

STANDARD AGREEMENT AMENDMENT

CCC 213 A (Rev 3/04)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED _____ Pages

AGREEMENT NUMBER	AMENDMENT NUMBER
C15-0071	1
REGISTRATION NUMBER	

1. This Agreement is entered into between the State Agency and Contractor named below:
- STATE AGENCY'S NAME
Board of Governor's, California Community Colleges, Chancellor's Office
- CONTRACTOR'S NAME
Chabot-Las Positas CCD
2. The term of this Agreement is June 1, 2016 through December 31, 2017
3. The maximum amount of this Agreement after this amendment is: **\$ 3,000,000.00**
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:
- The term of this Agreement, June 1, 2016 through June 30, 2017, shall be extended to and including December 31, 2017.

--The following language has been added to the Scope of Work, Exhibit A, of this document.

6. Campaign Contract Manager:



The Chancellor's Office may hire a Campaign Contract Manager to assist in monitoring this project. The Chancellor's Office may change the Campaign Contract Manager by written notice given to the Contractor. The Campaign Contract Manager shall oversee the subcontractor invoices and questions related to travel and per diem reimbursements.

--The following language is revised in Exhibit B, Costs and Payments, of this document.

1(b) The total amount payable under this Agreement shall not exceed the maximum amount of this Agreement, specified on the face page of this Agreement. Payments to contractor shall be made quarterly in arrears upon receipt of an invoice specifying this Agreement Number, the expenditures for the period covered and proof of payment to subcontractor(s). In addition, Contractor will invoice the Project Monitor quarterly for their fiscal agent

(Cont. on page 2.)

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		<i>Chancellor's Office, California Community Colleges Use Only</i>
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Chabot-Las Positas CCD		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Lorenzo Legaspi, Vice Chancellor, Business Services		
ADDRESS 7600 Dublin Blvd. 3 rd Floor, Dublin, CA 94568		
STATE OF CALIFORNIA		
AGENCY NAME Board of Governor's, California Community Colleges, Chancellor's Office		Exempt from DGS approval Pursuant to AB 1441, Chapter 36 of the Statutes of 2000
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Erik Skinner, Deputy Chancellor		
ADDRESS 1102 Q Street, Suite 4400, Sacramento, CA 95811-6538		

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE)			FUND TITLE
	Local Assistance (OPTIONAL USE)			General
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 3,000,000.00				
	ITEM 6870-101-0001(9)	CHAPTER 10	STATUTE 2015	FISCAL YEAR 2015-16
TOTAL AMOUNT ENCUMBERED TO DATE \$ 3,000,000.00	OBJECT OF EXPENDITURE (CODE AND TITLE) 5218-751-21713			
<i>I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</i>		T.B.A. NO.	B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER		DATE		

(Costs and Payments, Exhibit B cont.)

fee of five percent of the total contract amount as outline in the revised Contractor's Cost Proposal, Exhibit G. All campaign monies will be expended by December 31, 2017 and final subcontractor invoices will be submitted to the Contractor on or before February 28, 2018 for payment. Ten percent of the total contract amount shall be withheld until final payment for expenditures have been made to the subcontractor and the final report has been submitted and approved. No payment shall be made without the written approval of the Project Monitor and the Campaign Contract Manager. Such approval is contingent upon the Project Monitor's approval of the progress the Contractor has made within each respective invoicing period.

--The following language is added to Exhibit D, Subcontract Payments, of this document.

3. Contractor shall make payment to subcontractors within two calendar weeks of receipt of approved invoices from the Campaign Contract Manager.

--The following language is revised in Exhibit D, Reports, of this document.

6(a). Weekly Status Reports. Except as otherwise specified by the Chancellor's Office, Contractor shall provide a weekly status report each Monday. Each report shall include, but not be limited to, the current status of all invoices in process, when checks will be cut, a current spreadsheet outlining all expenditures to-date, a statement that the Contractor is or is not on schedule, and any pertinent reports or interim findings. Contractor shall discuss any difficulties or special problems so that remedies can be developed as soon as possible.

(b). Final Report. By March 31, 2018, Contractor shall provide the Project Monitor a comprehensive Final Report that includes the status of all expenditures paid during the term of the contract, proof of final payment to subcontractors and a current spreadsheet showing only a balance of the remaining ten percent of the fiscal agent fee to be paid.

(b.1). The provision titled "Summary" shall be deleted.

(b.2). Abstract

The Contractor shall be available from January 1, 2018, to and including February 28, 2017 to answer questions pertaining to the Final Report and/or revised the Final Report.

--The following language is revised in Exhibit D, Travel and Per Diem, of this document.

16(d.) Questions regarding reimbursable items and/or limits may be directed to the Campaign Contract Manager.

All other terms and conditions shall remain the same.

Payment Schedule for Fiscal Agent Fee

Chabot-Las Positas CCD shall invoice quarterly for the fiscal agent fee as follows:

Quarter Period:	Amount:
June 1, 2107 through September 30, 2017	\$15,000.00
October 1, 2017 through December 31, 2017	\$15,000.00
January 1, 2018 through March 31, 2018	\$15,000.00
April 1, 2018 through June 30, 2018	\$15,000.00
July 1, 2018 through September 30, 2018	\$15,000.00
October 1, 2018 through December 31, 2018	\$15,000.00
January 1, 2019 through February 28, 2019*	\$10,000.00

*Final fiscal agent payment shall be issued once the final report has been received and approved by the Chancellor's Office Project Monitor.