LAS POSITAS COLLEGE ACCREDITATION UPDATE

October 7, 2014

Student Learning Outcomes

Category	Percentage
Courses with SLOs	95%
Courses with On-Going Assessments*	58%
Degrees, Certificates with Outcomes	72%
Degrees, Certificates with On-Going Assessments*	60%

*Assessed within the past 2 years

ADT Progress

Approved Degrees

- ✅ Anthropology (AA-T)
- ✅ ECD (AA-T)
- ✅ English (AA-T)

- ✅ Geology (AS-T)
- ✅ History (AA-T)
- ✅ Math (AA-T)

- ✅ Geography (AA-T)
- ✅ Philosophy (AA-T)
- ✅ Psychology (AS-T)
- ✅ Sociology (AA-T)

In-Progress Degrees

- ☐ Business (AS-T)
- ☐ Comm. Studies (AA-T)
- ☐ Comp. Science (AS-T)

- ☐ Journalism (AA-T)
- ☐ Kinesiology (AA-T)
- ☐ Music (AA-T)

- ☐ Physics (AS-T)
- ☐ Studio Arts (AA-T)
- ☐ Theater Arts (AA-T)

LAS POSITAS COLLEGE

Smartsheet

	Task Name	Start Date	Due Date	% complete	Done	Assigned To
1	Overview of Self-Eval Report Timeline and Activities presented at College Day	08/01/13	09/01/13	100%	✔	Janice Noble
2	Mapped Standards distributed to all committees and departments for pre-assessment review and dialogue	08/01/13	09/01/13	100%	✔	Janice Noble
3	Accreditation Budget established	08/01/13	09/01/13	100%	✔	J. Noble/N. Lang
4	Wiki Site Established to store evidence	08/01/13	09/01/13	100%	✔	J. Noble/E. Cole
5	Committees and Departments review standards in terms of: descriptive summary; eval toward meeting standard; action/improvement plan; evidence and location	08/01/13	09/01/13	100%	✔	
6	Administrators assigned to standards as resource/support	10/01/13	10/01/13	100%	✔	J. Noble
7	Dialogue from committee meetings capture discussion throughout the semester	10/01/13	12/01/13	100%	✔	
8	Worksheet to capture standards dialogue developed	10/01/13	10/01/13	100%	✔	Noble/Cole/Sato
9	Faculty/Staff Lead Indentified	10/01/13	10/01/13	100%	✔	Janice Noble
10	Editor Identified	10/01/13	10/01/13	100%	✔	Janice Noble
11	Faculty Staff Standard Chairs identified	11/01/13	11/04/13	100%	✔	Elena Cole
12	Training for Faculty/Staff Chairs and Administrators Planned	11/01/13	04/26/14	100%	✔	Elena Cole
13	Training for Faculty/Staff/Administrators on Standards Writing/Evidence Collection	12/01/13	12/02/13	100%	✔	Janice Noble
14	Finalize all mapped stds for draft writing responsibility	12/01/13	12/20/13	100%	✔	Noble/Cole
15	Compose draft of each standard at committee/department level	01/01/14	04/30/14	100%	✔	Chairs/Dept Mgrs
16	Faculty/Staff Lead and ALO check in w/committees and depts	01/01/14	04/30/14	100%	✔	Cole/Noble
17	Draft mapped standards write up worksheets due to faculty/staff lead	01/01/14	04/04/14	100%	✔	Elena Cole
18	Trainings for Standards Chairs	01/01/14	04/30/14	100%	✔	Cole/Noble
19	Update Progess on Midterm Report Recommendations	01/01/14	04/30/14	100%	✔	Noble/Cole

40	Create visiting team packets and informational materials/flash drives, etc.	09/01/15	09/15/14		☐	Exec. Asst.
41	Accreditation Ad-Hoc Committee Meeting	09/10/14			☐	
42	Sunday - Monday: Visiting Team arrives: Visit to District Office may occur	09/15/14	09/15/14		☐	
43	Set up designated room for team visit	09/15/14	09/15/14		☐	Noble/Exec. Asst.
44	Visiting Team Morning Reception: Visiting Team Works in Designated Team Room and Interview Rooms	09/15/14	09/15/14		☐	
45	Tuesday: Visiting Team Holds 1 - 2 Open Forums	09/15/14	09/15/14		☐	
46	Wednesday: Visiting Team works in Designated Team Room and Interview Rooms: Holds 1 - 2 forums as requested	09/15/14	09/15/14		☐	
47	Thursday: Visiting Team holds exit meetings and final reception held following the Visiting Team exit ti thank all those who worked on the Accreditation process	09/15/14	09/15/14		☐	
48	Accreditation Ad-Hoc Committee Meeting	10/01/14			☐	

LAS POSITAS
C O L L E G E

Accreditation Calendar

Fall 2013

☑ Standards Mapped to Committees/Areas/Units

☑ Standard Teams Identified

☑ Pre-Accreditation Report Template Created

Pre-Accreditation Report Template

Directions: Please complete the following template, referring to the ACCJC Accreditation Standards mapped to your committee/unit/department.

Committee/Unit/Department: Distance Education Committee

Standard Number: 2A1b

Standard Section: The institution utilizes delivery systems and modes of instruction compatible with the objectives of the curriculum and appropriate to the current and future needs of its students.

Author(s): Scott Vigallon

Descriptive Summary of Activities Completed Since Last Accreditation Site Visit in Fall 2009:
Since the last accreditation visit, there have been two Substantive Change Proposals for Distance Education submitted to the ACCJC, and both (in 2010 and 2013) were approved. Each year, DE students are surveyed on a variety of topics, including whether or not they are meeting the college's DE outcomes. Also, several courses are approved for DE via the Curriculum process, and new DE instructors get evaluated. DE instructors measure students' abilities to meet the SLOs of their courses, and results are discussed in program reviews. Success and retention rates are collected and analyzed before decision are made on appropriate actions for possible improvement.

Self-Evaluation: Las Positas College meets this standard as evidenced by its commitment to dedicate appropriate resources to curriculum review, course and instructor evaluation, and student learning outcomes. In addition, appropriate resources are available to faculty and students using online learning delivery systems. Dialogue at various levels of the college helps ensure that delivery systems and modes of instruction are compatible with the objectives of the

Accreditation Calendar

Spring 2014

- ☑ Committees/Areas/Units Submit Pre-Accreditation Reports, April 4

- ☑ Standard Teams Training Workshop, April 25

- ☑ Improvement Plan Reports Submitted, May 2

- ☑ Survey Questions Submitted, July 28

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Accreditation Team Report Template

Author(s): Scott Vigallon

Standard Number: 2

Standard Section: 2A1b

Descriptive Summary of Activities Completed Since Last Accreditation Site Visit in Fall 2009:

Las Positas College utilizes delivery systems and modes of instruction compatible with the objectives of the curriculum and appropriate to the current and future needs of its students. The college provides traditional, face-to-face instruction, as well as distance education instruction in the form of online and hybrid courses. Through the curriculum process, the college determines that delivery of instruction supports the objectives and content of its courses. Each course outline and course proposal must be vetted and approved by the discipline, division, and Curriculum Committee. Instructors proposing online or hybrid courses must complete the Distance Education section of the proposal form and have it approved by the three aforementioned groups, along with the college's Instructional Technology/Open Learning Coordinator.

Delivery methods are evaluated for their effectiveness in meeting student needs primarily through the faculty evaluation process. This regular evaluation of all instructors, as described in the Faculty Contract, allows students, instructors, and administrators to provide critical feedback. In addition, the contract states that instructors must be evaluated the first time they teach a distance education course. Statistical data for retention and success rates is gathered for all courses and analyzed by faculty as part of the program review process. Overall rates by term are analyzed by the Distance Education Committee. Also for distance education, faculty compare student learning outcome data against face-to-face courses as part of the program review process. Another method for students to evaluate distance education is by completing the annual student satisfaction survey that includes the college's distance

Accreditation Calendar

Fall 2014

Standards Teams Monthly Meetings, 4th Wednesdays

Standard Team Self-Evaluation Reports Due, November 4

Spring 2015

Self-Evaluation Draft Posted, Mid-March

Committees/Areas/Units Standard Team Feedback, March-Early May

Completed Report, due June 10

Fall 2015

ACCJC Site Visit

Accreditation Work

Nov. 4, 2015-Spring 2015

Accreditation Leadership Team Analyze Self-Evaluation Reports for Gaps

Accreditation Leadership Team Address Gaps in Self-Evaluation Reports

Nov. 4, 2015-Spring 2015

Editor Synthesizes and Refines Self-Evaluation Reports

Editor Posts Self-Evaluation Draft for Committee/Area/Unit/Standard Team Feedback, March-Early May

Nov. 4, 2015-Spring 2015

Committee/Area/Unit/Standard Team Vet and Respond to Mapped Standards

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