

Academic Affairs  
**DRAFT as of 4/10/13**

**BP 4240** ACADEMIC RENEWAL

**Reference:**

Title 5 Section 55046

***NOTE: The language in red, underlined ink is legally required.***

❖ **From the current CLPCCD Policy 5250 titled Academic Renewal**

Academic Renewal, in accordance with the California Education Code Sections 55764 and 55765, is a process that permits the alleviation of substandard (D's, F's) academic coursework not reflective of the student's current scholastic ability. The grades alleviated by this process will be disregarded in the computation of the student's grade point average. Previously recorded substandard academic performance may be disregarded if it is not reflective of a student's demonstrated ability. Only courses taken at the Chabot-Las Positas-Community College District will apply. Work completed at other institutions may be considered for graduation eligibility only.

The Chancellor shall establish procedures that provide for academic renewal.

***NOTE: The following language is shown as struck because it was moved to AP 4240 titled Academic Renewal due to the detail contained therein.***

~~For students to be eligible for academic renewal they must be currently enrolled at Chabot and/or Las Positas College, and a period of at least two (2) years must have elapsed since completion of the coursework to be disregarded. The student may petition the Assistant Dean of Admissions and Records at Las Positas College or the Director of Admissions and Records at Chabot College for academic renewal upon completion of the following:~~

- ~~• a minimum of 12 units taken consecutively at Las Positas and/or Chabot with a grade point average of 2.5 or better; or~~
- ~~• a minimum of 20 units with at least a 2.0 grade point average.~~

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***NOTE: The red ink signifies language that is legally required and recommended by the Policy and Procedure Service and its legal counsel. The language in black ink is from the current Chabot-Las Positas CCD Policy 5250 titled Academic Renewal adopted on March 19, 1996 and revised on February 20, 2001 and May 21, 2002. This document was reviewed by the administrative team on April 10, 2013. This document was reviewed by representatives of the Academic Senates on December 12, 2013.***

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**Date Adopted:**

*(This policy replaces current CLPCCD Policy  
5250)*

## Legal Citation for BP 4240

### Title 5 Section 55046

5 CCR § 55046

Cal. Admin. Code tit. 5, § 55046

Title 5. Education

Division 6. California Community Colleges

Chapter 6. Curriculum and Instruction

Subchapter 1. Programs, Courses and Classes

[Article 4.](#) Course Repetition and Academic Renewal

➔ **§ 55046. Academic Renewal Without Course Repetition.**

(a) The governing board of each community college district shall adopt and publish policies and procedures pertaining to the alleviation of previously recorded substandard academic work, as defined in section 55040, which is not reflective of a student's demonstrated ability. Such policies and procedures shall include a clear statement of the educational principles upon which they are based, and shall be referred to as academic renewal procedures. When academic renewal procedures adopted by the district permit previously recorded, substandard course work to be disregarded in the computation of grade point averages, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

(b) Policies and procedures adopted pursuant to subdivision (a) shall not conflict with:

(1) section 55025 of this subchapter and Education Code section 76224, pertaining to the finality of grades assigned by instructors; or

(2) chapter 2.5 (commencing with section 59020) of division 10 of this part pertaining to the retention and destruction of records.

(c) The policies and procedures adopted pursuant to subdivision (a) shall address all of the following:

(1) The maximum amount of coursework that may be alleviated;

(2) The amount of academic work to have been completed at a satisfactory level (minimum 2.00) subsequent to the coursework to be alleviated;

(3) The length of time to have elapsed since the coursework to be alleviated was recorded;

(4) A description of any specific courses and/or categories of courses that are, for any reason, exempt from consideration under the alleviation procedures;

(5) The procedures to be followed by students in petitioning for alleviation; and

(6) The personnel responsible for implementing the procedures.

Note: Authority cited: Sections 66700 and 70901, Education Code.  
Reference: Sections 70901, 70902 and 76224, Education Code.