



Trustee Mr. William L. “Will” Macedo  
Trustee Dr. Marshall Mitzman  
Student Trustee Ms. Nancy Kang

Members Absent: Trustee Mr. Carlo Vecchiarelli  
Student Trustee Ms. Quincy Taylor

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor  
Dr. Carla Walter, For President Sperling, Chabot College  
Dr. Barry Russell, President, Las Positas College  
Mr. Ken Agustin  
Mr. Kenneth Cooper  
Dr. Marcia Corcoran  
Ms. Julia Dozier  
Mr. Wyman Fong  
Mr. Doug Horner  
Dr. Matt Kritscher  
Mr. Lorenzo Legaspi  
Ms. Jeannine Methe  
Ms. Barbara Morrissey  
Ms. Guisselle Nunez

Others Present: Mr. Larry Aguiar, Faculty Emeritus, Las Positas College  
Dr. Katie Hern, Chabot College

### **APPOINTMENT OF BOARD OFFICERS**

Trustee Dr. Gin reported that in Trustee Mr. Vecchiarelli’s absence, he would serve as Board President; and Trustee Mr. Gelles would serve as Board Secretary.

### **PLEDGE TO FLAG**

Trustee Mr. Gelles led the pledge to the flag.

### **PUBLIC COMMENTS**

Mr. Kenneth Cooper, Executive Director, Las Positas College Foundation, expressed appreciation to the Board for their service to the District. He invited everyone to the Best of the Best event on April 23, 2016. He reported that funds raised at this event are used to address the most critical needs on the campus, from innovation grants for faculty, to

sponsoring community events, and for the needs of our students. He reported that this year, funds will be used to support the Math Jam Program at Las Positas College. He noted that the event will showcase our students performing, as well as excellent wine and food. He also highlighted the on-line auction.

Mr. Larry Aguiar submitted a Request to Address the Board of Trustees card requesting that the following statement be read by the Board President: I wish to “thank the Board for all their work and for allowing the opportunity for Public Comments.”

### **PRESENTATION: CALIFORNIA ACCELERATION PROJECT (CAP)**

Chancellor Jackson provided an introduction to the presentation. She shared that while attending the American Association of Community Colleges (AACC) Convention, she introduced herself and a woman recognized the District as “the one that Dr. Katie Hern is at.” Chancellor Jackson reported that the California Acceleration Project (CAP) was co-founded in 2010 by Dr. Katie Hern, Chabot College English Instructor, and Myra Snell, Los Medanos College Math Instructor. The Fiscal Sponsor is the Foundation for California Community Colleges.

Dr. Katie Hern expressed appreciation to Chabot College for reassigning her time so that she may have the opportunity to do this work. She was pleased to report that last year, this project was awarded with the Mertes Award for excellence statewide from the Community College Administrators Association.

Dr. Katie Hern provided a PowerPoint Presentation on the California Acceleration Project: Improving Completion and Equity among Students Considered “Under-Prepared.” She reported that the project is a statewide initiative that supports community colleges to transform placement policies and curricula to reduce or eliminate students’ time in remedial courses. She reported that all 113 California Community Colleges have participated in CAP workshops; and 61 colleges have implemented accelerated English and math pathways with CAP support. She reported that according to the statewide Scorecard, more than three-quarters of incoming students are classified “unprepared.” She reported that the Colleges’ traditional approach to students we think are “Under-Prepared” is to require students to take 1-4 semesters of remedial courses (Math, English, Reading, and/or ESL); and more if they start in ESL. She reported that the unintended consequence is the more remedial courses a student must take, the less likely that student is to ever complete college English or math or a college degree. Dr. Hern provided progress and statistics discovered through her work and through statewide and national research.

Dr. Hern reported that researchers (third party evaluation by the RP Group) examined the first 16 colleges to offer accelerated pathways with CAP (2,500 students). Using statistical

methods to control for pre-existing differences in student characteristics, they found the following:

- Students' odds of completing transfer-level English were 2.3 times greater in high-impact models of acceleration than students in traditional remediation;
- Students' odds of completing a transfer-level math course were 4.5 times greater than students in traditional remediation;
- The achievement gap was eliminated for African-American students in completing transfer-level math.

Dr. Hern reported that the CAP Three High-Leverage Strategies are:

- Changing Placement Policies;
- Implementing Co-requisite Models, which provides extra concurrent support;
- Redesigning Remedial Courses, which are accelerated courses well aligned with the transfer-level requirements in students' chosen pathway.

Dr. Hern recognized Las Positas College for its decision for fall semester to place students in English by using self-reported high school grade information rather than using the standardized placement test. Students with a Grade of B- or higher GPA will place directly into college English, which represents approximately 80% of the students.

In closing, she reported that the California Acceleration Project has just received a \$300,000 grant from the Irvine Foundation to help colleges implement and scale up these high-leverage strategies across the state.

#### Board Questions/Comments:

Trustee Mr. Gelles expressed it is a problem between the expectations of high school teachers and community college teachers. He stressed the importance of working with Counseling Departments at the high schools.

Trustee Mr. Macedo complimented Dr. Hern for having the "courage to do the right thing." He expressed that "no good thing happens without someone like you." He expressed that he hopes we continue to move in this positive direction. He stressed the importance of not branding kids as "slow."

Trustee Dr. Cedillo questioned how Dr. Hern got the students' records. In response, Dr. Hern reported that some of the colleges that pioneered that work (i.e. Long Beach) had agreements with the high schools for the students' transcripts for placement; however, since then, there have been multiple studies that show that when you ask students what their high school GPA was, they will generally honestly tell you.

President Russell reported that the Las Positas College English Department has spent the last couple years working with the high schools' English faculty regarding expectations. He reported that as a result of this work, there will be more alignment as students transfer over. He reported that Las Positas College is still working out all of the pre-transition details. Basically, the students are self-reporting and then they are placed.

In response to a question raised by Trustee Dr. Cedillo regarding the students' official transcripts, Dr. Hern reported that Mr. Rajinder Samra ran an analysis of the transcripts he had from some school districts with what the students self-reported and the information was very reliable. She reported that by using the self-reported information, it allows the colleges all of the students' information right away, and not just those who come from a feeder high school where the college has an agreement. She reported that students still do the assessment.

Chancellor Jackson reported that she and others from the District attended a presentation by Long Beach, as part of their Long Beach Promise Program. She reported that Long Beach is unique as it is a single college district with a single university and a single K-12 district. She reported that statistics out of Long Beach show that there is no discernable difference from using the multiple measures vs. using the placement test. This saves a student a year or two. She reported that we have been moving forward on working with individual school districts to provide the students' data. She reported that there was a bill passed last year to facilitate that; however, we have to work with each school district, one-on-one, to get a Memorandum of Understanding (MOU) signed.

President Russell reported Las Positas College has reduced the number of offerings of lower level English classes, and has increased the number of English 1A classes. He reported that it is more expensive to teach lower level English classes.

Trustee Dr. Cedillo recommended taking the students' word rather than using an MOU, which delays the process. He also noted another challenge for the Peralta District is now that they are moving into the common testing, COMPASS testing will be going out. He also noted that students can do COMPASS at the high school; and questioned what this District is doing. It was reported that we have the license so that the assessment can be done at the high schools. He questioned what this District is going to do with the next assessment, to which Chancellor Jackson reported that the state is not making it mandatory. She reported that it was supposed to be rolled out in the fall but it has been delayed. Chancellor Jackson reported that this District will continue with active placement.

Trustee Dr. Mitzman expressed appreciation for the presentation. He raised the possibility of setting students up to fail, if when asked their GPA, they are not honest. In response, Dr. Hern reported that this has been the concern but research shows we won't see that. She reported that we have been using terrible instruments for predictors.

Trustee Mr. Macedo expressed that it is his assumption that some of the success of this program and the success of student outcomes is predicated on the instructors' involvement in placing the students rather than relying on testing. Dr. Hern reported that a statewide study, the Multiple Measures Assessment Project, showed that 72% of high school students could be placed in college level English and that they had a GPA of at least a B-. She reported that the research of past patterns and what was predictive were used to make the rules. She reported that once the student is in the class it is the teacher's role to help the student be successful. She reported that a lot of her project focuses on professional development with teachers around classroom practices to help shift any negative perceptions held by teachers.

Trustee Dr. Gin expressed appreciation to Dr. Hern for the presentation. He expressed that not only is she making a name for herself, she is making a name for this District.

#### **DISCUSSION ITEM: ACCREDITATION UPDATE**

Chancellor Jackson reported that the College Presidents or their representatives will provide an update on accreditation; and Mr. Doug Horner will report for the District.

#### Las Positas College

President Russell reported that Las Positas College received four (4) recommendations along with the District recommendation. He reported that the Commission reaffirmed the Las Positas College Accreditation for eighteen months with a Follow-Up Report due by March 1, 2017.

1. In order to meet the Standard, the team recommends that all full-time and part-time faculty assess instructional SLOs and communicate these outcomes, regardless of delivery modality, on all course syllabi after engaging in a collegial self-reflective dialogue about outcomes and improving student learning.
2. In order to meet the Standards, it is recommended that the instructional and administrative units engage in a systematic and ongoing assessment and analysis of course, program, and general education outcomes in which the results are used for improvement and effective integrated planning processes including program review.
3. In order to meet the Standards, the team recommends that the College include the Academic Freedom Statement in the college catalog.
4. In order to meet the Standard, the team recommends that Student Services evaluate:
  - a. The method by which Student Services determines and monitors learning support needs they provide or need to provide Distance Education (DE) students; and

- b. The comparability of face-to-face counseling and tutoring services with online counseling and tutoring services.

President Russell reported that Ms. Roanna Bennie is heading a steering committee task force in response to the accreditation recommendations and in preparation of the mid-term report.

### Chabot College

Dr. Carla Walter reported that the Commission reaffirmed accreditation for Chabot College for eighteen months with a Follow-Up Report due by March 1, 2017. Dr. Walter reported that the College will be ready for its 18 month re-visit. The College received one (1) recommendation as well as the District Recommendation.

1. In order to meet the Standards, the team recommends that the College expedite the development, assessment, dialogue and improvement plans related to the course and program learning outcomes. The College needs to ensure that student learning outcomes for all courses and programs are clearly, accurately, and consistently available to students and the public in both print and electronic documents, including course syllabi and the catalog.

Dr. Walter reported that the College is moving forward on the Commission's recommendation. She reported that the College has made AACJC aware of its desire to improve the College's shared governance processes. She reported that the College is working with the Institutional Effectiveness Partnership Institute (IEPI) on developing a plan.

Chancellor Jackson reported that both Colleges are involved with the IEPI Project, and with that comes a grant of \$150,000 to implement their plans.

### District Recommendation

1. To meet the Standard, the Colleges and District should update and integrate their long-range facilities planning process to reflect the total cost of ownership projections of facilities and equipment.

Mr. Doug Horner explained the Total Cost of Ownership (TCO) is all the costs associated with operating a facility after it is constructed and before it is demolished – energy, on-going maintenance, deferred maintenance, custodial, and grounds; as well as replacement costs – roof, HVAC, flooring. He reported that TCO is essential to the economic viability of an organization. For example, in the years between 2002 and 2014, this District grew from 100,000 square feet to 1.1 million square feet (38% growth). He reported that at the

same time, our staffing in Maintenance and Operations decreased from 69 to 60, largely the result of the economic downturn; however, it meant that each person in M&O had to take care of 62% more facility in 2014 than in 2002. He reported that the District's plan for addressing this is the District has undertaken a custodial study using a consultant paid through Chancellor Innovation funds. The study used national standards to determine the appropriate number of custodial staffing. In addition, the District is undergoing a total energy use study, using our scheduled maintenance projections and work order system. He reported that a comprehensive plan and approach for planning for our long-term and on-going costs with Total Cost of Ownership will be presented to the Board in the upcoming months.

Chancellor Jackson reported that the District and Colleges have taken our Accreditation seriously and are not waiting until the last minute to address the Commission's recommendations. We must show evidence that we have had movement. We will bring the District response to the recommendations to the Board prior to the AACJC deadline of March 15.

#### **DISCUSSION: BOARD PRIORITIES (2016-19)**

Chancellor Jackson provided the Board copies of the Board Priorities for 2013-16. Acting Board President Dr. Gin reported that it is the intent of the Board to have a Board Sub-committee work with the Chancellor to draft the Board Priorities for 2016-19 and bring it back to the full Board for approval. Trustee Dr. Gin asked the Chancellor to send a memorandum to the Board on volunteers for this Sub-Committee.

#### **DISCUSSION: BOARD POLICIES/ADMINISTRATIVE PROCEDURES UPDATE AND PROCESS**

Chancellor Jackson reported the Accreditation Report noted in the narrative (not a recommendation) that the Board establish an on-going review of Board Policies. She reported that the District subscribes to the model of the Community College League of California (CCLC) Board Policies, which provides for biannual (October and April) legal updates that reflect recent revisions to state/federal statutes and regulations as well as regional accreditation standards. She reported that the District has reviewed all of its Policies and has separated from the policies the Administrative Procedures as separate documents. Chancellor Jackson distributed a draft proposal for a continuous review cycle by chapter for all Policies.

Trustee Mitzman raised the question of why the District had not already adopted a continuous review cycle as required. Chancellor Jackson reported that the District did meet the AACJC Standard and therefore did not get a recommendation to complete this requirement. However, the visiting team noted that all of our Policy updates were done in the last two years and prior to the Accreditation. The visiting team suggested the District develop a continuous review cycle.

Trustee Mr. Gelles requested that an update on Board Policies be brought back to the Board in a couple months. In response, Chancellor Jackson reported that there are only a couple Board Policies that have not been completed as she has raised questions regarding them, i.e. election of student trustees. She reported that it is her intent to use the services of CCLC to complete this task. She also reported that not all of the funds from the \$30,000 of the CCLC contract were used. Chancellor Jackson reported that she will update the Board in the fall.

**ADOPTION OF RESOLUTION NO. 04-1516 – RESOLUTION SUPPORTING AB 1721 (MEDINA) AND AB 1892 (MEDINA) – CAL GRANTS AND COLLEGE AFFORDABILITY (Agenda Item 4.1)**

Motion No. 2

Trustee Mr. Gelles made a motion, seconded by Trustee Mrs. Dvorsky, to adopt Resolution No. 04-1516 Supporting AB 1721 (Medina) and AB 1892 (Medina) – Cal Grants and College Affordability.

Motion carried unanimously by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman
NOES:	None
ABSENT:	Vecchiarelli
ABSTENTIONS:	None

**ADJOURNMENT**

Motion No. 3

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adjourn the meeting at 7:34 p.m.

Motion carried unanimously, 6-0, with Trustee Mr. Vecchiarelli absent.

**NEXT MEETING**

The next Meeting of the Board is a Regular Meeting scheduled for April 19, 2016 at Chabot College.

Minutes prepared by:

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Beverly Bailey  
Recording Secretary

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Secretary, Board of Trustees  
Chabot-Las Positas Community College District