

MEMORANDUM OF UNDERSTANDING

Tri-Valley One Stop and Habitat for Humanity-East Bay and Silicon Valley

October 24, 2016

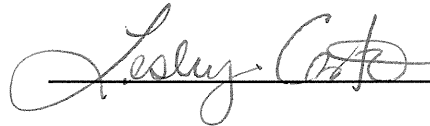
This is a Memorandum of Understanding (MOU) between the Chabot-Las Positas Community College District/Tri-Valley One-Stop Center (TVOS) and Habitat for Humanity East Bay/Silicon Valley (Habitat) in regard to providing financial education workshops and counseling during the 2016-2017 fiscal year.

- Habitat will provide a workshop leader to teach financial education classes at TVOS for an agreed upon time and schedule.
- Habitat will also offer short sessions of 1-on-1 counseling for individuals should they request it.
- The workshop leader will be compensated by Habitat
- TVOS will provide a classroom, computer, projector, copier and other office needs for the workshops/classes
- TVOS will register clients and members of the public for the workshops
- TVOS will market and recruit individuals for the workshops and guidance session to the best of their ability

This MOU will be in effect from date agreement is signed until June 30, 2017 and is subject to annual renewal provided all parties are in agreement.

SIGNATURES OF AGREEMENT:

Lorenzo Legaspi
Vice Chancellor Business Services
Chabot-Las Positas Community College District



Lesley Casto
Homeowner Relations Manager
Habitat for Humanity East Bay/Silicon Valley

Date: _____

Date: 10/31/16