



Chabot-Las Positas Community College District

Chancellor's Council

Wednesday, March 11, 2020

3:00 p.m. – 4:00 p.m.

Conference Call/DO Conf. Rm. 1

Meeting Minutes

Present: Ron Gerhard, Noell Adams, Miguel Colon, Dave Fouquet, William Garcia, Jakob Massie, Ashanti Robinson, David Rodriguez, Susan Sperling, Sarah Thompson, Rachel Ugale, Chasity Whiteside

Guests: Theresa Fleischer Rowland, Wyman Fong, Bruce Griffin, Samantha Kessler, Owen Letcher, Guisselle Nunez

Absent: n/a

The meeting started at 3:00 p.m.

Interim Chancellor Ron Gerhard gave an update regarding the directions and guidance given at the federal, state and local level. A dramatic shift was taken on Monday for institutions of higher education. UC Berkeley found they had a confirmed case of the Coronavirus and began the process to cancel classes. Following Cal, dominoes went in that direction, which include San Jose State and SF State. Community colleges, including City College of SF, SJ Evergreen, West Valley CCD, and San Mateo, canceled classes as well. Ohlone and Contra Costa are in serious discussions right now. Cal State East Bay's President Morishita contacted RGerhard and they have decided to cancel classes as well. Peralta, following their board meeting, made the decision to cancel classes and convert to online. While there are no known confirmed cases with CLPCCD, given the evolution and increasing number of cases in the bay area, the decision was easy to make to cancel classes this week. Mr. Miguel Colon asked if colleges started making decisions on their own. VC Wyman Fong mentioned that the California Department of Health and Services, the CDC, and Bay Area Counties have put out guidance that large gatherings in excess of 1000 people should be postponed or canceled. The district is taking steps beyond that of the health department. Ms. Sarah Thompson stated that this is happening across the United States.

VC Theresa Fleischer Rowland recited the message from the State Chancellor that every college should be acting with measures to help prevent the spread. Every college should be prepared for worse scenarios. Dave Fouquet mentioned that we should be more cautious because we do not have the level of testing available. We might have hundreds of asymptomatic cases.

Ms. Noell Adams asked what will happen over the next two days. RGerhard mentioned that the Presidents are asking to lead and develop the specific campus plan. One approach is not going to be the best way to handle all the circumstances. A plan will be implemented to assist classified professionals and faculty to go from face to face instruction into a distance education modality. President Susan Sperling

met with administration specifically to address communication to students and remote teaching. There is more than one option and information will come out soon. There is also a number of important communications that will occur with all classified professionals about ongoing work in their areas and regarding expectations and issues that may arise. All managers have called for in person meetings with their units. DFouquet mentioned that part time faculty do not attend division meetings. SSperling gave assurance that part time faculty are being contacted. MColon asked how long in person content will last. RGerhard stated that is unknown.

It was asked if a centralized alert will be sent to students. Ms. Guisselle Nunez discussed that this has already taken place. Text alerts have gone out. Social media posts have been sent. Mujeeb Dadgar has received a ton of phone calls that he has to answer.

DFouquet stated that there is a list of items that the FA would like to bring to the bargaining table. One item is that peer evaluations should probably not be done for anyone who has not taught online. How can academic integrity be maintained? There are lots of concerns. Will the semester be extended? TFleischerRowland mentioned that there will be guidance on alternative modes of instructional delivery. This could include simple emails to students, the use of conference calls, and submitting work electronically. It does not have to be overly complicated.

NAdams would like to get back to answering classified professionals' questions. There are decisions that are going to be made in such a way that they are consistent across the district. VP William Garcia stated that we already have online resources such as Net Tutor and Cranium Café. A lot of services can be done online. RGerhard stated that if a student were to show up on either campus for services, we need to be available to them. This has been discussed before, like it is a once in a lifetime event, but we need to dust off previous emergency response plans. I hope this is not the new norm. BGriffin has created a presentation with the mindset of providing best practices, whether that be with Zoom or Canvas. The Vice Chancellors are reviewing. Ultimately, it would be come a document that would be in this collection of resources for faculty and classified professions when they need it.

CTO Bruce Griffin mentioned that scale needs to be thought about regarding the capability of doing everything online. With the curriculum delivery side, there work will need to be done. As an institution, we need to figure this out, especially if this happens again. At this time, we do not know how to deliver what we need to delivery using the current tools. DFouquet mentioned that in the contract, online courses are done voluntarily.

MColon gave appreciation to RGerhard and his office and offered help.

Ms. Samantha Kessler was asked if shared governance meetings would be held this week. SSperling said they will be cancelled.

The meeting ended at 3:57 p.m.

Next Scheduled Meeting – Tuesday, April 14, 2020