

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 30, 2019

Agenda Item: 5.3

Subject: Approval of Amendment Award of Bid No. 19-20/00, Graphics and Printing, District-wide Class Schedules

Background: On September 17, 2019 the Chabot Las Positas Community College District entered into agreement with Folgers Graphics for printing and mailing class schedules District-wide. On September 27, 2019, Folgers Graphics officially withdrew their bid after realizing they bid the job incorrectly.

This amendment awards the bid to the next lowest bidder, Casey Printing. Cost proposal is for Spring 2020, Summer and Fall 2020, Spring 2021 and Summer and Fall 2021. The public bid opening held at the District on September 3, 2019 resulted in the following bid amounts:

<u>Responsible Bidder</u>	<u>City</u>	<u>Bid Amount</u>
Casey Printing	King City, CA	\$425,893.62
Folger Graphics	Hayward CA	\$389,288.00
Commerce Printing Services	Sacramento, CA	\$516,209.67

Recommended Action: That the Board of Trustees approve the award of Bid No. 19-20-00 to Casey Printing for printing and mailing class schedules District-wide. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to execute the purchase order and any future augmentations or amendments to the purchase order on behalf of the District.

Funding Source: General Fund

Submitted by: Doug Roberts/Date

Approved: Ronald P. Gerhard/Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED