

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2012

Agenda Item: 5.12

Subject: Approval of Award of a Piggyback Contract for Office Supplies, District

Background: At the July 17, 2007 Board meeting, Bid No. 06-16, Office Supplies to Staples Business Advantage, formerly known as Corporate Express was awarded. To gain an additional 6.5% savings on the most highly purchased variety of products, office supplies, paper, toner and printed forms by our District, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District. The District will spend approximately \$152,050 per year on items in the above categories.

The National Joint Powers Alliance (NJPA) is a cooperative purchasing program made available to members from California Community Colleges. The NJPA contract for Office and Classroom Related Supplies and Accessories was competitively bid, RFP# 031210 and contract awarded to Staples Business Advantage. Currently, three (3) other California Community College Districts have utilized this piggybackable contract.

Recommended Action: That the Board of Trustees approves the award of a piggyback contract for office supplies, District, using the National Joint Powers Alliance (NJPA) program to Staples Business Advantage of Sacramento, CA. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the District.

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Submitted: Lorenzo Legaspi/Date

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Approved: Susan A. Cota /Date

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