

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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TO: Julia Dozier

FROM: Erik Skinner
Deputy Chancellor, California Community Colleges Chancellor's Office

DATE: November 30, 2015

SUBJECT: **RFP No. 15-0050: Fiscal Agent and Project Manager for IEPI- Sponsored Regional and Online Workshops and Trainings (IEPI Specialized Training RFP)**

This letter confirms that on November 16, 2015, the Board of Governors for the California Community Colleges Chancellor's Office approved the award of the Specialized Training Contract with Chabot-Las Positas Community College District. Under this contract, Chabot-Las Positas Community College District will serve as the fiscal agent and project manager for Institutional Effectiveness (IEPI)-sponsored efforts to identify, develop and disseminate effective professional, administrative, and educational practices across the system.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Erik Skinner', is written over a horizontal line.

Erik Skinner

Deputy Chancellor, California Community Colleges Chancellor's Office