

CHABOT-LAS POSITAS COMMUNITY COLLGE DISTRICT

December 8, 2015

Agenda Item: 7.3

Subject: Acceptance of Memorandum of Understanding— United Way of the Bay Area, District - Economic Development, Tri-Valley One Stop Career Center

Background: The Tri-Valley One Stop (TVOS) has been selected to serve as a Volunteer Income Tax Assistance (VITA) site, to assist community members with tax return preparation and filing and has issued a Memorandum of Understanding. TVOS will recruit and train volunteers to serve as certified tax preparers, reviewers, instructors and site coordinators for the Tax Season 2016.

The United Way of the Bay Area awarded a grant of \$6,000 to offset the cost of serving as a VITA site. The grant period is September 1, 2015-May 31, 2016.

Recommended Action: That the Board of Trustees accepts the Memorandum of Understanding (MOU) and grant funding from the United Way of the Bay Area to the District-Economic Development, Tri-Valley One Stop Career Center, in the amount of \$6,000, for the period September 1, 2015 through May 31, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

Submitted: Celia Esposito-Noy/Date/Date

Approved: Jannett N. Jackson/Date

APPROVED

DISAPPROVED

TABLED