

MEMORANDUM OF UNDERSTANDING
BETWEEN

Strong Workforce Program K-14 Pathways Regional Joint Venture Project Partner -
Las Positas College

AND

Contra Costa Community College District (4CD)

Valid July 1, 2016 – December 31, 2018

This Memorandum of Understanding (MOU) between the Contra Costa Community College District (**LEAD INSTITUTION**) and the **Regional Joint Venture Project Partner - Las Positas College (PARTNER INSTITUTION)** sets forth the terms and understanding between parties herein to provide funding for the explicit purposes of providing leadership and facilitation of the K-14 Pathways Regional Joint Venture.

GRANT BACKGROUND:

The Strong Workforce Program promotes “More” and “Better” Career Technical Education through local college investments, and regional investments (REGIONAL JOINT VENTURES). Regional Joint Ventures involve co-investments from multiple colleges who have common disciplines and would benefit from co-investing in projects or activities that promote More and Better CTE.

Contra Costa Community College District is serving as Lead Institution for the K-14 Pathways Regional Joint Venture under the Strong Workforce Program, as established by the Bay Area Regional Community College Consortia (BACCC). As Lead Institution, Contra Costa Community College District will provide project and fiscal management for activities under the Regional Joint Venture co-investment strategy as established under the BACCC and its governance structure.

PROJECT BACKGROUND:

This Regional Joint Venture asks for co-investments from BACCC and interested colleges within the Bay Region for coordination of regional assets. Coordinated assets will be used to host professional development opportunities for regional partners and jointly invest in technical assistance resources, including around Career Pathway mapping & development, Work-based Learning, Dual Enrollment, Get Focused...Stay Focused, Career Pathway marketing and Career Pathway data. This Regional Joint Venture allows the region to build capacity around connections to K12 partners, increase enrollment pipelines from K12, and support student preparation and persistence once arriving in college. The K-14 Pathways Regional Joint Venture specifically addresses the following, which is an excerpt from the Strong Workforce Application, and approved as a Certified Project Proposal:

- 1) Developing & Mapping Career Pathways, which includes: a) Regional/subregional professional development sessions (career pathways mapping, others); and, b) Documenting career pathways development processes and promising practices.
- 2) Increasing Early College Credit, which includes: a) Facilitating a dual-enrollment community of practice; and, b) Regional/subregional professional development sessions (CATEMA, dual enrollment, others).
- 3) Expanding Early Interventions & Awareness of Pathways, which includes: a) Facilitating subregional counselor collaborations between K12 and College counselors; b) Providing Technical Assistance on exploration and implementation of college and career readiness curriculum & tools; and, c) Hosting a GTE Counselor Summit.
- 4) Documenting and Systematizing Work-Based Learning, which includes: a) Documenting employer engagement and work-based learning activities and identifying unmet needs, by campus; b) Professional development for college staff engaged in WBL/industry engagement; c) Facilitating alignment of college standards for WBL; and, d) Developing plans for coordinated "asks" across colleges.

1. PERIOD OF PERFORMANCE

The period of performance for this Agreement shall be from July 1, 2016 through December 31, 2018 unless terminated earlier in accordance with this MOU or modified by mutual written agreement. This MOU is at-will and may be modified by mutual consent of authorized officials from Lead Institution or Partner Institution. This MOU shall become effective upon signature by the authorized officials and will remain in effect until modified or terminated in writing or it expires by any one of the partners by mutual consent.

2. CERTIFIED PROJECT PROPOSALS

Lead institution shall perform the scope of work detailed using individually Certified Project Proposals contained in attached Appendices. Certified Project Proposals are those proposals submitted through the on-line Regional Strong Workforce Program platform and certified by Lead Institution and Partner Institution as meeting the intention and requirements of the Strong Workforce Program legislation. Such Certified Project Proposals shall fully detail the scope of work between parties. As needed, the Certified Project Proposals can be amended and modified based on written approval by the Lead Institution and Partner Institution(s). By signing this MOU, the Lead Institution and Partner Institution agree that the Certified Project Proposals will be binding under this MOU without further action by the Parties.

The Lead Institution agrees to make the investments and to conduct the work as described in the Certified Project Proposal documents submitted by Lead Institution and attached hereto as Exhibits and incorporated by reference in this MOU. The Lead Institution agrees that funds will be used for the purpose of meeting the following goals established through the BACCC Regional Collaborative Planning Process:

- Goal A: Meet the needs of employers for well-qualified candidates for middle-skill positions that pay livable wages
- Goal B: Provide pathways that enable all Bay area residents to find employment and advance to livable wages
- Goal C: Ensure equity in participation, completion, and employment

3. COLLABORATION

Where proposals involve multiple colleges, all parties agree to work collaboratively with all other colleges specifically referenced in the Certified Project Proposals in order to complete the scope of work.

4. TOTAL COSTS

The total cost for performance of this MOU is set forth in Appendix A where funding amounts pledged by Partner Institutions are listed.

5. BUDGET

Lead Institution agrees that expenditure of funds under the Agreement will be in accordance with the project budgets submitted by the Lead Institution and shown in Appendix A, which by reference are incorporated into this Agreement.

Funds are to be utilized by the Lead Institution in accordance with the terms and conditions of both this Master Agreement and guidance on the allowable use of funds from the California Community Colleges Chancellor's Office ([Strong Workforce Program Guidance Memos](#)).

The Lead Institution understands that all funds must be fully expended by December 31, 2018. The Lead Institution agrees to work with Fiscal Agent (Cabrillo College) to accomplish Project revisions, transfers, and reallocations in a timely way to ensure all funds are fully spent or released and reallocated to another college that can fully spend the funds.

6. BUDGET MANAGEMENT

The Lead Institution will manage its budgets so that there is a clear distinction between Local Strong Workforce funds and Regional Strong Workforce Funds (which are the subject of this Agreement), and a clear distinction between the fiscal year of the allocation (e.g., that the

allocation for 2016-2017 is distinct from any allocation for 2017-2018). Since the term for the use of the funds is more than one year there will be concurrent use of separate allocations. The Lead Institution in coordination with 4CD will assign separate project numbers to each year's allocation to make a clear distinction between the separate allocations.

7. INVOICES

One invoice will be issued for the amount pledged by Partner Institutions as entered in the on-line application shown in Appendix A for the Regional Joint Venture, and approved by the BACCC governing structure. Information regarding this structure can be accessed at www.baccc.net under the Strong Workforce tab.

8. REPORTING

LEAD COLLEGE agrees to provide qualitative and quantitative progress reports and a final report according to the schedule provided by and as required by the California Community College Chancellor's Office and the Bay Area Community College Consortium. Fiscal reports detailing fiscal activity during each fiscal year of the performance periods will also be submitted. Reports will be submitted to the Fiscal Agent in a timely manner according to the schedule below. Lead Institution will be provided in writing any changes within thirty day of the reporting schedule.

All documents of activity and expenditures will be provided according to the reporting structure (quarterly, annually) and subject to all auditing requirements.

_Reporting Schedule:

Performance Period	Progress Report Due	Fiscal Year End Report Due
July 1, 2016 to June 30, 2017	July 31, 2017	July 31, 2017
July 1, 2017 to September 30, 2017	October 31, 2017	
October 1 to December 31, 2017	January 31, 2018	
January 1 to March 31, 2018	April 30, 2018	
April 1 to June 30, 2018	July 31, 2018	July 31, 2018
July 1 to September 30, 2018	October 31, 2018	
October 1 to December 31, 2018	Include in final report	January 31, 2019

A final report covering the entire performance period of the Agreement, including all supporting documentation, is due January 31, 2019.

Transfers of Funds Impacting Regional Joint Ventures

Budget transfers away from Projects that include budget commitments from multiple colleges (Regional Joint Ventures) require consultation with other colleges participating in the Regional Joint Venture to ensure the transfer does not jeopardize the outcomes of the other colleges. Transfers of Regional Joint Venture Funds require specific written approval from the Fiscal Agent.

Contra Costa Community College District:

1. Will serve as the Lead Institution and abide by Strong Workforce grant guidelines and in accordance with the rules and procedures of 4CD Business Office and Board policies.
2. Will be responsible for paying invoices to firms or individuals that perform work under the K-14 Pathways Regional Joint Venture.
3. Shall be responsible for monitoring activities and providing Partner Institutions and BACCC with all information in order to fulfill the responsibilities of State reporting. This includes any necessary student participation data, expenditure documentation, performance measures, and program outcomes.
4. The Lead Institution will designate a person/persons with proper authority to certify all information submitted to the State. 4CD acknowledges and accepts all responsibility for program related expenditures and certifies that expenditures are in compliance with the approved objectives, rules and regulations that govern the Strong Workforce Program. Furthermore, 4CD accepts all liability for any disallowed costs, should they arise.

Indemnification. The Partner Institution shall defend, save harmless and indemnify the District and its officers, agents and employees from all liabilities and claims for damages for death, sickness or injury to persons or property, including without limitation, all consequential damages, from any cause whatsoever arising from or connected with the operations or the services of the Contractors hereunder, resulting from the conduct, negligent or otherwise, of the Contractor, its agents or employees.

Indemnification. The Lead Institution shall defend, save harmless and indemnify the Partner Institution and its officers, agents and employees from all liabilities and claims for damages for death, sickness or injury to persons or property, including without limitation, all consequential damages, from any cause whatsoever arising from or connected with the operations or the services of the District hereunder, resulting from the conduct, negligent or otherwise, of the District, its agents or employees.

Legal Authority. This Contract is entered into under and subject to the following legal authorities: California Government Code and California Education Code Section 81655.

Signatures. These signatures attest the parties' agreement hereto:

**I AGREE TO THE MEMORANDUM OF UNDERSTANDING AS OUTLINED IN THE
RECITALS, COVENANTS AND CONDITIONS CONTAINED HEREIN:**

Dave Wetmore
Director of Purchasing and Contracts
Contra Costa Community College District

Date: _____

Lorenzo Legaspi
Vice Chancellor Business Services
Chabot-Las Positas Community College District

Date: _____

Appendix A

K-14 Pathways Regional Project - Jun 27 2017

4:32 PM

Description

PROPOSAL TITLE: K-14 Pathways Regional Project

DESCRIPTION: In the Bay Area, there are over 346,000 high school students who are potential “customers” for the Community Colleges. Through supporting the creation and sustainability of K14 Pathways, Colleges have the opportunity to increase FTES by building the enrollment pipeline and early college credit opportunities for students. Robust K14 Pathways help K12 students better understand their options for postsecondary education and careers, and support better preparation for and persistence in college programs. This regional project emphasizes building up backbone supports for K14 Pathways, with the goal of increasing capacity within colleges to develop robust pathways, and increasing consistency in practice across colleges. Regional coordination is a critical element of this proposal. The four elements of this proposal are: Developing & Mapping Career Pathways; Increasing Early College Credit; Early Intervention/Awareness of Pathways; and, Expanding Work-Based Learning

INDUSTRY SECTORS: All Sectors

REGION: Bay Area

SUBREGION:

COUNTY:

START DATE: Mon May 01 2017

END DATE: Sat Jun 30 2018

ESTIMATED PROPOSAL COST: \$980,842

LEAD INSTITUTION: Contra Costa CCD

READ THE SWP LEGISLATION: Yes

MEETS REQUIREMENTS OF SWP LEGISLATION: Yes

WHAT NEED DOES THIS PROPOSAL ADDRESS?

While various state, local and regional initiatives are currently in place to encourage deeper relationships between community college and K-12 systems (especially through career pathways), resources for these efforts vary by geography within the Bay Region, with several grant initiatives scheduled to sunset in the next 1-3 years. In addition, many colleges are in the process of developing and refining their local policies and practices related to CTE career pathways, including work-based learning, dual enrollment and early awareness/outreach/counseling. Absent this regional project, and given shifts in grant funding within the region, there is limited capacity at present to coordinate across colleges. Regional strategies and support are necessary to more consistently and effectively deepen relationships between K-12 and community colleges, and ensure that individual colleges leverage promising practices and the learnings of their peers.

HOW DOES THIS PROPOSAL MEET THE NEEDS OF YOUR REGION'S LABOR MARKET?

Employers in critical Bay Region industries (such as advanced manufacturing, transportation & logistics, information communication technology and health) frequently cite the need to build up the long term pipeline of workers by more effectively engaging students at younger ages, long before they matriculate to college. Career pathways from K-12 into college offer a mechanism to help build awareness of careers, increase exposure to the nature of work in these industries, and enhance work-based/professionalism skills. Employers also frequently note that while they are interested in supporting the education system with work-based learning, it is difficult to understand how to connect. This project not only focuses on supporting colleges as they develop and enhance career pathways, it also focuses on cross-college initiatives to build a more aligned approach to engaging employers.

HOW DOES THIS PROPOSAL ADDRESS THE IDENTIFIED NEEDS?

This proposal builds capacity for cross-college collaboration around career pathways, to encourage consistency in local policies, adoption of promising practices and leverage of existing resources. To achieve these goals, this proposal focuses on offering professional development, facilitating communities of practice, creating shared resources and coordinating cross-college initiatives to support colleges as they develop and enhance career pathways.

HOW DOES THIS PROPOSAL ADDRESS THE PRIORITIES ESTABLISHED BY YOUR REGION?

In alignment with the Strong Workforce Taskforce Recommendations, the Bay Region also supports development of robust career pathways.

Metrics

METRIC: Course Enrollments

2016-17: 1000

2017-18: 1500

FALL 2018: -

INVESTMENT PLAN: There are four elements of this proposal: 1) Developing & Mapping Career Pathways; 2) Increasing Early College Credit; 3) Expanding Early Interventions & Awareness of Pathways; and, 4) Documenting and Systematizing Work-Based Learning. Investments in this proposal focus on building up capacity for cross-college coordination in these four areas (including funds for project management and administrative support) and funds to host shared professional development sessions. Colleges involved in this proposal are also investing in local capacity, release time or other resources, to enable more profound development of career pathways locally and strong engagement with cross-college efforts.

Workplan

RESPONSIBLE PERSON: Janine Kaiser, Sharon Turner

LEAD COLLEGE OR PARTNER: Contra Costa Community College District

PARTICIPATING COLLEGES: Contra Costa College, Diablo Valley College, Los Medanos College, Chabot College, Las Positas College, Berkeley City College, Solano Community College, Monterey Peninsula College, Laney College, Canada College, Ohlone College, Cabrillo College, Foothill College

YEARS: 2016-17, 2017-18

MAJOR ACTIVITIES: 1) Developing & Mapping Career Pathways, which includes: a) Regional/subregional professional development sessions (career pathways mapping, others); and, b) Documenting career pathways development processes and promising practices.

MAJOR OUTCOMES: Outputs: 3-4 Professional Development Sessions regionally, including local action planning around pathways; Synthesis of promising practices around the Career Pathways development process and guide. Outcomes: Identification of gaps within existing career pathways with K-12 (e.g. need for a hinge course, etc), and action plans to address; Identification of opportunities for new career pathways with K-12.

RESPONSIBLE PERSON: Janine Kaiser, Sharon Turner

LEAD COLLEGE OR PARTNER: Contra Costa Community College District

PARTICIPATING COLLEGES: Berkeley City College, Chabot College, Diablo Valley College, Contra Costa College, Los Medanos College, Las Positas College, Solano Community College, Monterey Peninsula College, Laney College, Canada College, Ohlone College, Cabrillo College, Foothill College

YEARS: 2016-17, 2017-18

MAJOR ACTIVITIES: 2) Increasing Early College Credit, which includes: a) Facilitating a dual-enrollment community of practice; and, b) Regional/subregional professional development sessions (CATEMA, dual enrollment, others).

MAJOR OUTCOMES: Outputs: Bimonthly or quarterly meetings of the Dual Enrollment community of practice; 2-3 professional development sessions. Outcomes: Increased enrollment from dual enrollment classes; increased award of credit for articulated classes; increased consistency in early college credit communications & practices across colleges.

RESPONSIBLE PERSON: Janine Kaiser, Sharon Turner

LEAD COLLEGE OR PARTNER: Contra Costa Community College District

PARTICIPATING COLLEGES: Berkeley City College, Chabot College, Diablo Valley College, Contra Costa College, Los Medanos College, Solano Community College, Monterey Peninsula College, Las Positas College, Laney College, Canada College, Ohlone College, Cabrillo College, Foothill College

YEARS: 2016-17, 2017-18

MAJOR ACTIVITIES: 3) Expanding Early Interventions & Awareness of Pathways, which includes: a) Facilitating sub-regional counselor collaborations between K12 and College counselors; b) Providing Technical Assistance on exploration and implementation of college and career readiness curriculum & tools; and, c) Hosting a CTE Counselor Summit.

MAJOR OUTCOMES: Outputs: Quarterly or bimonthly meetings of 3-4 counselor collaboratives; additional implementation of college & career readiness curriculum/tools; 1 Counselor Summit. Outcomes: Increased awareness of careers, pathways, community college programs among high school students. Increased awareness of CTE pathways/programs (and value of CTE pathways/programs) among high school and college counselors.

RESPONSIBLE PERSON: Janine Kaiser, Sharon Turner

LEAD COLLEGE OR PARTNER: Contra Costa Community College District

PARTICIPATING COLLEGES: Berkeley City College, Chabot College, Las Positas College, Contra Costa College, Diablo Valley College, Los Medanos College, Solano Community College, Monterey Peninsula College, Laney College, Canada College, Ohlone College, Cabrillo College, Foothill College

YEARS: 2016-17, 2017-18

MAJOR ACTIVITIES: 4) Documenting and Systematizing Work-Based Learning, which includes: a) Documenting employer engagement and work-based learning activities and identifying unmet needs, by campus; b) Professional development for college staff engaged in WBL/industry engagement; c) Facilitating alignment of college standards for WBL; and, d) Developing plans for coordinated "asks" across colleges.

MAJOR OUTCOMES: Outputs: Inventory of WBL activities in participating colleges; common definitions for WBL activities at the college level; 2-3 professional development sessions; 2-5 aligned "asks" to regional employers. Outcomes: Increased WBL experiences for high school and college students; increased consistency in experience for employers.

RISKS: This project is a complex initiative with various components, and there is a risk that due to time and capacity constraints we will be unable to achieve all of the goals delineated.

TASK FORCE RECOMMENDATIONS:

Career Pathway (3)

Budget Breakdown

INSTITUTION: Contra Costa CCD

DESCRIPTION: Contribution towards regional coordination & initiatives

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$75,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Laney College

DESCRIPTION: Project coordination for Career Pathway development.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 2000 - Non-Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$14,782

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Las Positas College

DESCRIPTION: Contribution towards regional coordination for Pathway Development with K-12's, Counseling and Transition Support, and Scaled Project in Common 4: Early Career Exploration \$10,000; Professional Development for Get Focused/Stay Focused LPC Faculty/Counselor Professional Development \$2500.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$12,500

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Las Positas College

DESCRIPTION: LPC Faculty and Counselor non-instructional compensation for Counseling and Transition Support (\$4500), Scaled Project in Common 4: Early Career Exploration (\$18960)

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 1000 - Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$23,460

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Las Positas College

DESCRIPTION: LPC Personnel benefits for Counseling and Transition Support (\$885), Scaled Project in Common 4: Early Career Exploration (\$1990); Project Management (\$17,983);

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 3000 - Employee Benefits

2016-2017 AMOUNT REQUESTED: \$20,858

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Monterey Peninsula College

DESCRIPTION: Contribution towards regional coordination and initiatives

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$11,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Chabot College

DESCRIPTION: Contribution towards regional coordination & initiatives

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$10,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Contra Costa CCD

DESCRIPTION: Redirected funds from Berkeley City College

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$10,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Berkeley City College

DESCRIPTION: Contribution to local coordination of regional initiatives with BCC faculty.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 1000 - Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$22,500

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Berkeley City College

DESCRIPTION: Contribution to local coordination of regional initiative alignment.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 2000 - Non-Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$6,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Berkeley City College

DESCRIPTION: Contribution to local projects aligned with regional initiatives.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 4000 - Supplies and Materials

2016-2017 AMOUNT REQUESTED: \$20,257

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Berkeley City College

DESCRIPTION: Contribution to local projects aligned with regional initiatives.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$61,500

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Berkeley City College

DESCRIPTION: Contribution to local projects aligned with regional initiatives.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 6000 - Capital Outlay

2016-2017 AMOUNT REQUESTED: \$10,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Solano Community College

DESCRIPTION: Contribution toward regional coordination and initiatives with SCC faculty.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 1000 - Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$65,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Solano Community College

DESCRIPTION: Contribution to local projects aligned with regional initiatives.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 2000 - Non-Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$25,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Solano Community College

DESCRIPTION: Contribution to local projects aligned with regional initiatives.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 3000 - Employee Benefits

2016-2017 AMOUNT REQUESTED: \$25,200

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Solano Community College

DESCRIPTION: Contribution to local projects aligned with regional initiatives.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$23,303

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Canada College

DESCRIPTION: Contribution towards regional coordination and initiatives

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$12,982

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Las Positas College

DESCRIPTION: LPC marketing supplies and materials for Scaled Project in Common 4: Early Career Exploration

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 4000 - Supplies and Materials

2016-2017 AMOUNT REQUESTED: \$1,500

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Contra Costa CCD

DESCRIPTION: Establishment of Districtwide/Subregional focused Dean to organize work on K14 pathways and K12/CC educational partnerships

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 1000 - Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$0

2017-2018 AMOUNT REQUESTED: \$118,116

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Contra Costa CCD

DESCRIPTION: Benefits attached to establishment of Districtwide/Subregional focused Dean to organize work on K14 pathways and K12/CC educational partnerships

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 3000 - Employee Benefits

2016-2017 AMOUNT REQUESTED: \$0

2017-2018 AMOUNT REQUESTED: \$44,884

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Chabot College

DESCRIPTION: Faculty re-assign time to work with K-12 partners

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 1000 - Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$10,000

2017-2018 AMOUNT REQUESTED: \$20,000

FALL 2018 AMOUNT REQUESTED: \$10,000

INSTITUTION: Chabot College

DESCRIPTION: Professional development, support for pathway development and contracts for developing Early College Credit and work-based learning systems and infrastructure

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$10,000

2017-2018 AMOUNT REQUESTED: \$20,000

FALL 2018 AMOUNT REQUESTED: \$10,000

INSTITUTION: Chabot College

DESCRIPTION: Employee Benefits

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 3000 - Employee Benefits

2016-2017 AMOUNT REQUESTED: \$1,500

2017-2018 AMOUNT REQUESTED: \$3,000

FALL 2018 AMOUNT REQUESTED: \$1,500

INSTITUTION: Chabot College

DESCRIPTION: Supplies for Program

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 4000 - Supplies and Materials

2016-2017 AMOUNT REQUESTED: \$0

2017-2018 AMOUNT REQUESTED: \$4,000

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Las Positas College

DESCRIPTION: LPC Project Management for Regional K-14 Pathways; Transition Support Services; Scaled Project in Common: 4 - Early Career Exploration.

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 2000 - Non-Instructional Salaries

2016-2017 AMOUNT REQUESTED: \$27,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Contra Costa CCD

DESCRIPTION: Contribution to coordination function of K-14 Pathways Project, to complete the full budget

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$225,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Foothill College

DESCRIPTION: Assist in program coordination

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$5,000

2017-2018 AMOUNT REQUESTED: \$0

FALL 2018 AMOUNT REQUESTED: \$0

INSTITUTION: Contra Costa CCD

DESCRIPTION: Redirected funds from Cabrillo College

FUNDING SOURCE: SWP Regional (40%)

OBJECT CODE: 5000 - Other Operating Expenses and Services

2016-2017 AMOUNT REQUESTED: \$0

2017-2018 AMOUNT REQUESTED: \$20,000

FALL 2018 AMOUNT REQUESTED: \$0

Budget Totals

INSTITUTION	CODE	3YR TOTAL
Berkeley City College	1000 - Instructional Salaries	\$22,500
Berkeley City College	2000 - Non-Instructional Salaries	\$6,000
Berkeley City College	4000 - Supplies and Materials	\$20,257
Berkeley City College	5000 - Other Operating Expenses and Services	\$61,500
Berkeley City College	6000 - Capital Outlay	\$10,000
Berkeley City College Total:		\$120,257
Canada College	5000 - Other Operating Expenses and Services	\$12,982
Canada College Total:		\$12,982
Chabot College	5000 - Other Operating Expenses and Services	\$10,000
Chabot College	1000 - Instructional Salaries	\$40,000
Chabot College	5000 - Other Operating Expenses and Services	\$40,000
Chabot College	3000 - Employee Benefits	\$6,000
Chabot College	4000 - Supplies and Materials	\$4,000
Chabot College Total:		\$100,000
Foothill College	5000 - Other Operating Expenses and Services	\$5,000
Foothill College Total:		\$5,000
Laney College	2000 - Non-Instructional Salaries	\$14,782
Laney College Total:		\$14,782
Las Positas College	5000 - Other Operating Expenses and Services	\$12,500
Las Positas College	1000 - Instructional Salaries	\$23,460
Las Positas College	3000 - Employee Benefits	\$20,858
Las Positas College	4000 - Supplies and Materials	\$1,500
Las Positas College	2000 - Non-Instructional Salaries	\$27,000

INSTITUTION	CODE	3YR TOTAL
Las Positas College Total:		\$85,318
Monterey Peninsula College	5000 - Other Operating Expenses and Services	\$11,000
Monterey Peninsula College Total:		\$11,000
Solano Community College	1000 - Instructional Salaries	\$65,000
Solano Community College	2000 - Non-Instructional Salaries	\$25,000
Solano Community College	3000 - Employee Benefits	\$25,200
Solano Community College	5000 - Other Operating Expenses and Services	\$23,303
Solano Community College Total:		\$138,503
Contra Costa CCD	5000 - Other Operating Expenses and Services	\$75,000
Contra Costa CCD	5000 - Other Operating Expenses and Services	\$10,000
Contra Costa CCD	1000 - Instructional Salaries	\$118,116
Contra Costa CCD	3000 - Employee Benefits	\$44,884
Contra Costa CCD	5000 - Other Operating Expenses and Services	\$225,000
Contra Costa CCD	5000 - Other Operating Expenses and Services	\$20,000
Contra Costa CCD Total:		\$493,000
TOTAL PROPOSAL COST:		\$980,842

Strong Workforce Program Regional Joint Venture Budget Summary: K-14 Pathways -Round 1

Overview: In the Bay Area, there are over 346,000 high school students who are potential "customers" for the Community Colleges. Through supporting the creation and sustainability of K14 Pathways, Colleges have the opportunity to increase FTES by building the enrollment pipeline and early college credit opportunities for students. Robust K14 Pathways help K12 students better understand their options for postsecondary education and careers, and support better preparation for and persistence in college programs. This regional project emphasizes building up backbone supports for K14 Pathways, with the goal of increasing capacity within colleges to develop robust pathways, and increasing consistency in practice across colleges. Regional coordination is a critical element of this proposal. The four elements of this proposal are: Developing & Mapping Career Pathways; Increasing Early College Credit; Early Intervention/Awareness of Pathways; and, Expanding Work-Based Learning.

Fiscal Year:	2016-2017		
Proposal Status	Certified	RJV Leads	Janine Kaiser, Sharon Turner
		Lead Emails	kaiser@compasspolicy.com, turnersharon@fhda.edu
		Lead Phones	(510) 542-9138, 408-745-8065
Participating Colleges	Aligned Regional Direct-To-College Allocation	College Funds Pledged to K14 Pathways Coordination	Distribution from BACCC (Part of \$1M Regional Fund)
Berkeley City College	\$120,257	\$10,000	
Cabrillo College	\$0	\$20,000	
Canada College	\$0	\$12,982	
Chabot College	\$90,000	\$10,000	
Contra Costa CCD	\$163,000	\$75,000	\$225,000
Foothill College	\$0	\$5,000	
Laney College	\$14,782	\$0	
Las Positas College	\$75,318	\$10,000	
Monterey Peninsula College	\$0	\$11,000	
Solano Community College	\$138,503	\$0	
Sub-totals	\$601,860	\$153,982	\$225,000

Regionally Coordinated K- 14 Project Budget (Exclusive of Aligned, Regional, Direct-to-College Allocations)	\$381,482
Total K14 Project Budget (Inclusive of Aligned, Regional, Direct-to-College Allocations)	\$980,842

By signing below, Las Positas College and Contra Costa Community College District agree to the terms and conditions set forth in the Memorandum of Understanding and Appendix A.

Dave Wetmore
Director of Purchasing and Contracts
Contra Costa Community College District

Date: _____

Lorenzo Legaspi
Vice Chancellor Business Services
Chabot-Las Positas Community College District

Date: _____