

INDEPENDENT AUDITORS' COMMUNICATION
TO THE AUDIT COMMITTEE AND MANAGEMENT

Audit Committee
Board of Trustees
Chabot-Las Positas Community College District
Pleasanton, California

In planning and performing our audit of the basic financial statements of Chabot-Las Positas Community College District (District) for the year ended June 30, 2009, we considered its internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control. However, during our audit, we became aware of one matter that is an opportunity for strengthening internal controls and operating efficiency.

This letter does not affect our report dated December 2, 2009, on the financial statements of Chabot-Las Positas Community College District.

CURRENT YEAR FINDING AND RECOMMENDATION

2009-A- STALE DATED OUTSTANDING CHECKS

Finding

During our procedures, we learned that the District has approximately \$295,000 of outstanding checks that date back to 1998 included as a reduction of cash balances. We understand that these checks represent student financial aid awards that were disbursed to students. These amounts represent a liability to the District and should be reported as a payable instead of a reduction of cash until such time that the disbursement is re-issued.

Recommendation

We recommend the District develop and implement procedures to clear the historical reconciling items and, going forward, that procedures be put in place to assure reconciling items do not consist of stale-dated checks.

Management Response

Management concurs. The District will develop a plan to remove these stale-dated checks as reconciling items.

We would like to thank District management and staff for their assistance throughout the audit engagement. We appreciate the opportunity of serving as independent auditors for the Chabot-Las Positas Community College District for the year ended June 30, 2009. If we can provide additional information or assistance in connection with implementing any of our recommendations, we will be pleased to do so.

This report is intended solely for the information and use of the audit committee, Board of Trustees and management and is not intended to be and should not be used by anyone other than these specified parties.

Nystrom & Company LLP

NYSTROM & COMPANY LLP
Certified Public Accountants

December 2, 2009