



**AEBG**  
 PARTNERING FOR A STRONG  
 CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT**  
**REGIONAL CONSORTIUM FUNDING**  
**ALLOCATION AGREEMENT**

<b>Board of Governors, California Community Colleges Chancellor's Office (CCCCO)</b>	<b>Entity:</b> MID ALAMEDA
	<b>Allocation Number:</b> 15-328-107

<b>AEBG Program Regional Consortium Funding Appropriation</b>	<b>Funding Fiscal Year:</b> 2015/16
	<b>Total Funds Allocated:</b> \$ 354,444

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

**STATE OF CALIFORNIA-CCCCO**

<b>AEBG Monitor:</b> Neil Kelly (916) 324-8895 <a href="mailto:nkelly@cccco.edu">nkelly@cccco.edu</a>	<b>Agency Address:</b> 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
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Updated 12/5/2016

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK  
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-107

### CONTACT PAGE

Entity:	MID ALAMEDA		
Address:	c/o Jacques LaCour 4284 Appian Way		
City:	El Sobrante	State:	CA Zip: 94803

<b>Project Director</b> <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	Jacques LaCour	Phone:	925 286 4606
Title:	Coordinator	Fax:	
E-mail Address:	jacques@lacourconsulting.com		

<b>District Chief Business Officer</b> <i>(or authorized designee)</i>			
Name:	Lorenzo S. Legaspi	Phone:	925-485-5203
Title:	Vice Chancellor, Business Services, CLPCCD	Fax:	
E-mail Address:	llegaspi@clpccd.org		

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PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: MID ALAMEDA

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-107

**APPLICATION BUDGET SUMMARY**

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	354,444
1000	INSTRUCTIONAL SALARIES	1	\$	20,500
2000	NONINSTRUCTIONAL SALARIES	2	\$	14,500
3000	EMPLOYEE BENEFITS	3	\$	14,000
4000	SUPPLIES AND MATERIALS	4	\$	12,583
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	292,861
6000	CAPITAL OUTLAY	6	\$	0
7000	OTHER OUTGO	7	\$	0
TOTAL DIRECT COSTS:		8	\$	354,444
TOTAL INDIRECT COSTS:		9	\$	0
			\$	0
TOTAL COSTS:		10	\$	354,444

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

**Project Director:**

Name: Jacques LaCour Title: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**District Chief Business Officer (or authorized designee):**

Name: Lorenzo S. Legaspi Title: Vice Chancellor, Business Services, CLPCCD

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Board of Governors, California Community Colleges  
Chancellor's Office (CCCCO)**

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ENTITY: MID ALAMEDA

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-107

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	354,444
1000	Compensation for training of certificated staff to use Community Pro Suite	\$	7,000
	Compensation for development of local data tools and processes	\$	7,000
	Compensation for professional development in real-time data analysis and response	\$	6,500
	(total 586 hours @ \$35/hr)	\$	-
2000	Compensation for training of classified staff to use Community Pro Suite and TOPSpro	\$	9,500
	Compensation for development of local data tools and processes	\$	2,500
	Compensation for professional development in real-time data analysis and response	\$	2,500
	(total 725 hours @ \$20/hr)	\$	-
3000	<b>Employee Benefits</b>		
	Benefits for certificated and classified staff @ .40 of compensation total	\$	14,000
4000	<b>Supplies and Materials</b>		
	Misc. non-instructional supplies	\$	6,583
	15 Chromebooks for use by Transition Specialists and other staff responsible for student data	\$	6,000
5000	<b>Other Operating Expenses and Services</b>		
	Purchase of Community Pro Suite platform for student and program data and accountability, cross-agency case management, referral management, collaboration support, integration of services, and data analysis	\$	274,036
	Purchase of TOPSpro Enterprise, Testing Supplies and Annual Support Fee	\$	6,753
	Contribution to Bay Area SuperRegional Data Collaboration Initiative to hire consultants for data needs analysis and recommendations	\$	7,561
	Lodging, transportation and meals for the four-member MACC data team at the AEBG Summit of November 1 and 2, 2016	\$	2,261
	Support for participation at CASAS Summer Institute	\$	2,250
6000	<b>Capital Outlay</b>		
7000	<b>Other Outgo</b>		
		TOTAL DIRECT COSTS:	\$ 354,444
		TOTAL INDIRECT COSTS - ENTER AMOUNT:	
		TOTAL COSTS:	\$ 354,444

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-107

**Statement of Work (Annual Workplan)  
Objectives**

Objective: 1

Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Ensure all members are able to report mandatory data via TE	All members will have implemented and been trained on TE and will be prepared to submit quarterly reports	March - April 2017	Coordinator, Data Team
1.2	Participate in Bay Area SuperRegional Collaborative Data Initiative	Follow-up on SuperRegional data sharing recommendations by Resource Development Associates (RDA) to be provided by June 2017	July 2017 - Dec. 2017	Coordinator, Data Team, SuperRegional Leadership

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**Statement of Work (Annual Workplan)  
Objectives**

Objective: 2

Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Participate in Bay Area SuperRegional data collaboration initiative	Follow-up on assessment and intake recommendations by Resource Development Associates (RDA) to be provided by June 2017	July 2017 - Dec. 2017	Coordinator, Data Team, Leadership Team
2.2	Implement Community Pro Suite, including development of common intake and assessment instruments	Production and use of common forms and processes	March 2017 - Dec. 2017	Vendor, Coordinator, Data Team, Leaders from Partners

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FISCAL YEAR: 2015/16

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**Statement of Work (Annual Workplan)  
Objectives**

Objective: 3

Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1	Implement Community Pro Suite, including tools to share data across members and partners. Use analytics to monitor program in real time.	Integration of member and partner data to support collaboration and student success. Use of data to create action plans to build on successes and to address challenges.	March 2017 - Dec. 2017	Vendor, Coordinator, Data Team, Transition Specialists
3.2	Participate in Launchboard pilot	Provision of local data and use of statewide data for program improvement	March 2017 - Dec. 2017	Coordinator, Data Team, Official Representatives
3.3	Participate in Bay Area SuperRegional Collaborative Data Initiative	Follow-up on data sharing recommendations by Resource Development Associates (RDA) to be provided by June 2017	June 2017 - Dec. 2017	Coordinator, Data Team, Official Representatives

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**Statement of Work (Annual Workplan)  
Objectives**

Objective: 4

Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.1	Prioritize collaboration and data sharing with the Alameda County WDB and other WIOA-funded partners	Integration of employment and service provider data and resources within Community Pro Suite to support referrals and collaborative case management	March 2017 - Dec. 2017	Coordinator, Data Team, Transition Specialists and Leaders from WDB and
4.2	Optimize use of TE and Community Pro Suite for efficient alignment with reporting needs of all WIOA-funded partners and members	Streamlined, non-duplicative intake, assessment, registration and follow-up processes for students served across multiple providers	March 2017 - Dec. 2017	Vendors, Coordinator, Data Team, Leaders from Partners