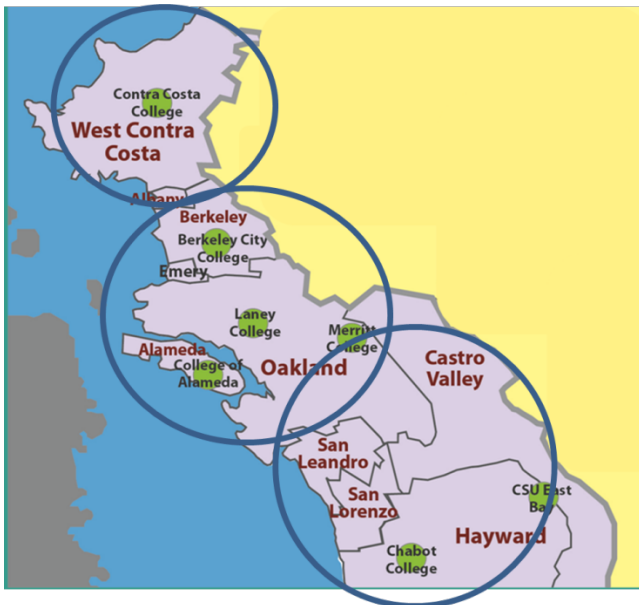


**ADDENDUM #1 to
MEMORANDUM OF UNDERSTANDING (MOU)
CAREER PATHWAY TRUST PARTNERSHIP AGREEMENT
BETWEEN
PERALTA COMMUNITY COLLEGE DISTRICT AND PARTNERS**

This Addendum #1 to the Memorandum of Understanding Career Pathway Trust Partnership Agreement, dated as of July 1, 2014 (the “Agreement”) is by and between Peralta Community College District (“Peralta”) and the CC Partner signing below (the “Signing Partner”) as of the date of shown on the signature page hereto.

1. Required Use of CPT Intermediary Funds.

(a) *Purpose.* The Career Pathways Trust grant requires our regional consortium to “to link employers and educational institutions with a primary purpose of aggregating and making available work opportunities for students.” To do this, the East Bay Career Pathways Consortium is providing seed funds to the CC Partners (as defined in the Agreement) to strengthen or establish a regional system for coordinating employer-education connections within and across three sub-regions. Each sub-region (Contra Costa, Peralta, Chabot) is defined by its community colleges and is comprised of at least five types of partners who commit to coordinate their business-education intermediation activities with each other: K12 Districts, Community Colleges, Workforce Investment Boards (and One-Stop Career Centers), community-based organizations, and Chambers of Commerce or other business associations. The system also assumes each sub-region commits to coordinating across the larger CPT Consortium region and to build sustainable infrastructure for scaling and coordinating work (and work-based learning) opportunities for students.



Three sub-regions



Sub-regional partners

(b) *Allocation.* On March 6, 2015, the East Bay Career Pathways Consortium Executive Committee decided to allocate \$1.5 million of the \$15 million total CPT grant awarded to the Consortium to provide these seed funds to each sub-region as follows:

- \$120,000 to the four East Bay Workforce Investment Boards to deliver work-based learning opportunities to K12 students before June 30, 2015 (Year 1 funds)
- \$838,235 to the K-12's to be allocated by sub-region via RFA for Years 2 and 3
- \$661,765 for the community colleges allocated by college CTE enrollment for Years 1-3

These allocations were based on CTE enrollment in 2013-14.

Funds will be dispersed, as follows, upon receipt by PERALTA of an invoice from the CC PARTNER reflecting the use of such funds within the applicable period for the approved purposes, and in accordance with Section 3 of the Agreement.

College	Total CTE enrollment	Percent of Total Across Colleges	Allocation based on % of Total CTE Enrollment	First allocation: 2015-16	Second allocation: 2016-17	Third allocation: 2016-17 (carryover permitted)
				50%	35%	15%
Alameda	5,843	11.48%	\$75,996	\$37,998	\$26,599	\$11,399
Berkeley City	6,560	12.89%	\$85,321	\$42,660	\$29,863	\$12,798
Laney	11,989	23.56%	\$155,934	\$77,966	\$54,577	\$23,390
Merritt	6,186	12.16%	\$80,458	\$40,228	\$28,160	\$12,069
Contra Costa	7,021	13.80%	\$91,318	\$45,658	\$31,961	\$13,698
Chabot	13,281	26.10%	\$172,737	\$86,368	\$60,458	\$25,911
TOTALS	50,880	100.00%	\$661,765	\$330,882	\$231,618	\$99,265

(c) *Permitted Use of Allocations.* To create consistency across the region and ensure that our Consortium builds a coordinated industry engagement and business-education intermediation infrastructure, the CPT Working Group and Executive Committee have established the following requirements for the community colleges to follow as they spend their allocation:

1. Each college in the CPT Consortium will designate a person(s) to serve as a “workforce coordinator” (sample job description attached). This job description could be modified and titles could differ, but minimum roles of this position listed below should be consistent across colleges.
2. That person will play the following roles on their campus (at minimum):
 - a. Serve as the point person on campus for coordinating employer engagement. This includes knowledge of and support for organizing industry advisory committees for CTE programs on behalf of the college (in their industries of focus) and their partner K12 high schools.
 - b. Represent the college on employer outreach, work-experience, and employment coordination issues with employers, K12 work-based learning specialists, regional industry intermediary networks, workforce investment boards (WIBs), Sector and Deputy Sector Navigators, and in the “node and backbone” infrastructure described above. Support the sub-regional and regional workforce intermediary infrastructure that will be built with these grant funds.
 - c. Assist the college in meeting the following post-secondary work-based learning outcomes of the CPT grant:
 - i. Number of students participating in job shadowing opportunities aligned with the career pathway program in which they are participating.

- ii. Number of students participating in mentoring opportunities aligned with the career pathway program in which they are participating.
 - iii. Number of students participating in internships aligned with the career pathway program in which they are participating.
 - iv. Number of students participating in work experience opportunities aligned with the career pathway program in which they are participating.
 - v. Number of students participating in a pre-apprenticeship program aligned with the career pathway program in which they are participating.
 - vi. Number of students participating in an apprenticeship program aligned with the career pathway program in which they are participating.
 - d. Optional: The campus coordinator could also coordinate campus activities related to Occupational Work Experience (Coop Ed) courses and related employer recruitment and engagement. If this role is being played by other college personnel, coordinator will align outreach and engagement activities with that personnel.
 - e. Develop and track information about student employment outcomes, employment and work-experience opportunities, and serve as the campus point person on loading employment outcome and related performance metrics onto CalPass Plus's LaunchBoard as it relates to the Career Pathways Trust grant outcomes.
 3. How this person relates to each college's career center activities will be decided by each college.
 4. The K-12 Districts will also be required to allocate their intermediary funds to strengthen their capacity to engage employer partners and create a sub-regional "node" infrastructure.
2. Except as expressly provided herein, all terms and provisions of the Agreement continue in full force and effect.

[Remainder of Page Intentionally Left Blank]

[Signature Page to the CPT Addendum #1]

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the ____ day of _____, _____.

CC PARTNER Chabot-Las Positas CCD ACCEPTS AND AGREES:

Signature: _____

Print Name: Lorenzo Legaspi

Title: Vice Chancellor, Business Services

Date: _____

PERALTA ACCEPTS AND AGREES:

Signature: _____

Print Name: José M. Ortiz, Ed.D.

Title: Chancellor, Peralta Community College District (Authorized Agent)

Date: _____

APPROVED AS TO LEGAL FORM:

Signature: _____

Print Name: _____

Title: General Counsel, Peralta Community College District

Date: _____