

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 5.4

Subject: Approve the Award of a Piggyback Contract for Printer/Multi-Function Device through U.S. Communities and CollegeBuys, Chabot College

Background: District Staff is preparing for the purchase, delivery and installation of Printer/Multi-Function Devices for Chabot College. These devices will replace the production printing equipment in the Chabot College Reprographics Center, which is outdated. Equipment parts are becoming unavailable and the new devices will improve reliability and efficiency while utilizing newer technology.

Under Public Contract Code section 20652, the governing board of any community college district, without advertising for bids, and when that Board has determined that it is the best interests of the District, may authorize by contract to purchase materials and equipment utilizing piggyback-able contracts.

U.S. Communities is a government cooperative purchasing resource allowing Participating Public Agencies to make available their negotiated agreements to other Participating Public Agencies. U.S. Communities' contract planned for this purchase is the Multi-Function Devices and Related Services contract number 4400003732, awarded by the County of Fairfax, Virginia to Ricoh Americas Corporation. The contract period is February 11, 2013 through June 30, 2016, with Six (6) one-year renewals, or any combination thereof.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the administrative services agreement awarded to Ricoh USA. This piggyback-able contract utilizes a previously conducted bidding process and contract award to the Foundation for California Community College Consortium Member Schools.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for the Printer/Multi-Function Devices to Ricoh USA, not to exceed \$366,880.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Funds

---

Submitted: Ronald P. Gerhard/Date

---

Approved: Thomas M. Fallo/Date

---

\_\_\_\_\_  
APPROVED

\_\_\_\_\_  
DISAPPROVED

\_\_\_\_\_  
TABLED