

Ms. Jeannine Methé
Dr. Don Miller
Ms. Diana Rodriguez
Ms. Barbara Yesnosky

Others Present:

Mr. Rafi Ansari, President, Associated Students, Las
Positas College
Mr. Gregory L. Correa, S.E.I.U., Local 1021, District Services
Mr. Michael D'Aloisio, Chabot College
Ms. Laurie Dockter, Chabot College
Mr. William Eddy, S.E.I.U., Local 1021, Las Positas College
Mr. Ed Erestain, S.E.I.U., Local 1021
Mr. Jesse Hall Esquire, President, Student Senate, Chabot
College
Ms. Kathy Kelley, President, Chabot College Academic
Senate
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty
Association
Mr. Greg Marro, S.E.I.U. President, Peralta Community
College District (Retired)
Mr. Many Nelson, Las Positas College
Dr. Tom Orf, President, Las Positas College Academic Senate
Mr. Sean Prather, Las Positas College
Mr. Pedro deCastilla Ruiz, District Services
Mr. Mike Sherburne, Chabot College
Mr. Todd Steffan, Las Positas College Classified Senate
Ms. Tina Trice, Crowe Horwath, LLP
Ms. Chasity Whiteside, S.E.I.U., Local 1021, Chabot College

PUBLIC COMMENTS

There were no Public Comments offered at this time.

CONSENT CALENDAR

Trustee Mr. Vecchiarelli requested that agenda items 3.2 (Approval to Travel Abroad – International Forensics Association Tournament to Barcelona, Spain, Las Positas College) and 4.1 (Approval of Renewal of Sponsorship Agreement – Pepsi Beverage Company – Beverage Pouring Rights, Las Positas College) be pulled from the consent calendar.

Motion No. 1

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Gin, to approve the consent calendar with the exception of agenda items 3.2 and 4.1.

Motion carried unanimously, 4-0, with Trustees Dr. Cedillo, Dr. Mertes, and Dr. Mitzman absent.

The following items were approved on the consent calendar:

General Functions

- 1.4 Approval of Minutes of November 18, 2014 Meeting

Personnel

- 2.1 Classified Personnel
- 2.2 Faculty Personnel
- 2.3 Management Personnel

Educational Services

- 3.1 Approval of 2016-2017 Academic Calendar
- 3.3 Approval of Agreement Renewal – Child Development Training Consortium 2014-2015 Instructional Agreement No. 14-15-4024 with Yosemite Community College District, Chabot College
- 3.4 Approval of Addendum to the Memorandum of Understanding (MOU) – Hayward Unified School District, Student Parent Support Programs, Chabot College
- 3.5 Approval of Memorandum of Understanding (MOU) – City of Hayward and Hayward Promise Neighborhood, Chabot College
- 3.6 Approval of Memorandum of Understanding (MOU) – Tri-Valley Regional Occupation Program (TVROP) and Chabot-Las Positas Community College District, Las Positas College
- 3.7 Authorization to Submit the Chabot College and Las Positas College Student Equity Plans (2014-2015) to the California Community Colleges Chancellor's Office

Business Services

- 4.2 Approval of Contract with NRG EV Services, LLC – Electric Vehicle Charging Infrastructure, Las Positas College
- 4.3 Approval of Amendment 3 to Memorandum of Understanding – BMW of North America, LLC, to Establish a BMW Associate Degree Program, Chabot College

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, Co-President, Las Positas College Classified Senate, expressed appreciation to Ms. Kathy Kelley, noting that he has “learned a lot from her” and she will be missed.

Chabot College Classified Senate had no representation at the meeting.

District Classified Senate had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Dr. Tom Orf, President, Las Positas College Faculty Senate, reported that the Faculty Senate will meet December 10, 2014. He expressed that Ms. Kathy Kelley will be missed.

Ms. Kathy Kelley, President, Chabot College Faculty Senate, reported that she will miss coming to Board Meetings, noting that she has enjoyed the jovial and collegial exchanges. She expressed that she is looking forward to retirement. She introduced Ms. Laurie Dockter who will fill in as Faculty Senate President during the Spring Semester.

PRESIDENTS OF STUDENT SENATE OF CHABOT COLLEGE AND ASSOCIATED STUDENTS OF LAS POSITAS COLLEGE

Mr. Rafi Ansari, President, Associated Students of Las Positas College, expressed appreciation to the Las Positas College Foundation for their continued funding of the Textbook Loaner Program and Textbook Assistance Scholarship (a \$500 scholarship for students that do not receive Financial Aid). He reported that the recent “Rave Night” was a success. He also noted that the Senate conducted many campus tours this year, including a recent tour with high school counselors.

Mr. Jesse Esquire, President, Student Senate of Chabot College, reported on “De-Stress Week” activities. He highlighted a free Student Banquet Dinner after Thanksgiving and a successful “Taco Thursday.” He also reported that the Senate participated in the Toys for Tots Drive. He also reported plans for a Black History Month at Chabot College. He further reported that the Student Senate is working with MiG on the Educational Master Plan.

GOOD OF THE ORDER

Mr. William Eddy, President, S.E.I.U., Local 1021 expressed that he is pleased that a Tentative Agreement has been reached and looks forward to better communication in the future.

Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty Association, expressed appreciation to Ms. Kathy Kelley for her years of service; and welcomed Ms. Laurie Dockter.

STUDENT TRUSTEE REPORTS

Student Trustee Mr. Eric Bolin reported that ASLPC recently donated \$5,000 to the Reading and Writing Center, hoping to increase the number of students with access to these services, including on the weekends. He also reported that the members of student government became American Student Government Association (ASGA) members, which means they can attend student government conferences and learn how to better serve the students. He also reported that ASLPC donated \$2,000 to CalWorks to assist students and families in need. Further, he reported on the Prep-2-Pass tutoring event in preparation of academic finals week.

Student Trustee Ms. Kate Dolorito reported that finals are next week, and expressed appreciation to Student Senate President Esquire for his work and the success of “De-Stress Week”, especially noting the popular “Taco Thursday.” She reported that registration for new students for Spring Semester is in progress and going well.

PRESENTATION: FINANCIAL AUDIT REPORT 2013-14

Ms. Tina Trice, Auditor representing Crowe Horwath, LLP, reported that she met with the Audit Subcommittee of the Board prior to the Board Meeting and reviewed the Audit Report in detail. Ms. Trice presented a brief summary of the Report.

Ms. Trice reported that it is the Auditors responsibility to form and express an opinion about whether the financial statements that have been prepared by management are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Ms. Trice reported that the Financial Audit Report consists of three basic components: Financial Audit in accordance with Government Auditing Standards, State Compliance, and Federal Compliance. She reported that there were no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. She reported that in their opinion, the financial statements referred to present fairly, in all material respects, the respective financial position of the business-type activities and the fiduciary activities of the Chabot-Las Positas Community College District, as of June 30, 2014 (unmodified opinion). She reported that there were three (3) recommendations in internal control, which were discussed with Management and the Audit Subcommittee. She reported that last year there were five (5) findings, which were resolved; no repeat findings this year.

Ms. Trice recognized the District Staff for their hard work in assisting the Auditors in their work.

She reported that the District Finance Department is looking to get fiscal accountability in-house this next year, noting that that would be a great asset.

Trustee Mr. Vecchiarelli expressed appreciation to Ms. Trice for the presentation of a “very complete, detailed report.”

APPROVAL TO TRAVEL ABROAD – INTERNATIONAL FORENSICS ASSOCIATION TOURNAMENT TO BARCELONA, SPAIN, LAS POSITAS COLLEGE (Agenda Item 3.2)

Trustee Mr. Vecchiarelli reported that he pulled this agenda item from the consent calendar for additional information.

Motion No. 2

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Gin, to approve the LPC Talk Hawks proposed travel abroad for the International Forensics Association Tournament to Barcelona, Spain, during March 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.

In response to Trustee Mr. Vecchiarelli's questions, Mr. Legaspi reported that this out-of-country travel is different than when the District goes through a Travel Agency. In this situation, students arrange for their own travel and insurance. He reported that the District and Students are still protected, noting that the District's insurance carrier has signed off on the travel forms.

In response to Trustee Mr. Gelles' inquiry for clarification of participating Faculty travel arrangements, Mr. Legaspi stressed that each individual is paying their own way.

Motion carried unanimously 4-0, with Trustees Dr. Cedillo, Dr. Mertes, and Dr. Mitzman absent.

APPROVAL OF RENEWAL OF SPONSORSHIP AGREEMENT – PEPSI BEVERAGE COMPANY – BEVERAGE POURING RIGHTS, LAS POSITAS COLLEGE (Agenda Item 4.1)

Trustee Mr. Vecchiarelli reported that he pulled this agenda item from the consent calendar to express his concerns. He questioned the possibility of having two companies serving the College with beverages for more options.

Mr. William Eddy offered his opinion from an area that uses these products, PE and Athletics. He suggested that a representative from that department, as well as other areas on campus, should be included in negotiations for sponsorship agreements.

In response to Trustee Mr. Vecchiarelli's inquiry, Dr. Russell reported that the difference between this and the last agreement is the College is now getting rebates (cash) instead of extra product. He reported that Mr. Jeffrey Kingston worked out the latest agreement, which is for two years.

In response to an inquiry from Trustee Mr. Gelles, Dr. Russell reported that the College did not go out for a bid on this agreement.

Motion No. 3

Trustee Mr. Vecchiarelli made a motion, seconded by Trustee Dr. Gin, to authorize the District to enter into the Renewal of Sponsorship Agreement with Pepsi Beverage Company—Beverage Pouring Rights, Las Positas College to Pepsi Bottling Group, LLC d/b/a The Pepsi Bottling Group, a Delaware limited liability corporation of Somers, New York. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the proposed agreement on behalf of the District.

Motion carried unanimously 4-0, with Trustees Dr. Cedillo, Dr. Mertes, and Dr. Mitzman absent.

ADOPTION OF RESOLUTION NO. 07-1415 – AUTHORIZATION TO CONTINUE UTILIZATION OF THE STATE OF CALIFORNIA CAL-CARD PURCHASING PROGRAM (Agenda Item 4.4)

Motion No. 4

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Gin, to adopt Resolution No. 07-1415 – authorization to participate in the State of California’s CAL-Card Purchasing Program. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Master Service Agreement (DGS MSA 7-14-99-22) on behalf of the District.

Trustee Mr. Vecchiarelli expressed concern regarding the liability, and expressed the importance of monitoring proper usage.

Trustee Mr. Gelles reported that a forensic audit is underway, and the District has good audit trails. He noted that the approval of this agenda item allows the District to be on the list for participation in the program.

Student Trustee Dolorito questioned if the District’s participation in this program was of any benefit to the students. Trustee Mr. Gelles reported that it allows Staff and Faculty access to purchase instructional items that could benefit students.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Vecchiarelli
NOES:	None
ABSTENTIONS:	None

ABSENT: Cedillo, Mertes, Mitzman

INFORMATIONAL PERSONNEL REPORT (Agenda Item 7.1)

The Board accepted the Informational Personnel Report without discussion.

**ACCEPTANCE OF ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2013-2014
AND BUDGET REPORT FOR FISCAL YEAR 2014-2015 (Agenda Item 7.2)**

The Board accepted the Annual Financial Report for Fiscal Year 2013-2014 and Budget Report for Fiscal Year 2014-2015 without discussion.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Stacy Thompson, Vice President of Academic Services, representing Dr. Sperling in her absence, submitted a written report to the Board. She highlighted a recent meeting held for the East Bay Career Pathways Consortium. She expressed that the College is proud for the opportunity to host the event at Chabot College. She expressed appreciation to Dr. Jackson for helping the College secure the grant and also for her inspirational welcoming comments at the meeting. She reported that over 250 participants attended the consortium.

Dr. Jackson reported that this East Bay Career Pathways Consortium was the largest in attendance to date. She expressed that she is excited about the program, which will bridge a pathway for high school students to community colleges. She reported that this is the first time there has been an intentional effort that was supported by dollars to help bridge that pathway for students.

Dr. Barry Russell, President of Las Positas College, submitted a written report, Las Positas Connection, to the Board. He reported that he recently attended a Statewide Veterans Conference in San Jose. He reported that the Las Positas College Program was featured in several breakout sessions. He expressed that throughout the conference he was honored that attendees pointed to Las Positas' Program as a highly successful Veterans' Program.

CHANCELLOR

Dr. Jannett Jackson, Chancellor, reported that at the November 18 Board Meeting, MiG gave a presentation on the Educational Master Plans and District Strategic Plan. She reported that as a follow-up, on February 20, 2015 there will be an all-day charette, which is an intensive planning session of external and internal constituents to define and refine our goals for the future. She reported that more information will be forthcoming. She also reported that the District will be co-sponsoring a Bi-Annual Executives Round Table on February 3 with the City of Dublin at Dublin City Hall. She also reported that the District and Colleges will be migrating from the GroupWise E-mail System to Microsoft Outlook beginning in the month of

January; and the plan is to have the process completed before Spring Classes start. She recognized Ms. Jeannine Methe and the IT Staff for their work on this project. She also reported that training will be available. She reported that Mr. Tim Nelson, Director of Maintenance and Operations, retired earlier this month and the District is in the process of hiring his replacement. She reported that the District has gone out three times to insure a robust pool of applicants; and during the last recruitment, the District received 20 applications. She reported the District is looking forward to completing the hiring process and moving forward. She reported that Mr. Legaspi and Mr. Horner have been working on a tentative M&O Organizational Chart, using Mr. Nelson's report which was presented to the Facilities Committee as a foundation, as well as the recommendations from School Services of California. She reported that this Organizational Chart will not be finalized until the replacement is hired.

Chancellor Jackson reported that she is extremely pleased to report that the District has a tentative agreement with the Classified Professionals, S.E.I.U. She reported that having come from the Classified ranks, she understands how negotiations impact the bottom line. She expressed the importance of maintaining respect and cordiality.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Mr. Vecchiarelli expressed that he looks forward to next year; and expressed that he is pleased a contract has been reached with the Classified Professionals.

Trustee Mrs. Dvorsky expressed that she is hopeful that we can all work together cordially. She reported that next year the District and Colleges will be involved in the Accreditation Process. She expressed that the Board cares about the students, Faculty and Classified Staff. She also expressed that the Board does not need to be "chastised or lectured."

Trustee Dr. Gin expressed that "in every dark moment, there is daylight"; always hope for the better. He also expressed that he looks forward to a new year. He expressed appreciation for the support he and the Board received this past year.

Trustee Mr. Gelles also expressed that he looks forward to a new year. He expressed that this is a strong District, with good, hardworking and caring individuals.

GOOD OF THE ORDER

Chancellor Jackson provided the Board and Governance Group Leaders an advance copy of the Chabot-Las Positas Community College District Annual Report for 2013-2014. She reported that the District has not prepared an Annual Report since 2007.

NEXT MEETING

The next meeting of the Board of Trustees is scheduled for January 20, 2015 at the District Office.

ADJOURNMENT

Motion No. 5

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Gin, to adjourn the Regular Meeting at 7:40 p.m.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District