

AP 4104 CONTRACT EDUCATION

Reference:

Title 5 Section 55170

The Contract Education Programs have the following objectives

- a. Program staff will establish and maintain on-going contacts with public and private organizations in the District to identify training and service needs that can be met through contract education.
- b. Program staff will establish local procedures for the effective and accountable operation of all aspects of contract education activities.
- c. Program staff will coordinate and consult with faculty and staff of the appropriate college in the planning and delivery of contract education activities.
- d. Program staff will coordinate with other colleges involved in contract education to respond effectively to the training and service needs of contracting organizations.
- e. Program staff will prepare periodic reports to District and college representatives on contract education activities and results.
- f. The Contract Education Program will operate in such a manner so as to be totally self-supporting.

The Contract Education Program is a District-wide program administered by the District Executive Director of Contract Education and Economic Development reporting to the Vice Chancellor of Educational Planning and Facilities. The Vice Chancellor for Business Services is authorized to execute agreements for contract education activities upon approval by the Board of Trustees.

NOTE: The **red ink** signifies language that is **legally advised** and recommended by the Policy and Procedure Service and its legal counsel. The language in **green ink** reflects revisions during the administrative review on May 7, 2013. This document was reviewed by representatives of the Academic Senates on December 12, 2013.

Date Approved:

*(This is a new procedure recommended by the
Policy and Procedure Service)*

Legal Citation for AP 4104

Title 5 Section 55170

Cal. Admin. Code tit. 5 Section 55170

TITLE 5. EDUCATION
DIVISION 6. CALIFORNIA COMMUNITY COLLEGES
CHAPTER 6. CURRICULUM AND INSTRUCTION
SUBCHAPTER 1. PROGRAMS, COURSES AND CLASSES
ARTICLE 2. APPROVAL OF COURSES, PROGRAMS AND CLASSES

s 55170. Contract Classes.

(a) Notwithstanding subdivision (c) of section 55000, "contract classes" means those classes which a community college district offers in fulfillment of a contract with a public or private agency, corporation, association, or other body or person.

(b) No approval of a contract class is required if the district does not claim state support for the class and if the legislation which authorizes that class does not require approval. If the district claims state support for a contract class, approval of the class shall be obtained in the manner provided for classes of the same type, as provided in this article. Approval of the contract shall be obtained in the manner provided for by law.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 8092, 70902 and Article 1.5 (commencing with Section 78020) of Chapter 1, Part 48, Education Code.