statement of costs shall constitute Subrecipient's final financial report.
- 4) All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
- 5) Matters concerning the technical performance of this subaward should be directed to the appropriate party's Principal Investigator, as shown in Attachments 3A and 3B. Technical reports are required as shown above, "Reporting Requirements".
- 6) Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this subaward agreement, and any changes requiring prior approval, should be directed to the appropriate party's Administrative Contact, as shown in Attachments 3A & 3B. Any such changes made to this subaward agreement require the written approval of each party's Authorized Official as shown in Attachments 3A & 3B.
- 7) Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or director's, to the extent allowed by law.
- 8) Either party may terminate this subaward with thirty days written notice to the appropriate party's Administrative Contact as shown in Attachments 3A & 3B. Prime Recipient shall pay Subrecipient for termination costs as allowable under OMB Circular A-21 or A-122 or 45 CFR Part 74 Appendix E, "Principles for Determining Costs Applicable to Research and Development under Grants and Contracts with Hospitals" as applicable.
- 9) No-cost extensions require the approval of the Prime Recipient. Any requests for a no-cost extension should be addressed to and received by the Administrative Contact, as shown in Attachments 3A & 3B, not less than thirty (30) days prior to the desired effective date of the requested change.
- 10) The Subaward is subject to the terms and conditions of the Prime Award and other special terms and conditions, as identified in Attachment 2.
- 11) By signing below Subrecipient makes the certifications and assurances shown in Attachments 1 and 2. Subrecipient also assures that it will comply with applicable statutory and regulatory requirements specified in the Research Terms & Conditions Appendix C found at http://nsf.gov/bfa/dias/policy/rtr/appc_june11.pdf.

By an Authorized Official of Prime Recipient _____ Date	By an Authorized Official of Subrecipient _____ Date
--	---

Attachment 1

Subaward Agreement

Certifications and Assurances

By signing the Subaward Agreement, the authorized official of Subrecipient certifies, to the best of his/her knowledge and belief that:

Certification Regarding Lobbying

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying", to the Prime Recipient.
- 3) The Subrecipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Debarment, Suspension, and Other Responsibility Matters

Subrecipient certifies by signing this Subaward Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

OMB Circular A-133 Assurance

Subrecipient assures Prime Recipient that it complies with A-133 and that it will notify Prime Recipient of completion of required audits and of any adverse findings which impact this subaward.

Attachment 3A
Subaward Agreement

Subaward Number:

10000127-100

Prime Recipient Contacts

Institution/Organization ("Prime Recipient")

Name: California State University, East Bay Foundation, Inc.

Address: 25976 Carlos Bee Boulevard

City: Hayward

State: CA

ZipCode: 94542

Administrative Contact

Name: Linda Dobb

Address: Academic Affairs

25800 Carlos Bee Boulevard

City: Hayward

State: CA

ZipCode: 94542

Telephone: 510-885-3773

Fax: 510-885-4618

Email: linda.dobb@csueastbay.edu

Principal Investigator

Name: Carolyn Nelson

Address: Dean of College of Education & Allied Studies

25800 Carlos Bee Boulevard

City: Hayward

State: CA

ZipCode: 94542

Telephone: 510-885-3942

Fax: 510-885-2283

Email: carolyn.nelson@csueastbay.edu

Financial Contact

Name: Tian Yu

Address: Office of Research and Sponsored Programs

25800 Carlos Bee Boulevard

City: Hayward

State: CA

ZipCode: 94542

Telephone: 510-885-3738

Fax: 510-885-4618

Email: tian.yu@csueastbay.edu

Authorized Official

Name: James L.J. Houpis

Address: VP, Academic Affairs/Provost

25800 Carlos Bee Boulevard

City: Hayward

State: CA

ZipCode: 94542

Telephone: 510-885-3711

Fax: 510-885-2295

Email: james.houpis@csueastbay.edu

Attachment 3B - Subaward Agreement
Subrecipient Contacts

Subaward Number:

10000127-100

Institution/Organization ("Subrecipient")

Name: Chabot-Las Positas Community College District -- Chabot College

Address: 5020 Franklin Drive

City: Pleasanton

State: CA

ZipCode + 4: 94588

EIN No.: 94-1670563

Institution Type: Public/State Controlled Inst. of Higher Education

Is the Performance Site the Same Address as Above? Yes No

If no, is the Performance Site the same as PI address below? Yes No

If no to both questions, please complete 3B page 2 (if ARRA funding use Attachment 4A).

Subrecipient currently registered in CCR? Yes No

DUNS No.:

Parent DUNS No.:

Is Subrecipient exempt from reporting compensation? Yes No

If no, please complete 3B page 2 (if ARRA funding use Attachment 4A).

Congressional District:

Congressional District:

Administrative Contact

Name: Tram Vo-Kumamoto

Address: 25555 Hesperian Blvd.

City: Hayward

State: CA

ZipCode: 94545

Telephone: 510-723-6897

Fax: 510-782-7070

Email: tvokumamoto@chabotcollege.edu

Principal Investigator

Name: Yvonne Wu Craig

Address: 25555 Hesperian Blvd.

City: Hayward

State: CA

ZipCode: 94545

Telephone: 510-723-6810

Fax: 510-782-9315

Email: ywu-craig@chabotcollege.edu

Financial Contact

Name: Lorenzo Legaspi

Address: 5020 Franklin Drive

City: Pleasanton

State: CA

ZipCode: 94588

Telephone: (925) 485-5203

Fax: (925) 485-5255

Email: llegaspi@clpccd.org

Authorized Official

Name: Susan Sperling

Address: 25555 Hesperian Blvd

City: Hayward

State: CA

ZipCode: 94545

Telephone: 510-723-6641

Fax: 510-723-7126

Email: ssperling@chabotcollege.edu

Institution/Organization ("Subrecipient")

Name: Chabot-Las Positas Community College District -- Chabot College

Place of Performance

Name: Chabot College

Address: 25555 Hesperian Blvd

City: Hayward

State: CA

ZipCode + 4: 94545-2447

Telephone:

Fax:

Email:

Congressional District: CA-13; CA-09

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if--

(i) the entity in the preceding fiscal year received—

(I) 80 percent or more of its annual gross revenues in Federal awards (federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements); AND

(II) \$25,000,000 or more in annual gross revenues from Federal awards; and

(ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986.

Is subaward entity exempt from reporting executive compensation? Yes No If no, complete the information below.

Officer 1 Name

Officer 1 Compensation

Officer 2 Name

Officer 2 Compensation

Officer 3 Name

Officer 3 Compensation

Officer 4 Name

Officer 4 Compensation

Officer 5 Name

Officer 5 Compensation

**ATTACHMENT 4
SUBAWARD AGREEMENT**

Reporting Requirements

Sub-awardee will:

- Provide quarterly progress reports due 30 calendar days after the end of each quarter.
- Due dates are: April 30, 2012; July 31, 2012; October 31, 2012; January 31, 2013.

Attachment 5

Hayward Promise Neighborhood Chabot College Scope of Work and Additional Terms & Conditions 03/06/2012 – 12/31/2012

Background

Hayward Promise Neighborhood (HPN) is designed to address the educational disparities and high dropout and low graduation rates at the focal schools in the Jackson Triangle and South Hayward. California State University, East Bay (CSUEB) and the partners will provide interpretation as needed so that English Learners and their parents/guardians can fully participate in and benefit from all academic and college advising available through our initiative.

I. Deliverables

Chabot College is a critical IHE in the HPN system of services because of their close links and articulation with HUSD high schools and middle schools.

As a subawardee, Chabot College will be responsible for the following:

- Chabot College will provide TRIO Talent Search programming at HPN middle and high schools.
- Integral partner providing STEM, Arts and Humanities, and career technical education.
- Help struggling students to bridge to college and postsecondary training.

Early Learning Network

- Chabot College will convene the ELN to focus on policy, resources, and program accountability for HPN early childhood programming and outcomes.
 - The responsibility for improving outcomes for JT children (prenatal – 3rd grade) would rest with the ELN, which would report to the HPN Management Team and Advisory Board. Due to the broad charge of the ELN we anticipate it will serve all children prenatal through 3rd grade in the JT from Year 1-5. It is probable that this policy role will extend to other parts of South Hayward and impact more children by Year 5, but it is difficult to estimate the numbers of children at this time.

Comprehensive School Reform

- The JT focus schools (except the High Schools) are in Program Improvement Year 5+. HUSD is currently using the Transformation strategy at Tennyson and the Turnaround strategy at Harder Elementary.
 - These approaches address changing school leadership, the selection of high performing teachers for focus schools, creating intentional data study groups to support data-driven instruction, training and professional coaching to help teacher make better use of student data to improve instruction, creating incentives for high performing teachers to teach in focus schools, and evaluating teachers at least partially based on student performance, and utilizing best-practices in staff professional development.

- Full Service Community Schools (FSCS) is the overarching framework for HPN’s comprehensive school reform strategy, turning the schools into hubs of services for students, families and local communities.
- FSCS provide rigorous instruction during the school day and use out of school time effectively to provide academic enrichment and experiential learning that reinforce the school day learning.

Support for Transitions

- HUSD, Chabot College, CSUEB, 4Cs, and other key partners will collaboratively focus on transitions from pre-K to Kindergarten, 6th to 7th, 8th to 9th grades, and from high school to postsecondary education.
 - These key partners will implement several strategies that are aligned with the age and needs of the students involved, as follows:
 - 1) Summer Bridge programs will be for the pre-k to Kindergarten transition.
 - This 5-week program will focus each year on 36 JT children who have not had a preschool experience prior to Kindergarten.
 - 2) A Summer Bridge program for 30 JT students transitioning from 8th to 9th grade.
 - The 5-week program includes a STEM component using early assessment methods in math, college and career readiness curriculum, and library and research skills workshops.
 - 3) Curriculum articulation will be a consistent practice across all age groups.
 - This is ongoing work that will be accelerated with PN funding.
 - 4) Data sharing between ECE providers and Kindergarten teachers in the JT will be instituted, with parental permission, so that Kindergarten teachers are prepared to meet the needs of incoming students.
- Chabot College will implement the Early Assessment Program as a part of their partnership with HUSD. In this way student readiness for college-level work will be known to both HUSD and the IHEs prior to the beginning of their Senior year, allowing students to adjust their course schedules and allowing counselors, college student volunteers and other supportive partners to help students prepare for the rigors of postsecondary work and to set clear goals for college and postsecondary training.

Building a College Going Culture

- Will utilize the Parent Centers, parent gatherings, and outreach strategies to ensure that parents understand that their children can attend college, even if they are very low-income. Parents will also be informed about the requirements for attending college and how they can help their children be successful students.
 - Through the IHE partnerships and others with the City and local CBOs students will be provided informal and formal mentoring from college students.

Expand and Enhance Out of School Time

- Will expand its OST programming by adding an additional 50 “slots” for children at both Harder and Park schools – allowing students on the waiting list to enroll.
 - CSUEB and Chabot College have committed scores of volunteer undergraduate students to work in the OST programs, before and after school, during intersessions and in the summer to support STEAM activities.

Dropout Prevention Strategies

- It is our collective belief that dropout prevention begins in preschool and continues through college, and furthermore, it involves connecting students with real world and experiential outlets for their curiosity, dreams, ingenuity, and skills.
 - For this and other reasons the OST programming is expanding; enhancing high school internship opportunities; providing STEAM programs that utilize experiential learning opportunities (e.g., field trips, summer science camps, school gardens, internships, service learning, college visits); expanding Career Technical Education; wraparound services and tutorial support and mentoring opportunities.
 - Dropout prevention also involves providing opportunities for credit recovery and accelerated learning for students who have fallen behind for a wide variety of reasons.

Cradle to Career Education Reform Network

- Chabot College is committed to the Cradle to Career Education Reform Network (C2CERN) and to thorough curriculum articulation and data sharing.
 - In particular, C2CERN will support Science, Technology, Engineering, Arts and Mathematics (STEAM) and teaching literacy across the curriculum horizontally and vertically. This includes developing STEM curriculum for the Chabot Summer Bridge program, providing additional STEM enrichment during the regular school year, and aligning STEM curriculum with the curriculum at HUSD high schools.
 - This builds on the strong collaboration that has been launched in the past year and will intensify to implement the HPN model.
- The Early Assessment Program (EAP) allows CSUEB (and through data sharing, Chabot College and HUSD) to use the results of the EAP test to inform rising Seniors, their counselors and their teachers in the target high schools about the students' readiness for college level coursework.
 - The participating IHEs will work with high school staff to ensure that students, who require additional support to get ready for college, get the support they need and/or enroll in the correct classes in their Senior year to enhance their college readiness.
 - CSUEB can provide tutors and mentors to provide concerted focus on JT students in collaboration with HUSD staff.
 - In addition, Chabot College will provide, through a TRiO grant, outreach and experiential learning opportunities for JT students at the middle and high school levels. Eden ROP, the City and HAS, in collaboration with Chabot College, will also provide more robust Career Technical Education pathways from the K-12 to postsecondary systems – including courses in digital arts, aviation, health care services, and information technology.
 - To ensure that HPN educational strategies are coherent from birth to career, C2CERN and the Early Childhood Network will hold joint meetings twice per year to ensure that information and planning extend across the entire age spectrum.

Postsecondary Persistence and Completion

- Federal TRiO funding currently supports Chabot College's ASPIRE and EXCEL Programs for low-income, disabled and first-generation college students – with EXCEL focusing on EL students. These programs provide case management, financial aid and financial literacy services in a cohort model with a structured first-year experience and individualized follow-up in years 2-5. These services will be continued through at least 2014 when the funding will need to be renewed, and it will be more focused on JT students than it has been in the past. Chabot College will augment these successful programs by implementing a Summer Bridge Program to strengthen the transition from high school to college for JT students, providing:
 - 1) Diagnostic math and English assessments.

- 2) College readiness curriculum that includes library and research skills workshops.
- 3) Workshops on choosing careers and majors in partnership with Eden Area ROP.
- 4) Math and English skills review to improve placement exam scores. Chabot College also proposes to extend the cohort-based support for JT students to a second year, organized around academic majors, thereby leveraging TRiO and EOPS funding and the existing infrastructure for first-year students.
- 5) Service learning when implemented thoughtfully and integrated into the school curriculum is an extremely effective strategy in meeting the many developmental needs of all students.

Career Technical Education

- Chabot College will enhance the Career Technical Education offerings for JT high schools with particular emphasis on Digital Media, Allied Health and STEM programming in the areas of Health, Dental, Emergency Management Services, Computer Technologies, and Criminal Justice/Forensic Science.
 - Promise Neighborhoods funding will increase access to ROP CTE offerings by providing them during OST at the ROP Center, which will be more accessible to the JT via the proposed Shuttle bus.
 - Students will understand the skill and competency requirements for various career options and will have at least introductory skills to pursue career pathways.
 - Students will be provided guidance in choosing a career path, including the nature of the jobs available, salary expectations, working conditions, future outlook, employment rates, and educational requirements.
 - Many of these courses are articulated with Chabot College courses, which allow JT students who complete these introductory courses to receive college credit and continue their education in their chosen pathway via Chabot College CTE programs.

Matching

- This is an exciting endeavor that brings together the assets of multiple institutions and agencies to strengthen the Jackson Triangle, a neighborhood in which many of our students reside. Therefore, Chabot College commits to assisting the Hayward Promise Neighborhood (HPN) project 10 deliver the following specific resources and services in collaboration with HPN partners.
 - 1. Chabot College will commit to serving on the HPN Advisory Board and send the Chabot College President or an authorized designee who has authority to make commitments on behalf of Chabot College, to regularly serve on the Advisory Board. This in-kind commitment is valued at \$9,177 and funds come from Chabot's general fund.
 - 2. Chabot College will provide staffing for administrative oversight over HPN programs. The Dean of Math and Science will serve on the HPN Management Team as well. This commitment is valued at \$17,364. The source of this in-kind match comes from Chabot's general fund.
 - Dean of Math and Science (\$8,040).
 - Dean of Social Sciences (\$4,662).
 - Dean of the School of the Arts (\$4,662).
 - 3. Chabot College will provide HPN Program Coordination. This in-kind commitment is valued at \$20,298. The source of this in-kind match comes from Chabot's general fund.
 - 4. Chabot College will provide 0.15 FTE for the ECD Family Resource Specialist who will be coordinating the ECD Cohort training for the five-year grant period. This commitment

is valued at \$16,425. The source of this in-kind match comes from First 5 of Alameda County funding.

- 5. Chabot College will provide 0.05 FTE of Programmer time from our Information Technology Department compile HPN data needed for HPN evaluation activities. This commitment is valued at \$7,218. The source of this in-kind match comes from Chabot's general fund.
- 6. Chabot College will provide 0.25 FTE of ECD faculty time for providing instruction to the HPN Early Childhood Development cohort training program. This commitment is valued at \$33,750. The source of this in-kind match comes from First 5 of Alameda County funding.
- 7. Chabot College will provide Chabot Educational Talent Search program staffing, activities, services, and supplies to four HPN schools which include college-readiness activities, college planning, financial literacy and academic intervention and enrichment services. This in-kind commitment is valued at \$95,576 and funds come from U.S. Department of Education TRIO Talent Search funds.
- 8. Chabot College will provide staffing for the Summer Bridge Program that will help HPN students build college-readiness and career planning skills so that they can transition successfully to college. This in-kind commitment is valued at \$5,320 and funds come from private sources.
- 9. Chabot College will provide the costs for ECD Lab School observations (ECD 63 and ECD 90) that support the ECD Cohort training for JT residents. This in-kind commitment is valued at \$6,804. The source of these funds is First 5 of Alameda County funds and Chabot College's general fund.

II. Confidentiality of Data

- A. All financial, statistical, personal, technical and other data and information relating to CSUEB Foundation, and its operations which are designated confidential by CSUEB Foundation and made available to Chabot College or which become available to Chabot College in order to carry out this agreement, shall be protected by Chabot College from unauthorized use and disclosure by the observance of the same or more effective procedural requirements as are applicable to CSUEB Foundation.
- B. CSUEB Foundation shall provide Chabot College in writing the identification of all such confidential data and information, as well as CSUEB Foundation's procedural requirements for protection of such data and information from unauthorized use and disclosure.

Chabot College shall not be required by the above paragraph to keep confidential any data or information which is or becomes publicly available, is already rightfully in Chabot College possession, is independently developed by Chabot College outside the scope of this agreement, or is rightfully obtained from third parties.

III. Indemnification

- A. The CSUEB Foundation and Chabot College agree to mutually indemnify one another. Foundation shall indemnify, defend save harmless the Chabot College, it's trustees, officers, employees and agents against any and all loss, damage, or liability whatsoever, if any there be, because of accident or injury to persons or property of others occurring in connection with the operations of this contract as a result of the acts or omissions of CSUEB Foundation.

- B. Chabot College shall indemnify and save and keep harmless the State of California, the Trustees of the CSU, the CSU system, the CSUEB campus, and the officers, agents, volunteers and employees as well as the CSUEB Foundation, its officers, agents and employees against any and all loss, cost, damage, claim, expense, or liability whatsoever, if any there be, because of accident or injury to persons or property of others occurring in connection with the operations of this contract as a result of the acts or omissions of CSUEB Foundation.

IV. Examination and Audit

- A. Chabot College shall be subject to examination and audit by CSUEB Foundation and auditor for a period of three years after final payment under this agreement in accordance with Government Code Section 8546.7 and with Education Code Section 89045(c & d), respectively.
- B. Examination and audit shall be confined to matters connected with the performance of this agreement, including, but not limited to, the costs of administering the agreement.

V. Insurance

Chabot College agrees to procure, and thereafter maintain during the term of this Agreement, the following insurance policies:

- Comprehensive General Liability insurance providing coverage against claims for Bodily Injury or Death, and Property Damage. Such insurance shall provide protection to the limit of not less than \$1,000,000 combined single limit for Bodily Injury and Property Damage.
- Workers' Compensation insurance statutory coverage including Employers Liability with limits of not less than \$1,000,000.
- Comprehensive Automobile Liability with limits not less than \$1,000,000 each occurrence, combined single limit for Bodily Injury and Property Damage, including coverage for owned, non-owned and hired vehicles if automobile use will be required for performance of the Services.

Comprehensive General Liability and Comprehensive Automobile Liability insurance policies required by this Agreement shall name "California State University East Bay Foundation" as an additional insured with respect to work being performed. Chabot College agrees to provide all required certificates of insurance to the CSUEB Foundation prior to the commencement of any work under this Contract. The CSUEB Foundation and Chabot College agree that the specified coverage or limits of insurance in no way limit the liability of the Chabot College.

VI. Notice

- A. Any notice requirement to be given under this agreement shall be deemed sufficient if deposited in the United States mail, with proper postage affixed, and addressed to the appropriate party at the address appearing below.

Hayward Promise Neighborhood - Implementation Grant
Partner: Chabot College

				Request Year 1	Match Year 1
1. Personnel	Annual Salary	% Effort	Notes		
Advisory Board: Chabot College President	\$ 230,000	3%			\$6,900
CL: Dean of Math and Science	\$ 120,903	3%			\$6,045
EC: Dean of Social Sciences	\$ 116,818	3%			\$3,505
YEP & CL: Dean of the School of the Arts	\$ 116,818	3%			\$3,505
YEP: Director of Off-Campus Programs	\$ 85,000	10%			
0.75 FTE Chabot HPN Liaison	\$ 72,172	75%		\$40,597	\$ 13,532
EC: Cohort Coordinator	\$ 73,000	10%		\$7,000	\$ 10,950
Administrative Support	\$ 56,000	25%		\$21,600	
YEP. Chabot TV Studio Technician: To prepare, upload and broadcast YEP student multimedia projects and HPN press and videos (120 hours x \$27 per hour)				YEAR 3 MATCH ONLY	
YEP: Faculty Instruction for Off-site regular credit/concurrent enrollment courses for YEP (6 courses @ \$8,000/3-unit credit course for 44 students) - per HUSD request				FUNDING BEGINS Y3	
CL: Faculty for Cohort Programs Promoting STEM [6 courses @ \$8,000 (3 units) and 2 courses @ \$15,000 (5 units) for 44 students)				FUNDING BEGINS Y3	
CL: STEM Curriculum Development, Collaboration and Articulation (2 faculty members)	\$ 200,000	5%		\$10,000	
YEP: Faculty Instruction for Arts & Humanities Middle and High School YEP Classes (4 Adjunct Faculty x \$100/hr x 4 hours/week x 32 weeks) - per HUSD request	\$ 51,200		hourly rate	FUNDING BEGINS Y3	
EC: Faculty Costs for cohort programs promoting ECD education for meeting time and prep/follow-up (2 faculty x \$100/hr x 24 hours)			hourly rate	\$4,800	
Institutional Research and Information Technology Programmers for Chabot Data Collection	\$ 72,172	10%		\$3,609	\$3,609
EC: Faculty Instruction for a dedicated cohort of ECD Licensing Training (25 slots) - one year program for supervisor training as mandated by state regulations (First 5 State Match)	\$ 100,000	45%		\$45,400	\$ 25,000
EC: Financial Aid Specialist extra hourly for priority processing and follow-up of ECD Licensing Training students (\$27 per hour x 100 hours)			hourly rate	\$2,700	
EC: Entrepreneurship Courses for ECD Majors [1.0 FTEF]	\$ 100,000	100%		FUNDING BEGINS Y3	
ETS: TRIO Educational Talent Search Program Staffing [48% of 2 Outreach Specialists and TRIO Director]	\$ 127,434	50%		Y1-5 MATCH FUNDING	\$ 63,717
YEP: Chabot Summer Bridge Program Instruction to serve 30 Jackson Triangle Youth (per HUSD request)				\$9,000	\$ 4,000
EC: ECD Lab School costs for ECD program observations [ECD 63 (54 hours @ \$28 per hour - Range 35) and ECD 90 (108 hours @ \$28 per hour - Range 35) Lab Hours]			hourly rate	Y1-5 MATCH FUNDING	\$ 4,536
Subtotal Personnel	\$ 1,291,517			\$144,706	\$145,298

2. Fringe Benefits	Annual Salary	Fringe Benefit %	Prorated Salary		
Advisory Board: Chabot College President	\$ 6,900.00	33%			\$ 2,277
CL: Dean of Math and Science	\$ 3,627.00	33%			\$ 1,195
EC: Dean of Social Sciences	\$ 3,505	33%			\$ 1,157
YEP & CL: Dean of the School of the Arts	\$ 3,505	33%			\$ 1,157
YEP: Director of Off-Campus Programs	\$ 8,500	33%			
0.75 FTE Chabot HPN Liaison	\$ 40,597	33%		\$14,208	\$ 6,766
EC: Cohort Coordinator	\$ 7,000	35%		\$2,450	\$ 5,475
Administrative Support	\$ 21,600	50%	\$ 19,600	\$10,800	\$ -
CL: STEM Curriculum Development, Collaboration and Articulation (2 faculty members)	\$ 200,000	35%	\$ 10,000	\$3,500	
EC: Faculty Costs for cohort programs promoting ECD education for meeting time and prep/follow-up (2 faculty x \$100/hr x 24 hours)	\$ 4,800	12%	\$ 576	\$576	
Institutional Research and Information Technology Programmers for Chabot Data Collection	\$ 72,172	50%	\$ 36,086		\$3,609
EC: Faculty Instruction for a dedicated cohort of ECD Licensing Training (25 slots) - one year program for supervisor training as mandated by state regulations (First 5 State Match)	\$ 100,000	35%	\$ 45,400	\$15,890	\$ 8,750
EC: Financial Aid Specialist extra hourly for priority processing and follow-up of ECD Licensing Training students (\$27 per hour x 100 hours)	\$ 2,700	50%	\$ 1,350	\$1,350	
ETS:TRIO Educational Talent Search Program Staffing [48% of 2 Outreach Specialists and TRIO Director]	\$ 63,717	50%	\$ 31,859		\$ 31,859
YEP: Chabot Summer Bridge Program Instruction to serve 30 Jackson Triangle Youth (per HUSD request)		12%		\$1,080	\$ 1,320
EC: ECD Lab School costs for ECD program observations [ECD 63 (54 hours @ \$28 per hour - Range 35) and ECD 90 (108 hours @ \$28 per hour - Range 35) Lab Hours]	\$ 4,536	50%	\$ 2,268		\$ 2,268
Subtotal Benefits			\$ 144,871	\$ 49,854	\$ 66,633
3. Travel	Calculation				
ETS: TRIO ETS Travel for ETS Personnel	50% of Award Amount				\$ 2,738
ETS: TRIO ETS Travel for College Trips and Field Trips	50% of Award Amount				\$ 4,350
Subtotal Travel				\$ -	\$ 7,088
4. Equipment	Calculation				
Subtotal Equipment				\$ -	\$ -
5. Supplies	Calculation				
HPN Program Materials and Recruitment supplies (printing, brochures, office supplies)				\$3,800	
YEP: Supplies for Arts & Humanities Classes					
ETS: TRIO ETS Instructional and Office Supplies	50% of Award Amount				\$ 2,276
Subtotal Supplies				\$ 3,800	\$ 2,276
6. Contractual	Calculation				
Mileage for staff to attend C2CERN, ELN and other HPN collaborative meetings (\$0.55 per mile)				\$1,500	
Subtotal Supplies				\$ 1,500	\$ -
8.Other	Calculation				
ETS: TRIO Programmatic Elements [College Visits (\$6,300), Guest Speakers (\$600), Summer Youth Program Instructors (\$6,720), STEM Saturday Sessions (\$9,600), Admission Fees (\$300)]	50% of Award Amount				\$ 11,760
Subtotal Other				\$ -	\$ 11,760
9. Total Direct Costs				\$199,860	\$ 233,055
10. Indirect Costs (Match Only for Partners)	Calculation				
Subtotal Indirect					\$ -
11. Training Stipends	Calculation				
EC: Stipends for ECD students to cover State Permit application costs (\$135 x 25 students)				\$3,375	
Subtotal Training Stipends				\$ 3,375	\$ -
12. Total Request				\$ 203,235	\$ 233,055

**Hayward Promise Neighborhood
Chabot College
Subaward Budget Justification – Year 1**

Project Year	Funds Requested	Matching Contribution
Year 1	\$203,235	\$233,055
Total	\$203,235	\$233,055

Chabot College President: Serves on Advisory Board.

Matching: \$230,000 annual salary x 3% FTE = \$6,900 in Year 1.

Dean of Math and Science: Oversight of Chabot HPN programs, serves on Management Team and K-12 Education Reform Network.

Matching: \$120,903 annual salary x 3% FTE = \$6,045 in Year 1.

Dean of Social Sciences: Oversight of early childhood initiatives and participants in Early Childhood Learning Network and K-12 Education Reform Network.

Matching: \$116,818 annual salary x 3% FTE = \$3,505 in Year 1.

Dean of the School of the Arts: Oversight of services to HUSD YEP for after school programming enhancements and participates in K-12 Education Reform Network.

Matching: \$116,818 annual salary x 3% FTE = \$3,505 in Year 1.

Chabot HPN Liaison: Program Coordinator for Chabot HPN Initiatives

Calculation: \$72,172 annual salary x 75% FTE = \$40,597 in Year 1.

Matching: \$13,532 in Year 1.

Early Childhood Cohort Coordinator: Participates in Early Childhood Network and supports early childhood providers to meet licensing requirements.

Calculation: \$73,000 annual salary x 10% FTE = \$7,000 in Year 1.

Matching: \$10,950 in Year 1 from ECD professional Development Coordinator (PDC).

Administrative Support: Supports the HPN Liaison by providing administrative support for all Chabot HPN project activities.

Calculation: \$56,000 annual salary x 39% FTE = \$21,600

STEM Faculty: For Curriculum Development, Collaboration and Articulation with HUSD teachers.

Calculation: \$100,000 annual salary x 5% FTE x 2 faculty members = \$10,000.

ECD Faculty Costs for Collaboration with 4C's Childcare Provider Network for meeting time and prep/follow-up.

Calculation: 2 faculty x \$100/hr x 24 hours = \$4,800 per year.

Institutional Research and Information Technology Programmers for Chabot Data Collection.

Calculation: \$72,172 annual salary x 10% FTE = \$3,609 in Year 1.

Matching: \$3,609 in Year 1.

Faculty Instruction: Dedicated cohort of ECD Licensing Training (25 slots) - one year program for supervisor training as mandated by state regulations (First 5 State Match).

Calculation: \$100,000 annual salary x 45% FTE = \$45,400 in Year 1.

Matching: \$25,000 in Year 1.

Financial Aid Specialist: Extra hourly for priority processing and follow-up of ECD Licensing Training students.

Calculation: \$27 per hour x 100 hours = \$2,700 in Year 1.

TRIO Educational Talent Search Program Staffing: Outreach Specialists (2) and TRIO Director for experiential learning opportunities for middle and high school youth to create a college going culture and dropout prevention.

Matching: \$127,434 annual salary x 50% FTE = \$63,717 in Year 1.

Chabot Summer Bridge Program Instruction: Summer Bridge program for 30 students per year to strengthen the transition from high school to college for JT students, providing: 1) diagnostic math and English assessments; 2) college readiness curriculum that includes library and research skills workshops; 3) workshops on choosing careers and majors in partnership with Eden Area ROP; and 4) math and English skills review to improve placement exam scores.

Calculation: \$9,000 in Year 1.

Matching: \$4,000 in Year 1.

ECD Lab School costs for ECD program observations:

Matching: [ECD 63 (54 hours @ \$28 per hour - Range 35) and ECD 90 (108 hours @ \$28 per hour - Range 35) Lab Hours] = \$4,536 in Year 1.

Fringe Benefits:

Benefits range from 12% u to 30% depending on position and seniority:

Advisory Board: Chabot College President

33%

CL: Dean of Math and Science	33%
EC: Dean of Social Sciences	33%
YEP & CL: Dean of the School of the Arts	33%
YEP: Director of Off-Campus Programs	33%
0.75 FTE Chabot HPN Liaison [Program Coordinator - Range 45]	33%
EC: Cohort Coordinator	35%
Administrative Support	50%
CL: STEM Curriculum Development, Collaboration and Articulation	35%
EC: ECD Faculty Costs for Collaboration with 4C's Childcare Provider Network for meeting time and prep/follow-up	12%
Institutional Research and Information Technology Programmers for Chabot Data Collection	50%
EC: Faculty Instruction for a dedicated cohort of ECD Licensing Training	35%
EC: Financial Aid Specialist extra hourly for priority processing and follow-up of ECD Licensing Training students	50%
ETS:TRIO Educational Talent Search Program Staffing	50%
YEP: Chabot Summer Bridge Program Instruction	12%
EC: ECD Lab School costs for ECD program observations	50%

TRIO ETS Programming

Matching:

- Travel for Staff = \$2,738 in Year 1.
- Travel for College Trips and Field Trips = \$4,350 in Year 1.
- Office Supplies = \$2,276 in Year 1.
- College Visits (\$6,300), Guest Speakers (\$600), Summer Youth Program Instructors (\$6,720), STEM Saturday Sessions (\$9,600), Admission Fees (\$300) = \$11,760 in Year 1.

Stipends for ECD students to cover State Permit application costs

Calculation: \$135 x 25 students = \$3,375 in Year 1.

HPN Program materials and recruitment supplies

Calculation:

- Printing, Brochures, Office Supplies = \$ 3,800

Contractual:

Calculation: Mileage for staff to attend C2CERN, ELN, And other HPN collaborative meetings (\$0.55 per mile) = \$1,500



**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

1	RECIPIENT NAME California State University, East Bay Foundation, Inc. 25976 Carlos Bee Boulevard Hayward, CA 94542 - 1602	2	AWARD INFORMATION <table style="width:100%; border:none;"> <tr> <td style="padding-right:20px;">PR/AWARD NUMBER</td> <td>U215N110037</td> </tr> <tr> <td>ACTION NUMBER</td> <td>0</td> </tr> <tr> <td>ACTION TYPE</td> <td>New</td> </tr> <tr> <td>AWARD TYPE</td> <td>Discretionary</td> </tr> </table>	PR/AWARD NUMBER	U215N110037	ACTION NUMBER	0	ACTION TYPE	New	AWARD TYPE	Discretionary											
PR/AWARD NUMBER	U215N110037																					
ACTION NUMBER	0																					
ACTION TYPE	New																					
AWARD TYPE	Discretionary																					
3	PROJECT STAFF RECIPIENT PROJECT DIRECTOR Carolyn Nelson (510) 885-4625 carolyn.nelson@csueastbay.edu EDUCATION PROGRAM CONTACT Jane G Hodgdon-Young (202) 245-7856 jane.hodgdon@ed.gov EDUCATION PAYMENT HOTLINE GS PAYEE 888-336-8930 HELPDESK edcaps.uscr@ed.gov	4	PROJECT TITLE 84.215N Hayward Promise Neighborhood																			
5	KEY PERSONNEL <table style="width:100%; border:none;"> <thead> <tr> <th style="text-align:left;"><u>NAME</u></th> <th style="text-align:left;"><u>TITLE</u></th> <th style="text-align:right;"><u>LEVEL OF EFFORT</u></th> </tr> </thead> <tbody> <tr> <td>Carolyn Nelson</td> <td>Project Director</td> <td style="text-align:right;">0 %</td> </tr> <tr> <td>Sue Rodearmel</td> <td>Co-Principal Investigator</td> <td style="text-align:right;">0 %</td> </tr> <tr> <td>Sue Rodearmel</td> <td>Co-Prin Investigator</td> <td style="text-align:right;">80 %</td> </tr> </tbody> </table>			<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>	Carolyn Nelson	Project Director	0 %	Sue Rodearmel	Co-Principal Investigator	0 %	Sue Rodearmel	Co-Prin Investigator	80 %							
<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>																				
Carolyn Nelson	Project Director	0 %																				
Sue Rodearmel	Co-Principal Investigator	0 %																				
Sue Rodearmel	Co-Prin Investigator	80 %																				
6	AWARD PERIODS <table style="width:100%; border:none;"> <tr> <td style="padding-right:20px;">BUDGET PERIOD</td> <td>01/01/2012 - 12/31/2012</td> </tr> <tr> <td>PERFORMANCE PERIOD</td> <td>01/01/2012 - 12/31/2016</td> </tr> </table> FUTURE BUDGET PERIODS <table style="width:100%; border:none;"> <thead> <tr> <th style="text-align:left;"><u>BUDGET PERIOD</u></th> <th style="text-align:left;"><u>DATE</u></th> <th style="text-align:right;"><u>AMOUNT</u></th> </tr> </thead> <tbody> <tr> <td>2</td> <td>01/01/2013 - 12/31/2013</td> <td style="text-align:right;">\$4,562,557.00</td> </tr> <tr> <td>3</td> <td>01/01/2014 - 12/31/2014</td> <td style="text-align:right;">\$5,410,642.00</td> </tr> <tr> <td>4</td> <td>01/01/2015 - 12/31/2015</td> <td style="text-align:right;">\$5,544,700.00</td> </tr> <tr> <td>5</td> <td>01/01/2016 - 12/31/2016</td> <td style="text-align:right;">\$5,522,435.00</td> </tr> </tbody> </table>			BUDGET PERIOD	01/01/2012 - 12/31/2012	PERFORMANCE PERIOD	01/01/2012 - 12/31/2016	<u>BUDGET PERIOD</u>	<u>DATE</u>	<u>AMOUNT</u>	2	01/01/2013 - 12/31/2013	\$4,562,557.00	3	01/01/2014 - 12/31/2014	\$5,410,642.00	4	01/01/2015 - 12/31/2015	\$5,544,700.00	5	01/01/2016 - 12/31/2016	\$5,522,435.00
BUDGET PERIOD	01/01/2012 - 12/31/2012																					
PERFORMANCE PERIOD	01/01/2012 - 12/31/2016																					
<u>BUDGET PERIOD</u>	<u>DATE</u>	<u>AMOUNT</u>																				
2	01/01/2013 - 12/31/2013	\$4,562,557.00																				
3	01/01/2014 - 12/31/2014	\$5,410,642.00																				
4	01/01/2015 - 12/31/2015	\$5,544,700.00																				
5	01/01/2016 - 12/31/2016	\$5,522,435.00																				
7	AUTHORIZED FUNDING <table style="width:100%; border:none;"> <tr> <td style="padding-right:20px;">THIS ACTION</td> <td>\$3,964,289.00</td> </tr> <tr> <td>BUDGET PERIOD</td> <td>\$3,964,289.00</td> </tr> <tr> <td>PERFORMANCE PERIOD</td> <td>\$3,964,289.00</td> </tr> <tr> <td>RECIPIENT COST-SHARE</td> <td>101.00%</td> </tr> <tr> <td>RECIPIENT NON-FEDERAL AMOUNT</td> <td>\$3,995,296.00</td> </tr> </table>			THIS ACTION	\$3,964,289.00	BUDGET PERIOD	\$3,964,289.00	PERFORMANCE PERIOD	\$3,964,289.00	RECIPIENT COST-SHARE	101.00%	RECIPIENT NON-FEDERAL AMOUNT	\$3,995,296.00									
THIS ACTION	\$3,964,289.00																					
BUDGET PERIOD	\$3,964,289.00																					
PERFORMANCE PERIOD	\$3,964,289.00																					
RECIPIENT COST-SHARE	101.00%																					
RECIPIENT NON-FEDERAL AMOUNT	\$3,995,296.00																					
8	ADMINISTRATIVE INFORMATION <table style="width:100%; border:none;"> <tr> <td style="padding-right:20px;">DUNS/SSN</td> <td>194044335</td> </tr> <tr> <td>REGULATIONS</td> <td>CFR PART Part 74, 75, 77, 79, 80 -86, 97, 98, 99 EDGAR AS APPLICABLE</td> </tr> <tr> <td>ATTACHMENTS</td> <td>A , B , C , E1 , E2 , E4 , E5 , E5 , F , HS3 , N , O , S , U , V , W</td> </tr> </table>			DUNS/SSN	194044335	REGULATIONS	CFR PART Part 74, 75, 77, 79, 80 -86, 97, 98, 99 EDGAR AS APPLICABLE	ATTACHMENTS	A , B , C , E1 , E2 , E4 , E5 , E5 , F , HS3 , N , O , S , U , V , W													
DUNS/SSN	194044335																					
REGULATIONS	CFR PART Part 74, 75, 77, 79, 80 -86, 97, 98, 99 EDGAR AS APPLICABLE																					
ATTACHMENTS	A , B , C , E1 , E2 , E4 , E5 , E5 , F , HS3 , N , O , S , U , V , W																					
9	LEGISLATIVE AND FISCAL DATA																					



US Department of Education
Washington, D.C. 20202

GRANT AWARD NOTIFICATION

AUTHORITY: PL XXX TITLE V, PART D, SUBPART I ELEMENTARY AND
SECONDARY ACT -
PROGRAM TITLE: FUND FOR THE IMPROVEMENT OF EDUCATION
CFDA/SUBPROGRAM NO: 84.215N

FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT
0203M	2011	2012	EU000000	B	GPI	000	215	4101C	\$3,964,289.00

10 PR/AWARD NUMBER: U215N110037
RECIPIENT NAME: California State University, East Bay Foundation, Inc.

TERMS AND CONDITIONS

- (1) By accepting this award, the recipient agrees to notify the relevant program office in the Department and provide a reasonable period of time for the Department to respond, before it can agree to provide any portion of this award to the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries. This condition takes into account Division B, Title I, Section 1104, of the Department of Defense and Full-Year Continuing Appropriations Act, 2011 (P. Law No. 112-10), which incorporates the conditions specified in Division E, Section 511 of the Consolidated Appropriations Act, 2010 (P. Law. No. 111-117), and pending litigation on related matters. If you have any questions about this condition or the status of these matters, please contact the program office.
- (2) THE FOLLOWING ITEMS ARE INCORPORATED IN THE GRANT AGREEMENT: (1) THE RECIPIENT'S APPLICATION (BLOCK 4), (2) THE APPLICABLE EDUCATION DEPARTMENT REGULATIONS (BLOCK8), AND (3) THE SPECIAL TERMS AND CONDITIONS SHOWN AS ATTACHMENTS (BLOCK 8).

THIS AWARD SUPPORTS ONLY THE BUDGET PERIOD SHOWN IN BLOCK 6. IN ACCORDANCE WITH 34 CFR 75.253, THE DEPARTMENT OF EDUCATION WILL CONSIDER CONTINUED FUNDING IF: (1) CONGRESS HAS APPROPRIATED SUFFICIENT FUNDS UNDER THE PROGRAM, (2) THE DEPARTMENT DETERMINES THAT CONTINUING THE PROJECT WOULD BE IN THE BEST INTEREST OF THE GOVERNMENT, (3) THE RECIPIENT HAS MADE SUBSTANTIAL PROGRESS TOWARD MEETING THE OBJECTIVES IN ITS APPROVED APPLICATION, AND (4) THE RECIPIENT HAS SUBMITTED REPORTS OF PROJECT PERFORMANCE AND BUDGET EXPENDITURES THAT MEET THE REPORTING REQUIREMENTS FOUND AT 34 CFR 75.118 AND ANY OTHER REPORTING REQUIREMENTS ESTABLISHED BY THE SECRETARY.

IN ACCORDANCE WITH 34 CFR 74.25(c)(2), OR 34 CFR 80.30(d)(3) CHANGES TO KEY PERSONNEL IDENTIFIED IN BLOCK 5 MUST RECEIVE PRIOR APPROVAL FROM THE DEPARTMENT.

THE SECRETARY ANTICIPATES FUTURE FUNDING FOR THIS AWARD ACCORDING TO THE SCHEDULE IDENTIFIED IN BLOCK 6. THESE FIGURES ARE ESTIMATES ONLY AND DO NOT BIND THE SECRETARY TO FUNDING THE AWARD FOR THESE PERIODS OR FOR THE SPECIFIC AMOUNTS SHOWN. THE RECIPIENT WILL BE NOTIFIED OF SPECIFIC FUTURE FUNDING ACTIONS THAT THE SECRETARY TAKES FOR THIS AWARD.

- (3) No draw-downs may occur until the final revised budget is approved by the ED program contact for this grant. That person will contact the grantee within 30 days of the grant award to explain the budget reductions and to seek clarification on the questions/issues that arose during ED's budget review. All budget items must be approved as allowable, allocable, and reasonable for the purposes of this program. As applicable, a grantee may need to submit an updated budget for the approved budget period.
- (4) The applicant's request for a waiver of the private match requirement is approved for year one only. Future continuation awards will be made on the condition that the full private match requirement of ten percent is met.



US Department of Education
Washington, D.C. 20202
GRANT AWARD NOTIFICATION

Anna Hunter

AUTHORIZING OFFICIAL

12/19/11

DATE

EXPLANATION OF BLOCKS ON THE GRANT AWARD NOTIFICATION

For Discretionary, Formula and Block Grants (See Block 2 of the Notification)

1. **RECIPIENT NAME** - The legal name of the recipient, name of the primary organizational unit that
 2. **AWARD INFORMATION** - Unique items of information that identify this notification.
 - PR/AWARD NUMBER** - A unique, identifying number assigned by the Department to each application. On funded applications, this is commonly known as the "grant number" or "document number."
 - ACTION NUMBER** - A numeral that represents the cumulative number of steps taken by the Department to date to establish or modify the award through fiscal or administrative means. Action number "01" will always be "NEW AWARD"
 - ACTION TYPE** - The nature of this notification (e.g., NEW AWARD, CONTINUATION, REVISION, ADMINISTRATIVE)
 - AWARD TYPE** - The particular assistance category in which funding for this award is provided, i.e., DISCRETIONARY, FORMULA, or BLOCK.
 3. **PROJECT STAFF** - This block contains the names and telephone numbers of the U.S. Department of Education and recipient staff who are responsible for project direction and oversight.
 - *RECIPIENT PROJECT DIRECTOR** - The recipient staff person responsible for administering the project. This person represents the recipient to the U.S. Department of Education.
 - EDUCATION PROGRAM CONTACT** - The U.S. Department of Education staff person responsible for the programmatic, administrative and business management concerns of the Department.
 - EDUCATION PAYMENT CONTACT** - The U.S. Department of Education staff person responsible for payments or questions concerning electronic drawdown and financial expenditure reporting.
 4. **PROJECT TITLE AND CFDA NUMBER** - Identifies the Catalog of Federal Domestic Assistance (CFDA) subprogram title and the associated subprogram number.
 5. ***KEY PERSONNEL** - Name, title and percentage (%) of effort the key personnel identified devotes to the project.
 6. **AWARD PERIODS** - Project activities and funding are approved with respect to three different time periods, described below:
 - BUDGET PERIOD** - A specific interval of time for which Federal funds are being provided from a particular fiscal year to fund a recipient's approved activities and budget. The start and end dates of the budget period are shown.
 - PERFORMANCE PERIOD** - The complete length of time the recipient is proposed to be funded to complete approved activities. A performance period may contain one or more budget periods.
 - *FUTURE BUDGET PERIODS** - The estimated remaining budget periods for multi-year projects and estimated funds the Department proposes it will award the recipient provided substantial progress is made by the recipient in completing approved activities, the Department determines that continuing the project would be in the best interest of the Government, Congress appropriates sufficient funds under the program, and the recipient has submitted a performance report that provides the most current performance information and the status of budget expenditures.
 7. **AUTHORIZED FUNDING** - The dollar figures in this block refer to the Federal funds provided to a recipient during the award periods.
 - *THIS ACTION** - The amount of funds obligated (added) or de-obligated (subtracted) by this notification.
 - *BUDGET PERIOD** - The total amount of funds available for use by the grantee during the stated budget period to this date.
 - *PERFORMANCE PERIOD** - The amount of funds obligated from the start date of the first budget period to this date.
 - RECIPIENT COST SHARE** - The funds, expressed as a percentage, that the recipient is required to contribute to the project, as defined by the program legislation or regulations and/or terms and conditions of the award.
 - RECIPIENT NON-FEDERAL AMOUNT** - The amount of non-federal funds the recipient must contribute to the project as identified in the recipient's application. When non-federal funds are identified by the recipient where a cost share is not a legislation requirement, the recipient will be required to provide the non-federal funds.
 8. **ADMINISTRATIVE INFORMATION** - This information is provided to assist the recipient in completing the approved activities and managing the project in accordance with U.S. Department of Education procedures and regulations.
 - DUNS/SSN** - A unique, identifying number assigned to each recipient for payment purposes. The number is based on either the recipient's assigned number from Dun and Bradstreet or the individual's social security number.
 - *REGULATIONS** - The parts of the Education Department General Administrative Regulations (EDGAR) and specific program regulations that govern the award and administration of this grant.
 - *ATTACHMENTS** - Additional sections of the Grant Award Notification that discuss payment and reporting requirements, explain Department procedures, and add special terms and conditions in addition to those established, and shown as clauses, in Block 10 of the award. Any attachments provided with a notification continue in effect through the project period until modified or rescinded by the Authorizing Official.
 9. **LEGISLATIVE AND FISCAL DATA** - The name of the authorizing legislation for this grant, the CFDA title of the program through which funding is provided, and U.S. Department of Education fiscal information.
 - FUND CODE, FUNDING YEAR, AWARD YEAR, ORG. CODE, PROJECT CODE, OBJECT CLASS** - The fiscal information recorded by the U.S. Department of Education's Grant Administration and Payment System to track obligations by award.
 - AMOUNT** - The amount of funds provided from a particular appropriation and project code. Some notifications authorize more than one amount from separate appropriations and/or project codes. The total of all amounts in this block equals the amount shown on the line, "THIS ACTION" (See "AUTHORIZED FUNDING" above (Block 7)).
 10. **TERMS AND CONDITIONS** - Requirements of the award that are binding on the recipient.
 - *AUTHORIZING OFFICIAL** - The U.S. Department of Education official authorized to award Federal funds to the recipient, establish or change the terms and conditions of the award, and authorize modifications to the award
- FOR FORMULA AND BLOCK GRANTS ONLY:**
(See also Blocks 1, 2, 4, 6, 8, 9 and 10 above)
3. **PROJECT STAFF** - The U.S. Department of Education staff persons to be contacted for programmatic and payment questions.
 7. **AUTHORIZED FUNDING**
 - CURRENT AWARD AMOUNT** - The amount of funds that are obligated (added) or de-obligated (subtracted) by this action.
 - PREVIOUS CUMULATIVE AMOUNT** - The total amount of funds awarded under the grant before this action.
 - CUMULATIVE AMOUNT** - The total amount of funds awarded under the grant, this action included.

* This item differs or does not appear on formula and block grants.

UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF THE CHIEF FINANCIAL OFFICER
& CHIEF INFORMATION OFFICER

Carolyn Nelson
California State University, East Bay Foundation, Inc.
25976 Carlos Bee Boulevard

Hayward, CA 94542 - 1602

SUBJECT: Payee Verification for Grant Award U215N110037

This is to inform you of the payee for the above listed grant award issued by the United States Department of Education

Grantee DUNS/SSN: 194044335

Grantee Name: CALIFORNIA STATE UNIVERSITY EAST BAY FOUNDATION

Payee DUNS/SSN: 194044335

Payee Name: CALIFORNIA STATE UNIVERSITY EAST BAY FOUNDATION

If any of the above information is not correct, please contact a Payee Customer Support Representative at 1-888-336-8930. Please send all the correspondence relating to the payee or bank information changes to the following address:

U.S. Department of Education
550 12th Street, SW
Room 6087
Washington, DC 20202

Attn: Stephanie Barnes
Phone: 202-245-8006