



**Chabot-Las Positas Community College District
Chancellor's Council**

Tuesday, February 9, 2016

3:00-4:30 pm

District Office, Conference Room 1

cccConfer available

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V.C. Legaspi to chair meeting while Chancellor Jackson attends ACCT Conference.

1. Review and Approval of Minutes-(LLegaspi)
 - a. November 10, 2015

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2. Budget Update-(LLegaspi)

3. Faculty and Staff Personnel Update on Hires-(WFong)

4. VC ESSS Vacancy Update-(WFong)

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5. 67% Report Update-(JMethe)

6. Other

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Next Meeting: March 8, 2016
3:00-4:30pm
District Office Conference Room 1

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Future Agenda Items:

1. Tracking for 67% Law - (CLOfft)
2. Classified Professional Leadership Program Update - (JJackson)

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

CHANCELLOR'S COUNCIL

MINUTES

Meeting of February 9, 2016

Attendance: Lorenzo Legaspi (For Chancellor Jackson)
Noell Adams (Teleconference)
Laurie Dockter
William Eddy (Teleconference)
Wyman Fong
Cathy Gould
LaVaughn Hart (For Charlotte Lofft)
Melissa Korber
Jeannine Methe
Guisselle Nunez
Barry Russell (Teleconference)
Susan Sperling (Teleconference)

I. Review and Approval of Minutes – November 10, 2015

Ms. Noell Adams (via teleconference) indicated that she did not have a copy of the minutes. Mr. Legaspi reported that he would ask Ms. Patricia Russell to send them by email.

Jeannine Methe pointed out a correction to the minutes on page 2, paragraph 3; changing Instructional Technology Officer to Chief Technology Officer.

The minutes of November 10, 2015 were approved as corrected by consensus.

II. Budget Update

Vice Chancellor Legaspi provided a brief budget update and provided a handout of the Governor's 2016-17 Budget Proposal. He reported that the Governor is proposing to fully fund Proposition 98. He highlighted a few of the funding areas from the budget as follows:

- Access (Growth) – \$114.7 million for increased access. This is an increase of roughly 2%, sufficient to expand access by close to 50,000 students (headcount);
- COLA - \$29.3 million for a COLA of 0.47% (lower than expected);
- Workforce – \$200 million statewide added to improve and expand efforts for workforce; (not sure how it will be rolled out; suspects by region);

- CTE Pathways (SB 1070) – \$48 million funded for this program on an ongoing basis. Governor intends to repeal the sunset date for this program to make it permanent;
- Basic Skills - \$30 million increase to existing Basic Skills categorical to incentivize and support colleges that successfully implement research-based practices that transition students from basic skills to college-level programs. More details on program criteria and the funding allocation model will be known when the trailer bill language is released;
- Maintenance and Instructional Equipment - \$289.5 million for deferred maintenance and instructional equipment (last year approximately \$149 million). Districts will have flexibility to distribute funds among maintenance, instructional equipment, and drought response activities. No local match required. Approximately \$255 million of these funds are from ongoing resources;
- Data Security - \$3 million is added to the TTIP program for enhancing data security;
- Institutional Effectiveness - \$10 million is added to the Institutional Effectiveness program, in part, to augment support of technical assistance to the colleges.
- Proposition 39 - \$45.2 million for energy efficiency projects and workforce development consistent with the intent of Proposition 39;
- Apprenticeship - \$1.8 million for the purpose of providing parity to apprenticeship rates relating to various general purpose funding augmentations received by colleges in 2015-16 (e.g., the general operating expense funds, funds for full-time faculty hiring);
- Cal Grant - \$39 million is continued for the Full-time Student Success Grant for Cal Grant B recipients taking 12 units or more (funded in 2015-16 budget);
- Innovation Awards - \$25 million for grants related to innovative practices in community colleges. More details on criteria will be released with the trailer bill. Proposed on a one-time basis, although the funding comes from ongoing resources;
- Zero Textbook Cost Degree - \$5 million to incentivize programs that have no costs to students for use of textbooks. More details on these grants expected when the trailer bill is released. Proposed on a one-time basis, although the funding comes from ongoing resources;
- Fees – No fee increases proposed;
- Mandate Reimbursements - \$76.3 million in one-time funding provided on a per-FTES basis to retire outstanding mandate claims.

There was a brief discussion regarding the Basic Skills funding criteria. Ms. LaVaughn Hart indicated that she believes the funding will be through competitive grants, noting that the State is going more in this direction. Vice Chancellor Legaspi reported that the criteria will be further outlined in a trailer bill.

In response to a question raised by Ms. Hart, Vice Chancellor Legaspi reported that the District share of the total community college funding is approximately 1.5%.

As a note of caution, Vice Chancellor Legaspi reported that the 2015-16 budget provided an augmentation of \$266.7 million for general operating expenses, in part, to help districts manage pressing issues. No such discretionary increases are proposed at this time for 2016-17. He reported that districts will be lobbying for this funding. He reported that as the Governor is preparing for the next recession, build rainy day fund, he will push money through on a one-time basis rather than on-going funding.

Vice Chancellor Legaspi reported that revenues will be revised in May before a final budget is passed in June.

III. **67% Report Update**

Ms. Jeannine Methe provided an update on the 67% Report that is in place. She reported that for Fall 2014 and Spring 2015 and now for Fall 2016, the 67% tracking report has been used, which looks at a rolling window of 6 terms worth of assignments for each faculty. It will determine which part-time faculty have 2 occurrences of CAH greater than the standard 10.05 CAH assigned to them. Two times would be acceptable but not 3 times.

Ms. LaVaughn Hart raised a question regarding assignments that are not classes, i.e. special funding counseling assignments/projects; hours that are not classes. Vice Chancellor Fong explained that the last contract clarified the role of the counselors in term of hours and maximum. He also reported that the Colleges need to communicate between themselves so that a Chabot adjunct faculty member is not hired at Las Positas College.

IV. **Other**

Vice Chancellor Fong reported that HR is trying to work more transparently with the Colleges. He reported that HR is working on a report of all recruitment efforts so that the College Presidents will know the status of every position. He reported that this year, HR will have 85 recruitment activities. He also reported on the number of open positions at each of the Colleges. In addition, he reported on the status of the position for Vice Chancellor of Educational Services and Student Success.

Ms. Noell Adams questioned Vice Chancellor Fong on the estimated completion date for the position status report. In response, he reported that he estimates in approximately one week.

In response to a question raised regarding target dates for hiring recruitment, Vice Chancellor Legaspi reported that he agrees there is competition with other Districts' recruitment efforts, however, there is growth in Southern California and not in Northern California. He reported that we are one of the only districts that is not in growth mode and is hiring.

Ms. Melissa Korber expressed appreciation to Vice Chancellor Fong for attending a Las Positas College Faculty Senate Meeting last semester to present a staff hiring update.

Ms. Melissa Korber also requested that Administrator Evaluation Process be added for a future agenda item. There was a brief discussion about this item by Vice Chancellor Fong. He noted that he believes the concern is with who gets elected for the evaluation process. He reported that he would share the policy/procedures with her. Ms. Korber expressed that it might be time to review this policy/procedure.

V. **Future Agenda Items**

1. Classified Professional Leadership Program Update (JJackson)
2. Administrator Evaluation Process (MKorber)

VI. **Adjournment**

Vice Chancellor Legaspi adjourned the meeting.

VII. **Next Meeting**

March 8, 2016, 3:00 – 4:30 p.m., District Office Conference Room 1.

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