



Chabot-Las Positas Community College District
Chancellor's Council
Tuesday, October 9, 2018
3:00 – 4:30 p.m.
District Office, Conference Room 1

**A
G
E
N
D
A**

1. Review and Approval of the September 11, 2018 Meeting Minutes
2. Vision for Success Goals Draft Resolution Feedback (RBennie)
3. Student Centered Funding Formula Ad Hoc Committee: Recommendation to Chancellor to modify committee charge and composition (RGerhard)
4. Shared Governance Policy Working Group Update
5. Future Agenda Items

Next Meeting: November 13, 2018 from 3:00-4:30pm
District Office, Conference Room 1



**Chabot-Las Positas Community College District
Chancellor's Council**

Tuesday, October 9, 2018

3:00 – 4:30 p.m.

District Office, Conference Room 1

Meeting Minutes

Present: Susan Sperling, Ph.D. (by phone), Roanna Bennie, Mon Khat, Melissa Korber, Noell Adams, Cindy Robinson, Dave Fouquet, Rachel Ugale, Yvonne Wu Craig (by phone),

Absent: Lorenzo Caballero, Lylah Schmedel, Joanne Bishop-Wilbur, Mike Alvarez, Pedro Ruiz, Karen Metcalf

Guests: Kirti Reddy (by phone), Guisselle Nunez, Ron Gerhard, Owen Letcher

Interim President Roanna Bennie called the meeting to order at 3:04 p.m.

1. Review and Approval of the September 11, 2018 Meeting Minutes

The meeting minutes from September 11, 2018 were approved.

2. Vision for Success Goals Draft Resolution Feedback (RBennie)

Interim President Bennie brought the Foundation for Community Colleges Vision for Success Goals document for anyone who wanted to read through it. The document shows the data and reasoning for the Vision for Success Goals. A timeline was distributed that shows what is needed to get the resolution to the Board on time and to the State within their required timeline. The Senior Leadership Team will review at the District on Monday, October 29th. Any comments and revisions from the colleges need to be given to their President the Friday prior. Dr. Sperling mentioned Chabot's process is similar to that of LPC's. Dr. Sperling sent out the District's timeline and the draft resolution to the shared governance groups so there is parallel weighing in going on at Chabot.

Ms. Guisselle Nunez stated that there is a message from the State Chancellor's Office related to number 4 of the resolution. New research showed that the employability should now show an improved rate of 76% or better. Ms. Bennie mentioned the numbers from LPC's Institutional Research office show that in 2017 Chabot had 81% and LPC had 75%. It is asking for 76% or better and as a District we are at 79%.

Mr. Dave Fouquet mentioned given the flaws in the funding formula, if we do not manage to correct those flaws, to what extent can we ring that bell with what we submit. Sometimes they are looking for people to push back a thing or two to formalize a need. Ms. Bennie mentioned that from what Mr. Rajinder Samra has gathered so far, with the goals that are listed, we are within range. These are five year goals and not different from what we want to do on our campuses. We want to increase certificates and students to succeed at higher rates. Mr. Fouquet stated that if we are unable to get flaws corrected and lose 5% of our funding, what does our District do with the cut in funding? Then there are difficult decisions to be made regarding funding some expensive programs and support services.

Ms. Adams stated that there was no data for the fifth goal regarding reducing the equity gaps. There is not additional data available. This has been a conversation at Chabot. Mr. Samra and Ms. Cynthia Gordon da Cruz can discuss it and bring the item back. There is no common data at the colleges to draw data from, like the other metrics. Ms. Korber mentioned that this is the last time the document will come to Council. How will the group be made aware of any changes, if there are any? A line can be added in the timeline that states it will be taken back to the constituencies before November 12th. It can then come back to the November 13th Council meeting as an information item.

3. Student Centered Funding Formula Ad Hoc Committee: Recommendation to Chancellor to modify committee charge and composition (RGerhard)

VC Ron Gerhard updated the council on a draft memo to Interim Chancellor Fallo from the Tri-Chairs of the Student Centered Funding Formula Ad Hoc Committee. The group had their first meeting last Friday. It was an introductory meeting and discussions took place regarding the charge and composition of the committee. The requested changes include:

- Changing the title of the committee from the CLPCCD Student Centered Funding Formula Ad Hoc Committee to CLPCCD Funding Formula Committee.
- Deleting the third charge. There is an unclear nexus between the charge and DEMC
- Adding “responsible for communicating with relevant constituencies.” There is a communication responsibility to other committees and constituencies.
- Adding positions from groups that were not included, such as:
 - VP of Instruction from each college
 - Financial Aid Directors from each college
 - Deleting counselors – this request came from the faculty senates to allow for more flexibility when appointing members
 - Additional appointment for Faculty Association
 - Adding three additional appointments for classified professionals
 - Adding student appointments from each college

Ms. Bennie stated that LPC has created a steering committee for this group. One of the most important parts of the ad hoc committee is to align college reporting so we report the same thing as a district. It was suggested to add “aligning the college reporting practices.” Ms.

Cindy Robinson stated that she is not sure what that would look like. For instance, we have to report AB540 students, but we have to align the way we code, if done differently. Ms. Bennie mentioned forming workgroups to plan on reporting correctly for the initiatives. VC Gerhard mentioned that line item number three in the charge was meant to get at that. Dr. Sperling stated that it is clear that the Institutional Researchers from each college should be involved with this coordinated effort. If the want is to modify what the group created, we need to be very explicit. "Working with college research to facilitate college alignment," could be added under number three. VC Gerhard stated that the reason it says "resource allocation" is because we need a venue to get the college constituencies together to standardize districtwide one methodology that will ultimately help us with the state's budget allocation. The resource allocation segment is really in the mind of focusing on low hanging fruit and standardizing the way we report data to generate more money. It is clearly intended in the language but not as explicit as it should be. Ms. Adams mentioned that we are doing this for reporting purposes, not creating initiatives for reporting purposes. To carry the same weight, maybe it is added as a separate standalone item: Develop alignment of college reporting practices. Dr. Sperling believes the intent is captured and has no objection adding a separate line.

Dr. Sperling mentioned Chabot has an ad hoc group coming out of their administrator meetings, like what was described for LPC. One item that was brought up, in terms of membership and reporting structure, is how to have a nexus between what the groups are doing on the campus and the District's ad hoc committee. Ms. Bennie mentioned what LPC sees is working groups that are attached to each of the main topics and those working groups reporting to and getting feedback from the main group. Those working groups need to meet and this group needs to get feedback. Ms. Adams stated that one of the other benefits of having this group is to see if there are workgroups working on this or that and not duplicating efforts. VC Gerhard stated that this is the reason why Dr. Susan Cota wanted to create this committee. The intention is to not have silos. Synergies, collaboration, and resources to build momentum may be found when the two campuses coordinate. The other piece is that we do not want a group to work on something with the best intentions and it counters the efforts trying to be made somewhere else.

Discussion about membership also took place. The committee mentioned increasing seats for faculty, but also for classified professionals. There were initially three seats for classified senates, but there was recognition that there should be a greater representation of classified professionals who have involvement with Admissions and Records and other impacted areas. Financial Aid leadership was added, as well as two student senate appointees. To balance the seats, an additional Faculty Association position was added. To keep with the spirit and intent of the recommendation from the group to keep it balanced, the committee will go from 18 original members to 28 members. Ms. Korber mentioned that this was not agreed to by the committee and believes it should go back to the original intent. Committee members should not be added without discussion from the committee. Ms. Robinson stated that the reason classified professionals had 5 seats is because the District does not have many classified that

want to participate. Ms. Ugale stated that the senates have already allocated their positions. If there was a second district seat, it would be someone that the senate would appoint. It is important that the District's classified are represented. VC Gerhard is sensitive to the concerns. A broader representation is better than erring on the side of not enough because this committee has a huge role. VC Gerhard, as a tri-chair, suggested moving forward with what was approved at the ad hoc committee meeting and revisiting the discussion at their next meeting. The recommended changes lie with the committee and not the council. Ms. Bennie mentioned that the comments offered regarding the charge from LPC's subcommittee are vital.

Mr. Fouquet suggested going back to the number of FA appointees, and one would be a counselor. VC Gerhard stated that there was rational behind counselors being appointed by Academic Senate, which was struck. Ms. Korber stated that Academic Senates should be able to appoint, but could see requiring an appointment for a counselor, who knows the funding model really well. VC Gerhard asked what would be the best way to engage a counselor on the document. It was suggested to say counseling appointment at large. Mr. Khat mentioned he would rather have someone most qualified for the committee by choosing someone who knows fiscal operations really well. Ms. Adams agreed that these will be open meetings and not every single discussion will be counseling related.

VC Gerhard will bring this item back to the Ad Hoc Committee with the feedback from Council.

4. Shared Governance Policy Working Group Update

Ms. Bennie asked if the shared governance working group has met. Ms. Adams mentioned that the group met, except Chabot's student. The group included both Academic Senates, Classified Senate Presidents, and a student from the LPC Student Senate. The administrative procedure and board policies were looked over, as well as, the California Education Code and Title V. The group has an action plan for tasks moving forward. Ms. Korber thanked Ms. Adams for her leadership. Ms. Bennie asked if this should be put on a future agenda. Ms. Korber agreed that it will come back to Council eventually. Ms. Adams also mentioned that the group may meet once a month, depending on their schedules.

5. Future Agenda Items

- IEPI Update
- Vision for success goals
- Ad Hoc Committee Update

Ms. Korber gave a short update and noted that Board Policy 4240 Academic Renewal was approved by Academic Senate. The fire academy was approved through the program proposal process. It was requested that hiring committees meet before they set meeting dates for committees. It would be better to agree at the first meeting so that people do not have to drop off

a committee due to schedules. VC Gerhard agreed that a tentative calendar can be given to the committee and then adjust based on who is on the committee.

Dr. Sperling mentioned that the Interim Chancellor Tom Fallo has limitations on his schedule that imposes on the amount of time he is able to be at the District. He has asked the two college Presidents to share the work of the District Administrator Meeting and the Chancellor's Council. Interim President Bennie will chair the Council meetings. President Sperling will chair the Administrator meetings.

The meeting adjourned at 4:23 p.m.

Next Meeting: *Tuesday, November 13, 2018*