Business and Fiscal Affairs DRAFT as of 3/22/13

AP 6500 PROPERTY MANAGEMENT

References:

Education Code Sections 70902 and 81300 et seq.

NOTE: This procedure is **suggested as good practice**. The delegation of authority can be incorporated into AP 6100 titled Delegation of Authority, at local option. Districts should insert local practices regarding property management.

The Vice Chancellor, Business Services shall be responsible for supervising acquisitions of real property, including appraisals and valuations of real property and improvements; securing title insurance policies; dedications or conveyance of easements; vacation of streets and alleys, street lighting and other special assessments; and the condemnation of real property.

NOTE: The **red ink** signifies language that is **suggested as good practice** by the Policy and Procedure Service and their legal counsel. The language in **blue ink** was added by Business Services on February 6, 2013. This document was reviewed by Lorenzo on March 22, 2013.

Date Approved:

(This is a new procedure recommended by the Policy and Procedure Service)