

CONTRACT AMENDMENT AGREEMENT
(Purchase of Services – Long Form)

Number: 18-252-6
Fund/Org:
Account: 2310
Other:
5619 \$173,800
5678 \$ 45,000
5608 \$ 9,720
5656 \$ 6,480

1. **Identification of Contract to be Amended.**

Number: 18-252-5
Effective Date: July 1, 2014
Department: Employment and Human Services
Subject: Assessment Services for Job Seekers

2. **Parties.** The County of Contra Costa, California (County), for its Department named above, and the following named Contractor mutually agree and promise as follows:

Contractor: Chabot – Las Positas Community College District
Capacity: A Public Agency
Address: 7600 Dublin Boulevard, Suite 102, Dublin, CA 94568

3. **Amendment Date.** The effective date of this Contract Amendment Agreement is December 1, 2014.

4. **Amendment Specifications.** The Contract identified above is hereby amended as set forth in the “Amendment Specifications” attached hereto which are incorporated herein by reference.

5. **Signatures.** These signatures attest the parties’ agreement hereto:

COUNTY OF CONTRA COSTA, CALIFORNIA

BOARD OF SUPERVISORS	ATTEST: Clerk of the Board of Supervisors
By: _____ Chair/Designee	By: _____ Deputy

CONTRACTOR

Signature A Name of business entity: Chabot – Las Positas Community College District	Signature B Name of business entity:
By: _____ (Signature of individual or officer)	By: _____ (Signature of individual or officer)
_____ (Print name and title A, if applicable)	_____ (Print name and title B, if applicable)

Note to Contractor: For corporations (profit or nonprofit) and limited liability companies, the contract must be signed by two officers. Signature A must be that of the chairman of the board, president, or vice-president; and Signature B must be that of the secretary, any assistant secretary, chief financial officer or any assistant treasurer (Civil Code Section 1190 and Corporations Code Section 313). All signatures must be acknowledged as set forth on Form L-2.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF CONTRA COSTA)

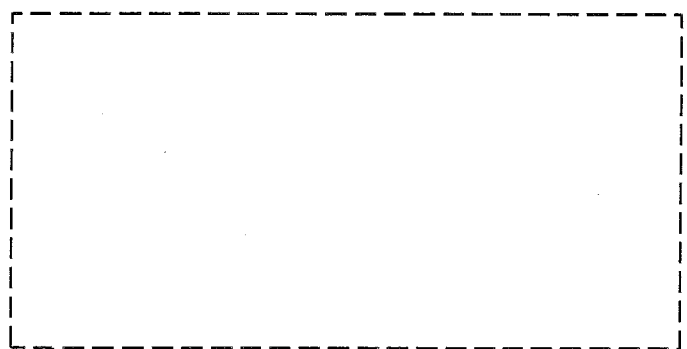
On _____ (Date),
before me, _____ (Name and Title of the Officer),
personally appeared, _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS MY HAND AND OFFICIAL SEAL.

Signature of Notary Public



Place Seal Above

ACKNOWLEDGMENT (by Corporation, Partnership, or Individual)
(Civil Code §1189)

APPROVALS

RECOMMENDED BY DEPARTMENT

By: _____
Designee

FORM APPROVED BY COUNTY COUNSEL

By: *[Signature]*
Deputy County Counsel

APPROVED: COUNTY ADMINISTRATOR

By: _____
Designee

AMENDMENT SPECIFICATIONS

Contract Number: 18-252-6

Due to additional funding from the Trade Adjustment Assistance Community College & Career Training (TAACCCT) grant, and in consideration for providing additional assessment services Contra Costa County Employment and Human Services Department (County), on behalf of the Workforce Development Board, and Chabot - Las Positas Community College District (Contractor) hereby agree to amend Contract #18-252-5 to increase the payment limit by \$45,000 from \$190,000 to a new contract payment limit not to exceed **\$235,000** as specified below. All other terms and conditions remain in full force and effect.

Contract #18-252-5 is amended as follows:

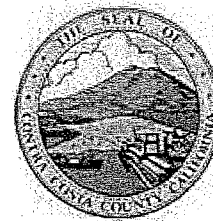
- I. **Interagency Agreement, Paragraph 4. Payment Limit** is deleted in its entirety and replaced with the following:
 4. **Payment Limit.** County's total payments to Agency under this Agreement shall not exceed \$235,000.00
- II. **Service Plan, Section IV. Payment Provisions, subparagraph A. Payment Limit** is deleted in its entirety and replaced with the following:
 - A. **Payment Limit.** The Total Contract Payment Limit is \$235,000.00.
- III. **Service Plan, Page 5 of 5 is deleted in its entirety.**
- IV. **Attachment A, Budget of Estimated Program Expenditures is deleted in its entirety and replaced** with Attachment A, Revised Budget of Estimated Program Expenditures.

Revised Budget of Estimated Program Expenditures 2014-2015

Chabot-Las Positas Community College District

Assessment Center and Skills Training Services

Item	Funding Stream				
	5678 W78	5619 WEC	5608 (Adult)	5656 (DW)	TOTAL
Assessment		\$135,800			\$135,800
Project Coordination	\$10,000	\$29,500			\$39,500
Skills Search & Job Search Training			\$9,720	\$6,480	\$16,200
WorkKeys Assessments, Licenses, etc.	\$35,000	\$8,500			\$43,500
TOTAL	\$45,000	\$173,800	\$9,720	\$6,480	\$235,000



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: December 16, 2014

Subject: Contract amendment with Chabot - Las Positas Community College

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Chabot - Las Positas Community College District to increase the payment limit by \$45,000 for a total payment limit of \$235,000, to procure KeyTrain & WorkKeys licenses and increased assessment proctoring services to job seekers, and to provide training and technical assistance to staff, with no change to the contract term of July 1, 2014 through June 30, 2015.

FISCAL IMPACT:

\$235,000; 100% Federal - \$190,000 Workforce Investment Act (WIA) Funds; \$45,000 Trade Act Assistance Community College Career Training grant (TAACCCT).

BACKGROUND:

Contra Costa County is contracting with Chabot – Las Positas Community College District to provide assessment proctoring services to job seekers, training and technical assistance to both the Workforce Development Board of Contra Costa County staff and EASTBAY Works One-Stop Career Centers (One-Stop) staff to support the use of KeyTrain®, WorkKeys®, and

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 12/16/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 16, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Stephen Baiter, 2-6820

cc:

BACKGROUND: (CONT'D)

related career assessments tools at the County One Stops. Chabot - Las Positas Community College District has already met and exceeded the contract goals for skills assessment established in the original contract. Because of this contractor's record and knowledge of assessments, in particular KeyTrain & WorkKeys, additional funding in the amount of \$45,000 was received from the Contra Costa Community College District under the Trade Act Assistance Community College Career Training grant (TAACCCT) to procure KeyTrain & WorkKeys licenses and provide technical assistance to other Workforce Investment Boards and Community Colleges included in this grant which the Workforce Development Board of Contra Costa County is a participant. The additional funds will cover the cost of these licenses and the necessary staff time to provide technical assistance to all new users. The funding for this contract breaks down as follows: \$9,720 WIA Adult, \$6,480 WIA Dislocated Worker, \$173,800 Workforce Investment Act Funds, and \$45,000 TAACCCT funds. (#18-252-6)

CONSEQUENCE OF NEGATIVE ACTION:

Job seekers will have virtually no access to essential assessment services critical to competing for jobs in the current labor market.

CHILDREN'S IMPACT STATEMENT:

This Contract will support two of the five community outcomes established in the Children's Report Card, 3) "Families that are Economically Self Sufficient" and 4) "Families that are Safe, Stable and Nurturing" by upgrading job skills and providing opportunity for employment to move toward self sufficiency.