

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
June 21, 2016**

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd., Dublin, California, Board Room (3rd Floor).

CALL TO ORDER

The regular meeting was called to order at 4:03 p.m. by Trustee Mr. Vecchiarelli. Recording Secretary Beverly Bailey called the roll. Trustee Dr. Cedillo was absent at the time of roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

The Board adjourned to a Closed Session at 4:04 p.m., which ended at 6:25 p.m.

OPEN SESSION

The Board readjoined in Open Session at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. Student Trustee Dogar was absent at the time of roll.

ATTENDANCE

Members Present: Trustee Dr. Arnulfo Cedillo (arrived at 4:10 p.m.)
 Trustee Mrs. Isobel F. Dvorsky
 Trustee Mr. Donald L. "Dobie" Gelles
 Trustee Dr. Hal G. Gin
 Trustee Mr. William L. "Will" Macedo
 Trustee Dr. Marshall Mitzman
 Trustee Mr. Carlo Vecchiarelli
 Student Trustee Mr. David Truelove

Members Absent: Student Trustee Ms. Zainab "Z" Dogar

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Barry Russell, President, Las Positas College
Mr. Ken Agustin
Ms. Lori Benetti
Ms. Roanna Bennie
Mr. David Betts
Mr. Walter Blevins
Ms. Yvonne Wu Craig
Ms. Julia Dozier
Mr. Wyman Fong
Mr. Doug Horner
Dr. Krista Johns
Ms. Victoria Lamica
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Ms. Barbara Morrissey
Ms. Guisselle Nunez
Dr. Charlene Perlas
Ms. Diana Rodriguez
Dr. Stacy Thompson
Dr. Carla Walter
Ms. Barbara Yesnosky

Others Present: Ms. Noell Adams, President, Chabot College Classified Senate
Mr. Ben J. Nash, President, Chabot College Student Senate
Mr. Mudzhib Dadgar, District Services
Ms. Deborah Dobbins, District Services
Ms. Laurie Dockter, President, Chabot College Faculty Senate
Mr. Hector Reyes Erazo, Rice Financial
Ms. Leilani Keone, District Services
Ms. Karen Kit, District Services
Ms. Melissa Korber, President, Las Positas College Faculty Senate
Mr. Oscar Livings, District Services Classified Emeritus
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty Association
Mr. Patrick Lofft

Ms. Gweneth Murphy, District Services
Mr. Sean Prather, Las Positas College Campus Safety
Mr. John Simms, Chabot College Classified Emeritus
Mr. Geoff Smyth, Las Positas College Faculty Emeritus
Ms. Quincy Taylor, Chabot College
Ms. Rachel Ugale, District Classified Senate

PLEDGE TO FLAG

Dr. Krista Johns led the pledge to the flag.

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

CONSENT CALENDAR

Trustee Mr. Gelles requested that agenda item 6.1 (Approval of Contract Modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services Building 2100, New Biology Building at Chabot College) be pulled from the Consent Calendar.

Motion No. 1

Trustee Mr. Gelles made a motion, seconded by Trustee Dr. Mitzman, to approve the Consent Calendar with the exception of agenda item 6.1.

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

General Functions

- 1.8 Approval of Minutes of April 5, 2016 Study Meeting
- 1.9 Approval of Minutes of May 17, 2016 Regular Meeting

Personnel

- 3.1 Classified Personnel
- 3.2 Faculty Personnel
- 3.3 Management Personnel
- 3.4 Approval of the Multiple Method Allocation Model Certification Form for Chabot-Las Positas Community College District 2015-16
- 3.5 Approval of 3-Year Implementation of the Classification/ Compensation Study Recommendations for Confidential Personnel

- 3.6 Approval of 3-Year Implementation of the Classification/ Compensation Study Recommendations for Supervisory Personnel

Educational Services

- 4.1 Approval of Curriculum Changes, Chabot College
- 4.2 Approval of Curriculum Changes, Las Positas College
- 4.3 Approval of Changes to the Sabbatical Leave Applications for 2016-17
- 4.4 Approval of Agreement and Acceptance of Gift, Chabot College
- 4.5 Approval of Agreement Renewal – SportsPlus Bay Area, Las Positas College
- 4.6 Approval of Agreement – Head Start Program Partnership with Child, Family and Community Services, Inc. (CFCS), Chabot College
- 4.7 Approval of Memorandum of Understanding (MOU) – Hayward Unified School District, Student Parent Support Programs, Chabot College
- 4.8 Approval of Amendment to Internship Agreement – AccSys Technology, Inc., Las Positas College
- 4.9 Acceptance of a California Community Colleges Chancellor's Office (CCCCO) Grant No. 15-198-001 Industry-Driven Regional Collaborative – Acute Labor Needs, Industry Recognized Credentials and 21st Century Skills Grant, Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Agreement Renewal – Stanford Health Care ValleyCare, Las Positas College

Economic Development/Contract Education

- 7.1 Acceptance of Grant Funding – City of Livermore's Social Opportunity Endowment Funds to the Tri-Valley One Stop (TVOS) Career Center, District – Economic Development
- 7.2 Acceptance of Grant Funding – City of Pleasanton for Employment and Training Services through the Tri-Valley One Stop (TVOS) Career Center, District – Economic Development
- 7.3 Acceptance of Grant Agreement No. 15-201-001 – California Community Colleges Chancellor's Office, District – Economic Development

Other Action

- 9.1 Approval of Amendment of Agreement – Community College League of California for Board Policy and Administrative Procedures Services

PRESENTATION: EMERITUS RETIREMENT RECOGNITIONS

Chabot College: President Sperling recognized Mr. John Simms for his years of service (1/11/89-2/29/16) to Chabot College; and in appreciation presented him with a Classified Emeritus plaque of Recognition.

Las Positas College: President Russell recognized Mr. Geoffrey Smythe for his years of service (9/11/90-7/1/15) to Las Positas College; and in appreciation presented him with a Faculty Emeritus plaque of Recognition.

District Services: Director Walter Blevins recognized Mr. Oscar Livings for his years of service (11/13/90-11/30/15) to the District; and in appreciation presented him with a Classified Emeritus plaque of Recognition.

RECESS: RECOGNITION OF EMERITUS RETIREMENTS

Board President Vecchiarelli recessed the meeting from 6:40 p.m. to 6:55 p.m. to enjoy cake in celebration of the retirees.

PRESENTATION: 2016-17 TENTATIVE BUDGETS – GENERAL FUND, CAFETERIA FUND, CAPITAL OUTLAY PROJECTS FUND, SELF-INSURANCE FUND (RUMBL), CHILD DEVELOPMENT FUND, MEASURE B BOND FUND

Vice Chancellor Legaspi presented a PowerPoint Presentation on the 2016-17 Tentative Budgets. He reviewed the Budget Requirement that community college districts must adopt a tentative budget on or before the first day of July each year. He reported that the Final Budget will be presented at a public hearing at the Board Meeting of September 20.

Vice Chancellor Legaspi reviewed the Governor's Budget Proposal for 2016-17 as follows:

- Reflects increased revenues and Proposition 98 guarantee;
- Access (Growth) - \$126.9 million to fund 2% growth (CLPCCD @ 1%);
- COLA – Zero percent;
- Base Allocation Funding - \$75 million in ongoing funds;
- Prior Year Mandated Costs - \$108.5 million in one-time funds;
- Workforce - \$200 million added to Economic Workforce Development (regional);
- Maintenance and Instructional Equipment - \$219.4 million one-time;
- Student Fees – maintained at \$46 per credit unit;
- Basic Skills - \$30 million increased to existing Basic Skills.

Vice Chancellor Legaspi reviewed the District student enrollment data since 2006-07. He reported that in 2006-07 the District total FTES was 17,402 (14.9% Growth); and in 2015-

16, total FTES was 17,362 (1.0% Growth). He reported that the FTES target for 2016-17 is 17,230 (0.5% Growth).

Vice Chancellor Legaspi reported that this is the first time in recent history that the District will be in Budget Stability. He explained Title 5 Budget Stability which states that “Districts shall receive stability funding only in the initial year of decline in FTES in an amount equaling the revenue loss associated with the FTES reduction for that year. Declines in college FTES that result in a reduction of calculated basic allocation will not cause a reduction in basic allocation base revenue until the 3rd year after the year of the FTES decline, and the basic allocation will not be reduced if the FTES is restored back to or above the pre-decline base.” Mr. Legaspi stressed that we must get out of the restoration safety net by the 3rd year.

Vice Chancellor Legaspi explained the Title 5 Decline Restoration which states:

- (a) Districts shall be entitled to restore any reductions in apportionment revenue due to declines in FTES during the 3 years following the initial year of decline in credit, noncredit, or career development and college preparation FTES if there is a subsequent increase in FTES;
- (b) Restoration of revenue for declining workload and the inflation adjustments made between the year of decline and the year of restoration shall be made at the district’s current marginal growth funding rate.

Vice Chancellor Legaspi reviewed the District’s Stability and Restoration from 2011-12 to 2017-18, which reflected borrowing in 2013-14, 2014-15, and 2015-16. He reported that the District needs to stop borrowing and needs to Stabilize in 2016-17. He reported that 2017-18 would be a Restoration Year with no borrowing.

Vice Chancellor Legaspi reviewed the Major Revenue Assumptions and Major Expenditure Assumptions. In addition, he reviewed the Apportionment Revenue as follows:

• Basic allocation (size of colleges)	\$ 7,446,993
• Base revenue (17,230 FTES)	\$81,157,105
• COLA @ 0.00%	\$0
• Increase in base allocation (based on \$75M)	\$ 1,099,554
• Ongoing base allocation increase from 2015-16	\$ 4,135,484
• Ongoing increase from 2015-16 for faculty hiring	\$ 938,376
• Total Computational Revenue (TCR)	\$94,777,512

Vice Chancellor Legaspi reviewed the District Revenue Allocation Model Calculations as follows:

- Full-Time Equivalent Students (FTES) 17,230
- State Funding \$99,713,333
Apportionment, COLA, Lottery, Mandated Costs, Other State Revenues
- Fund District-wide Expenses \$ 9,694,235
Contractual, Regulatory: Retiree Health Benefits, Insurance, Utilities and Audit
- Fund District Office @10.48% \$ 9,434,002
Fund Maintenance & Operations @8.53% \$ 7,678,629
- Allocate Balance of Funds to Colleges Based on FTES
Chabot College @58.92% \$42,993,285
Las Positas College @41.08% \$30,705,473
- Local Site Revenues to be Added

Vice Chancellor Legaspi reviewed the Tentative Budget for 2016-17 – Unrestricted General Fund as follows:

Revenue	\$117,507,067
Expenditures	\$116,262,032
Net Increase in Fund Balance	\$ 1,245,035
Beginning Balance	\$ 24,168,324
Ending Balance	\$ 25,413,359

Vice Chancellor Legaspi reviewed the Unrestricted General Fund Ending Balances for 2014-15, 2015-16 and 2016-17. The Ending Fund Balance for 2016-17 will be approximately \$25M. He reported that the District has exceeded its budgeted result for the last five years.

Vice Chancellor Legaspi also briefly reviewed the Restricted Fund Balance, Cafeteria Fund, Child Development Fund, Self-Insurance Fund (RUMBL), Measure B Capital Projects Fund, Capital Projects Fund, and Special Reserve Fund (Nike Project, COP)) of the Tentative Budget for 2016-17.

Vice Chancellor Legaspi reported that the Self-Insurance Fund (RUMBL) for 2016-17 beginning balance is \$4,614,295; and ending balance is \$4,624,295. He stressed that the District needs to grow the Self-Insurance (RUMBL) Fund. He proposed that at a future Board Meeting the District establish a trust to go towards the RUMBL Fund.

In closing, Vice Chancellor Legaspi reviewed the future Opportunities and Budget Risks:

- Enrollment Growth: Stability/Restoration;
- Rainy Day Fund/Planning for the next Recession;
- Integrated Planning and Budget Model (Planning & Budget Committee) – Multi-Year Planning;
- STRS/PERS Increases;
- Economy.

In closing, Mr. Legaspi thanked Ms. Barbara Yesnosky, Ms. Karen Esteller, Dr. Carla Walter, Ms. Diane Brady, and their staffs.

Board Comments and Questions:

Trustee Mr. Gelles questioned the \$138M unfunded liability in the RUMBL Fund, and how long we have to get to that place. In response, Mr. Legaspi reported that there is no set date. He believes the District should identify sources of funds (one-time funds) to put into RUMBL. He reported that it would be even better if we can carve out every year a percentage of the budget to go directly to the RUMBL Fund. Mr. Gelles expressed that he believed the latter suggestion to be the best option and expressed that he would hope Mr. Legaspi come back to the Board with that recommendation.

Trustee Dr. Mitzman expressed that putting funds away for the RUMBL Fund is imperative. He questioned if there were any other options to an irrevocable account. He cautioned that with an irrevocable fund, you cut off the option of borrowing in the event you need it. In response, Mr. Legaspi reported that it shows the commitment of the District on the liability. He reported that other options are revocable trust or just creating a fund. Mr. Legaspi reported that having an irrevocable trust will help the District meet all the requirements placed upon us, i.e. accreditation.

Chancellor Jackson reported that in December 2015 the Auditors made a recommendation to the Budget Subcommittee that the District look at establishing an irrevocable trust fund.

In response to a question raised by Student Trustee Truelove, Mr. Legaspi reported that the level of reserve is to our discretion. As a follow-up, Student Trustee Truelove questioned how much reserve would the District feel comfortable with; to which Mr. Legaspi likened the answer to the question of “how many months of personal savings would you need if you were laid off from work?” Mr. Legaspi reported that in a previous year, the District had to cut approximately 15% of its budget. He also reported that the current reserve is \$25 million; and a month’s payroll for the District is approximately \$5 million, therefore the reserve would cover approximately 5 months of payroll.

Trustee Mr. Gelles questioned if PERS and STRS is expected to go up and how soon. In response, Mr. Legaspi responded that they are expected to rise through 2020-21.

Trustee Mr. Vecchiarelli reported that with the passage of the Measure A Bond and the building of new facilities, it is important to continue recruiting students.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Laurie Dockter, President, Chabot College Faculty Senate, reported that this past year the Faculty Senate has spent a considerable amount of time looking at the College's Shared Governance and how it functions. She also reported that an Institutional Effectiveness Partnership Initiative (IEPI) plan has been submitted and the College has been funded to receive \$150,000. She reported that the three parts to the plan are Shared Governance, Budget, and the whole idea of Institutional Effectiveness (IE) and how it fits into the makeup of the College. She reported that a Subcommittee is looking at other colleges' Institutional Effectiveness (IE). She reported that the Subcommittee will meet again on June 22.

Ms. Melissa Korber, President, Las Positas College Faculty Senate, reported that at the last Faculty Senate Meeting discussions centered on the Online Education Initiative (OEI) Taskforce recommendation. The Senate passed a resolution on the careful implementation of the Canvas Software, which she has shared with Chancellor Jackson. She also reported that the Faculty and the College are preparing for the upcoming Fall Semester. In addition, she congratulated the District on its successful Bond Measure. Further, she reported on the tragic incident involving Faculty Member Ms. Sarah Thompson's daughter who was bitten by a venomous snake while the family was in Belize. She reported that a "Go Fund Me" page has been set up to support the family.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Ms. Noell Adams, President of Chabot College Classified Senate reported that new Senators include Kim Bononcini, Philomena Franco, Christine Herrera, Nate Moore, Yvette Nahinu, and Chastity Whiteside. In addition, she reported that the Senate will hold a Retreat at the end of July. She also reported that the Classified Leadership Institute for Professionals (CLIP) held a Workshop last week and focused on team building activities in developing its vision. She reported that the program will get underway in August. She expressed appreciation to Chancellor Jackson for initiating this program. She expressed appreciation to President Sperling for the opportunity to attend the recent Statewide Classified Leadership Institute. Further, she reported that Classified Appreciation Week activities were held the week of June 6.

Las Positas College Classified Senate had no representation at this meeting.

Ms. Rachel Ugale, District Classified Senate, reported that she also attended the CLIP Workshop last week and is excited about being a part of this program. She expressed appreciation to Chancellor Jackson for making this program possible.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGES

Mr. Ben Nash, Student Senate of Chabot College, reported that the Student Senate would like to lend its support to the OEI Task Force's Resolution to extend time to consider the switch from Blackboard Software to Canvas Software. He expressed that it would be a challenge and an adjustment for students to switch. He also reported that he would like students to have the opportunity to test the Canvas Software, and the Student Senate is in the process of selecting students to do this.

Associated Students of Las Positas College had no representation at this meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling provided a written report to the Board. She introduced the new Dean of Science and Math, Dr. Charlene Perlas. She also introduced and congratulated Dr. Carla Walter on her permanent status as Vice President of Administrative Services. She reported that she attended the first meeting of the 2016-17 Student Senate, and recognized Senate President, Mr. Ben Nash, and Student Trustee Mr. David Truelove for their proactive leadership to the students at Chabot College. She was pleased to report that a Student Leadership class this Summer Session is being taught by Senator Ellen Corbett. She also congratulated all on the passage of Bond Measure A. Further, she reported that Chabot College received the Math Basic Skills funding grant, and recognized Ms. Yvonne Wu Craig for her support in obtaining this grant.

Dr. Barry Russell, President of Las Positas College, provided a written report to the Board "Las Positas Connection." He reported that NorCal Honda recently filmed a commercial at Las Positas College using the Hawk Costume. He also reported that Ted X will host a speaker series at Las Positas College on Saturday, June 25 on the topic of "empathy." He reported that Dr. Jim Ott will be one of the speakers. He also announced that Ms. Diana Rodriguez has accepted the position of President at San Bernardino Valley College; and while happy for her, she will sadly be leaving Las Positas College in mid-July.

CHANCELLOR REPORT

Chancellor Jackson was pleased to report that the District's Bond Measure was approved by the voters. She provided the following details on Measure A:

- \$950 M, the largest in the June Primary Election, passed with a 64.49% approval (55% majority approval needed);
- As of June 7, the Measure received approximately 74,600 votes;
- In two months, approximately \$200,000 was raised from about 100 donors that included a combination of our vendors, employees and the community;
- In the short timeframe to run the campaign (two months), the focus of communication to the community occurred via direct mail and advertising (vs. a field campaign of phone banking and precinct walkers);
- The fundraising allowed the District to send out four mailings (with the themes of cost, jobs, veterans, and a bilingual piece in Spanish) and purchase online advertising.

Chancellor Jackson reported the following next steps:

- At the end of 30 days, the County will need to certify the election, and then our Board will also need to certify the election;
- This fall the Colleges and District will go about prioritizing construction projects from the Facilities Master Plan and Technology Plan. It is anticipated the first bond issuance will be around January 2017.

Chancellor Jackson thanked all of those who supported the bond and for their hard work – you, the Board, campaign committee, signers and donors. In summary, “the overwhelming support from our residents is confirmation and recognition that they want us to continue the good work we are doing to serve our students and community.” Measure A’s victory marks a significant accomplishment for our current and future students. She expressed that she is proud of the work being done to serve students, and Measure A will help continue the efforts to support future generations of students. She expressed that one of the reasons support is high within our District, is there is familiarity; and we want that to continue. She expressed appreciation to the Board Chair, Carlo Vecchiarelli and our Public Relations Marketing & Governmental Affairs Director, Guisselle Nunez who have been working to get “the word out on the good things that we do.”

Chancellor Jackson highlighted a recent article in The Independent, which showcased one of the Las Positas College student athletes, Ms. Doreen Wagoner. She also reported and shared a photograph of Trustee Vecchiarelli appearing on Channel 30 for the taping of a segment coordinated by Guisselle Nunez with TV30’s Summer Video Camps entitled “Youth View.”

Chancellor Jackson reported that the District plans on holding an internal celebration of our success at the Ice Cream Social on Monday, August 15th during Convocation at Las Positas College.

In closing, Chancellor Jackson called a Hail and Farewell – hail to Dean Dr. Charlene Perlas and farewell to Vice President Ms. Diana Rodriguez.

ADOPTION OF RESOLUTION NO. 06-1516 – AUTHORIZATION TO APPLY TO THE CALIFORNIA STATE DEPARTMENT OF EDUCATION FOR FUNDING OF THE CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM, AND TO SUBCONTRACT WITH 104 CALIFORNIA COMMUNITY COLLEGES, CHABOT COLLEGE (Agenda Item 4.10)

Motion No. 2

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Gin, to adopt Resolution No. 06-1516 authorizing the District to apply to the California State Department of Education for Funding of the California Early Childhood Mentor Program, and to Subcontract with 104 California Community Colleges including Chabot College in the amount of \$2,866,295 for the period of August 1, 2016 through July 31, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the documents on behalf of the District.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

ADOPTION OF TENTATIVE BUDGETS—2016-2017 GENERAL FUND, CAFETERIA FUND, CAPITAL OUTLAY PROJECTS FUND, SELF-INSURANCE FUND (RUMBL), CHILD DEVELOPMENT FUND, MEASURE B BOND FUND AND ESTABLISHMENT OF SEPTEMBER 20, 2016 AS THE DATE FOR PUBLIC HEARING AND ADOPTION OF DISTRICT BUDGETS (Agenda Item 5.4)

Motion No. 3

Trustee Dr. Gin made a motion, seconded by Trustee Dr. Mitzman, to adopt the Tentative Budgets—2016-2017 for the General Fund, Cafeteria Fund, Capital Outlay Projects Fund, Self-Insurance Fund (RUMBL), Child Development Fund and Measure B Bond Fund. It is further recommended that the Board establish September 20, 2016 at 6:30 p.m. in Room 315, at the District Office, 7600 Dublin Blvd, Dublin, California as the date, time, and place for the Public Hearing and adoption of the 2016-2017 District Budgets, pursuant to California Code of Regulations, Title 5, Section 58305.

Motion carried unanimously, 7-0.

ADOPTION OF RESOLUTION NO. 07-1516 – APPROPRIATIONS LIMIT FOR 2016-17 (GANN LIMIT) (Agenda Item 5.5)

Motion No. 4

Trustee Mr. Macedo made a motion, seconded by Trustee Dr. Mitzman, to adopt Resolution No. 07-1516 Appropriations Limit for 2016-17 in the amount of \$127,469,107.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

ADOPTION OF RESOLUTION NO. 08-1516 – AUTHORIZATION OF END-OF-YEAR BUDGET REVISIONS AND TRANSFERS (Agenda Item 5.6)

Motion No. 5

Trustee Dr. Gin made a motion, seconded by Trustee Dr. Mitzman, to adopt Resolution No. 08-1516 authorizing end-of-year budget revisions and transfers. It is further recommended that the Board authorize the Director of Business Services, or designee, to process end-of-year budget revisions and budget transfers between major account classifications in order to comply with the Title 5 Section 58307.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

ADOPTION OF RESOLUTION NO. 09-1516 AMENDING RESOLUTION NO. 08-1415 REGARDING THE ISSUANCE OF CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT 2015 GENERAL OBLIGATION REFUNDING BONDS AND APPROVING THE FORMS OF PRELIMINARY OFFICIAL STATEMENT, PURCHASE CONTRACT AND ESCROW AGREEMENT THEREFOR (Agenda Item 5.7)

Motion No. 6

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adopt Resolution No. 09-1516 Amending Resolution No. 08-1415 Regarding the Issuance of Chabot-Las Positas Community College District 2015 General Obligation Refunding Bonds and Approving the Forms of Preliminary Official Statement, Purchase Contract and Escrow Agreement Therefor.

Motion carried by the following roll call vote:

AYES: Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES: None
ABSENT: None
ABSTENTIONS: None

APPROVAL OF CONTRACT MODIFICATION TO THE EXISTING DESIGN CONTRACT WITH HARLEY ELLIS DEVEREAUX FOR DESIGN SERVICES BUILDING 2100, NEW BIOLOGY BUILDING AT CHABOT COLLEGE (Agenda Item 6.1)

Trustee Mr. Gelles requested that this agenda item be pulled from the Consent Calendar for further explanation. In response, Mr. Doug Horner reported that the contract modification is for additional charges for the architect to adjust the design scope for additional improvements including a fifth biology laboratory, greenhouse, and larger student study space. He reported that the College decided to move non-allocated college funds to add additional scope to the building. He reported that it is within scope of the budget. Another \$2.4 million was added to the present budget.

Trustee Mr. Gelles expressed that he would hope in the future that requests in amounts as significant as this, \$352,857.50, not be put on the Consent Calendar.

Motion No. 7

Trustee Mr. Gelles made a motion, seconded by Trustee Dr. Cedillo, to approve the proposed Contract Modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services Building 2100, New Biology Building at Chabot College in an amount not to exceed \$352,857.50. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the modification on behalf of the District. Funding Source: Measure B Bond Funds.

Motion carried unanimously, 7-0.

ADOPTION OF RESOLUTION NO. 10-1516 – ACCEPTANCE OF STANDARD AGREEMENT NO. C15-0071 – CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE, DISTRICT – ECONOMIC DEVELOPMENT (Agenda Item 7.4)

Motion No. 8

Trustee Mr. Gin made a motion, seconded by Trustee Dr. Mitzman, to adopt adopt Resolution No. 10-1516 - Acceptance of the proposed Standard Agreement No. C15-0071 – California Community College Chancellor’s Office, District-Economic Development, in the amount of \$3,000,000, for the period June 1, 2016 to June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)

The Board accepted the Informational Personnel Report without discussion.

ACCEPTANCE OF QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q FOR THE PERIOD ENDING MARCH 31, 2016 (Agenda Item 8.2)

The Board accepted the Quarterly Financial Status Report, CCFS-311Q for the Period Ending March 31, 2016 without discussion.

FIRST READING: COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT FOR DUAL ENROLLMENT, STANDARD LANGUAGE (AB 288) (Agenda Item 8.3)

The Board accepted the First Reading of the College and Career Access Pathways Partnership Agreement for Dual Enrollment, Standard Language (AB 288) without discussion. Final approval will be at the July 19, 2016 Board Meeting.

FIRST READING: GOVERNING BOARD POLICY 4250 – PROBATION, DISMISSAL, AND READMISSION (Agenda Item 8.4)

The Board accepted the First Reading of Governing Board Policy 4250 – Probation, Dismissal, and Readmission without discussion. Final approval will be at the July 19, 2016 Board Meeting.

FIRST READING: ADMINISTRATIVE PROCEDURE 4250 - PROBATION, DISMISSAL, AND READMISSION (Agenda Item 8.5)

The Board accepted the First Reading of Administrative Procedure 4250 – Probation, Dismissal, and Readmission without discussion.

ACCEPTANCE OF BOARD SELF-ASSESSMENT SURVEY RESULTS (Agenda Item 9.2)

Board President Mr. Vecchiarelli reported that the Board of Trustees recently completed its annual self-assessment for 2015-16. He reported that the Board used the Board Self-Assessment Process developed by the Association of Community College Trustees (ACCT), which is the national Trustee organization. This Board Self-Assessment (BSA) is the same tool the Board used the prior year in 2014-15, as part of the Governance Institute for Student Success (GISS). This standardized assessment tool has been validated and is used by hundreds of Boards of Trustees across the nation. It covers 60 questions ranging from trustee preparation, communication, institutional readiness, productivity, board roles and responsibilities to overall Board satisfaction. The BSA uses a lowest to highest rating of 1 (being the lowest) to 5 (the highest). Ratings above 3.0 reflect a generally healthy Board. Ratings from our Board show scores averaging from 3.95 to 4.23. These overall findings suggest the Board of Trustees is functioning well. The findings from this assessment will be used to develop ongoing professional development strategies in the upcoming board retreats and study sessions. He reported that the Board's next study meeting is scheduled for October 4, 2016.

ADOPTION OF RESOLUTION NO. 11-1516 – GOVERNING BOARD ELECTIONS: SPECIFICATION OF THE ELECTION ORDER, NOVEMBER 8, 2016 (Agenda Item 9.3)Motion No. 9

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Mr. Macedo, to adopt Resolution No. 11-1516 establishing specifications of the election order for November 8, 2016; and further, that the Chancellor or designee deliver said resolution to the Alameda

County Superintendent of Schools, the Alameda County Registrar of Voters, and the Contra Costa County Registrar of Voters.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

ADOPTION OF RESOLUTION NO. 12-1516 – GOVERNING BOARD ELECTIONS: CANDIDATES’ STATEMENT OF QUALIFICATIONS (Agenda Item 9.4)

Motion No. 10

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Gin, to adopt Resolution No. 12-1516 establishing specifications for candidates’ statement of qualifications for the November 8, 2016 Election; and further, that the Chancellor or designee deliver said resolution to the Alameda County Superintendent of Schools, the Alameda County Registrar of Voters and the Contra Costa County Registrar of Voters.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

ADOPTION OF RESOLUTION NO. 13-1516 – GOVERNING BOARD ELECTIONS: TIE VOTE PROCEDURE (Agenda Item 9.5)

Motion No. 11

Trustee Mr. Macedo made a motion, seconded by Trustee Dr. Gin, to adopt Resolution 13-1516 - establishing tie vote procedures for the November 8, 2016 Election; and further, that the Chancellor or designee deliver said resolution to the Alameda County Superintendent of Schools, the Alameda County Registrar of Voters, and the Contra Costa County Registrar of Voters.

AYES: Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES: None
ABSENT: None
ABSTENTIONS: None

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Student Trustee Mr. Truelove expressed that he is looking forward to working with the Board this next year. He also expressed that he is excited about the Chabot College Student Senate position in supporting the Faculty's recommendation to allow more time to consider the OEL.

Trustee Dr. Cedillo expressed congratulations to all on a successful year. He also expressed the importance of recharging in the summer and wished all a productive summer. He noted that students will need us in the fall.

Trustee Dr. Gin expressed appreciation to Vice Chancellor Legaspi on the tentative budget. He also congratulated Vice President Diana Rodriguez on her Presidency at San Bernardino Valley College. He also wished all an enjoyable summer.

Trustee Dr. Mitzman echoed congratulations to Vice President Rodriguez. He expressed that this year's commencement was a pleasure and fun; and expressed appreciation to Presidents Sperling and Russell for the hospitality. He reported that Hayward was awarded All American City status against 20 cities across the United States; noting that Chabot College is a big part of Hayward.

Trustee Mrs. Dvorsky reported that she attended both Colleges' graduations, which are always a rewarding culmination of the year for students and the Colleges.

Trustee Mr. Gelles expressed appreciation to Vice Chancellor Legaspi and his staff on the budget. He expressed to Vice President Rodriguez that she will be greatly missed. He congratulated both Colleges on commencements and expressed that he appreciates all everyone does to assist his needs.

Trustee Mr. Macedo expressed that it is gratifying to see the product of what we do at graduations and the End-of-Year Events, i.e. Puente, Nursing Pinning, etc. He recognized Vice President Kritscher on the Chabot College Veteran's Center Grand Opening. He commended Chancellor Jackson for instituting the challenge coin tradition for Veterans at graduation. He also acknowledged the tradition of Las Positas College in awarding graduation certificates to Veterans first.

Trustee Mr. Vecchiarelli congratulated all those who worked so hard on Measure A. He read a letter he received on behalf of the District from Supervisor Scott Haggerty congratulating the District on the passage of the bond. He expressed that “we have a good product; we just need to promote it.”

ADJOURNMENT

Motion No. 12

Trustee Mr. Macedo made a motion, seconded by Trustee Dr. Mitzman to adjourn the meeting at 8:00 p.m.

Motion carried unanimously, 7-0.

NEXT MEETING

The next Meeting of the Board is a Regular Meeting scheduled for July 19, 2016 at the District Office.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District