

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
September 15, 2015**

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd., Dublin, California.

CALL TO ORDER

The regular meeting was called to order at 4:00 p.m. by Board President Gelles. Recording Secretary Beverly Bailey called the roll. Trustee Dr. Cedillo was absent at the time of roll.

PUBLIC COMMENTS

Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty Association, addressed the Board on behalf of the Faculty Association in support of its Tentative Agreement with the District. She highlighted some of the key points in the Tentative Agreement. She acknowledged that the Tentative Agreement represents the combined efforts of both negotiating teams, and reflects give-and-take FROM BOTH PARTIES in the process. She acknowledged the process was collegial and professional. She reported that 98% of the faculty who voted endorsed the Tentative Agreement. She expressed her hope that the Board ratify the Tentative Agreement this evening.

ACCREDITATION REVIEW – BOARD TRAINING

Dr. Celia Esposito-Noy provided a Summary of the PowerPoint Presentation, which is provided in anticipation and preparation for the Accreditation Visit in October.

Chancellor Jackson reviewed the four standards and provided an update on the progress.

- Standard I: Institutional Mission and Effectiveness;
- Standard II: Student Learning Programs and Services;
- Standard III: Resources
- Standard IV: Leadership and Governance

Dr. Barry Russell and Dr. Susan Sperling provided an overview of their Colleges' Self-Study, including Action Plans and Continuous Improvement Plans. Presidents Russell and Sperling recognized the collaboration and contributions of both College communities. Each College President expressed their College's readiness in meeting with the Accreditation Visiting Teams.

Dr. Celia Esposito-Noy reviewed Standard IVA (Decision-Making Roles and Processes) and Standard IVB (Board and Administrative Organization), identifying critical page number locations in the Colleges' Self-Studies.

Chancellor Jackson reviewed the District's Progress as follows:

- Progress made on revising all Board Policies (BPs), exceptions due to changes at the state level, all have been completed (recommendation of the last Accreditation Team). Need to post changes on the webpage;
- Still work to be completed on some Administrative Procedures (APs);
- Several training sessions and significant events have occurred:
 - The Brown Act and the Better Governance Ordinance Video;
 - Board Training, Study Sessions and Retreats (7/31/13, 3/4/14, 6/24/14, 3/3/15, 4/7/15);
 - Accreditation Training (10/14, 6/15, 9/15);
 - Approval of Integrated Planning and Budget Model (3/18/14);
 - Educational Master Plans/Strategic Planning Charrette (2/20/15);
- ACCT GISS Training and Action Agenda;
 - District Mission Revised (7/15/15);
 - Ongoing SSSP Updates (Fall and Spring, 4 updates to date);
 - Equity Plan Approval (9/16/14)
- Excellence in Trusteeship Program (ETP) Certification.

Dr. Celia Esposito-Noy suggested Board Members revisit "The Guide to Accreditation for Board Members" prior to their meeting with the Accreditation Team.

Board Questions/Comments:

In response to a question raised by Trustee Mr. Vecchiarelli, Dr. Russell reported that Las Positas College is a Hispanic Serving Institution (HSI), and noted that over the past five years, the College has increased from 12% to 27% Hispanic Students (25% is the threshold for HSI status).

In response to a question raised by Trustee Dr. Mitzman, Dr. Jackson reported that the Functional Map is operational and does not directly affect the Board, but members need to be aware of it. The Functional Map delineates who is responsible for what. The Board has previously been presented with a draft and ultimately approved the Functional Map.

Trustee Mr. Gelles questioned if the District has addressed every recommendation from the last Accreditation Site Visit, to which Dr. Jackson responded affirmatively.

ADJOURN TO CLOSED SESSION

The Board adjourned to a Closed Session at 4:44 p.m., which ended at 6:25 p.m.

OPEN SESSION

The Board readjoined in Open Session at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. Trustee Dr. Cedillo was absent at the time of roll.

ATTENDANCE

Members Present:

Trustee Mrs. Isobel F. Dvorsky
Trustee Mr. Donald L. "Dobie" Gelles
Trustee Dr. Hal G. Gin
Trustee Mr. William L. "Will" Macedo
Trustee Dr. Marshall Mitzman
Trustee Mr. Carlo Vecchiarelli
Student Trustee Ms. Nancy Kang
Student Trustee Ms. Quincy Taylor

Members Absent:

Trustee Dr. Arnulfo Cedillo

Recording Secretary:

Ms. Beverly Bailey

Managers Present:

Dr. Jannett N. Jackson, Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Barry Russell, President, Las Positas College
Ms. Rhiz Agcaoili
Mr. Ken Agustin
Ms. Lori Benetti
Ms. Roanna Bennie
Mr. David Betts
Mr. Kenneth Cooper
Ms. Vanessa Cormier
Mr. Tim Dave
Ms. Julia Dozier
Ms. Karen Esteller
Mr. Wyman Fong
Mr. Jeffrey Kingston
Dr. Matthew Kritscher
Ms. Victoria Lamica

Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Dr. Donald Miller
Dr. Celia Esposito-Noy
Ms. Guisselle Nunez
Ms. Diana Rodriguez
Dr. Stacy Thompson
Ms. Yvonne Wu Craig
Ms. Barbara Yesnosky

Others Present:

Ms. Noell Adams, President, Chabot College Classified
Senate
Ms. Cindy Ahre, Las Positas College
Ms. Toby Bielawski, Las Positas College
Ms. Marie (Amboy) DeLeon, Chabot College
Ms. Laurie Dockter, President, Chabot College Faculty
Senate
Ms. Kate Dolorito
Ms. Catherine Eagan, Las Positas College
Ms. Debbie Fields, Las Positas College
Ms. LaVaughn Hart, Las Positas College
Ms. Hena Khairzadah, Chabot College
Ms. Melissa Korber, President, Las Positas College Faculty
Senate
Ms. Deonne Kunkel, Chabot College
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty
Association
Ms. Hye Yoon Shin, President, Associated Students of
Chabot College
Ms. Karin Spirin, Las Positas College
Mr. Todd Steffan, Las Positas College Classified Senate

PLEDGE TO FLAG

Trustee Mr. Macedo led the pledge to the flag.

BOARD ANNOUNCEMENT

Board President Gelles announced that the October 6, 2015 Board Study Meeting is cancelled. He also reported that the meeting on October 20, 2015 will be at Las Positas College.

PUBLIC COMMENTS

Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty Association, addressed the Board on behalf of the Faculty Association (FA) in support of its Tentative Agreement with the District. She acknowledged that the Tentative Agreement is representative of a fair process with give-and-take on both sides. She expressed appreciation to the Negotiating Teams from the District and the Faculty Association. She especially expressed appreciation to the FA Negotiating Team – Mr. Tom deWit, Ms. LaVaughn Hart, Ms. Debbie Fields, Mr. Dave Fouquet, Mr. Zack Walsh, and Ms. Vicki Austin.

Ms. Marie (Amboy) DeLeon, Chabot College, spoke to the Board regarding the Hayward Promise Neighborhood (HPN) and provided the Board with a handout. She reported that the Chabot Hayward Promise Neighborhood is in its 4th year of a 5 year \$25 million grant, and is a collaborative effort between ten funded agencies, of which Chabot College is one. She reported that the program is to improve the economic and academic outcomes for the families of Hayward. She reported that since the implementation of the HPN's Expanded Early Decision Strategy in 2013, the College has seen a 62% increase in the number of HPN students registered for Early Decision at Chabot College as well as a decrease in the number of students entering Chabot College without the need for further remediation in both English and Math. She reported, however, that the numbers are still low (27 students). She reported that this proves the need for longer change that goes beyond the five years of the grant. She reported that Congressman Donald Payne (New Jersey) introduced the Promise Neighborhood Act that would allocate \$150 million in federal funds to continue the work of Promise Neighborhoods; and the US Senate voted to include the Promise Neighborhood Initiative in its bill reauthorizing the Elementary and Secondary Education Act. However, it still needs approval of the House. She reported that California's four (4) Promise Neighborhoods are working together with Assemblymembers throughout the State for support of the California Promise Neighborhoods Initiative. She reported that she will provide a more comprehensive update for the Board in May 2016.

Ms. LaVaughn Hart, on behalf of the Chabot-Las Positas Faculty Association, expressed that the difficulties she expressed a year ago in regards to relations between the Colleges and District Office Staff have proved that while we still have a long way to go, "we are in a much better place together." She cited as examples the positive teamwork with the Budget and Planning Committee and the Collective Bargaining Agreement Teams, both of which have made a major impact on improving those relations. She expressed her hope to build on the success of the past year, expressing that it will take all of us working together, including the support of the Board.

Ms. Toby Bielawski, Ms. Karin Spirn, and Ms. Catherine Eagan, Las Positas College English Department, spoke to the Board regarding problems with District Services and cited a job posting salary discrepancy adversely affecting a newly hired employee. They cited additional

examples of problems in Human Resources and Payroll. They requested that the Board grant the employee the salary that was posted and promised.

CONSENT CALENDAR

Motion No. 1

Trustee Dr. Gin made a motion, seconded by Trustee Dr. Mitzman, to approve the Consent Calendar as submitted.

Motion carried unanimously, 6-0, with Trustee Dr. Cedillo absent.

The following items were approved on the consent calendar:

General Functions

- 1.9 Approval of Minutes of August 18, 2015 Regular Meeting

Personnel

- 3.1 Classified Personnel
- 3.2 Faculty Personnel

Educational Services

- 4.1 Approval of Curriculum Changes, Chabot College
- 4.2 Approval of Amendment to the Memorandum of Understanding (MOU) – Hayward Unified School District, Student Parent Support Programs, Chabot College
- 4.3 Approval of Memorandum of Understanding (MOU) – Bay Area Shared Regional ICT Lab Between Cabrillo College and Chabot College
- 4.4 Approval of Memorandum of Understanding (MOU) – Data Sharing Between San Lorenzo Unified School District and Chabot-Las Positas Community College District
- 4.5 Acceptance of Grant Award – U.S. Department of Education TRIO Student Support Services ASPIRE Program, Chabot College
- 4.6 Acceptance of Grant Award – U.S. Department of Education TRIO Student Support Services (SSS) EXCEL ESL Program, Chabot College
- 4.7 Acceptance of Grant Award – U.S. Department of Education TRIO Student Support Services (SSS) Science, Technology, Engineering and Math (STEM), Chabot College
- 4.8 Approval of Appointments to the Mid-Alameda County Consortium (MACC) Steering Committee as required by AB 104

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- 5.4 Approval of Award to Selway Machine Tool Company, Inc. for a Haas Vertical Machining Center for Building 1600, Chabot College (Measure B Bond Funds)
- 5.5 Approval of Award to Paton Group for a 3D Printing System for Building 1600, Chabot College (Measure B Bond Funds)

Other Action Items

- 9.1 Adoption of Governing Board Policies – Chapter 3000: General Institution
 - BP 3300 Public Records
 - BP 3310 Records Retention and Destruction
 - BP 3500 Campus Safety
 - BP 3501 Campus Security and Access
 - BP 3505 Emergency Preparedness Plan
 - BP 3510 Workplace Violence Plan
 - BP 3515 Reporting of Crimes
 - BP 3518 Child Abuse Reporting
 - BP 3530 Weapons on Campus
 - BP 3540 Sexual and Other Assaults on Campus
 - BP 3710 Securing of Copyright
 - BP 3715 Intellectual Property
 - BP 3820 Gifts
 - BP 3950 Flag Raising
- 9.2 Adoption of Governing Board Policies – Chapter 4000: Academic Affairs
 - BP 4225 Course Repetition
- 9.3 Adoption of Governing Board Policies – Chapter 6000: Business and Fiscal Affairs
 - BP 6250 Budget Management
 - BP 6520 Security for District Property
 - BP 6600 Capital Construction
 - BP 6700 Civic Center and Other Facilities Use
 - BP 6740 Citizens' Bond Oversight Committee
 - BP 6800 Occupational Safety
 - BP 6900 Bookstore(s)
- 9.4 Adoption of Governing Board Policies – Chapter 7000: Human Resources
 - BP 7100 Commitment to Diversity

PUBLIC HEARING: 2015-16 BUDGETS: GENERAL FUND, CAFETERIA FUND, CHILD DEVELOPMENT FUND, CAPITAL PROJECTS FUND, SELF-INSURANCE (RUMBL) FUND AND MEASURE B FUND

President Gelles opened the Public Hearing on the 2015-16 Budgets at 6:46 p.m. Hearing no comments, he closed the Public Hearing at 6:47 p.m.

PRESENTATION: 2015-16 BUDGETS: GENERAL FUND, CAFETERIA FUND, CHILD DEVELOPMENT FUND, CAPITAL PROJECTS FUND, SELF-INSURANCE (RUMBL) FUND AND MEASURE B FUND

Vice Chancellor Legaspi presented a PowerPoint Presentation on the 2015-16 Adoption Budgets as follows:

- Budget Requirement;
- State Budget for Fiscal Year 2015-16;
- District's Budget Development Assumptions;
- Enrollment Data;
- Budget Allocation Model – Narrative;
- Budget Allocation Model – Calculations;
- Summary of District Funds;
- Concerns and Budget Risks;
- Fiscal Assessment Checklist.

Vice Chancellor Legaspi reviewed the State Budget for Fiscal Year 2015-16, noting that it is the best he has ever seen for community colleges and K-12.

- Increased revenues and Proposition 98 guarantee;
- Access - \$156.5 million to fund 3% growth (CLPCCD @ 1%);
- COLA - \$61 million to fund 1.02%;
- Base Allocation Funding - \$266.7 million in ongoing funds;
- Prior Year Mandated Costs - \$632 million in one-time funds;
- Deferred Maintenance and Instructional Equipment - \$148 million in one-time funds;
- Student Support and Success Program - \$440 million for SSSP and Student Equity;
- Student Fees – maintained at \$46 per credit unit;
- Full-Time Faculty Hiring - \$62.3 million to fund approximately 600 additional full-time faculty positions in the system.

Vice Chancellor Legaspi reviewed the District's Budget Development Assumptions as follows:

- Full-Time Equivalent Students (FTES) enrollment of 17,191 (1% increase);
 - Chabot College @ 10,129
 - Las Positas College @ 7,062;
- COLA @ 1.02%;
- Access (Restoration/Growth) @ 1.0%;
- Health and Welfare Increases and Employee Contributions to Medical Costs;
- Step and Column Salary Increases;
- Collective Bargaining Agreement with SEIU;
- Full-Time Faculty Hiring – New Funding to Increase by 8.3 FTES.

Vice Chancellor Legaspi reviewed the District's enrollment history back to 2005-06, which had a total of 16,538 FTES. In 2014-15, the P3 Projection is 17,021 (3.4% Growth); and the 2015-16 DEMC Target is 17,191 (1.0% growth).

Vice Chancellor Legaspi reviewed the Budget Allocation Model and Calculations as follows:

- | | |
|---|---------------|
| • Determine Full-Time Equivalent Students (FTES) | 17,191 |
| • Calculate State Funding | \$105,441,738 |
| Apportionment, COLA, Lottery, Mandated Costs, Other | |
| State Revenues | |
| • Fund District-wide Expenses | \$ 14,928,139 |
| Contractual, Regulatory; Retiree Health Benefits, | |
| Insurance, Utilities and Audit | |
| • Fund District Office at 10.48% | \$ 9,306,954 |
| Fund Maintenance and Operations at 8.53% | \$ 7,575,221 |
| • Allocate Balance of Funds to Colleges Based on FTES | |
| Chabot College at 58.92% | \$42,072,205 |
| Las Positas College at 41.08% | \$29,852,427 |
| • Local Site Revenues to be Added | |

Vice Chancellor Legaspi reviewed the District's 2015-16 Budgets as follows, which reflects that the District is living within its means:

General Fund:

Revenue	\$141,556,586
Expenditures	\$131,079,189
Net Increase in Fund Balance	\$ 10,477,397
Beginning Balance	\$ 17,065,464
Ending Balance	\$ 27,542,861

Vice Chancellor Legaspi also reviewed the District's Other Budgets: Cafeteria Fund, Child Development Fund, Self-Insurance Fund (RUMBL), Measure B Capital Projects Fund, Capital Projects Fund, and Special Reserve Funds (Nike Project, COP).

Vice Chancellor Legaspi noted that in order to have a balanced fund, the District contribution to the Child Development Fund for 2015-16 is \$405,498 for both colleges. He noted that the Child Development Center Lab Program provides a service that generates revenue and creates expenditures. He noted that at an upcoming Board Meeting, the Board will receive a detailed presentation of the Child Development Center fees and expenditures.

Vice Chancellor Legaspi reported that the District currently pays approximately \$5.2 million annually for Retiree Health Benefits.

Vice Chancellor Legaspi noted that the District has been rolling back (borrowing) enrollment from Summer for the past two consecutive years; 881 this past year. He cautioned that the District must re-pay this at some point.

Vice Chancellor Legaspi highlighted concerns and budget risks for 2015-16 as follows:

- Enrollment/Enrollment/Enrollment;
- Plan for expenses charged to Measure B interest going back to General Fund, as this Fund is winding down;
- Accreditation;
- Get Financial House in order;
- Prepare for next downturn in economy, which he believes could happen in 2018-19.

In closing, Vice Chancellor Legaspi reviewed the District's Fiscal Self-Assessment Checklist as follows:

- Deficit Spending – Is this area acceptable? (Yes);
- Fund Balance – Is this area acceptable? (Yes);
- Enrollment – Is this area acceptable? (Yes);
- Unrestricted General Fund Balance – Is this area acceptable? (Yes);
- Cash Flow Borrowing – Is this area acceptable? (Yes);
- Bargaining Agreements – Is this area acceptable? (Yes);

Board Questions/Comments:

Trustee Mr. Vecchiarelli questioned the future of the additional State funds for Full-Time Faculty Hiring, to which Vice Chancellor Legaspi reported that these funds are on-going. The District will receive approximately \$110,000 per increased FTES, based on the number of full-time faculty.

Trustee Mr. Vecchiarelli also questioned the Cafeteria Fund, to which Vice Chancellor Legaspi reported that the cafeteria is run by a private organization and the District's participation is by way of commission.

Trustee Dr. Mitzman expressed appreciation to Vice Chancellor Legaspi for his "easily understandable" presentation on the Budget. He expressed concern with enrollment, and questioned what happens if the District does not meet its target. Vice Chancellor Legaspi reported that there is a safety net "stability"; and if we don't meet our target, and the District will get funding based on last year's enrollment, noting the District would lose approximately \$800,000. He reported that the safety net is only for one year, and that is why the District needs to build its reserves and figure out a long-term plan on enrollment. He reported the District is holding an Enrollment Summit on Friday, September 18 to explore options for the District.

Student Trustee Ms. Quincy Taylor questioned the District's 8% Reserve, noting that at the recent Student Trustee Conference which she attended it was reported that the medium reserve for District's is currently 20%. Vice Chancellor Legaspi responded that the minimum required is 5% but strongly encourages a slightly higher amount. He does not believe the reserve should be too high as it is our responsibility to serve the District's current students; not to save money but to spend it wisely.

President Gelles also expressed appreciation to Vice Chancellor Legaspi for the "friendly budget."

ADOPTION: 2015-16 BUDGETS: GENERAL FUND, CAFETERIA FUND, CHILD DEVELOPMENT FUND, CAPITAL PROJECTS FUND, SELF-INSURANCE (RUMBL) FUND AND MEASURE B FUND

Motion No. 2

Trustee Dr. Gin made a motion, seconded by Trustee Mrs. Dvorsky, to adopt the proposed 2015-16 Budgets for the General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL) Fund and Measure B Fund and authorize the Vice Chancellor, Business Services, to file same with the County Superintendent of Schools and California Community College Chancellor's Office as required by law.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	Cedillo
ABSTENTIONS:	None

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Melissa Korber, President, Las Positas College Faculty Senate, reported that since the last Board Meeting, the Academic Senate has had two meetings, which included discussion topics related to the beginning of the year activities, setting goals, and Subcommittee Reports. In addition, the Educational Master Plan was presented and approved by the Senate. She reported that Flex Day was held today and included discussions on Accreditation.

Ms. Laurie Dockter, President, Chabot College Faculty Senate, had no report.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, Las Positas College Classified Senate, reported that the first Senate Meeting was held today with approximately 40 in attendance. He reported that at their next meeting, the Senate will present its Goals for 2015-16.

Ms. Noell Adams, President, Chabot College Classified Senate, reported that the Classified Prioritization Process which was approved in November 2014, requires a review of the process each year before the cycle begins. She reported that it will be presented at the upcoming Senate Meeting. She reported that there will be timeline changes and she is optimistic that it will be approved. She reported that the Outreach and Fundraising Committee is planning a potluck/picnic. She reported that a survey has been sent out for interest. She also reported that the Senate is preparing a newsletter for its membership.

District Classified Senate had no representation at this meeting.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGES

Ms. Hye Yoon Shin, President, Student Senate of Chabot College, reported that the Student Senate is looking to hire more representatives and an Inter-Club Council (ICC) Chair. She reported that Senators are working to build relations and developing procedures. She reported that the Senate is re-constructing its Bylaws. She also reported that the Senate is working to improve the quality of campus life, including issues with the Cafeteria, Bookstore, and District.

The Associated Students of Las Positas College had no representation at this meeting.

ADOPTION OF RESOLUTION NO. 01-1516 – CHILD DEVELOPMENT STATE PRESCHOOL CONTRACT NO. CSPP-5007 PROJECT NO. 01-6131-00-5, CHABOT COLLEGE (Agenda Item 4.9)

Motion No. 3

Trustee Dr. Gin made a motion, seconded by Trustee Mrs. Dvorsky, to adopt Resolution No. 01-1516 - Child Development State Preschool Contract No. CSPP-5007, Project No. 01-6131-00-5, for the Maximum Reimbursable amount (MRA) of \$462,254. The contract is effective July 1, 2015 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the contract on behalf of the District.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES: None
ABSENT: Cedillo
ABSTENTIONS: None

ADOPTION OF RESOLUTION NO. 02-1516 - AUTHORIZING THE ELECTION TO INCREASE RETENTION IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 7201 – LIBRARY MODERNIZATION PROJECT, BUILDING 100, CHABOT COLLEGE (Agenda Item 6.1)

Motion No. 4

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Gin, to adopt the proposed Resolution No. 02-1516— Authorizing the Election to Increase Retention in accordance with Public Contract Code Section 7201 for the Library Modernization Project, Building 100, Chabot College.

In response to a request from Board President Gelles for further explanation, Vice Chancellor Legaspi reported that the law allows a 10% retention of construction costs in lieu of 5% if the project is deemed complicated.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES: None
ABSENT: Cedillo
ABSTENTIONS: None

INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)

The Board accepted without discussion the Informational Personnel Report.

FIRST READING: GOVERNING BOARD POLICIES – CHAPTER 7000: HUMAN RESOURCES (Agenda Item 8.2 and 8.3)

The Board accepted the First Reading of Governing Board Policies and Administrative Procedures – Chapter 7000: Human Resources.

BP 7510 Domestic Partners

AP 7510 Domestic Partners

APPROVAL OF AGREEMENT BETWEEN THE CHABOT-LAS POSITAS FACULTY ASSOCIATION AND THE DISTRICT (Agenda Item 9.5)Motion No. 5

Trustee Mr. Macedo made a motion, seconded by Trustee Mr. Vecchiarelli, to approve the agreement between the Chabot-Las Positas Faculty Association and the Chabot-Las Positas Community College District for the period July 1, 2015, through June 30, 2018. It is further recommended that the Board authorize the Chancellor to execute this agreement on behalf of the District.

Trustee Mr. Vecchiarelli expressed that he believes the agreement is a good agreement for both parties and supports its approval. He also expressed that he understands how difficult the negotiating process is. That being said, he expressed concern with the stability of the State's budget, noting factors such as the recent wildfires, lack of water due to the drought, stock market, and enrollment.

Trustee Mr. Macedo expressed that he is pleased to hear that the process was collegial. In addition, he expressed that he was pleased that the agreement included non-full time faculty. He also expressed that he is pleased that there will be additional funds for more full-time Faculty.

Trustee Dr. Mitzman noted the high quality of private college marketing efforts; expressing that community colleges provide far and above their standards in program offerings. Therefore, he expressed that both Chabot College and Las Positas College continue to increase its promotions and advertisements. He also again expressed his concern with the challenge of increasing enrollment.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES: None
ABSENT: Cedillo
ABSTENTIONS: None

APPROVAL OF REVISED CALENDAR OF BOARD MEETINGS – 2015 (Agenda Item 9.6)

The revised Calendar of Board Meetings for 2015 reflects the cancellation of the Board Study Meeting on October 6, 2015 and the location change of the Regular Meeting on October 20, 2015 to Las Positas College.

Motion No. 6

Trustee Dr. Gin made a motion, seconded by Trustee Mrs. Dvorsky, to approve the Revised Calendar of Board Meetings – 2015.

Motion carried unanimously 6-0, with Trustee Dr. Cedillo absent.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling, President of Chabot College, provided a written President's Report to the Board. She expressed appreciation to Ms. Marie DeLeon, Director of Hayward Promise Neighborhood (HPN) for her presentation this evening under Public Comments. She reported that at a recent meeting with the CEO's working with HPN, Ms. DeLeon was praised for the work done at Chabot College, noting that the College plays the most proactive part in HPN. She also expressed appreciation to Vice President Diana Rodriguez, Vice Chancellor Esposito-Noy, and Mr. Todd Steffan for working on a joint grant for the Chabot College Veterans Center. She also reported that the Chabot College Football Team is starting its new season, after a successful 2014-15 campaign under Coach Danny Calcagno. She noted that she expects a fifth solid run for the team. Further, she highlighted the upcoming Law and Democracy Lecture on September 17, 2015 with keynote speaker Mr. James O'Neal, Executive Director of Legal Outreach, Inc.

Dr. Barry Russell, President of Las Positas College, provided a written report to the Board "Las Positas Connection." He highlighted a Peruvian Art Exhibit hosted by the Las Positas College Foundation (September 15-30), with artist Mr. Claudio Jimenez Quispe. He introduced the artist who was in attendance at tonight's meeting. Dr. Russell reported that this is one of three events that will be held on campus this year focusing on Hispanic Heritage.

CHANCELLOR REPORT

Chancellor Jackson reported that on behalf of the Board, a letter of condolence was sent to the Hayward Police Chief on the death of Officer Scott Lunger. She reported that she received an appreciation card from Police Chief Diane Urban, which she shared with the Board. She reported on the upcoming ACCT Convention in San Diego next month. She reported that she, Trustee Dr. Gin, Trustee Mr. Vecchiarelli, and Trustee Mrs. Dvorsky will be presenting on behalf of the Board the Governmental Institute on Student Success (GISS) the Chabot-Las Positas Community College District Board Action Agenda, noting that everything has been accomplished. She reported that she attended the California Community Colleges CEO Board Meeting, noting much discussion on the Accreditation Taskforce Report commissioned by the State Chancellor's Office. She reported that a recommendation will be going to the Board of Governors in October. She reported that the report will be discussed with District Managers and she encouraged others to review it and forward their comments to her for forwarding to the State Chancellor. She reported, as she did at Convocation, that there is \$1.8 million in one-time funds that we did not anticipate receiving; and encouraged everyone to make recommendations for projects to increase enrollment. She reported that these one-time funds must be encumbered by June 30, 2016; and to that end, she reported that there will be no cut-off dates for purchase orders. She also reported that these projects will need to be "vetted" through Shared Governance.

Chancellor Jackson reported on the passing of Trustee Emeritus Dr. Barbara Mertes. She noted that a notice has been sent to District Staff as well as to the news media. She reported that at the request of the family, notices were delayed. She reported that a "Celebration of Life of Dr. Barbara Mertes will be hosted by the Board, Las Positas College, and the Family in the Barbara Francisco Mertes Center for the Performing Arts at Las Positas College on Saturday, September 26.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Student Trustee Ms. Taylor expressed appreciation to the Chancellor and Board for the opportunity for herself and Ms. Kang to attend the recent Student Trustee Conference in Costa Mesa, noting that it was an amazing experience. On behalf of Ms. Sheba Sharifi and Global Brigades, she expressed appreciation to those who supported the nine Chabot College students, partnering with UOP for a total of 29 students that travelled to Honduras on August 6-12. She reported on the positive experiences while in Honduras. She expressed the hope that in the future, Chabot College can sponsor this program. She reported that the Global Brigades will host a benefit dinner proposed for November 13. She also reported that the first Senate Town Hall Meeting is scheduled for Monday, September 21 from 12-1:00 p.m. She reported that she is working with Student Trustee Nancy Kang on having Chabot College and Las Positas College participate in statewide

student trustee leadership. Further, she reported on an upcoming rally for Presidential Candidate Bernie Sanders.

Student Trustee Ms. Nancy Kang reported that she participated in the Wuxi City College visit and was able to assist with translating. She reported on Club Rush and reported that the Student Senate has prepared its budget. She also reported on the status of the proposal with *Wheels* for free rides for students, reporting that *Wheels* has indicated they will present the proposal at its Board Meeting at the end of the year.

Trustee Dr. Gin congratulated Ms. Kate Dolorito, past Student Trustee, and wished her the best at UCLA.

Trustee Mrs. Dvorsky reported that she will be attending the upcoming ACCT National Convention next month and will participate in the ACCT Board election.

Trustee Mr. Macedo complimented both Colleges on the recent Wuxi City College Visit, noting that the visiting representatives were very appreciative.

Trustee Mr. Gelles expressed appreciation to Dr. Celia Esposito-Noy, Dr. Barry Russell, and Dr. Susan Sperling for their presentation on the Board Accreditation Training this evening.

ADJOURNMENT

Board President Mr. Gelles requested that this meeting be adjourned in the name of Dr. Barbara Mertes.

Motion No. 7

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Mr. Vecchiarelli, to adjourn the meeting in the name of Dr. Barbara Mertes at 7:42 p.m.

Motion carried unanimously, 6-0, with Trustee Cedillo absent.

NEXT MEETING

The next Meeting of the Board is a Regular Meeting scheduled for October 20, 2015 at Las Positas College.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District