

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
May 17, 2016**

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd., Dublin, California, Board Room (3rd Floor).

CALL TO ORDER

The regular meeting was called to order at 4:05 p.m. by Trustee Mr. Vecchiarelli. Recording Secretary Beverly Bailey called the roll. Trustee Dr. Cedillo was absent at the time of roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

CLOSED SESSION AGENDA REVISION

Board President Mr. Vecchiarelli requested that agenda item 1.3.b. (Conference with Real Property Negotiators) be pulled from the Closed Session Agenda and not be discussed.

Motion No. 1

Trustee Dr. Mitzman made a motion, seconded by Trustee Dr. Gin, to remove agenda item 1.3.b (Conference with Real Property Negotiators) from the Closed Session Agenda.

Motion carried unanimously 6-0, with Trustee Dr. Cedillo absent.

ADJOURN TO CLOSED SESSION

The Board adjourned to a Closed Session at 4:06 p.m., which ended at 6:25 p.m.

OPEN SESSION

The Board readjoined in Open Session at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll.

ATTENDANCE

Members Present: Trustee Dr. Arnulfo Cedillo (arrived at 4:10 p.m./
left at 7:00 p.m.)
Trustee Mrs. Isobel F. Dvorsky
Trustee Mr. Donald L. “Dobie” Gelles
Trustee Dr. Hal G. Gin
Trustee Mr. William L. “Will” Macedo
Trustee Dr. Marshall Mitzman
Trustee Mr. Carlo Vecchiarelli
Student Trustee Ms. Zainab “Z” Dogar
Student Trustee Mr. David Truelove

Members Absent: None

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Barry Russell, President, Las Positas College
Mr. Ken Agustin
Ms. Lori Benetti
Ms. Roanna Bennie
Mr. David Betts
Mr. Walter Blevins
Ms. Julia Dozier
Mr. Wyman Fong
Dr. Krista Johns
Dr. Matt Kritscher
Ms. Victoria Lamica
Mr. Lorenzo Legaspi
Ms. Paulette Lino
Ms. Jeannine Methe
Ms. Guisselle Nunez
Mr. Arnold Paguio
Ms. Lydia Penaflor
Mr. Rajinder Samra
Dr. Stacy Thompson
Dr. Carla Walter
Ms. Barbara Yesnosky

Others Present:

- Ms. Noell Adams, President, Chabot College Classified Senate
- Mr. Larry Aguiar, Las Positas College Faculty Emeritus
- Mr. Ben J. Nash, President, Chabot College Student Senate
- Ms. Bianca Collins, Las Positas College
- Ms. Laurie Dockter, President, Chabot College Faculty Senate
- Ms. Bianca Gardner, Chabot College DECA
- Ms. Leilani Keone, District Services
- Ms. Melissa Korber, President, Las Positas College Faculty Senate
- Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty Association
- Mr. Patrick Lofft
- Mr. Joseph Metcalf, Chabot College DECA
- Mr. Scott Miner, Las Positas College Faculty
- Ms. Vanessa Morales
- Mr. Sean Prather, Las Positas College Campus Safety
- Mr. Geoff Smyth, Las Positas College Faculty Emeritus
- Ms. Quincy Taylor, Chabot College
- Dr. Connie Telles, Chabot College
- Mr. Felix Tong, Chabot College DECA
- Ms. Rachel Ugale, District Classified Senate

PLEDGE TO FLAG

Trustee Dr. Mitzman led the pledge to the flag.

RECESS

Board President Vecchiarelli called for a ten minute recess (6:35-6:45 p.m.) to celebrate Trustee Dr. Marshall Mitzman's 70th birthday. He invited all to enjoy cake and ice cream in celebration.

ADMINISTRATION OF OATH OF OFFICE

Board President Vecchiarelli administered the Oath of Office to Las Positas College Student Trustees Ms. Zainab "Z" Dogar, and Chabot College Student Trustee Mr. David Truelove. At this time, both Ms. Dogar and Mr. Truelove took their seats at the Board Table.

PUBLIC COMMENTS

Mr. Geoff Smyth, Las Positas College Faculty Emeritus, spoke regarding the Las Positas College Annual End-of-the-Year Athletic Banquet and Awards, which was held on May 13. He expressed appreciation to Trustee Mr. Vecchiarelli and President Russell for attending. He also expressed the importance of the awards presentation; and noted that it was a first-class affair. He expressed that it is his hope that this tradition continues. He also reported that Chabot College has its Sports Hall of Fame. He expressed appreciation to Mr. Larry Aguiar for what he has done for the athletic program in his 40 years with the District, both at Chabot College and Las Positas College.

Mr. Larry Aguiar, Las Positas College Faculty Emeritus, expressed appreciation to the Board Members for all they do. He expressed that “it is about people. It is not about the buildings. It is about us coming together and doing the right thing for our students.” “We may not always agree with the votes but we have to go with the majority of the votes and move on.” He expressed that he was with the District for 41 years, and it is his second home.

Dr. Matthew Kritscher announced the Grand Opening of the Veterans’ Resource Center on June 1 from 6:00-8:00 p.m., and distributed postcards that were mailed to the Chabot College service community (155,000). He also reported that an email invitation would be sent out to students. He noted that there would be a reception, program, tours and refreshments.

Ms. Bianca Gardner, Mr. Joseph Metcalf, and Mr. Felix Tong, Chabot College DECA, addressed the Board, highlighting recent successes for DECA students. A recent incident was highlighted which showed the community spirit within the DECA Club. They expressed appreciation to the Board, Chancellor, President and Faculty for providing a supportive learning community. Mr. Metcalf also expressed appreciation to the Faculty and the DECA Club Advisor, Ms. Catherine Pinkas.

CONSENT CALENDARMotion No. 2

Trustee Mr. Gelles made a motion, seconded by Trustee Dr. Mitzman, to approve the Consent Calendar as submitted.

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

- 1.9 Approval of Minutes of April 19, 2016 Regular Meeting

Personnel

- 3.1 Classified Personnel
- 3.2 Faculty Personnel
- 3.3 Management Personnel
- 3.4 Approval and Adoption of Equal Employment Opportunity Plan

Educational Services

- 4.1 Acceptance of Steven-Wydler Gift (SWG) Program Request and Approval of Agreement, Las Positas College
- 4.2 Approval of Internship Agreement – AccSys Technology, Inc., Las Positas College
- 4.3 Acceptance of Award – California Department of Education (CDE), Early Education and Support Division (EESD), Las Positas College
- 4.4 Approval of Career Catalyst Program Agreement – Foundation for California Community Colleges and Chabot-Las Positas Community College District, Las Positas College
- 4.5 Acceptance of Amendment to the Grant Sub-Award Agreement – National Institutes of Health (NIH) Bridges Baccalaureate Program with the University of California, Berkeley (UCB), Chabot College
- 4.6 Approval of Amendment – Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Award of Request for Proposal No. C-16, Bookstore Services, Chabot College
- 5.4 Approval of Award of Request for Proposal No. B-16, Food Services, Chabot College
- 5.5 Approval of Approval of Award of a Piggyback Contract for Furniture for Chabot College, Buildings 1400 and 1600 using the CollegeBuys Purchasing Program (Measure B Bond Funds)
- 5.6 Approval of Award of Bid No. 16-01, Theatre Acoustical Improvements, Las Positas College (Measure B Bond Funds)

Facilities Planning and Development

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Building 100, Tenant Improvement/Voluntary Seismic Retrofit, Chabot College (Measure B Bond Funds)

- 6.2 Acceptance of Grant from Bay Area Air Quality Management District (BAAQMD) for Electrical Vehicle Charging Stations for Chabot College and Las Positas College (BAAQMD Grant and Measure B Bond Funds)

Economic Development/Contract Education

- 7.1 Approval to Renew – County of Solano Standard Contract No. 00591-17, District-Economic Development

Other Action

- 9.1 Acceptance of Memorandum of Understanding between K to College (K2C) and Chabot-Las Positas Community College District

PRESENTATION: INSTITUTIONAL EFFECTIVENESS (IE) GOALS – CHABOT COLLEGE, LAS POSITAS COLLEGE AND DISTRICT

Chancellor Jackson provided an introduction to the presentation and reported that a handout has been provided outlining the short- and long-term goals for the Institutional Effectiveness Performance Indicators (IEPI) for 2016-17 with historical data.

Chabot College

President Sperling reported that for the second year, colleges are required by the State Chancellor's Office to submit a series of student success indicators. She reported that colleges are allowed to choose at least three indicators from a list of 22 indicators. Dr. Sperling highlighted the Chabot College indicators for 2016-17 as follows:

- Indicator #1: Accreditation Status (required and in good progress)
Short-Term Goal (2016-17): Fully Accredited – Reaffirmed
Long-Term Goals (6 Year): Fully Accredited – No Action
- Indicator #2: Successful Course Completion Rate (Percentage of fall term credit course enrollments with a grade of C or better)
Short-Term Goal (Fall 2016): 69.0%
Long-Term Goal (6 Year): 69.6%
- Indicator #3: Completion Rates of Basic Skills Students (Scorecard) (Percentage of degree, certificate, and/or transfer seeking students tracked for six years who attempted a basic skills math and/or English course, who completed a degree, certificate, or transfer related outcome)
Short-Term Goal (2010-11 Cohort): 43.0%
Long-Term Goal (6 Year): 44.0%

Dr. Sperling reported that Chabot College decided to aggregate scores for all Basic Skills math and English students as the College has had strong success in Basic Skills English and did not feel a need to track movement in that area. In Basic Skills math, Chabot College has a lot of pressing work to do to assist students in completing the math requirements.

Dr. Sperling recognized Dr. Carolyn Arnold for her work, noting that this past year she assembled “peer colleges” with similar demographics for Chabot College’s comparative basis.

Las Positas College

President Russell reported that at Las Positas College this was a very participatory process; with Mr. Rajinder Samra taking the lead. He highlighted the Las Positas indicators for 2016-17 as follows:

- Indicator #1: Accreditation Status (Required and in good progress)
Short-Term Goal (2016-17): Fully Accredited – Reaffirmed
Long-Term Goals (6 Year): Fully Accredited – No Action
- Indicator #2: Successful Course Completion Rate (Required) (Percentage of fall term credit course enrollments with a grade of C or better)
Short-Term Goal (Fall 2016): 69.5%
Long-Term Goal (6 Year): 70.3%
- Indicator #3: English Remedial Rate (Scorecard) (Percentage of credit students tracked for 6 years who started below transfer level in English and completed a college-level transfer course in English)
Short-Term Goal (2010-11 Cohort): 61.6%
Long-Term Goal (6 Year): 62.0%
- Indicator #4: Math Remedial Rate (Scorecard) (Percentage of credit students tracked for 6 years who started two or more levels below transfer level math and completed a college-level/transferrable math course)
Short-Term Goal (2010-11 Cohort): 34.0%
Long-Term Goal (6 Year): 35.0%
- Indicator #5: Fall-to-Fall Persistence Rate of New Students (Of the new first-time college students who enrolled in the fall, the number who returned to the college the following fall)
Short-Term Goal (2010-11 Cohort): 34.0%
Long-Term Goal (6 Year): 64%

Dr. Russell reported that Las Positas College is changing the way students are engaged and assessed prior to moving them into the first level of English courses. He also reported that in math, the College has been doing the Math Jam that is providing a huge thrust of support at the beginning level prior to the start of each semester. He expressed that it is his hope that the College surpasses the goals established, noting that the aspirational goal is 100%.

District-Wide

Vice Chancellor Legaspi reported that for Year Two of the framework, the Chancellor's Office requires Districts to adopt and set goals for four indicators. The District-Wide indicators for the Chabot-Las Positas Community College District are as follows:

Indicator #1: Fund Balance (Ending unrestricted general fund balance as a percentage of total expenditures – minimum 5%)

Short-Term Goal: 8.0

Long-Term Goal (6 Year): 8.0

Indicator #2: Audit Opinion - Financial Statement [Yes indicates the District has achieved (historical) or has set a goal to achieve an “unmodified or unqualified” independent audit opinion]

Short-Term Goal: Yes

Long-Term Goal: Yes

Indicator #3: State Compliance [Yes indicates the District has achieved (historical) or has set a goal to achieve an “unmodified or unqualified” independent audit opinion]

Short-Term Goal: Yes

Long-Term Goal: Yes

Indicator #4: Federal Award/Compliance [Yes indicates the District has achieved (historical) or has set a goal to achieve an “unmodified or unqualified” independent audit opinion]

Short-Term Goal: Yes

Long-Term Goal: Yes

Chancellor Jackson reported that the recommendation for the Fund Reserve came from the District-Wide Budget and Planning Committee, which she accepted.

Trustee Mr. Gelles expressed appreciation for the report and noted the role of Vice Chancellor Legaspi in the District's fiscal responsibility has always been a positive one.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Melissa Korber, President, Las Positas College Faculty Senate, reported that at the May 4 Town Meeting, the 10+1 awards for support of the Faculty Senate were presented – 7 to Faculty; 2 to Classified Professionals; and 1 to Administrator. In addition, the highest local awards for Distinguished Teaching and Outstanding Service were presented to Candace Klaschus and Marilyn Marquis respectively. In addition, elections were held; however, the Treasurer position now needs to be replaced. In addition, she reported that the Part-Time Faculty Representative position still needs to be named. Officers for next year are: Vice President, Tina Inzerilla; and Secretary Michael Schwarz. She reported that the Senate is planning to meet next week to finalize the election for the two vacant positions and to consider the Online Education Initiative (OEI) Taskforce Recommendation. She reported that the Senate has prepared a resolution regarding implementation of the OEI Taskforce Recommendation of Canvas Software, noting the need to address the Senate's concerns.

Ms. Laurie Dockter, President, Chabot College Faculty Senate, reported that the IEPI Team came to the campus and provided a lot of insight. An action plan was begun and when finalized will be submitted for possible funding. She also reported that there has been much discussion on campus regarding OEI and will continue to receive more discussion. She also reported that the Senate and Curriculum Committee have been discussing and considering a proposal from San Diego on Apprenticeship Programs. She also reported that she attended the recent joint meeting with California Community College Chief Instructional Officers, Association of Occupational Educators, Student Services Officers and Academic Senate, which was held in Sacramento. She attended sessions on the Common Assessment Test that allows students to take this test which would be accepted at all community colleges. She noted that Chabot College will need to begin discussions around submitting input into the development of this test.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Ms. Noell Adams, President of Chabot College Classified Senate reported that she will report the election results and new Senators at the next Board Meeting. She also reported on the IEPI Team visit and the development of a draft of the Innovation and Effectiveness Plan. She reported that a work group will continue to meet over the summer. Further, she reported that nominations are now open for the Chabot College Linda and Robert Carlson Classified Professional of the Year Award, which will be presented at the fall College Day.

Las Positas College Classified Senate had no representation at this meeting.

Ms. Rachel Ugale, District Classified Senate, expressed appreciation to the District Administrators for the breakfast recognizing the Classified Professionals for Classified Appreciation Week.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGES

Mr. Ben Nash, Student Senate of Chabot College, had no report.

Associated Students of Las Positas College had no representation at this meeting.

GOOD OF THE ORDER

Dr. Charlotte Lofft reported that elections will be held this week and next for Part-Time Faculty to determine if they want to be included in the State Disability Insurance Program. She also reported that the Faculty Association Political Action Committee donated \$2,500 for the bond measure.

ADOPTION OF RESOLUTION NO. 05-1516—AUTHORIZATION TO SUBMIT THE FIVE-YEAR CONSTRUCTION PLAN (2018-2022) TO THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE AND REQUEST FOR STATE FUNDS FOR CAPITAL OUTLAY PROJECTS (Agenda Item 6.3)

Motion No. 3

Trustee Dr. Gin made a motion, seconded by Trustee Mrs. Dvorsky, to adopt Resolution No. 05-1516 authorizing the District's submittal of the Five-Year Construction Plan (2018–2022) to the California Community Colleges Chancellor's Office before July 1, 2016 and Request for State Funds for Capital Outlay Projects.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	Cedillo
ABSTENTIONS:	None

INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)

The Board accepted the Informational Personnel Report without discussion.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling provided a written report to the Board. She welcomed new Student Trustees Ms. Zainab Dogar and Mr. David Truelove as well as the new President of Student Senate, Chabot College, Mr. Ben Nash. She reported that Dr. Ellen Corbett swore in the new Student Senate Executive Officers at a ceremony held yesterday, May 16. She also reported that the College recently held a very rewarding and beautiful ceremony for the Friends of Chabot College Scholarships, which she thanked Trustee Dr. Mitzman for attending. She expressed that this was the first year that the College is “seeing the full blossoming of many scholarships being awarded through the work of the Foundation.” Further, she reported that the College held a Disabled Students Award Ceremony on campus today and saw the way in which the College’s superb Disabled Students Program supports the College’s and District’s goals of helping community members and students to reach their fullest potential.

Dr. Barry Russell, President of Las Positas College, provided a written report to the Board “Las Positas Connection.” He welcomed new Las Positas College Student Trustee, Ms. “Z” Dogar, as well as new Chabot College Student Trustee Mr. David Truelove. He reported that the Don Milanese Award for “going above and beyond” service was awarded to Mr. Sean Prather and Mr. Rajinder Samra. He also reported that the Sports Award Ceremony was a fantastic event; and in attendance was Coach Emeritus Mr. Larry Aguiar, as well as Cross Country Coach Mr. Steve Navarro who will be “hanging up his cleats” and going back to the classroom. He also recognized the Las Positas College CalWorks Program, and called attention to the statewide booklet noting all the CalWorks statewide competition winners with Las Positas College Student Mr. Jose Sanchez on the front cover. He reported that Wheels Bus recently made route changes, adding a new service “Rapid” which will make a round trip every 15 minutes from the ACE station in Livermore to Las Positas College and the West Dublin BART station; and will provide Wi-Fi service. He also reported that they are working on reducing fares. He also reported that a meeting was held today with ACE Train representatives regarding providing access for students coming from Tracy to Livermore. Further, he reported that today the Science Poster Session was opened to display students’ research work; and approximately 15 will be selected to be displayed over the summer in the Livermore Public Library. He reported that one will be selected to receive the Library Research Award. He introduced from the audience Ms. Olga Salgado, a brilliant scientist and member of the Las Positas College Student Government Program.

CHANCELLOR REPORT

Chancellor Jackson welcomed all newly elected student government representatives and Student Trustees. She invited the Student Trustees to schedule a time to meet with her in June and would strongly recommend their attendance at the upcoming Student Trustee

Conference. She expressed appreciation to the Faculty Association for its support, noting that everything we do is for students. At this time, she asked Vice Chancellor Legaspi to provide an update on the May Revise and its impact on the District. She reported that the Governor released his May Revise on Friday, May 13; and until June 15 when the Final Budget is approved, there will be a lot of negotiations.

Vice Chancellor Legaspi reported that the Governor's Budget reflects weakened revenues and re-enforced his general message that the state needs to plan for the next recession, whenever that will be. Vice Chancellor Legaspi highlighted the following proposals as they relate to community colleges and our District:

- Proposition 98 minimum guarantee is included in the budget, with 10.93% for community colleges, and 89.03% for K-12;
- Increase of \$75 million in base apportionment for community colleges;
- COLA – No funding;
- Enrollment Growth - 2% statewide; District projects approximately 1% growth (however, if District grows more than 1%, it can take advantage of the 2%);
- Facilities Funding continued – approximately \$219 million statewide for Deferred Maintenance and Instructional Equipment;
- Workforce Development - \$200 million (unsure how it will be allocated).

Vice Chancellor Legaspi reported that it is expected that the Budget will be signed by the statutory deadline of July 1. He reported that the adjustments will be made in the District's Adopted Budget. He reported that at the June Board Meeting, the District's Tentative Budget will be presented, based primarily on the May Revise. The statewide Final Budget will be used to create the District's Final Budget in September.

In closing, Chancellor Jackson recognized Trustee Mrs. Dvorsky, who recently received an award for 31 years of service to this District at the California Community College Trustees (CCCT) Conference in Palm Desert.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Dr. Mitzman expressed appreciation to everyone for celebrating his 70th birthday this evening. He recognized the new Student Trustees. He recognized the Chabot team of Dr. Sperling, Dr. Thompson, and Dr. Kritscher. He highlighted the many End-of-Year Events he had the opportunity to attend, noting that it is impossible to attend all of them. He expressed that he looks forward to the rest of the month and events.

- Business and Math Student Awards Ceremony;
- Language Arts Student Awards;
- EOP/Care/CalWorks;
- Chicano/Latino Graduation;

- Business Program Awards;
- Aspire/Excel Program Carnival;
- Transfer Celebration;
- Striving Black Brothers Coalition and Sisters Keepers Awards;
- Disabled Students Day.

Trustee Mr. Macedo expressed appreciation to President Russell for hosting the Tri-Valley Educational Collaborative, which he had the pleasure of attending. He reported that this group is a collaboration of 25 years. He noted that at this event, students recognized the instructors that have inspired them, a very moving tribute. He expressed appreciation to Ms. Roanna Bennie for her work putting this event together. He also reported that he attended the Hispanic Community Affairs Council Luncheon, with 12 of our students receiving scholarships. Further, he recognized the excellent theater arts programs at the colleges, noting that he recently attended “A Raisin in the Sun”, and recognized the professionalism of the performers and director, who was pressed into service substituting for one of the principal performers who couldn’t go on.

Trustee Mr. Gelles welcomed the new Student Trustees and expressed that a letter be sent on behalf of the Board to the past Student Trustees expressing appreciation for their service. He also recognized and expressed appreciation to Ms. Guisselle Nunez for her courteous response to him. He also expressed that he looks forward to the Opening of the Veterans’ Center. He also recognized Dr. Charlotte Lofft and Ms. Julia Dozier.

Trustee Dr. Gin congratulated and welcomed the new Student Trustees and Student Senate representatives. He expressed that this past year has sped by and Commencement is upon us. He wished students good luck on their exams.

Student Trustee Ms. Dogar expressed appreciation for the warm welcome and expressed that she will try to “fill Nancy’s shoes.”

Student Trustee Mr. Truelove also expressed appreciation for the warm welcome and expressed that he will do as much as possible to represent the students of Chabot College.

Trustee Mr. Vecchiarelli stressed the importance of capturing growth monies. He also expressed that he is excited about the Veterans’ Center at Chabot College. He also reported that he attended the Athletic Luncheon and was impressed by the story of adversity and accomplishment of a swimmer, Ms. Noreen Wagner. He expressed that this is the type of story that should be published in the newspaper. In response, President Russell added that this young woman came to the College five years ago and did not know how to swim.

ADJOURNMENT

Motion No. 4

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Gin to adjourn the meeting at 8:00 p.m.

Motion carried unanimously, 6-0, with Trustee Dr. Cedillo absent.

NEXT MEETING

The next Meeting of the Board is a Regular Meeting scheduled for June 21, 2016 at the District Office.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District