



ECD 67 Infant and Toddler Development and Caregiving

Proposal prepared for

Child, Family & Community Services, Inc.

Presented to: Cynthia Esquivel-Delgado,
Human Resources Manager

Submitted by: Deonne Kunkel
Interim Dean AHSS

**AHSS Division
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25555 Hesperian
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94545**

June 21, 2016

Chabot College

Early Childhood Development 67

COURSE OUTLINE

COURSE DESCRIPTION ECD 67 Infant and Toddler Development and Caregiving, 3 units

A study of infants and toddlers from preconception to 36 months including physical, cognitive, language, social, and emotional growth and development. Applies theoretical frameworks to interpret behavior and interactions between heredity and environment. Examination of best practices, responsive caregiving techniques, environments, infant/toddler learning foundations, health, safety, and licensing requirements. Prerequisite: Early Childhood Development 56 (completed with a grade of "C" or higher).

Prerequisite: ECD 56 (completed with a grade of "C" or higher)

ATTACHMENT A

PROGRAM AND COST ELEMENTS

I. Instruction

- ECD 67 Infant and Toddler Development and Caregiving Co
Instructor: Alice Hale, Adjunct Faculty, Chabot College

II. Customized Curriculum Delivery Design

- Prior to training, Instructor will confer with Client to determine specific needs/usage
- Prior to instruction, Instructor will provide course syllabus to client

III. Materials

- To be provided for each participant of the trainings -selected articles and readings

IV. Instruction Parameters

- Instructional program will be maximum of 54 hours in length
- Participants will be enrolled as Chabot College students and will receive 3 units of college credit

V. Venue

- The training will be delivered on-site at Child, Family & Community Services, Inc., 32980 Alvarado-Niles Road Suite 846, Union City, CA 94587

VI. Training Delivery Schedule

- Schedule determined upon mutual consent of District and Client: Class will meet Saturdays, August 20-November 19, 2016 (no class on September 3) from 8:30-12:40

VII. Payment Schedule

- Chabot College will invoice Client at the conclusion of instruction

ECD 67 Course, 3 units

\$8,000.00

Includes: Instruction

***** Price is valid for 90 days after date of proposal*****



Contract Services Agreement

This agreement is entered into by and between the **Chabot-Las Positas Community College District (District)**, and **Child, Family & Community Services, Inc. (Client)**, to provide instruction and/or services described in this agreement.

- A. PROGRAM TITLE:** ECD 67 Infant and Toddler Development and Caregiving , 3 units
- B. DISTRICT AGREES TO PROVIDE:**
1. Qualified instructors/consultants to be supervised and paid by the District.
 2. A service delivery schedule as mutually agreed upon and documented in Attachment A that is responsive to Client, employees, District, instructors, consultants, and facility availability.
 3. Necessary materials to deliver services.
 4. Such administrative services as are necessary to administer program delivery and the provision of this contract.
 5. Invoices for all services rendered according to the payment schedule referenced in Attachment A.
- C. CLIENT AGREES TO:**
1. Reimburse the District for those services as identified in Attachment A of proposal that are part of this agreement.
 2. Pay District's invoices, which are due on a 30-day net basis. Late charges of 1-1/2 percent per month will be assessed for payment not received within thirty-five days of the invoice date.
 3. Provide facilities and audio-visual and presentation equipment as outlined in Attachment A.
- D. HOLD HARMLESS AGREEMENT:**
- District and Client agree to hold each other, their agents, officers and employees harmless from any and all damages to property and persons resulting from each other's actions, errors or negligence in connection with the activities described in this agreement.
- E. GENERAL CONTRACT TERMS AND CONDITIONS:**
1. Services will generally be delivered at facilities on Client premises unless otherwise arranged, and outlined in Attachment A.
 2. College credit will be awarded when appropriate to successful students as indicated in Attachment "A" of proposal as determined solely by the District.
 3. Either party may terminate this agreement with thirty (30) days written notice between those parties who sign this agreement. In the event of termination, Client agrees to reimburse District for costs incurred. These costs include, but are not limited to, course development fees listed in Attachment "A" of proposal to the last day of services. Any service delivery block in progress at the time of such notice or effective date of termination shall be allowed to finish.
 4. In case of rescheduling, or canceling of services already scheduled, the Client will notify the District no less than fourteen (14) days prior to the action. If fourteen (14) days notification is not made, Client will be responsible for fifty percent of contract amount for notification

up to seven (7) days prior to commencement of scheduled service. Thereafter, the Client will be responsible for full payment of contract fees if cancellation or rescheduling is made.

5. Client agrees not to enter into competitive agreement with instructors or consultants from the Chabot-Las Positas Community College District from the date of this agreement, until two (2) years after the termination of this agreement. It is agreed that the instructors and consultants furnished by the District are made possible only by a substantial investment in advertising, recruiting, testing and training of personnel. In consideration of the time and expense invested in these personnel, it is agreed that the Client will not solicit for hire District instructors or consultants while they are still associated with the District, and for two (2) years after termination of association with the District. Client agrees to pay a placement fee of \$10,000 for every District instructor or consultant Client hires.
6. It is expressly understood and agreed that no personal liability whatsoever attaches to any member of the Board of the Chabot-Las Positas Community College District, or any of the officers or employees thereof by virtue of this agreement.
7. No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto.
8. Without the written consent of the District, this agreement is not assignable by the agency in whole or in part.

F. CONFIDENTIALITY:

The District understands that in the performance of this contract, the District is not to include discussions of information, which may be considered proprietary or confidential either by any organization or a third party. The District understands that Client non-solicitation policy prohibits promotion or solicitation of products or services not associated with Chabot-Las Positas Community College District during the program. The District warrants that items that are used or distributed during the service delivery are original work or no portion of these items violates copyright protection or similar right of any third party.

G. INTELLECTUAL PROPERTY

The copyright to all materials produced, as a result of this agreement shall belong to the instructor or consultant and the District. Client may not use, copy or modify materials without the expressed written consent of the District. Client acknowledges that any content provided under this Agreement is the property of the instructor or consultant and the District and that Client has no right in any of the content except those expressly granted by this Agreement.

H. COMPLIANCE WITH LAWS AND REGULATIONS:

1. District at its own expense shall comply with all laws, rules and regulations of competent public authority relating to its duties, obligations and performances under this contract, and shall procure all licenses and pay all fees and other charges required thereby. District shall comply with Executive Order 11246, relating to Equal Employment Opportunity, and all rules and regulations issued pursuant thereto.
2. Instructor/Consultant agrees not to discriminate in the selection of any student/participant to receive instruction or consultation or otherwise impermissibly discriminate against a student/participant on account of sex, ancestry, age, marital status, race, religious creed, mental disability, medical condition (including HIV and AIDS), color, national origin, physical disability,

family or sexual preference status and other similar factors in compliance with Title IX, Sections 503 and 504 of the Rehabilitation Act.

IN WITNESS THEREOF, THE PARTIES HEREBY EXECUTE this Agreement on the day and year written below.

**I. Chabot-Las Positas
Community College District**

Company

By:
(Signature)

By: _____
(Signature)

Name: Lorenzo Legaspi

Name: _____
(Please Print Name)

Title: Vice Chancellor, Business Services

Title: _____

Date:

Date: _____

Fed. Tax ID#:

Fed. Tax ID#: _____