

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
November 19, 2013**

PLACE

Chabot-Las Positas Community College District, District Office, 7600 Dublin Blvd., 3rd Floor, Dublin, California.

CALL TO ORDER

The regular meeting was called to order at 5:30 p.m. by Board President Dr. Cedillo. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

The Board immediately adjourned to a Closed Session, which ended at 6:25 p.m.

OPEN SESSION

The Board readjoined in Open Session at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll.

ATTENDANCE

Members Present:

- Trustee Dr. Arnulfo Cedillo
- Trustee Mrs. Isobel F. Dvorsky
- Trustee Mr. Donald L. "Dobie" Gelles
- Trustee Dr. Hal G. Gin
- Trustee Dr. Barbara F. Mertes
- Trustee Dr. Marshall Mitzman
- Trustee Mr. Carlo Vecchiarelli
- Student Trustee Ms. Cherry-Ronaele Bogue
- Student Trustee Mr. Ricardo Pinto Filho

Members Absent: None

Recording Secretary: Ms. Beverly Bailey

Managers Present: Mr. Ken Agustin
Dr. Jannett N. Jackson, Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Janice Noble, Interim President, Las Positas College
Mr. Wyman Fong
Mr. Doug Horner
Dr. Ted Kaye
Mr. Jeffrey Kingston
Ms. Victoria Lamica
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Ms. Dyan Miller
Ms. Barbara Morrissey
Ms. Diana Rodriguez
Mr. Rajinder Samra
Ms. Barbara Yesnosky

Others Present: Mr. Aaron Allen, Chabot College Student
Ms. Maggie Alvarez, Las Positas College Student
Mr. Jim Baum, Chabot College
Ms. Audrey Ching, District Services
Dr. Lisa Everett, Las Positas College
Ms. Kathy Kelley, President, Chabot College Faculty Senate
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty
Association
Mr. Patrick Lofft
Mr. Rick McHale, Keenan and Associates
Dr. Tom Orf, President, Las Positas College Faculty Senate
Mr. Gregory Rees
Ms. Sandi Perry-Rees
Dr. Barry Russell, Incoming President, Las Positas College
Mr. Mike Sherburne, Chabot College
Mr. Stephen Small, Chabot College
Mr. Christopher Southorn, President, Las Positas
College Associated Students
Mr. Todd Steffan, Co-President, Las Positas College
Classified Senate
Ms. Rachel Ugale, District Services

Ms. Yvonne Wu-Craig, President, Chabot College Classified Senate

PLEDGE TO FLAG

Trustee Gelles led the pledge to the flag.

PUBLIC COMMENTS

Mr. Greg Rees read a statement he had prepared which spelled out that he had met with Chancellor Jackson at the direction of Board President Cedillo regarding his allegations of the District wrongfully terminating his employment. He reported that he met with the Chancellor on September 24, 2013 in the presence of a District Employee (“SEIU site representative”). He reported that the Chancellor indicated that she would complete an internal investigation by October 25, 2013. He reported that the Chancellor failed to respond by that date; and on October 29, 2013 Mr. Rees’ wife, Mrs. Sandi Rees, telephoned the Chancellor’s Office and was informed that the Chancellor’s response would be in writing and would be delivered by mail. He expressed that unfortunately for the Board’s credibility and the Chancellor’s “one-time benefit of the doubt”, the Chancellor failed. He reported that per the Chancellor’s response, she will not meet with him again. He reported that he will continue to remain transparent and continue to offer full disclosure. He expressed that “the ball is back in your court, Dr. Cedillo”; and that each Board Member is responsible for the District’s administrative failures. He reported that “lawyers cannot help you in the court of public opinion.” He further expressed that he knows about the “scam” that the Board of Trustees, College and District Administrators utilized in a ruse to intentionally deceive the public at large in believing the \$2 million budget deficit had been backfilled at Chabot College. Further, he expressed that he would return again at the next Board Meeting on December 10, 2013.

Mr. Aaron Allen, Chabot College Student Veterans Organization, invited Board Members and the Chancellor to attend the December 3 Annual Winter Toy Festival sponsored by the Chabot College Student Veterans Organization and the Law and Justice Club, along with the U.S. Marine Corps Toys for Tots. He highlighted the many events scheduled for that day.

Ms. Maggie Alvarez, Veterans First, Las Positas College, expressed appreciation to Mr. Todd Steffan and the Veterans Club for all their work and efforts in regards to the Veterans Day event held on campus. She expressed appreciation to Chancellor Jackson, Vice Chancellors Legaspi and Kingston, and Dr. Noble for their support in attending and participating at the event. She also recognized the Las Positas College Express for the feature story and photographs. She reported that she looks forward to next year’s event.

Mr. Mike Sherburne, Chabot College, expressed appreciation to the Board for attending the Grand Opening for the BMW Training Center held on October 15. He highlighted the success of the program and numerous success stories of the students that have completed the program. He also highlighted a new agreement opportunity with another major manufacturer of automotive equipment, Hunter Engineering.

CONSENT CALENDAR

Trustee Dr. Gin requested that agenda item 3.1 (Classified Personnel) be pulled from the consent calendar.

Motion No. 1

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to approve the Consent Calendar with the exception of agenda item 3.1.

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

General Functions

- 1.8 Approval of Minutes of October 1, 2013 Study Meeting
- 1.9 Approval of Minutes of October 15, 2013 Regular Meeting

Personnel

- 3.2 Faculty Personnel
- 3.3 Management Personnel
- 3.4 Executive Personnel

Educational Services

- 4.1 Approval of Agreement Renewal – Child Development Training Consortium 2013-14 Instructional Agreement No. 13-14-2620 with Yosemite Community College District, Las Positas College
- 4.2 Acceptance of a Grant Augmentation for the California Community Colleges Chancellor's Office Assessment, Remediation & Retention for Nursing Enrollment Growth and Retention Program Grant, Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers

Business Services (continued)

- 5.3 Approval of Affiliation Agreement – San Ramon Regional Medical Center, LLC, a Delaware Limited Liability Company, Doing Business as San Ramon Regional Medical Center with its Principal Place of Business Located at 6001 Norris Canyon Road, San Ramon, CA, for the Surgical Technology Program, Chabot-Las Positas Community College District

Facilities Planning and Development

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Renovation of Building 3400, Chabot College (Measure B Bond Funds)
- 6.2 Approval of Contract Modification to the Existing Southland Industries Contract for Energy Savings Projects, District-Wide (Measure B Bond Funds)
- 6.3 Approval of Contract Modification to the Existing Gates + Associates Design Contract for the Hesperian Boulevard Landscape Project, Chabot College (Measure B Bond Funds)

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Student Trustee Pinto reported that the Chabot College Student Senate has redesigned its funding process to support campus events and activities; and has helped to fund and co-sponsor many events this year including: Gladiator Day, Dr. David Stovall Education Lecture, CLEA event featuring Dolores Huerta, Student Veterans' expenses to travel to a leadership conference, Health Center Fair, students' attendance at a Daraja conference, as well as others. In addition, he reported that the Student Senate now has a representative sitting on every Shared Governance Committee, including at the District level, which means that the voice of the students is being heard and influencing major decisions on campus and in the community. He reported that the Student Senate held a Town Hall to hear from constituents, with over 50 in attendance. In addition, the ICC Chair is overseeing the Inter-Club Council, with 16 organized clubs this year. Further, he reported that the Senate is looking at options for refurbishing the cafeteria.

Student Trustee Bogue reported that ASLPC is recruiting for the The Hawk position. She also reported that several resolutions have recently been passed by ASLPC, including a resolution regarding the student registration priority number process and Student Educational Plans (SEP's), which is keeping students from registering and getting classes.

Board Members individually wished all a Happy Thanksgiving. In addition, Trustee Dr. Mertes wished all good health.

Trustee Mrs. Dvorsky also wished all a good and peaceful New Year to come; as well as wishing students a successful registration process.

Trustee Dr. Cedillo congratulated Chabot College's Football Program. He expressed that both Colleges' programs as a whole are successful. He expressed that during the busy holiday season, the Board receives a lot of event invitations and tries to attend as many as possible. He reported that the Building and Construction Trades Council has requested the District/College sponsor a table at their Annual Holiday Luncheon, which will be held December 6 in Oakland; and asked that the Chancellor follow up on this request.

LAS POSITAS COLLEGE FOUNDATION

Dr. Kaye submitted a written report to the Board. He highlighted a \$10,000 LLNL grant to Veterans STEM education awarded through the Tri-Valley Veterans Foundation. In addition, he congratulated and welcomed Dr. Barry Russell. He also expressed that he looks forward to working with Dr. Maria Ochoa and the Friends of Chabot College Foundation.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Dr. Tom Orf, President, Las Positas College Faculty Senate, submitted a written report to the Board. He reported that the Senate is currently working on three issues: the Integrated Planning and Budget Process; Calendar Committee review of possible proposed changes starting Summer 2015; and the upcoming Senate vote on several Board Policies which have been rewritten and evaluated by many entities, including himself and Ms. Jane McCoy representing the Senate. He reported that unfortunately neither he nor Sarah Thompson were able to attend the State Academic Senate Plenary Session recently held in Southern California. He reported that three LPC Senate representatives plan to attend the Spring Plenary Session. Further, he expressed appreciation to Dr. Janice Noble for filling in last month as Interim President.

Ms. Kathy Kelley, President, Chabot College Faculty Senate, submitted a written report to the Board. She reported that newly hired Vice President of Academic Services, Mr. Marco Menendez recently facilitated a Faculty Prioritization Meeting that resulted in a long and universally agreed upon set of criteria for the process of prioritizing potential new faculty hires.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, Las Positas College Classified Senate, submitted a written report to the Board. He welcomed the new President of Las Positas College, Dr. Barry Russell. He recognized Dr. Janice Noble and Ms. Diana Rodriguez for filling in until Dr. Russell "came on board." He reported that the Classified Senate has voted in support of the

Student Resolution to name the Basketball Court after Coach Tony Costello, and is currently soliciting volunteers to participate on the Naming Committee.

Ms. Yvonne Wu-Craig, President, Chabot College Classified Senate, reported that the Chabot Classified Senate reviewed and approved the final changes to Chabot College's Mission Statement. The Classified Senate also approved the final changes to the Senate Constitution. The Senate is also reviewing its Classified Prioritization Process and recruiting members from Senate to work on that Subcommittee. She expressed that she has enjoyed working with the Chancellor's Work Group (CWG). Further, she reported that with the Board's action this evening, she will become the Director of Grants at Chabot College. In that position, she will no longer be qualified to be Classified Senate President; and Mr. Gordon Watt will assume that responsibility. She expressed appreciation to the Board for its continued support of Classified Professionals; recalling "good and bad" times over the recent years.

District Classified Senate had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Mr. Christopher Southorn, President, Associated Students of Las Positas College, reported that ASLPC recently held a successful Retreat. He reported on a recent successful Club Day. He also reported that ASLPC is currently focusing on Campus Outreach events. He reported that ASLPC is planning two major events for the Spring Semester: a masquerade ball and a talent show. He reported that at the last Senate Meeting, Dr. Noble presented the new Budget Allocation Model; and he welcomed Mr. Kingston to the upcoming Senate Meeting to discuss changes to the Board Policies/Administrative Procedures. He reported that ASLPC donated a cake to the Marine Corps Birthday at the Veterans Day event. On behalf of the students, he expressed appreciation to Dr. Noble for her service as Interim President. He also expressed appreciation to Trustee Vecchiarelli for introducing him and Student Trustee Bogue to Senator Ellen Corbett. Further, he expressed appreciation to Mr. Todd Steffan and his team for the Veterans Day event.

Student Senate of Chabot College had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Janice Noble, Interim President of Las Positas College, submitted a written report, Las Positas Connection, to the Board. She introduced and welcomed Dr. Barry Russell. She expressed appreciation to the Board and Chancellor for having the trust and faith in her to serve as Interim President the last two months. She expressed appreciation to her colleagues for their support as well. She called attention to the Las Positas College

Distance Education Report prepared by Mr. Scott Vigallon on tonight's Board agenda. She reported that the Distance Education Committee developed guidelines that will support regular and effective contact with students taking Distance Education (DE) classes. In addition, Distance Education Committees at both Colleges collaborated to develop a comprehensive DE Policy that will address quality DE courses. She reported that the College is in the process of putting together a Naming Committee to review the proposal to name the Las Positas College Basketball Court in honor of Coach Tony Costello; noting that she received over 15 letters of support. She reported that after the Chancellor meets with the Committee, the Chancellor will bring a recommendation to the Board. In addition, she highlighted the Veterans Day event, recognizing Todd Steffan. She also highlighted two plays: an original play by Janet Brehe Johnson, "Invisible Treasure"; and "Fahrenheit 451." She called attention to the written report which highlights the new Science Building made possible by Measure B Funds. She congratulated Las Positas College's first Paramedic Class Graduates. She reported that approximately 160 individuals attended the LPC/LLNL Seminar Series featuring Dr. Michael Thelen. She drew the Board's attention to the upcoming events listed in the written report. Further, she invited Board Members to attend the Annual Breakfast scheduled for December 12.

Dr. Susan Sperling, President of Chabot College, submitted a written report, Hotsheet, to the Board. She congratulated Ms. Yvonne Wu-Craig on her new position. She recognized the Chabot College Student Veterans Organization on the Toy Festival scheduled for December 3. She also highlighted the October College Forum, which was on the new Allocation Model; and the November College Forum, "Impact of the Model on the College's Budget." She called attention to the Chabot College Distance Education Report on tonight's Board agenda, noting that it has been submitted and approved by the State. Further, she drew attention to upcoming events.

CHANCELLOR

Dr. Jannett Jackson, Chancellor, reported that the Chancellor's Work Group (CWG) is an Ad Hoc Committee looking at developing a process for a Districtwide Planning and Budget Model. Sub-Committee Members of the CWG include Rajinder Samra, Yvonne Wu-Craig, Dave Fouquet and herself. She reported that it is her goal to have the model completed by the end of the semester and brought to the Board in March. She expressed appreciation to Dr. Janice Noble and Ms. Diana Rodriguez for their help in the absence of a permanent Las Positas College President. She welcomed Dr. Russell as the Las Positas College President. Further, she expressed appreciation to everyone for their well wishes and cards on the recent passing of her daughter.

CLASSIFIED PERSONNEL (Agenda Item 3.1)

Trustee Dr. Gin reported that he pulled this agenda item from the consent calendar to express that he would like to hear more about the status of the Promise Neighborhood Project via a future Board Presentation. Chancellor Jackson reported that a Board Presentation will be scheduled for an upcoming Board Meeting.

Motion No. 2

Trustee Dr. Gin made a motion, seconded by Trustee Dr. Mitzman, to approve the Classified Personnel.

Motion carried unanimously, 7-0.

ADOPTION OF RESOLUTION NO. 03-1314 – RENEWAL OF STANDARD AGREEMENT NO. 29063 WITH THE STATE OF CALIFORNIA, DEPARTMENT OF REHABILITATION (DOR), LAS POSITAS COLLEGE (Agenda Item 5.4)Motion No. 3

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adopt Resolution No. 03-1314 - Renewal of Standard Agreement No. 29063 with the State of California, Department of Rehabilitation (DOR), Las Positas College for the use of office and common area space from July 1, 2013 through June 30, 2014 with a yearly amount totaling \$5,398.85. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Standard Agreement on behalf of the District.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Mertes, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)

The Board accepted the Informational Personnel Report without discussion.

ACCEPTANCE OF 2012-13 ANNUAL DISTANCE EDUCATION REPORT – CHABOT COLLEGE (Agenda Item 8.2)

The Board accepted the Chabot College 2012-13 Annual Distance Education Report without further discussion.

ACCEPTANCE OF 2012-13 ANNUAL DISTANCE EDUCATION REPORT – LAS POSITAS COLLEGE (Agenda Item 8.3)

The Board accepted the Las Positas College 2012-13 Annual Distance Education Report without further discussion.

ACCEPTANCE OF ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2012-13 AND BUDGET REPORT FOR FISCAL YEAR 2013-14 (Agenda Item 8.4)

The Board accepted the Annual Financial Report for Fiscal Year 2012-13 and Budget Report for Fiscal Year 2013-14 without discussion.

ACCEPTANCE OF QUARTERLY FINANCIAL REPORT (311Q) FOR THE PERIOD ENDING SEPTEMBER 30, 2013 (Agenda Item 8.5)

The Board accepted the Quarterly Financial Report (311Q) for the Period Ending September 30, 2013 without discussion.

NEXT MEETING

The next meeting of the Board of Trustees is scheduled for December 10, 2013, at the District Office.

ADJOURNMENT

Motion No. 4

Trustee Dr. Cedillo made a motion, seconded by Trustee Mrs. Dvorsky, to adjourn the Regular Meeting at 7:21 p.m. in honor of the passing of Dr. Melvin Edwards, Faculty Emeritus; Mrs. Patricia Small, wife of Faculty Member Stephen Small; and Ms. Sarah Garza, the Chancellor's daughter.

Motion carried unanimously, 7-0.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District